Seatack Elementary School: An Achievable Dream Academy

School Year: 2025 - 2026

Parent and Family Engagement Policy/Plan and Procedures

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN **REQUIRED** COMPONENTS

A. Seatack Elementary School: An Achievable Dream Academy will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
   - The Seatack SPC/FACE Team will meet quarterly and as needed to generate ideas and considerations with Seatack families to increase volunteerism and plan school events according to our school needs.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
   - This annual meeting is held at Seatack Elementary School on October 7, 2025.

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare, or home visits, as such services related to Parent and Family Engagement.
   - Meetings are scheduled based on parent feedback.
   - There is an opportunity for families to join face-to-face or virtually.
   - Advanced notice and reminders are provided.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
   - Our SPC/FACE Team will meet quarterly to generate ideas from selected Seatack families to increase volunteerism, plan school events and other schoolwide functions. The plan/policy will be shared with the school community for input, feedback, and necessary amendments. Parent Workshops will be offered to share curriculum resources, assessments, and strategies to promote student achievement.

E. Implement an effective means of outreach to parents of English learners, in a language the parents can understand, to inform them regarding how they can—
   - be involved in the education of their children; and
   - be active participants in assisting their children to—
     - attain English proficiency;
     - achieve at high levels within a well-rounded education; and
     - meet the challenging State academic standards expected of all students
   - Instructional staff will provide high-quality curriculum and instruction including appropriate interventions, remediation, and personalized learning opportunities.
   - Instructional staff will provide resources, including technology, to foster engagement, critical thinking, communication, creativity, and other globally competitive skills.
   - The ESL teacher will provide resources, information and instructional practices to students, staff and families.

F. Provide parents of participating children—
- timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
  - November 3, 2025, or a mutually agreed-upon time
  - Instructional staff will schedule and conduct parent-teacher conferences/meetings and be available to meet with parents/guardians when needed

G. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
  - We plan to use feedback survey data from our families
  - Submissions may be made to the Family Engagement Liaison or the school Administration

PART II-**REQUIRED** SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
- Provide frequent reports to parents on their child's progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
- Progress report cards
- Quarterly Report Cards
- Assessment Results
- Teacher Phone Calls /Letters/E-mails (as needed)
- Weekly communication folder
- Attend and/or volunteer at family engagement events
- Parents are encouraged to volunteer in their child's classroom

BUILDING **CAPACITY** FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must**:

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
- Hold Parent Workshops around Math, Literacy, STEM and behavior supports
- Provide parent training at Family Engagement events: Math and Literacy Family Engagement Events, STEAM Night.
- Provide city-wide training for members on the Family Advisory Committee
- Use of technology Apps to communicate with parents and give updates on student progress (Parent Square, Seesaw)
- Quarterly progress reports
- Quarterly report cards

- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
- Digital Literacy info sessions
- Parent newsletters and updates on the school website
- Send quarterly Math and Literacy newsletters which include parent suggestions on how to help their child at home with subject areas
- Provide parent training at Family Engagement events and acquire feedback
- Use computer-based programs such as Imagine Learning, Lexia, Imagine Math
- Gifted information sessions

- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
- School Planning Council/ Family and Community Engagement meetings.
- Event Action Teams
- PD provided to staff meetings and professional learning collaboration meetings

- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
- School outreach programs and initiatives
- Provide Parent training during city-wide Family Engagement Training in November, March, and April
- Hold Parent Workshops
- Provide parent training at Family Engagement events.
- Gain resources from the F.A.C.E office and our Family Outreach Representatives

- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents. of participating children in a format and, to the extent practicable, in a language the parents can understand.
- Save the Date notices, fliers, and reminders are sent home in student folders and via parent messaging.
- Bilingual flyers and advertisements
- Alert Now messages are sent home via email and phone.
- Translation services via Seesaw and parent square messaging.
- F.O.Rs translation ambassadors

The following are allowable activities:

1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. Volunteer Opportunities
2) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
3) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
4) May train parents to enhance the involvement of other parents. Volunteerism; Family Engagement Events
5) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation. S.P.C/ F.A.C.E Meeting
6) May adopt and implement model approaches to improving Parent and Family Engagement. Soliciting feedback; closing the loop; positive communication home
7) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
8) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities. Utilizing community partners and resources

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. Upon request, documents can be translated

PART IV-ADOPTION – This Seatack Elementary School: An Achievable Dream Academy Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Seatack Elementary School: An Achievable Dream Academy on 12/12/2025 and will be in effect for the period of 2025-2026. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 01/31/2026.

Signature of Title I Authorized Representative

Date:
12/12/2025

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Matthew Fischi

Role or Title: Principal

Signature:

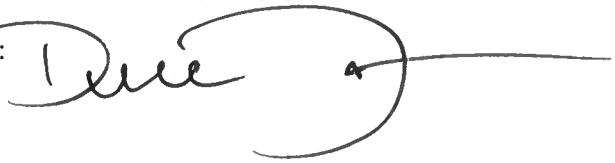
Name: Elena Bohn

Role or Title: Assistant Principal

Signature:

Name: Devon Johnson

Role or Title: Title I Family Engagement Liaison

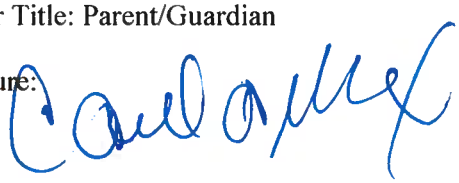
Signature: 

Name: Jennifer Johnson-Parks

Role or Title: Parent/Teacher

Signature:

Name:

Role or Title: Parent/Guardian

Signature: