



Wednesday, June 3, 2026
Board of Education Regular Meeting Minutes

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following item was discussed:

B. Conference with Legal Counsel, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code § 54956.9(b): Number of cases: 1

Closed Session ended at 5:50 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:00 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Bill Gorback, Board Trustees Cindy Goldberg and Lisa Powell, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following item was discussed in Closed Session:

1B. Conference with Legal Counsel, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code § 54956.9(b): Number of cases: 1

There was no Board action taken on this agenda item.

D. Approval of the Agenda

Recommended Action: Approve the agenda, as submitted.

Moved by: Lauren Gill; seconded by: Finneas Kerns

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. Student Recognitions

The Board and District staff recognized students for the following academic accomplishments:

2025-2026 Top Scholar

- Conejo Valley High School

2025-2026 Valedictorians

- Century Academy
- Newbury Park High School
- Thousand Oaks High School
- Westlake High School

President Sylvester noted that students from the following teams would be acknowledged at their respective school sites for their athletic accomplishments:

Newbury Park High School:

- Boys Volleyball - Marmonte League Co-Champions
- Boys Golf - Individual Marmonte League Champion
- Swim - Individual Marmonte League Champions
- Track and Field - Individual Marmonte League Champions

Thousand Oaks High School:

- Boys Track - Marmonte League Champions
- Girls Track - Marmonte League Champions
- Girls Swim - Coastal Canyon League Champions

Westlake High School:

- Baseball - Marmonte League Co-Champions
- Boys Lacrosse - Marmonte League Champions
- Boys Swim - Marmonte League Champions & Individual Marmonte League Champions
- Girls Swim - Marmonte League Champions
- Stunt Cheer - Marmonte League Champions
- Boys Volleyball - Marmonte League Co-Champions
- Boys Tennis - Individual Marmonte League Champions
- Track and Field - Individual Marmonte League Champions

F. Comments - Public

President Sylvester announced that there were no public comment requests submitted.

3. ACTION ITEMS - GENERAL

A. Instructional Services - Public Hearing: 2026/2027 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents

President Sylvester opened the Public Hearing at 6:44 p.m. Having received no public comment requests, President Sylvester closed the Public Hearing at 6:45 p.m.

Mr. Loo presented the 2026–27 Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP), providing an overview of the District’s three-year plan to improve student outcomes and address state and local priorities. He reviewed annual performance highlights, including reductions in chronic absenteeism, increased inclusion of students with disabilities in general education settings, improved A–G completion rates, higher student survey results, and significant gains in Advanced Placement performance.

Mr. Loo also summarized stakeholder engagement efforts, including surveys, advisory committee meetings, labor group feedback, trainings, and Board study sessions, noting that educational partner input informed actions such as additional special education training and the addition of credentialed physical education teachers for grades 1–5.

He then reviewed the District’s LCAP goals, metrics, three-year outcome targets, and related actions and expenditures, highlighting efforts to improve academic achievement, graduation and college and career readiness outcomes; expand inclusive practices and staff development; strengthen family and community engagement; and improve attendance, behavior, and school climate through counseling and social-emotional supports. He also reported that the District met all applicable LCAP local indicator priorities, noted the upcoming adoption of new mathematics instructional materials, and reviewed the LCAP Federal Addendum describing the alignment of federal funding with LCAP goals.

Board members discussed community engagement and future LCAP planning, including questions about how parents and community members can obtain answers to LCAP-related questions. Members also asked about the implementation of the LCAP Supplemental Fund Committee during the third year of the current cycle and whether the state is expected to require a revised format for the next three-year LCAP. Additional discussion focused on the effectiveness of the current LCAP format, the district’s use of student feedback and performance metrics to monitor progress, and the importance of maintaining attention on student needs and underperforming student groups as the district prepares for the next planning cycle.

B. Business Services - Public Hearing: 2026-2027 Proposed Budget - General Fund and Ancillary Funds

President Sylvester opened the Public Hearing at 7:13 p.m. Having received no public comment requests, President Sylvester closed the Public Hearing at 7:14 p.m.

