

**San Juan Unified School District
3738 Walnut Avenue
Carmichael, CA 95608
(916) 979-8934
American Indian Alaska Native Education Program
Parent Advisory Committee
Committee Meeting
Wednesday, August 19, 2026
District Office, Conference Room A**

5:30-6pm

Agenda

- 5:30 p.m. **A. Call to Order/Introductions (A)**
- 5:35 p.m. **B. Vote/Elect new PAC members for Vacant Positions**
 Vice Chair (2 year position)
 Member-at-Large-Elder (1 year position)
 Member-at-Large-Teacher/Counselor (1 year position)
 Member-at-Large (2 year position)
 Member-at-Large (1 year position)
 Member-at-Large-High School Student (1 year position)
- 6:00 p.m. **H. Adjournment (A)**

The San Juan Unified School District acknowledges that our schools are located on the ancestral lands of the Nisenan and Miwok peoples, who continue to care for this land as they have since time immemorial. We deeply respect their ongoing connection to this land and recognize their resilience in preserving and revitalizing their cultures and traditions despite historical and ongoing challenges.

We recognize the profound injustices endured by their ancestors, including genocide, forced assimilation, and displacement, and we remain aware of the ongoing challenges and injustices they face today. As we advance in our commitment to equity and inclusion, we pledge to strengthen our connections by fostering a culture of understanding, respect, and active collaboration with their communities.

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American Indian Alaska Native Education Program
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Wednesday, August 19, 2026
District Office, Conference Room A
6-8pm

Agenda

- 6:00 p.m. **A. Call to Order/Land Acknowledge/Introductions (A)**
- 6:07 p.m. **B. Visitors' Comments (R)**
- 6:10 p.m. **C. Approval of Minutes (A)**
- 6:20 p.m. **D. Business Items (D & A)**
- 1. PAC Vacancies & Appointments Discussion
 - 2. By-law Revision Proposal
 - 3. Budget
 - 4. California Indian Education Act
 - 5. Calendar Events for 2026-2027 school year
 - a. Event Dates finalized. Advertisement of event timelines. When, where, time
 - b. Service Agreements
 - c. Sub-Committee leader(s)
 - 6. AIEP Library update
- 7:45 p.m. **E. Chairperson's Comments/Committee Business**
- 7:50 p.m. **F. Reports to be Heard (R)**
- 1. Board Member (Zima through November)
 - 2. Staff Members (Ashley)
 - 3. Cabinet Members (Harvey)
- 7:57 p.m. **G. Future Agenda Items (D)**
- 8:00 p.m. **H. Adjournment (A)**

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SAN JUAN UNIFIED SCHOOL DISTRICT
AMERICAN INDIAN EDUCATION PROGRAM
PARENT ADVISORY COMMITTEE BY-LAWS

ARTICLE I

PURPOSE

American Indian Education Parent Advisory Committee Responsibilities

The American Indian Education Parent Advisory Committee (hereinafter referred to as PAC) will be responsible for providing advice to the San Juan Unified School District (hereinafter referred to as the Local Education Agency or LEA) in determining the direction of the American Indian Education Program (hereinafter referred to as the AIEP), to meet the needs of the American Indian and Alaska Native students (hereinafter referred to as AIAN) in the District.

The PAC shall be actively involved in the following:

Section 1: The Needs Assessment and baseline data gathering.

Section 2: The initial process of setting the goals and objectives and ensuing revisions.

Section 3: The actual determination of establishing program direction and content of the funding document which will include implementation of new programmatic approaches and the activities needed to attain programmatic success, as well as their prioritization.

Section 4: Reviewing the present structure of the AIEP and through the designated district staff member, implementing any changes that may be needed.

Section 5: Annual Evaluation of the overall AIEP staff and programmatic progress.

Section 6: The hiring of AIEP personnel, working in concert with the LEA at all times observing and adhering to existing district policies and procedures. PAC representation (minimum of two) will review the qualifications of and make recommendations concerning applicants for project staff positions.

Section 7: Seeking information on a regularly scheduled basis, i.e., Coordinator's Report at PAC meetings.

Section 8: Ensuring the American Indian/Alaska Native community obtains information dealing with the progress of the AIEP in the LEA.

Section 9: Ensuring all PAC meetings shall be open to the public except for meetings about personnel issues.

