

RIVERSIDE SCHOOL BUILDING COMMITTEE

Regular Meeting

Wednesday, July 15th, 2026 | 7:30 AM ET

MEETING ATTENDANCE

Attendee	Position	Present	Absent
Officers			
Stephan Pezdek	Chair	Zoom	
Luigi Ghilardi	Vice-Chair	Zoom	
Bryan Finkel	Secretary	Zoom	
Voting Members			
Veronica Chiavaroli	BOE Representative	Zoom	
Ben Chynsky	Regular Member		Absent
Louis Contadino	Regular Member	Zoom	
Andy Duus	Regular Member	Zoom	
Doug Fenton	BET Member	Zoom	
Christina Lyndon	Regular Member	Zoom	
Ex-Officio / Non-Voting Members			
Julian De La Rosa	BOE Facilities	Zoom	
Christina Downey	RTM Representative	Zoom	
Nicholas Macri	P&Z Representative	Zoom	
Mary Dolan Collette	Riverside School Principal	Zoom	
Lauren Rabin	BOS Representative	Zoom	
Sheel Spina	DPW Representative		Absent
Guests			
Rusty Malik (QA+M Architecture)	Guest	Zoom	
Julia McFadden (QA+M Architecture)	Guest	Zoom	
Chris Mitchell	Guest	Zoom	
Brent Reeves	Guest	Zoom	
Eugene Watts	Guest	Zoom	

MEETING MINUTES

Item	Topic	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting called to order at 7:31 AM ET by Mr. Pezdek; the meeting was held virtually via Zoom
2.00	Attendance	<ul style="list-style-type: none"> As noted above
3.00	Housekeeping	<ul style="list-style-type: none"> Town Guidelines: The committee will discuss at an upcoming meeting how to operate within the framework of the guidelines prescribed by the Town Introduction: The committee welcomed Brent Reeves, Director of Security for Greenwich Public Schools Summer Meeting Schedule: With the school building closed, meetings will be held virtually. The committee intends to continue meeting weekly through the end of July, then every other week in August ahead of the return to school, giving QA+M time to advance its work Distribution Lists: Ms. Dolan Collette to be added to the committee's distribution lists and Google group
4.00	Approval of Prior Meeting's Minutes	<ul style="list-style-type: none"> Motion to approve made by Mr. Duus, seconded by Ms. Chiavaroli; approved with unanimous consent
5.00	Previous Matters	<ul style="list-style-type: none"> Site Visit Debrief: Mr. Malik reported a productive session following the prior meeting: the QA+M team walked the building to understand priorities and existing conditions (including MEP systems) and preferences for new systems, and walked the site, noting a number of trees to be preserved and that determinations will need to be made based on the site's natural settings. QA+M also had good discussions with the hazardous materials consultant, whose site visit timing is to be determined Stakeholder Meetings: Mr. Pezdek and Ms. Chiavaroli will coordinate with QA+M to set up meetings with key participants, including an upcoming meeting with Mr. Macri Timeline: Mr. Pezdek asked QA+M to flag anything suggesting the timeline is beginning to slip so that the committee can provide support New Build Option: Mr. Malik noted some redundancy between QA+M's scope and the new build option studied earlier, to be discussed further; Ms. Chiavaroli noted the BOE has determined to move forward with the original EdSpecs plus Pre-K
6.00	New Matters	<ul style="list-style-type: none"> Communications/Messaging Plan: Ms. Dolan Collette will step immediately into the communications role previously shared by Ms. Lyndon, Mr. Martin, and Ms. Rabin, and will coordinate with Ms. Lyndon and Ms. Rabin on dividing communications across the various jurisdictions ahead of a busy start to the school year
7.00	Executive Session	<ul style="list-style-type: none"> Mr. Finkel moved, seconded by Mr. Duus, to enter executive session, including Mr. Watts, to discuss the Owner's Representative RFP; approved with unanimous consent at 7:49 AM ET The committee exited executive session at 8:16 AM ET
8.00	Open Discussion	<ul style="list-style-type: none"> Matters for the next meeting to include the Owner's Representative RFP and a draft of the quarterly update
9.00	Adjournment	<ul style="list-style-type: none"> Motion to adjourn made by Mr. Finkel, seconded by Mr. Duus; adjourned at 8:17 AM ET