



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Work Session
May 26, 2026

DINNER SESSION – 5:00 PM Superintendent Conference Room

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya; and General Counsel Autumn Aspen

ABSENT: Director Conor Duffy

LATE: None

Dinner session began at 5:04 p.m.

1.0 Executive Session – Cybersecurity Update

President Zamora moved that the board enter executive session for the purpose of discussing specialized details of the district's cybersecurity arrangements or investigations as authorized by authorized by C.R.S. §24-6-402(4)(d).

Individuals invited to join the Board in executive session are Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Lead Assistant Superintendent Dr. Traci Gile, Chief Finance Officer Dave Montoya, Chief Technology Officer Bud Hunt, Director of IT Infrastructure Trevor Brown, and General Counsel Autumn Aspen.

Director Schoenbauer seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

Executive Session began at 5:06 p.m.

Executive Session ended at 5:41 p.m.

Dinner session ended at 5:41 p.m.

WORK SESSION (BOARDROOM) – 5:30 PM

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Conor Duffy, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler; Superintendent

Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya; General Counsel Autumn Aspen

ABSENT: None
LATE: None

1.0 CALL TO ORDER

President Zamora called the regular business meeting to order at 5:50 p.m.

2.0 APPROVAL OF AGENDA

Vice President Havelda moved that the board amend the agenda to include a Recognition section as Item 3.0.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

3.0 RECOGNITIONS AND REPORTS

3.1 Timnath Middle-High School Girls' Golf Team

Emily Dunn, Assistant Principal and Athletic Director, spoke about the 3A State Champions and introduced team members in attendance.

Director Schoenbauer congratulated the team on behalf of the Board of Education.

3.2 Fossil Ridge High School Girls' Soccer/Track and Field

Dave Walck, Assistant Principal and Athletic Director, spoke about the 5A back-to-back State Soccer Champions and introduced team members in attendance, and introduced Addison Smith, State Track Champion and CHASA 5A girls track athlete of the year.

Vice President Havelda congratulated the team on behalf of the Board of Education.

3.3 Fort Collins High School Boys' Track and Field Team

Kyle Tregoning, Assistant Principal and Athletic Director, and Jeff Brennan, Head Track Coach, spoke about the 5A State Champions and introduced team members in attendance.

Director Duffy congratulated the team on behalf of the Board of Education.

4.0 SUPERINTENDENT REPORT

Superintendent Kingsley congratulated high school seniors who graduated the past week as well as all involved in the accomplishment, introduced the *Grads at a Glance* video, spoke about items on the meeting agenda, wished everyone a happy last day of school tomorrow, and expressed gratitude for a wonderful school year.

5.0 COMMUNITY COMMENT

Joshua Reyling questioned why the district spent more on Administrators this year than was budgeted by over a million dollars and offered his services to analyze data.

Tim Han said current school boundary maps disregard a student's ability to walk or roll to school and asked the board to prioritize safe, accessible, and reasonable transportation routes through creation of new boundary maps.

Lucy Lee expressed concern about district policy updates regarding student personal technology devices and use of district technology, and said screens are not a replacement for educators but are a source of data mining and mass surveillance which will cause harm to children.

Tom Griggs said it is important to consider the budget crunch on students and staff and to establish a systematic communication structure.

Reggie Johnson spoke in support of LGBTQ+ students, thanked the board and district for support of marginalized students, and expressed concern about upcoming ballot items.

Sabrina Herrick thanked the Superintendent for an invitation to an upcoming meeting to discuss students with IEPs with respect to school closures and consolidation, and said the meeting is not the solution but rather a space to find the solutions.

Dani Lawrence thanked the district for allowing students with disabilities to walk across the stage with their peers at graduation, and conveyed concern that *Graduating with Options* information is not readily available to parents at Rocky Mountain High School.

6.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Schoenbauer thanked Superintendent Kingsley and Board President Jessica Zamora for attending all of the district graduations this week and spoke about the cold outdoor graduation ceremony at Wellington High School.

7.0 CONSENT AGENDA

7.1 Personnel Action

7.2 Addendum to Compass Community Collaborative School Renewal Contract

7.3 Employee Self Insurance Expenditures (in excess of \$250,000)

7.4 Districtwide and School-based Student Fees and Other Select Charges

Director Duffy moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.0 ACTION ITEMS

8.1 Network Access Control System

Director Spain moved that the Board approve expenditures in excess of \$250,000 and authorize staff to execute an agreement with vendor ANM.

Director Ziegler seconded the motion.

Chief Technology Officer Bud Hunt provided the information.

Board discussion included:

- Funds come from the 4A Debt Free Mill Levy.
- Important to spend money on this security item at this time.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.2 Annual Heat Start and Early Head Start Continual Grant Approval

Director Spain moved that the Board approve the Annual Head Start and Early Head Start Continual Grant Approval.

Director Ziegler seconded the motion.

Director of Early Childhood Becca Benedict provided the update.

Board discussion included:

- Item presented is not the Annual Item, but rather the Year Two Continuation Grant.
- Gratitude was expressed for the thoughtfulness that goes into this grant.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelde, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.3 Comprehensive Planning Committee Update and Second Reading of Policy FCB

Director Baise moved that the Board approve and adopt Policy FCB as presented.

Vice President Havelde seconded the motion.

Lead Assistant Superintendent Dr. Traci Gile and Committee Co-Chair Dr. Brett Hansen provided the information.