ARTICLE II

DUTIES

The PAC shall advise and counsel the LEA, through the AIEP-designated staff member, on programs and matters pertaining to the AIEP and, more directly, the Indian students. The PAC shall serve as a focal point to coordinate, review, recommend, and initiate American Indian Education programs, in concert with the LEA, funded by all Federal, State and Private agencies. Through the AIEP designated staff member, the PAC shall establish communications and working relationships with all public and private agencies and/or programs that will have an impact on the social and academic needs of AIAN students.

The PAC, in concert with the LEA, will supervise expenditures of funds received from Federal, State, Local and Private Agencies for the benefit of AIAN students in LEA.

ARTICLE III

MEMBERSHIP

Section 1: Membership of Community At Large

- a. Those eligible to vote at the Public Hearing/Forum on Title VI proposal recommendations will be any resident within the District present at the Public Hearing.
- b. Those eligible to vote at PAC elections and on By-Laws revision will be: parents/guardians of certified AIAN students enrolled in the LEA, and certified AIAN students, high school (9th to 12th grade), enrolled in the LEA.

Section 2: Membership of the PAC will not exceed twelve (12) members.

- a. Those eligible to serve on the committee will be: parents/guardians of certified AIAN students enrolled in the AIEP; teachers and counselors of the LEA, certified AIAN high school students (9th to 12th grade) in the AIEP, and an AIAN elder nominated by a parent, teacher, counselor, or student associated with the AIEP.
- b. Ex-officio members of the PAC may be elected from the community at large. (Ex officio members do not have voting powers but may participate in discussions.)
- c. The PAC must be comprised of at least 51% of parents/guardians of AIAN with the remainder being AIAN high school students (9th to 12th grade) and teachers and counselors of American Indian students.

Section 3: A designated delegate may represent a PAC member and can constitute a quorum if the regular member has notified the chairperson before the meeting that they cannot be present and gives the name of the delegate.

Section 4: The "designated delegate" must meet the membership requirements, as spelled out in Article III Membership, Section 1; and will act as a member at large in that meeting.

Section 5: Upon notification of resignation submitted to the PAC, the Chairperson may appoint a replacement at a regular PAC meeting.

Section 6: A PAC member has two consecutive unexcused absences (unexcused is defined as not notifying the Program Office before the meeting) from scheduled meetings, can be replaced by the PAC majority vote at the third consecutive meeting.

Section 7: The members of the Executive Committee of the PAC (Chairperson, Vice Chairperson and Secretary/Treasurer) may not be members of the same family or living in the same household.

Section 8: At the PAC's discretion a member can be temporarily relieved of their duties due to extenuating circumstances at which time the PAC will vote to amend quorum.

ARTICLE IV

RECORDS

Throughout the school-funding year, the PAC or its designee shall maintain at a minimum, the following records as they relate to the PAC:

Section 1: The PAC shall maintain an up-to-date/current membership roster with names, phone numbers and email addresses of the committee members who have resigned and their appointed replacements.

Section 2: The aforementioned membership roster shall be maintained in the AIEP office and shall be made available at the request of the interested community.

Section 3: The PAC shall retain information relating to PAC Meetings and activities including:

- a. Time, date and place of all PAC Meetings.
- b. Minutes, of all PAC Meetings, including all official decisions relating to the AIEP, i.e., recommendations, planning and evaluation.
- c. An official record of those in attendance, including PAC members and other interested community members via a sign-in sheet.
- d. Budget report every month, working in conjunction with the AIEP.

Section 4: With the exception of Personnel files and AIEP students' files, all books and records of the AIEP shall be made available for public review, upon request made to the PAC, the AIEP Coordinator or their signee in accordance with district policy.

ARTICLE V

COMMITTEES

Section 1: Ad Hoc Committees

- a. The PAC shall authorize, appoint and establish Ad Hoc Committees on an as needed basis.
- b. It shall be the responsibility of the PAC to appoint the Chairperson of said Ad Hoc Committee(s).
- c. Membership shall be composed of at least two (2) PAC members.

Section 2: Sub-Committees:

- a. The PAC shall authorize, appoint, and establish standing sub-committees as decided by the PAC, i.e., By-laws Committee, Finance Committee, etc.
- b. It shall be the responsibility of the PAC to appoint a Chairperson of each sub committee.
- c. Membership of each sub-committee shall be composed of at least two (2) members.
- d. The PAC can appoint a parent/guardian, teacher /counselor of students, and AIAN high school(9th to 12th grade) student to serve on more than one of the aforementioned committees.
- e. The PAC shall be an ex-officio member of all established committees.

