



CRE

ARRIVAL & DISMISSAL PROCEDURES

SAFE EFFICIENT ORGANIZED

SCHOOL HOURS



DOORS OPEN
7:15 AM



BREAKFAST
7:15 – 7:35 AM



SCHOOL BEGINS
7:40 AM



DISMISSAL
3:05 PM



IMPORTANT ARRIVAL REMINDER: Students should not arrive before 7:15.
There will be no adult supervision by school staff until 7:15 a.m.



MORNING ARRIVAL Arrival map



CAR RIDERS

- Enter through designated traffic lanes.
- Pull all the way forward.
- Students exit on passenger side.
- Remain in your vehicle.
- Follow staff directions.

PLEASE DO NOT

- ✗ Park in the car rider lane
- ✗ Make U-turns
- ✗ Drop students off outside designated areas
- ✗ Leave students unattended before 7:15 AM



BUS RIDERS

: Students arriving by bus will:

- Enter the building with staff supervision.
- Report to breakfast or grade-level areas.
- Follow campus expectations.



WALKERS

Walkers are students who:

- Walk home with a parent/guardian
- Walk with siblings
- Walk with approved neighborhood groups



Walkers will be escorted to the designated crossing area.



AFTERNOON DISMISSAL Dismissal map

CAR RIDER PICK-UP

1 DISPLAY YOUR CAR RIDER TAG



2 PULL FORWARD TO YOUR ASSIGNED CONE



3 REMAIN IN YOUR VEHICLE



4 STAFF WILL ASSIST STUDENTS INTO VEHICLES



CAR RIDER TAGS



Every family receives a car rider tag.

PLEASE:

- ✓ Display tag in windshield
- ✓ Write student name clearly
- ✓ Provide tag to anyone picking up your child
- ✓ Contact office for replacements

PICK-UP BY GRADE LEVEL



PRE-K

- Use designated Pre-K lane.
- Arrive between 2:50–3:00 PM.
- Remain in your vehicle.
- Staff will assist students.



KINDERGARTEN & 1ST GRADE

- Pick up at the front entrance.
- Pull forward as directed.
- Students will be escorted to vehicles.
- Do not leave your vehicle.



2ND–5TH GRADE

- Students will be called to a designated cone.
- Pull forward to your cone.
- Staff will assist students into vehicles.
- Follow traffic flow when exiting.

SIBLINGS



Students with younger siblings will meet at designated dismissal locations before exiting campus.

Please notify teachers if sibling arrangements are needed.

TRANSPORTATION CHANGES



Transportation changes must be communicated BY 1:30 PM.

1:30 PM



469-713-5994

Changes received after 1:30 PM may not be processed.



Notify us of transportation changes before 1:30 PM

IMPORTANT REMINDERS



Follow all traffic patterns



Display car tags daily



Use crosswalks



Follow staff directions



Arrive after 7:15 AM



THANK YOU FOR PARTNERING WITH US TO KEEP CRE SAFE!

