



Wednesday, June 17, 2026

Board of Education Regular Meeting Minutes

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

B. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. Property: 975 Evenstar Avenue, Westlake Village, CA 91361. Agency negotiator: Dr. Victor Hayek, Deputy Superintendent. Negotiating party: Mr. Garrett Freeman, Oaks Christian School, Inc. Under negotiation: price and terms of payment

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2026020408

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2026050694

Closed Session ended at 6:04 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:07 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Bill Gorback, Board Trustees Cindy Goldberg and Lisa Powell, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

1B. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. Property: 975 Evenstar Avenue, Westlake Village, CA 91361. Agency negotiator: Dr. Victor Hayek, Deputy Superintendent. Negotiating party: Mr. Garrett Freeman, Oaks Christian School, Inc. Under negotiation: price and terms of payment
There was no Board action taken on this agenda item.

1C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2026020408

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2026020408, seconded by Trustee Gorback. **Motion carried: 5-0.**

1D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2026050694

Trustee Gorback made the motion to approve the Settlement Agreement for Case OAH 2026050694, seconded by Trustee Powell. **Motion carried: 5-0.**

D. Approval of the Agenda

Recommended Action: Approve the agenda, as submitted.

Moved by: Lisa Powell; seconded by: Bill Gorback

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. Employee Recognitions - 2025-2026 Classified Employees of the Year

The Board of Education and District staff recognized the following employees as the District's Outstanding ***Classified Employees of the Year***:

- Britta Bass, Academic Specialist - Art, Madrona Elementary
- Erin Botsford, Transitional Kindergarten Assistant, Banyan Elementary
- Jo Fleischer, Site Computer Technician II, Thousand Oaks HS
- Irene Gutierrez, Paraeducator I, Conejo Oaks Academy
- Meredith Henderson, Custodian, EARTHs Magnet School
- Evan Julian, Custodian, Los Cerritos MS
- Mia Nelson, Benefits Specialist, Business Services
- Laura O'Connell, Secretary (Counseling), Westlake HS
- Christa Pasquale, Paraeducator III, Maple Elementary
- Amanda Rogers, Secretary (Athletics), Westlake HS
- Claudia Scott, Mental Health Clinician II, Thousand Oaks HS

F. Recognition of Student Board Trustee Finneas Kerns and Swearing In of New Student Board Trustee Jalen Oben

President Sylvester announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

The Board recognized Finneas Kerns for his service as the 2025–2026 Student Board Trustee and Student District Advisory Committee (SDAC) Chairperson, noting his enthusiasm, maturity, leadership, thoughtful perspective, and meaning contributions to Board discussions.

Following the recognition, Trustee Kerns administered the oath of office to Jalen Oben, who will serve as the 2026–2027 Student Board Trustee and SDAC Chairperson.

G. **Comments - Public**

President Sylvester announced that there were no public comment requests submitted.

3. **ACTION ITEMS - GENERAL**

A. **Instructional Services - Approval of the 2026/2027 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents**

President Sylvester noted that the item had been presented as a discussion item at the previous Board meeting. Mr. Loo reported that the Ventura County Office of Education (VCOE) had completed its programmatic and fiscal review and approved the District's Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP). There was no Board discussion on this agenda item.

Recommended Action: Approve the 2026/2027 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents, as submitted.

Moved by: Lisa Powell; seconded by: Bill Gorback

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

B. **Business Services - Approval of the 2026-2027 Proposed Budget - General Fund and Ancillary Funds**

Dr. Hayek commented that the Senate and Assembly had reached agreement on the state budget and forwarded it to the Governor for consideration, noting that while the budget had not yet been finalized, no significant changes were expected.

Dr. Hayek responded to President Sylvester's question regarding the timeline for the Governor's action on the state budget.

Recommended Action: Approve the 2026-2027 Proposed Budget for the General and Ancillary Funds, as submitted.

Moved by: Cindy Goldberg; seconded by: Lauren Gill

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

4. **ACTION ITEMS – CONSENT**

Recommended Action: Approve the Consent Agenda, as submitted.