ARTICLE VI

ELECTIONS

Section 1: Drawing from the Membership, as spelled out in Article III, the PAC will hold elections

yearly.

- a. Officers of the PAC shall be elected to serve a two (2) years or one (1) year term of office as noted. A person may be elected for multiple terms in the same office, with a maximum of four (4) consecutive years in any one office.
- b. The PAC shall consist of **no more than** twelve (12) elected members.
- c. The election shall take place at an open, publicized, public meeting and verification of public notice shall be kept on file in the AIEP office.
- d. Each adult in attendance shall be entitled to one vote. Each AIAN student who is of high school age (9th to 12th grade), shall be entitled to one vote.
- e. No absentee ballots shall be acceptable during the election process.
- f. For election purposes, there shall be a motion for each candidate and subsequent. Voting is being done by secret ballot for each candidate.
- g. A quorum for the community meeting shall be two-thirds of those in attendance at the public hearing.
- h. If there are not enough candidates elected to fill all vacancies, the Chairperson, with the approval of the PAC at a regularly scheduled meeting, may appoint eligible persons to fill vacant positions until the next annual election.**

ARTICLE VII

OFFICERS

Section 1: The following officers of the PAC shall be elected as follows:

- a. Two (2) consecutive years:
 1. Chairperson
 2. Vice Chairperson
 3. Secretary
 4. Treasurer
5. Two (2) Members-at-Large
- b. One (1) year:
 1. Teacher/Counselor
 2. Elder/Alumn
 3. Two (2) Members-at-Large
 4. Two (2) High School Student Representatives (9th to 12th grade)

One member can hold both the secretary and treasurer positions with the approval of the PAC.

Section 2: In the event of a vacancy of the PAC, the chairperson will appoint a replacement at a regular PAC meeting.

Section 3: The responsibilities of the individual officers shall be as follows:

Chairperson

- a. Chairperson-presides over all regularly scheduled PAC Meetings, Special Meetings about the AIEP, act as an ex-officio member of all subcommittees and Ad Hoc Committees, and

appoint the chairperson(s) to these committees.

- b. Establish and maintain lines of communication between PAC, staff and the LEA as it relates to the AIEP.
- c. Retain the responsibility to sign off on all legal documents relating to the AIEP.
- d. Perform all other duties relating to the office of the Chairperson prescribed by the PAC to ensure the continuing progress of the AIEP and services to the AIAN students in the program.
- e. Work in concert with the AIEP Coordinator to ensure a continuum of activities leading to program progress and a good working relationship with the LEA and the American Indian community.
- f. Co-signer on the PAC checking account.
- g. Teach the new Chairperson the job responsibilities at the first meeting after election of new officers.

Vice Chairperson

- a. The Vice Chairperson shall assume the responsibilities of the Chairperson in Chairperson's absence.
- b. Act as liaison between sub-committees, Ad Hoc Committees, PAC and AIEP staff.
- c. Perform any such other duties as assigned by the Chairperson or the PAC.
- d. Notify the Chairperson if unable to attend meetings.
- e. Assign a designated delegate as a replacement when unable to attend a PAC meeting. Notify PAC Chairperson of the name of the delegate.
- f. A co-signer on the PAC checking account.
- g. Teach new Vice Chairperson the job responsibilities at the first meeting after election of new officers.

Secretary

- a. Perform all duties relevant to the office of secretary and all such other duties of the office as assigned by the Chairperson and/or the PAC.
- b. In collaboration with district staff, review and ensure the accurate recording of the official minutes and all records of each regular and special meetings-of the PAC.
- c. Perform the duty of seeing that minutes of said PAC meetings are dispersed.
- d. Responsible for storage and maintenance of all official records and see that the records are turned over to the next secretary.
- e. Notify the Chairperson if unable to attend meetings.
- f. Assign a designated delegate as a replacement when unable to attend a PAC meeting. Notify the PAC Chairperson of the name of the delegate.