Board discussion included:

- Committee requested Board feedback on the level of interest or involvement with the nine Action Teams proposed.
- Monthly report from each Action Team is planned.
- Shared language and understanding across teams were requested.
- Board involvement in Action Teams was discussed.
- Action Team composition, role, and proposed timeline were discussed.
- Gratitude was expressed to the committee for creation of a succinct process.
- October deadline is due to School of Choice application window and opportunities surrounding choice.
- School of Choice window and potential flexibility was discussed.
- Each Action Team will require a different amount of time to complete project work.
- Intention is to name schools for consolidation or closure in October 2026.

- Integrity of the process and speed of process can be aligned.
- Nine Action Teams are subcommittees that can focus on individualized tasks and report back to main committee.
- Gratitude was expressed to the members of the Comprehensive Planning Committee for the time and energy spent as volunteers in the interest of students.
- Process will not be perfect but will be the best effort possible.
- Fair and equitable process is the goal.
- Issue can no longer be kicked down the road; current board has been making tough decisions and needs to move forward with this one.
- Request was made for open communication regarding support and needs from the board.
- Suggestion to remove “October” from the policy was made.
- Shifts in policy allow flexibility to be thoughtful while showcasing values.
- Important to balance efficiency in the timeline with an opportunity for the community to grieve a loss and embrace hope and excitement for what comes next.
- Policy rewrite was performed by Committee Co-Chairs Dr. Traci Gile and Dr. Brett Hansen, and General Counsel Autumn Aspen.
- Policy says a formal recommendation will be made in October; board is not required to vote in October.
- Community has expressed an interest in making a timely decision so they can move forward.
- Committee anticipates a month of engagement with communities named in a potential recommendation prior to the final recommendation to the board.
- Cadence of the proposed timeline was discussed.
- Suggestion was made to trust the recommendations of the committee.
- Important to minimize creation of an ‘us versus them’ scenario.
- One scenario will be presented to the Board.

Board recessed at 8:43 p.m.

Board reconvened at 8:51 p.m.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: Director Conor Duffy

Motion passed: 6-1

8.4 Comprehensive Planning Committee Update and Second Reading of Policy FCB-R

Director Baise moved that the Board approve and adopt Regulation FCB-R as presented.

Vice President Havelda seconded the motion.

Vice President Havelda called the question.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: Director Conor Duffy

Motion passed: 6-1

9.0 AMENDMENT OF AGENDA

Vice President Havelda moved that the Board add an agenda item and consider a full vote on the Comprehensive Planning Committee proceeding with the proposed timeline.

Director Dr. Andrew Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

10.0 ACTION ITEMS

10.1 Comprehensive Planning Committee Update: Phase 3, Preparing a Recommendation

Director Dr. Spain moved that the Comprehensive Planning Committee proceed with the proposed timeline and begin preparing a school closure/consolidation recommendation.

Director Duffy seconded the motion.

Board discussion included:

- Gratitude was expressed to committee for having the courage to proceed in a different manner than in surrounding school districts.
- Vote moves committee into Phase 3 to implement the criteria in the policy.
- Committee will report back to the board at an upcoming meeting.
- Implementation of a simple standard for Phase 2 was discussed.
- Issue is very complex and layered, and criteria is a good guideline because one size does not fit all.

- Request was made to call an official vote any time a decision is requested by all seven board members.
- Level of transparency in Phase 3 was discussed.
- Important that schools being considered for consolidation/closure are the first to know; Board members may not know specific schools until the official vote.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Kevin Havelde, Scott Schoenbauer, Dr. Andrew Spain, and Jessica Zamora

Those voting NO: Director Conor Duffy and Dr. Coronda Ziegler

Motion passed: 5-2

Comprehensive Planning Committee Co-Chair Dr. Brett Hansen requested guidance on Next Steps.

Board discussion included:

- Board members should see criteria overlayed with data before making recommendations; a vote would not be appropriate in this instance.
- Ensuring that each quadrant is robust is important and presents a geographic distribution of fairness.
- Community has been clear a phased approach is not ideal and are asking for a solid next step.
- Comprehensive Planning Committee may need to be a standing committee to evaluate situation as needed.
- Marketing campaign is new and results are not yet realized.
- Important to consider the positive aspects of consolidation.
- Definition of Standard Utilization and Enrollment was provided

11.0 INFORMATIONAL REPORTS / DISCUSSION ITEMS

11.1 Board Consideration of Revisions to Twenty Student Policies (First Reading)

General Counsel Autumn Aspen provided the information.

Board discussion included:

- Recommendation was made to change wording in the Student Attendance Area policy from “as needed” to “review by the CPC”.
- Clarifying language was requested for JLCDC to include an exclusion for a private 911 entity.
- Revisions to Policy JICJ on student personal communication devices were made to ensure clarity and consistency with other policies.

11.2 Proposed Budget for FY2026-27

Budget Director Brian Gustafson provided the information.

Board discussion included:

- Gratitude was expressed for the thorough, big picture overview.
- Elementary expenditure versus budget was explained.
- Curriculum and Instruction implementation carryover rolls into reserves for delayed expenses.
- District Administration is a broad category that includes administrative functions that are not included in schools.
- Bond roll-off occurred a year ago but are not anticipated this year.

11.3 Board of Education's Budget (GP 3.7.3)

Chief Finance Officer Dave Montoya provided a review of the Board budget.

Board discussion included:

- Recommendation was made to acquire a new Community Comment microphone as a purchase.

12.0 BOARD FORECASTING

12.1 Board Forecasting

- Request was made for an update on disciplinary data.
- 4A mill levy override update is scheduled for the June 9, 2026, board meeting.

13.0 ADJOURNMENT

The meeting was adjourned at 11:03 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education