Dr. Hayek presented an overview of the District’s 2026-27 Proposed Budget and Multi-Year Projection. He reported that the District received a Certificate of Excellence for its Annual

Comprehensive Financial Report and reviewed the Governor's May Revision, including its impact on public education funding and ongoing fiscal uncertainties. He also discussed statewide analyses highlighting concerns related to Proposition 98 funding, economic conditions, declining enrollment, and rising costs.

Dr. Hayek reviewed key budget assumptions, including LCFF funding, enrollment projections, and other factors affecting the District's multi-year financial outlook. He noted that the Board's budget goals focus on aligning ongoing expenditures with stable revenue sources and reported that the District's budget remains balanced throughout the multi-year projection period, with positive fund balances and a strengthened fiscal stabilization reserve.

Dr. Hayek also provided updates on other District funds and programs, including Associated Student Body account reporting requirements, child nutrition and deferred maintenance funds, Measure I capital projects, and the Health and Welfare Fund. He concluded that the District remains fiscally stable but emphasized the importance of continued fiscal discipline in light of ongoing state and economic uncertainties.

Board members discussed the District's strong fiscal management practices, the importance of maintaining adequate reserves, and the volatility of California school funding, including concerns related to Proposition 98. Questions were asked regarding the use of future block grant funding, multi-year staffing assumptions, and reserve levels. Administration explained that staffing adjustments have primarily been achieved through retirements and attrition, allowing the District to avoid unnecessary reductions while maintaining balanced budgets throughout the multi-year projection. Board members also emphasized the value of independent financial oversight, prudent budgeting practices, and continued efforts to strengthen fiscal reserves.

C. Business Services - Approval of Resolution #25/26-47: Education Protection Account (EPA) Spending Plan, 2026-2027

President Sylvester opened the Public Hearing at 7:55 p.m. Having received no public comment requests, President Sylvester closed the Public Hearing at 7:55 p.m.

Dr. Hayek explained that a law enacted in 2012 dedicated additional tax revenues to schools through the Proposition 98 funding formula, resulting in approximately \$3 million for teacher salaries. A trustee also inquired about the sunset date of the funding source, and Dr. Hayek noted that the original expiration date had been extended.

D. Instructional Services - Annual Update on Educator Effectiveness Block Grant

Mr. Loo explained that the item was brought forward to satisfy reporting requirements associated with the Professional Learning Block Grant Plan approved by the Board in 2021. He reviewed the professional development activities funded through the grant and noted that remaining funds are expected to be fully expended through planned trainings. Mr. Loo emphasized that professional development efforts will continue beyond the grant period through other state and federal funding sources and highlighted ongoing investments in literacy initiatives, specialized support positions, International Baccalaureate Middle Years

Programme implementation, and school counselor training.

Recommended Action: Approve the annual report on the Educator Effectiveness Block Grant (OEEFG), as submitted.

Moved by: Cindy Goldberg; seconded by: Lisa Powell

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. Instructional Services - Approval of Annual Report for Proposition 28 - Arts and Music in Schools

Mr. Loo presented the annual Proposition 28 report, noting that posting the report on the District website and submitting information through the California Department of Education portal are legal requirements. He highlighted the District's arts education offerings, including elementary music instruction, fifth-grade access to strings and band programs, and a variety of secondary arts courses. Mr. Loo reported that more than 5,000 students participated in arts programs during the year and shared plans to bring forward an update to the District's Strategic Plan for the Arts in 2026.

Dr. McLaughlin and President Sylvester thanked Mr. Brian Peter his efforts and leadership in developing the District's arts education program, which positioned the District to quickly and effectively utilize Proposition 28 funding.

Recommended Action: Approve the Annual Report for Proposition 28 - Arts and Music in Schools, as submitted.