Treasurer:

- a. Perform all duties relevant to the office of treasurer and all such other duties of the office as assigned by the Chairperson and/or the PAC.
- b. Carry out the responsibility of being actively involved in the Fiscal aspect of the AIEP, working in concert with the LEA and AIEP staff.
- c. A donation checking account will be established separate from the LEA and Grant. The Account will require two signatures of voting members of the PAC for distribution of Funds.
- e. The two signatures on a specific check may not be family members or members of the same household.
- g. A budget update including a copy of the current bank statement will be presented at each PAC meeting.
- i. Notify the Chairperson if unable to attend meetings.
- j. Assign a designated delegate as a replacement when unable to attend a PAC meeting. Notify PAC Chairperson of the name of the delegate.
- k. Teach new Secretary / Treasurer the job responsibilities at the first meeting after election of new officers.

Member-at-Large

- a. Perform all duties as assigned by the Chairperson and/or the PAC.
- b. Attend all scheduled meetings of the PAC.
- c. Represent the families and students in the AIEP.
- d. Vote on all matters pertaining to the PAC.
- e. Notify the Chairperson if unable to attend meetings.
- f. One (1) Member-at-Large to be a co- signer on the PAC checking account.
- g. Assign a designated delegate as a replacement when unable to attend a PAC meeting. Notify PAC Chairperson of the name of the delegate.
- h. Teach new Member-at-Large the job responsibilities at the first meeting after election of new officers.

ARTICLE VIII

MEETINGS

Section 1: The members of the PAC shall review the dates of regular PAC Meetings.

Section 2: All PAC Meetings shall be open to the public, with the exception of AIEP staff personnel meetings and/or grievances.

Section 3: An official meeting can take place only if 51% (or 50% plus one PAC Member) of the PAC **(members currently serving who were appointed or elected)** is in attendance to conduct official business.

Section 4: Special Meetings of the PAC may be called:

- a. by the Chairperson or

b. as requested by one-third (1/3) of the total members.

Section 5: All PAC Members and district staff shall be notified of special meetings at least two (2) calendar days prior to the date of any Special Meetings, being notified of the purpose of the meeting and shall include time, date and place of the meeting.

Section 6: All PAC members and district staff shall be notified of emergency meetings at least six (6) hours before the meeting and informed of the time, date, place and purpose of the meeting.

ARTICLE IX

GRANT CRITERIA

Goals and objectives, as well as the budget designated in the Grant application for the school year, may not be changed once the Grant has been approved by the Grantee. If a change is deemed to be necessary, then an application to the Grantee must be made for prior approval of the change.

ARTICLE X

CONFLICT OF INTEREST

Member of the PAC will remove themselves from participating in administrative decisions from which they or a member of their family will financially benefit. The member may participate in the discussion and refrain from voting.

ARTICLE XI

EMERGENCY PROCEDURES

In the event of an emergency situation, the PAC and district staff will follow emergency procedures as outlined in district policies and in accordance with the Brown Act." if there is a desire to keep article.

ARTICLE XII

CIVIL RIGHTS

It shall be the policy of the PAC that no person shall be discriminated against, and the PAC shall comply with Public Law 93-638; all efforts will be made to encourage applicants for employment who are of American Indian descent, and are qualified, for any position in the AIEP, which may be vacant.

ARTICLE XIII

AMENDMENTS

The PAC may review and make recommendations for amendments to their By-Laws to the Community Members at Large as defined in Article III, Section 1, (b). Notice of intention to amend, including text of the amendments, must be submitted to the Membership, in writing, at least five (5) days prior to the membership meeting called to vote on such amendments. It

shall require a two-thirds (2/3) vote of the membership present to amend these By-Laws.

Definition of “Indian”:

The definition of “Indian” used for the IM exemption in the 2013 Rulemaking Process is located in 45 CFR § 155.600 (g)(6), and reads:

“Indians” or “Indian”, unless otherwise designated, means any person who is a member of an Indian tribe, as defined in subsection (d) hereof, except that, for the purpose of sections 102 and 103, such terms shall mean any individual who (1), irrespective of whether he or she lives on or near a reservation, is a member of a tribe, band, or other organized group of Indians, **including those tribes, bands, or groups terminated since 1940 and those recognized now or in the future by the State in which they reside, or who is a descendant, in the first or second degree, of any such member,** or (2) is an Eskimo or Aleut or other Alaska Native, or (3) **is considered by the Secretary of the Interior to be an Indian for any purpose,** or (4) is determined to be an Indian under regulations promulgated by the Secretary.

