



BUCKEYE LOCAL SCHOOL DISTRICT  
Extended Time - CLASSIFIED  
(June-Early August Only)

EMPLOYEE: \_\_\_\_\_

BUILDING: BPS | BIS | JHS | BHS  
\_\_\_\_\_  
(CIRCLE ONE)

THESE FORMS ARE TO BE TURNED IN EVERY MONDAY WITH OTHER TIMESHEETS.

|           | DATE | TIME IN  | TIME OUT  | TOTAL HOURS | EXPLANATION |
|-----------|------|----------|-----------|-------------|-------------|
| SUNDAY    |      | AM<br>PM | AM<br>PM  |             |             |
| MONDAY    |      | AM<br>PM | AM<br>PM  |             |             |
| TUESDAY   |      | AM<br>PM | AM<br>PM  |             |             |
| WEDNESDAY |      | AM<br>PM | AM<br>PM  |             |             |
| THURSDAY  |      | AM<br>PM | AM<br>PM  |             |             |
| FRIDAY    |      | AM<br>PM | AM<br>PM  |             |             |
| SATURDAY  |      | AM<br>PM | AM<br>PM  |             |             |
|           |      |          | TOTAL HRS |             |             |

\_\_\_\_\_  
EMPLOYEE SIGNATURE                      DATE

\_\_\_\_\_  
ADMINISTRATOR SIGNATURE                      DATE

| TREASURER'S OFFICE ONLY                                                                                                                                     |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| PAY GROUP: 09   REGULAR<br><br>_____ x _____ = \$ _____<br><br><input type="checkbox"/> Entered (Google/Treasurer's Office/Payroll Items/Extended Time/...) | RECEIVED: |