Moved by: Lisa Powell; seconded by: Cindy Goldberg

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

F. Business Services - Approval of Amendment to Shelter Agreement for Disaster Relief Activities

Dr. Hayek explained that the agreement was being renewed under the same terms and conditions as previous years. He noted that the arrangement allows the Fire Department to utilize District facilities during emergencies, as occurred during the recent fire season, and supports the District's commitment to serving the community during times of need.

Recommended Action: Approve the extension of the Shelter Agreement for Disaster Relief Activities, as submitted.

Moved by: Cindy Goldberg; seconded by: Bill Gorback

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

4. ACTION ITEMS – CONSENT

Recommended Action: Approve the Consent Agenda, as submitted.

Moved by: Bill Gorback; seconded by: Lisa Powell

Motion Carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

- A. **Board of Education - Approval of Minutes**
- B. **Board of Education - Approval of Renewal Contract - Secural Security Corporation - District Educational Center**
- C. **Human Resources - Personnel Assignment Orders**
- D. **Instructional Services - Approval of Interdistrict Transfer Memorandum of Understanding with Ventura County Districts**
- E. **Instructional Services - Approval of Contracts Under \$5,000**
- F. **Instructional Services - Approval of Renewal Contract with Hudl for Newbury Park High School**
- G. **Instructional Services - Approval of Renewal Contract with Hudl for Thousand Oaks High School**
- H. **Instructional Services - Approval of Renewal Contract with Hudl for Westlake High School**
- I. **Instructional Services - Approval of Renewal Contract with Instructure, Inc.**
- J. **Instructional Services - Overnight Trip Request - Thousand Oaks High School Track and Field**
- K. **Student Services - Approval of Renewal Memorandum of Understanding (MOU) between Aspiranet and the Conejo Valley Unified School District (CVUSD)**
- L. **Student Services - Approval of Contracts Under \$5,000**
- M. **Student Services - Approval of Amendment to Contract with STAR of CA LLC**
- N. **Student Services - Approval of Amendment to Contract with The Genesis Group**
- O. **Student Services - Approval of Revised Contract Amount for Non-Public School Placement**
- P. **Student Services - Approval of New Contract with Valerie K. Imbriale**
- Q. **Student Services - Approval of Amendment to Contract with Amergis Healthcare Staffing, Inc.**
- R. **Student Services - Approval of New Contract with Family Psychological Services**
- S. **Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreement for 2026-2027**
- T. **Business Services - Disposal of Surplus and Obsolete Equipment**
- U. **Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- V. **Business Services – Measure I and Other Sources - Notices of Completion**
- W. **Business Services - Acceptance of the 2025 Kitchen Infrastructure and Training (KIT) and the Retention & Recruitment (R&R) Grants for Child Nutrition Services**
- X. **Business Services - Approval of Vended Meals Contract with MATES Charter School**
- Y. **Business Services - Approval of Amendment No. 8 to the Carrier Agreement for Pupil Transportation Services (Home-To-School Transport) with American Transportation Systems**
- Z. **Business Services - Approval of Amendment 1 to the Transportation Services Agreement with Pegasus Transit, Inc.**

5. INFORMATION/DISCUSSION ITEMS - GENERAL

A. Instructional Services Presentation - "Building Thinking Classrooms"

Dr. Jayna Suter, joined by Mathematics Teacher on Special Assignment Kelsey Bartlett and Los Cerritos Middle School teachers Dawn Gold and Madeline Landseadel, presented an overview of Building Thinking Classrooms (BTC), a research-based instructional approach designed to increase student engagement, collaboration, and mathematical thinking through the use of problem-solving tasks, randomized groups, and vertical whiteboards. The presenters reviewed research supporting the model, discussed its alignment with the California Mathematics Framework and Universal Design for Learning (UDL), and shared examples of implementation at Los Cerritos Middle School.