INDIAN ED

RS 4510

Fiscal Year 2026-27

DESCRIPTION	Budget
Grant Amount	\$ 41,802.00
- <u>Personnel</u>	
School/Community Worker Salary (.162 FTE)	\$ 10,404.00
Benefits	\$ 7,768.00
TOTAL Personnel	\$ 18,172.00
1. <u>Increase Academic Achievement</u>	
Culturally Responsive Prof Dev	\$ 4,762.00
Summer School	\$ 5,000.00
Cultural Literacy Materials	\$ 2,730.00
TOTAL Section 1	\$ 12,492.00
2. <u>Increase College & Career Readiness</u>	
Career & College Preparation (Tutoring)	\$ 5,050.00
Academic Enrichment	\$ 500.00
Mentoring	\$ 500.00
TOTAL Section 2	\$ 6,050.00
3. <u>Increase Cultural Identity & Awareness</u>	
Cultural Literacy Materials	\$ 772.00
Indian Education	\$ 1,920.00
TOTAL Section 3	\$ 2,692.00
DIRECT EXPENSES	\$ 39,406.00
INDIRECT EXPENSE	\$ 2,396.00
TOTAL BUDGET	\$ 41,802.00

American Indian Native Alaska Indian Education Parent Advisory Committee Committee Meeting **Draft Meeting Minutes**

Meeting Details:

Date: Wednesday, May 20, 2026

Location: Board Room, SJUSD District Office

Start Time: 6:25 p.m.

End Time: 9:17 p.m.

Staff Present:

Harvey Oaxaca, Assistant Superintendent Educational Services

Genoveva Mendoza Navarrete, Program Manager EL & Multicultural Education Dept.

Takoa Stathem-Raney, Secondary Program Specialist, EL & Multicultural Department

Ashley Brady, AIEP School Community Worker

Members Present:

Buck Ellingson, Chair (year 1 of 2)

Amber Butler, Secretary/Treasurer (year 1 of 2)

Calvin Hedrick, Member-At-Large (year 1 of 2) (arrived approximately 8 p.m.)

Kelly Bencken, Member-At-Large and Teacher Representative (year 1 of 1)

Donna Madsen, Member-At-Large, Elder (year 1 of 1)

Eva Ellingson, Serving As Delegate for Hattie Coleman

Members Absent:

Albert Tillman, Member-At-Large (year 1 of 1)

Chrystal Bernasconi, Member-At-Large (year 1 of 1)

Hattie Coleman, Member-At-Large (year 2 of 2)

Lena Morales, Vice Chair (year 2 of 2)

1. Call to Order & Introductions

Meeting began when quorum was present. The meeting was opened with participant introductions. Members shared roles, affiliations, and connections to the Native community. Representation included program staff, PAC members, and district leadership.

No public comments or outside visitors were present.

Discussion Highlights

- Emphasis on community representation and cultural connections
- Acknowledgment of both Native and non-Native allies participating in PAC work

Summary

- **Decision:** Proceed with meeting; no public input
 - **Next Steps:** None
-

2. Approval of Previous Minutes

Minutes from the prior meeting were reviewed.

Discussion Highlights

Final Action

- Motion made, seconded, and unanimously approved

Summary

- **Decision:** Previous minutes approved
-

3. Minutes Development Process

- New results of using copilot to create meeting minutes was discussed
- Multiple members expressed concern that the minutes lacked sufficient detail
- Feedback emphasized:

- Absent PAC members, parents or community members reviewing minutes would not understand discussions
 - Missing context around key agenda items
- Recognition that previous and current process is time-intensive (transcription + AI summarization)

Staff explained the technical and time challenges of producing minutes:

- Long recordings (4–5 hours) generate extremely large transcripts
- Transcripts (~500 pages) must be manually processed in segments

Discussion Highlights

- Consideration of alternative approaches (speech-to-text, directing copilot to create more detailed summarization of meeting minutes)
- Agreement that current output is too minimal for stakeholders
- Need to define expectations for level of detail

Summary

- **Decision:** Improve quality and usability of minutes
 - **Next Steps:**
 - Instruct copilot to create more detailed meeting minutes when inputting transcripts
-

4. 2025/2026 Approximate Budget Allocation

Financial Status

Approximate amounts were discussed and reviewed for budget.

