



BUCKEYE LOCAL SCHOOL DISTRICT
Extended Time - CERTIFIED
(June-Early August Only)

EMPLOYEE: _____

BUILDING: BPS | BIS | JHS | BHS

(CIRCLE ONE)

THESE FORMS ARE TO BE TURNED IN EVERY MONDAY WITH OTHER TIMESHEETS.

	DATE	TIME IN	TIME OUT	TOTAL HOURS	EXPLANATION
SUNDAY		AM PM	AM PM		
MONDAY		AM PM	AM PM		
TUESDAY		AM PM	AM PM		
WEDNESDAY		AM PM	AM PM		
THURSDAY		AM PM	AM PM		
FRIDAY		AM PM	AM PM		
SATURDAY		AM PM	AM PM		
TOTAL HRS					

EMPLOYEE SIGNATURE DATE

ADMINISTRATOR SIGNATURE DATE

TREASURER'S OFFICE ONLY	
PAY GROUP: 06 REGULAR _____ x _____ = \$ _____ ☐ Entered (Google/Treasurer's Office/Payroll Items/Extended Time/...)	RECEIVED: