



Facilities Department
2111 Wardrobe Ave.
Merced CA 95341
(209) 385-6332
Bryan Behn, Director

Julio Rodriguez-Rivera, Fiscal Account Technician; Holly Alcorn, Department Secretary

3rd Quarter-Citizens' Bond Oversight Committee Meeting

Tuesday, March 31st, 2026, at 4:00 PM

OSSC 2111 Wardrobe Ave. Merced, CA 95340

Minutes

1. **Call to Order:** Quorum established
Rick Wendling called the meeting to order at 4:06 PM.

Roll Call: Committee Members Present

President, Rick Wendling	Present	2 nd Term	Expires 2026
Vice President, Caroline Meraz	Present, Zoom	1st Term	Expires 2027
Audrea Tuhn		1st Term	Expires 2027
Atenceia Maria	Present, Zoom	2 nd Term	Expires 2026
Helen Tang		2 nd Term	Expires 2026
Erin Lodwick		2 nd Term	Expires 2026
Janette McAuley	Present, Zoom	2 nd Term	Expires 2026
Ron Radney	Present	1st Term	Expires 2027

District Representatives:

Casandra Figueroa, Director of Fiscal Services; Bryan Behn, Facilities Director; Holly Alcorn, Department Secretary; Julio Rodriguez Rivera, Account Technician; and Don Ulrich, School Strategies Consultant.

Flag Salute: Rick Wendling

2. **Public Comments:**

None.

3. **Approval of Minutes from previous meeting:**

Moved by: Janette McAuley

Seconded by: Ron Radney

Motion Carries

4. **Reports**

Item 4-A

Current Projects

Director Bryan Behn reported on the current projects, including Franklin Phase 3, the Community Day School (CDS) Project, Hoover Middle School Fencing Upgrade, and Portable Classrooms Modernizations. Tenaya Middle School Sports Field Project, and Portable Classrooms



Modernizations. Cruickshank Middle School HVAC Project, Rivera Elementary School MPR Modernization, and Muir and Fremont Elementary Schools Fencing Projects.

Franklin Phase 3 is nearing completion with only finishing touches remaining. Casework delivery is taking place the week of April 6th. There are a few playground modifications and HVAC fine-tuning remaining. Along with last-minute items such as mini split addition in the IT closets, some landscaping, and the new marquee sign installation.

The Community Day School (CDS) Project, Demolition Phase, is complete. DSA approval is pending for Phase Two, Construction Phase. The contract will go before the Board for approval on April 14th, with work to begin shortly after.

The Hoover Middle School Fencing Upgrade is currently in progress. The renovation of four portable classrooms will begin after the contract is approved at the April 14th Board Meeting. The Tenaya Sports Field Project is pending DSA approval. The Bid process will begin immediately once approved, and break ground two to three months after approval by the Board. The renovation of three portable classrooms will begin once the contract is approved at the April 14th Board Meeting. The Cruickshank Middle School HVAC Project includes the purchase and installation of 18 units that were vandalized. The Board approved this item at the meeting held on March 24th. The HVAC units should be delivered within 12-14 weeks.

Rivera Elementary School MPR Modernization will include updates to the kitchen/cafeteria, flooring, restrooms, food storage, and HVAC.

Fencing Projects for both Muir and Fremont Elementary will begin once materials arrive.

Comments/Questions:

- President Rick Wendling asked if an insurance claim had been filed for the vandalism to the HVAC units at Cruickshank.
 - Bryan stated that yes.
- Ron Radney asked for an overall timeline of the start time for upcoming projects.
 - Bryan said the fencing projects should be complete in June. Community Day School will be completed before the beginning of the school year. The next project ready to go to Bid will be the Tenaya Sports Field, with Rivera Elementary School further out.

Item 4-B

Upcoming Projects

Director Bryan Behn reported on upcoming projects. Three Roofing Projects are currently out to Bid. Fremont Elementary School will include the re-roofing of all permanent classrooms, Hoover Middle School will include re-roofing the MPR and cafeteria, and Rivera Middle School will have the science building re-roofed. Board approval for these contracts is expected at the May 12th Board meeting, and work will be completed this summer.

The Fencing Project for Stowell Elementary School has been approved by the Board. Additional Fencing Projects at Sheehy Elementary, Rivera Middle School, and Rivera Elementary School will take place during the next phase.



The Board Facilities Subcommittee met in February, and the Board Facilities Workshop took place in March. Topics of discussion included: Title 5, deferred maintenance, the facilities master plan, preschool, and CTE/6th grade to middle school. More information will be provided at the June meeting.

Comments/Questions:

- President, Rick Wendling, asked what the meaning of CTE is.
 - Director Behn explained that it stands for Career Technical Education, and the goal is to begin implementing this in Middle School.

- Item 4-C **Fiscal Report - Measure M**
Julio Rodriguez, Accounting Technician, presented the Measure M Summary Expenditure Report, which was accepted by the committee.
- Item 4-D **Fiscal Report - Measure O**
Julio Rodriguez, Accounting Technician, presented the Measure O Summary Expenditure Report, which was accepted by the committee.
- Item 4-E **Citizens' Bond Oversight Committee roster update**
Director Behn notified the committee that Zoom interviews for all applicants have been scheduled. The recommended applicant will be presented to the Board for approval at the May 12th meeting.
- Item 4-F **Citizens' Bond Oversight Committee report to the Board of Education**
Holly and Ron gave an update on this report, which will highlight past completed and ongoing bond-funded projects that are to be completed or in progress during the current fiscal year. This report will be presented to the Board of Education at their meeting in August. A final draft presentation of this project will be presented to the CBOC at the meeting in June for their final approval. The subcommittee will meet again around the middle of April.
- Item 4-I **Bond Report – Action Item**
Committee members reviewed the 2024/2025 Measure M Audit.

Moved by: Janette McAuley

Seconded by: Atenceia Maria

Motion Carries

5. **Comments**

6. **Adjourn**

President Rick Wendling adjourned the meeting at 4:51 PM