- Estimated remaining funds ranged between:
 - ~\$11,300 (earlier estimate)
 - ~\$3,000 (refined working estimate pending reconciliation)

Key Financial Updates

- **Books:**
 - Budgeted: \$4,086
 - Actual: \$3,250.97
 - Difference due to availability limits on certain titles
- **Senior Celebration:**

- Budgeted: \$2,400
- Accounted:
 - Dancers: \$1,000
 - Drummers: \$500
 - Speakers: \$400
- Remaining discrepancy (~\$600) tied to pending decoration costs
- **Supplies:**
 - Cardstock: under budget

Challenge

- Potential vendor for clapper stick workshop may not be able to complete required service agreement

Options Discussed

- Presenter agreement (less formal, may not meet current policy)
- Nonprofit intermediary to contract on behalf of presenter
- Removing activity if compliance cannot be met

Alternative Plan

- Replace with **literacy-based event**:
 - Native elder or community member reading Native-authored books
 - Potential book distribution to participants
 - Virtual or hybrid format options

Final Allocation Proposal

Based on remaining funds, the following was proposed and approved:

- Drums: \$1,200
- Clapper sticks: \$800, if clapper service agreement is not attained in time, remaining funds for this area can be spent on Native books before June 30, 2026 with special permission from fiscal team to spend down grant funds
- Ribbon skirts (additional session): \$500
- Summer tutoring (June only): \$500

Motion

- Approved unanimously

Summary

- **Decision:** Final budget allocations approved
 - **Next Steps:**
 - Obtain finalized accounting from fiscal department
 - PAC will obtain service agreements for drum and clapper stick workshops
 - PAC member would like Secondary Program Specialist to reach out to Dr. Block to see what options are available for Elder/Author Native book night
 - Assistant Superintendent will inquire about alternative options to pay for workshop facilitators, such as presenter fees
-

6. Senior Celebration Planning

Event Overview

- **Date:** May 27, 2026
 - **Time:** 6:00–8:00 PM
 - **Location:** El Camino High School, Small Gym
-

Decorations & Communication Breakdown

Issues Identified

- Multiple communication breakdowns
- Delayed approvals for purchases
- Confusion over funding sources:
 - Grant funds vs PAC donation funds

Impact

- Committee member frustration
- Reduced participation from committee members

Leadership Response

- Acknowledged:
 - Coordination, timing and communication struggles

Recommendations

- Formal requisition system
- Clear approval chain
- Defined roles and decision-making authority
- Earlier planning cycle

Summary

- **Decision:** Recognize issues and improve systems
 - **Next Steps:**
 - Establish clear purchasing process
 - Improve communication protocols
 - Start planning earlier next year
-

Program Flow (Finalized)

1. Opening & welcome
 2. Opening prayer
 3. Traditional dancers (~20 min)
 4. Speaker 1 (Nizhoni, ARC)
 5. Dinner service begins (~6:45 PM)
 6. Speaker 2 (Dr. Reed, Sac State)
 7. Senior stole & blanket ceremony
 8. Honoring song (with drumming)
 9. Round dance (closing activity)
-

Participation

- 6 seniors confirmed
 - Estimated attendance: ~75–100 total
 - School Community Worker will obtain final count from PAC members and staff by sending a google form
 - One family flying in elder to attend (significant cultural engagement)
-

Logistics

- Setup begins:
 - Early access: ~1:30 PM
 - Main setup: 2:00–4:00 PM
- Volunteers assigned for:

- Table setup (round tables)
 - Decorations
 - Sign-in and coordination
-

Catering

- Native caterer secured (\$25/plate)
- Service includes:
 - Buffet-style meal
 - On-site staff
 - Table linens
- **\$5,000 donation received** (covers all celebration costs)

Additional Requirements:

- Food allergen labeling
 - School Community Worker will ask PAC member coordinating the caterer to request labels for food
 - Vegetarian options included
-

Additional Components

- Details on program outlined and confirmed, Secondary Program Specialist will update program
 - Slideshow:
 - School community worker has collected student photos + bios, some students' families will be sending in photos later this week
 - Cake:
 - Options discussed, including sheet cake
 - Assigned to PAC chair for purchase (allergy considerations: no nuts)
 - Photography:
 - Secondary Program Specialist requested that District communications come take photos at the event
 - Cultural items:
 - 18 sage bundles donated
-

