



## MERCER ISLAND SCHOOL DISTRICT

# Home/Hospital Instruction

**WHAT IS HOME/HOSPITAL INSTRUCTION?** Temporary, in-person tutoring in a student's home, hospital room, or mutually agreeable location to help the student remain current in regular classes while unable to attend school because of illness, injury, or disability. Instruction cannot be exclusively virtual or remote.

### WHO MAY QUALIFY?

- **Enrolled student:** MISD K-12 student receiving basic education instruction.
- **Length of absence:** Expected to miss at least 4 weeks of in-person school; services are generally limited to 18 weeks per school year and may be consecutive or intermittent.
- **Medical basis:** A qualified medical practitioner must certify the student cannot attend school and state the anticipated number of weeks.
- **Timing:** Services cannot begin if fewer than 4 weeks remain in the school year.
- **Important:** This is temporary support, not a long-term placement. For students with an IEP or possible ongoing needs, the appropriate IEP/Section 504 team may also need to meet.

### HOW TO REQUEST SERVICES

#### 1. START WITH THE SCHOOL

A parent/legal guardian or adult student contacts the school principal, counselor, nurse, or case manager to discuss the anticipated absence and support needs. School personnel will inform the Director of High School of the potential need for services.

#### 2. COMPLETE BOTH REQUIRED FORMS

The family completes and signs the Application Form. A qualified medical practitioner completes and signs Section 1 of the Request Form, including the diagnosis and anticipated weeks of absence.

#### 3. RETURN BOTH FORMS TO DIRECTOR OF HIGH SCHOOL

Email the completed documents to Jamie Prescott. Consideration cannot begin until both forms are received, including the medical provider's signed certification.

#### 4. DISTRICT REVIEW & PLANNING

MISD reviews eligibility and, if approved, coordinates with the student, family, school team, and district-employed/contracted tutor. The district determines the tutor, schedule, instructional priorities, and service location. Typically, we start with 2 hours of direct support per week along with 2 hours of communication and planning per week.

#### 5. MAINTAIN CONNECTION & PLAN RETURN

School staff provide assignments/materials and communicate with the tutor and family. The team monitors progress and plans re-entry. Services end when the student returns or the approved period ends.

### BOTH FORMS ARE REQUIRED BEFORE SERVICES CAN BE CONSIDERED

#### 1. MISD Home/Hospital Application Form

Completed and signed by parent/guardian or adult student.

#### 2. MISD Home/Hospital Request Form

Section 1 completed and signed by a qualified medical practitioner.

### MISD HOME/HOSPITAL COORDINATOR

**Jamie Prescott, Director – High School & Post-Secondary**  
[jamie.prescott@mercerislandschools.org](mailto:jamie.prescott@mercerislandschools.org)

### MORE INFORMATION

[MISD Home Hospital webpage](#)  
[OSPI Home/Hospital Instruction](#)

*Final eligibility and service decisions are made by the Mercer Island School District after review of complete documentation and the student's individual circumstances.*