Moved by: Bill Gorback; seconded by: Finneas Kerns

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

- A. **Board of Education - Approval of Minutes**
- B. **Human Resources - Personnel Assignment Orders**
- C. **Human Resources - Approval of Student Fieldwork Agreement Between Conejo Valley Unified School District and Azusa Pacific University**
- D. **Human Resources - Approval of Contract Between Conejo Valley Unified School District and SHC Services, Inc. dba Supplemental Health Care**
- E. **Human Resources - Approval of Teacher Internship Agreement, Student Teaching Agreement, and Fieldwork Placement Agreement Between Conejo Valley Unified School District and Point Loma Nazarene University**
- F. **Instructional Services - Adoption of New Board Policy 1431 - Waivers**
- G. **Instructional Services - Approval of Contracts Under \$5,000**
- H. **Instructional Services - Approval of Renewal Contract - Instructure, Inc. (Mastery Connect) - DEC**
- I. **Instructional Services - Discussion of Board Policy and Administrative Regulation 5141.31 - Immunizations**
- J. **Instructional Services - Approval of Renewal Contract - Instructure, Inc. (Canvas) - DEC**
- K. **Instructional Services - Overnight Trip Request - Westlake High School Cheer Team**
- L. **Instructional Services - Approval of Renewal Contract – Lazel, Inc. (ExploreLearning, LLC, dba Gizmos) - DEC**
- M. **Instructional Services - Approval of Renewal Contract – EdClub, Inc. (Typing Club) - DEC**
- N. **Instructional Services - Approval of Renewal Contract – Companion Corporation (Alexandria) - DEC**
- O. **Instructional Services - Approval of Renewal Contract – Seesaw Learning, Inc. - DEC**
- P. **Instructional Services - Approval of Renewal Contract – ESGI, LLC - DEC**
- Q. **Instructional Services - Approval of Renewal Contract – IXL Learning, Inc. - DEC**
- R. **Instructional Services – Approval of Amendment to the Contract with STAR Education for Conejo Academy, Glenwood Elementary, and Madrona Academy**
- S. **Instructional Services – Approval of Amendment to the Contract with STAR Education for Aspen Elementary and Maple Elementary**
- T. **Instructional Services – Approval of Amendment to the Contract with STAR Education for Banyan Elementary, Cypress Elementary, and Westlake Hills Elementary**
- U. **Instructional Services – Approval of Amendment to the Contract with STAR Education for Walnut Elementary and Weathersfield Elementary**
- V. **Instructional Services – Approval of 2026-2027 Renewal Contract with Discovery Education, Inc. (Mystery Science/Mystery Writing)**
- W. **Instructional Services - Overnight Trip Request - Newbury Park High School Cheer Team**
- X. **Instructional Services - Approval of Renewal Contract with SchoolsPLP, LLC for Century Academy**

- Y. **Instructional Services - New Booster Organization Authorization - Thousand Oaks High School Flag Football**
- Z. **Instructional Services - Approval of Renewal Contract with The Habit Restaurants for Westlake High School**
- AA. **Instructional Services - Approval of Renewal Contract with Secural for Westlake High School**
- AB. **Student Services - Approval of Renewal Contract - School Health Nursing Solutions, Inc.**
- AC. **Student Services - Approval of Renewal Contract - Conejo Recreation and Park District's Youth Outreach Program**
- AD. **Student Services - Approval of Contracts for Residential Treatment Center Placement**
- AE. **Student Services - Approval of Renewal Contract with All Languages Interpreting and Translating, Inc.**
- AF. **Student Services - Approval of Contracts for Non-Public School Placements**
- AG. **Student Services - Approval of Renewal Memorandum of Understanding with Ventura Unified School District**
- AH. **Student Services - Approval of Renewal Contract with LifeSigns Now dba LifeSigns, Inc.**
- AI. **Student Services - Approval of Contracts Under \$5,000**
- AJ. **Student Services - Approval of Renewal Contract with FirstAlt Services by First Student, Inc.**
- AK. **Student Services - Approval of Renewal Contract with EdFiles, Inc.**
- AL. **Student Services - Approval of the 2026-2027 SELPA Master Contract with Club Xcite**
- AM. **Student Services - Approval of Renewal Contract - 2026-2027 SELPA Master Contract with The Genesis Group**
- AN. **Student Services - Approval of SELPA Master Contract Extensions with STAR of CA LLC (dba STAR of CA, ERA ed)**
- AO. **Student Services - Approval of Renewal Contract - 2026-2027 SELPA Master Contract with Ro Health, LLC**
- AP. **Student Services - Approval of Renewal Contract - 2026-2027 SELPA Master Contract with Amergis Healthcare Staffing, Inc. and Amendment No. 01**
- AQ. **Student Services - Approval of New Contract with Braille Abilities**
- AR. **Business Services - Acceptance of Donations/Gifts**
- AS. **Business Services - Approval of Resolution #25/26-48: Approval of Appropriation Transfers for Fiscal Year 2026-2027**
- AT. **Business Services - Approval of Resolution #25/26-49: Approval of Expense Transfers for the 2026-2027 Fiscal Year**
- AU. **Business Services - Approval of Transfer of Funds - May 2026**
- AV. **Business Services - Approval of Resolution #25/26-50: Approval of Inter-fund Transfers for the 2026-2027 Fiscal Year**

- AW. **Business Services - Ratification of Warrants - May 2026**
- AX. **Business Services - Approval of Resolution #25/26-51: Approval of Temporary Loans Between District Funds for the 2026-2027 Fiscal Year**
- AY. **Business Services - Approval of Professional Services Agreements with Imperial Bag & Paper Co. LLC (dba Imperial Dade) and Gold Star Foods, Inc.**
- AZ. **Business Services – Measure I and Other Sources - Notices of Completion**
- BA. **Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- BB. **Business Services - Approval of Resolution #25/26-52: Approval of Year-End Budget Transfers for the Fiscal Year 2025-2026**
- BC. **Business Services - Approval of Purchase Order Report (POs under \$5,000)**
- BD. **Business Services - Approval of Resolution #25/26-53: Approval of Authorization to Improve Compensation for Certain Categories of Employees after July 1, 2026**
- BE. **Business Services - Approval of Participation in Bids/Contracts of Other Public Agencies, Cooperative, Purchasing Contracts (Piggyback), California Multiple Awards Schedule (CMAS), and Other Approved California State Contracts, When Applicable, for the 2026-2027 Fiscal Year**
- BF. **Business Services - Approval of Agreement for the ESCAPE Financial and Payroll/Personnel System with the Ventura County Office of Education for the 2026-2027 Fiscal Year**
- BG. **Business Services - Approval of Agreement for the Q SIS Hosting Services with the Ventura County Office of Education for the 2026-2027 Fiscal Year**
- BH. **Business Services - Approval of Amendments to Administrative Regulation and Exhibit (1) 3517, and New Exhibit (2) 3517 - Facilities Inspection**
- BI. **Business Services - Approval of Blanket Authorization for Contract Change Orders Not to Exceed Statutory Limits for Summer Construction Work**
- BJ. **Business Services - Approval of Agreements for Legal Services**
- BK. **Business Services - Ratification of Renewal Agreement with School Services of California, Inc.**
- BL. **Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreement for 2026-2027**
- BM. **Business Services - Approval of Resolution #25/26-47: Education Protection Account (EPA) Spending Plan for 2026-2027**
- BN. **Business Services - Ratification of Agreement to Provide GASB 101 Report with Foster & Foster Consultants**
- BO. **Business Services - Approval of Amendments to Board Policy 7110 - Facilities Master Plan**
- BP. **Business Services - Approval of Resolution #25/26-54: Establishment of Associated Student Body Special Revenue Fund**
- BQ. **Business Services - Approval of Annual Signature Authorization for the 2026-2027 Fiscal Year**
- BR. **Business Services - Approval of Contingency Fee Agreement with Frantz Law Group, APLC**

- BS. **Business Services - Approval of the Services with Briotix Health for Essential Functions Job Analyses**
- BT. **Business Services - Approval of Amendment No. 2 to the Transportation Services Agreement with Intermex, Inc.**
- BU. **Business Services - Approval of Facilities Use Improvement, Storage, and Maintenance Agreements**
- BV. **Business Services - Approval of Professional Services Agreements with Sysco Ventura, Inc., GJM Distributor Inc., DDR Pizza Inc., and Kourosh Enterprises Inc.**
- BW. **Business Services - Approval of the Renewal Agreement with Ventura County Office of Education for Special Education Transportation**
- BX. **Business Services – Approval of Agreement with Administrative Software Applications, Inc. (ASAP)**
- BY. **Business Services - Approval of Amendment No. 2 to the Transportation Services Agreement with Top Transportation Service, Inc.**
- BZ. **Business Services - Approval of Amendment 1 to the Lease/Agreement with Oaks Christian School for the Real Property Located at 975 Evenstar Avenue, Westlake Village, CA 91361**
- CA. **Business Services - Approval of Amendments to the Transportation Services Agreements with American Transportation Systems, Inc., Fast Deer Bus Charter LLC, Durham School Services, LP, Lux Bus America Co., and Ventura Transit System, Inc.**

5. INFORMATION/DISCUSSION ITEMS - GENERAL

A. Board of Education - Discussion of Board Bylaw 9323 - Meeting Conduct

Dr. McLaughlin clarified that the amendments are standard Gamut language regarding Board meeting conduct and related procedures. President Sylvester noted that the item will return for Board approval at the next meeting. There was no Board discussion on this agenda item.

B. Board of Education - Discussion of Board Bylaw 9322 - Agenda/Meeting Materials

Dr. McLaughlin clarified that the proposed revisions reflect updated Gamut language. He noted that the option to establish a time limit for public comments is available but has not been the Board's past practice and may be left blank.

Board members discussed the optional Gamut language regarding public comments, committees comprised exclusively of Board members, and the process for handling Board member requests for future agenda items. The Board expressed support for maintaining current public comment practices and reached consensus to retain the proposed language, including committee provisions for future use if needed, while leaving the public comment time limit blank.

C. Board Committee Reports

There were no reports provided by Board members.

D. Comments - Board of Education

Board members provided comments.

E. Comments - Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any future topics for discussion.

B. Adjournment

President Sylvester adjourned the Open Session at 7:31 p.m. The next regularly scheduled Board meeting will be Wednesday, August 12, 2026, 5:30 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

8/12/26

Date



Board Clerk

8/12/26

Date



Superintendent

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<https://www.youtube.com/channel/UCwMRcdezDa6wbm8DhLrV-HQ>