Teachers shared their experiences implementing BTC, highlighting increased student engagement, academic discourse, collaboration, confidence, and improvements in classroom culture. The presentation also included student feedback, implementation data, and ongoing professional learning efforts, including a districtwide BTC book study and a learning walk in which staff from Thousand Oaks High School and Sequoia Middle School visited Los Cerritos Middle School to observe BTC in action. Mr. Loo noted that the mathematics instructional materials currently being piloted align well with BTC strategies and instructional practices.

Board members expressed enthusiasm for the Building Thinking Classrooms model and its positive impact on student engagement, collaboration, and learning. Discussion included the use of alternative problem labels such as "mild," "medium," and "spicy" to encourage student participation and avoid traditional leveling, as well as the model's social-emotional learning benefits and potential expansion to other school sites.

Trustees also asked about the impact on homework and assessment practices. Teachers explained that homework focuses on a small number of problems that reinforce understanding, while assessments have remained largely unchanged. Teachers reported improved retention of learning and positive impacts on student achievement.

B. Instructional Services - Discussion of Board Policy 1431 - Waivers

Mr. Loo explained that the proposed policy incorporates language from Gamut regarding waivers that local educational agencies may request from the State Board of Education. He reviewed examples of potential waiver requests and outlined the process the District would follow, including gathering educational partner feedback, presenting the proposed waiver to the Board, and conducting a public hearing to ensure transparency.

C. Instructional Services - Discussion of Board Policy and Administrative Regulation 5141.31 - Immunizations

Mr. Loo explained that the policy updates were primarily minor Gamut revisions, with an additional update to Administrative Regulation 5141.31 directed by the CDE as part of the resolution of a complaint. The revision clarifies that students with Individualized Education Programs (IEPs) must be allowed to physically attend general education classes and may not be excluded solely based on vaccination status. Mr. Loo noted that the District will provide training to relevant staff regarding the updated requirements.

- D. **Business Services - Discussion of Administrative Regulation, Exhibit (1), and New Exhibit (2) 3517 - Facilities Inspection**
Dr. Hayek explained that the policy updates reflect recent changes in state law regarding school facilities, including requirements related to all-gender restrooms and the availability of menstrual products. The update also included revisions to facilities inspection procedures and requirements related to signage for all-gender restrooms.
- E. **Business Services - Discussion of Board Policy 7110 - Facilities Master Plan**
Dr. Hayek explained that the proposed revisions primarily update eligibility-related language within the policy. He also noted that the District may undertake a new Facilities Master Plan upon completion of the current bond program. The policy updates additionally reflect changes in state law related to facilities planning and emphasize the importance of long-range planning in supporting the District's vision, mission, and goals.
- F. **Board Committee Reports**
Trustee Powell reported on the Adult Education Advisory Committee meeting, noting discussions regarding enrollment trends, program pricing, and fiscal support for adult education programming. She also shared that committee members toured a classroom being retrofitted for the new electrician training program.

President Sylvester reported that the Finance Committee received a preview of the District's budget. She also shared updates from the Conejo Coalition of Youth and Families, including planning efforts for the upcoming Youth and Family Summit focused on participant engagement and identifying community needs and resources. She noted that upcoming coalition meetings will focus on housing resources and mental health services.
- G. **Comments - Board of Education**
Board members provided comments.
- H. **Comments - Superintendent**
Dr. McLaughlin provided comments.

6. **ADJOURNMENT**

- A. **Future Board Topics / Activities**
Board members did not add any topics for discussion at future Board meetings.
- B. **Adjournment**
President Sylvester adjourned the Open Session at 9:12 p.m. The next regularly scheduled Board meeting will be Wednesday, June 17, 2026, 5:30 p.m. – Closed Session; 6:00 p.m. -

Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road,
Thousand Oaks.

8/12/26

Date

A handwritten signature in blue ink, appearing to read "Bill Lorbach", written over a horizontal line.

Board Clerk

8/12/26

Date

A handwritten signature in blue ink, appearing to read "Matt Gill", written over a horizontal line.

Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.youtube.com/channel/UCwMRcdezDa6wbm8DhLrV-HQ>