Summary

- **Next Steps:**
 - SCW will:

- Finalize RSVP count
 - Confirm food details and labeling
 - Complete slideshow
 - PAC will:
 - Purchase cake
 - Coordinate setup and volunteers
 - Secondary Program Specialist will:
 - Follow up about availability of photographer
 - Update program
-

8. Annual Calendar Planning (2026–2027)

Draft Event Timeline

- **August:** Elections PAC Meeting
 - **Sept:** NAD parade at Capitol
 - **Oct:** Second Ribbon Wares workshop with Elder, Acorn Harvesting
 - **November:** Drum making and Parade Participation
 - **December:** Winter Gathering
 - **January:** Financial Aid Night
 - **March:** Public Forum and Literacy Night
 - **April:** Clapper sticks or literacy event, UC Davis Powwow
 - **May:** MMIP, Senior celebration
-

Discussion Highlights

- Importance of spacing events appropriately
 - Avoid school calendar conflicts (breaks, testing, etc.)
 - Increase outreach to improve participation
-

Summary

- **Decision:** Tentative calendar established
- **Next Steps:**
 - Finalize and circulate calendar
 - Align with school/district schedule
 - Gather additional PAC input

9. Artifact Preservation Project

Progress

- ~210 artifacts documented
 - District now responsible as artifact holder and is considered a museum
 - Cogstone informed district staff that San Juan is the first school district to begin this process and should be really proud for taking this step
 - PAC member expressed concerns about decomposition of items, Preservation upgrades completed by district staff:
 - Acid-free boxes
 - Repackaging
 - Digital old school film, cassettes, dvds, vhs - in process of requesting tech department to digitize these items and families can check out these items
 - PAC chair commended district for taking leadership for this project, finding the money to make it happen, treat it with care and respect, move in opposite direction of where we started and how it is meaningful for school district to do this for the PAC and the community
-

Tribal Consultation (Next Phase)

- District staff will need to make 3 attempts of contact tribe: certified mail, email, phone
- Tribes decide:
 - Repatriation
 - Further review
 - If tribes decline items, the district can donate to larger school/district like American River College or can choose to display them

Timeline: up to 10 years

- PAC member expressed concern about needing access to the room that the artifacts are being stored in. The principal of the school would like the campus to be a place that the PAC and community can use the room, so he is in the process of obtaining an internal closet with a key to store the artifacts
- VP on special assignment will share the room during work hours
- PAC member asked if the items can be displayed in the waiting time - the items must be in a secure place

Key Issues Discussed

- Handling fragile/damaged items
 - Mold and storage concerns
 - Cultural sensitivity in handling artifacts
 - Only Native individuals handling artifacts
-

Future Plans

- Relocate to secure storage
 - Potential digital archive (film, audio, media)
-

Summary

- **Decision:** Continue consultation process and secure storage
 - **Next Steps:**
 - Send letters and track responses
 - Move artifacts to secure location
 - Explore digitization
-

10. Library Initiative

Status

- 276 new books
 - 26 approved legacy books
 - System: Follett (district-approved platform)
-

Implementation

- Follett account in progress
- Barcode and cataloging in progress
- Volunteer support confirmed

- Outreach to librarians and staff planned
-

New Decision

- Gift duplicate books to schools during outreach, hold back 1 of the 3 copies and wait to decide what PAC would like to do with them next year
-

Summary

- **Decision:** Proceed with library + outreach gifting strategy
 - **Next Steps:**
 - Complete cataloging
 - Hold 1 of multiple copies of book
 - Create outreach labels and messaging
-

11. Summer Tutoring

Details

- \$500 allocated
- Covers June only
- Summer Tutoring - timecards are due middle of June, any time cards submitted after middle of June will fall into next year's budget
- July tutoring would be covered by next fiscal year

Summary

- **Decision:** Fund June tutoring through mid June
-

12. Chairperson's Comments/Committee Business

- Reflected that the year had a difficult beginning and challenging place for multiple reasons
- Acknowledged that significant growth has occurred over time

- Noted that relationships and communication have improved between District staff and PAC Members:
 - Approaching one another with more kindness
 - Demonstrating shared passion and purpose
 - Maintaining focus on creating a positive impact for students
 - Highlighted progress in the relationship between the District and PAC:
 - Initial disconnection has improved
 - Greater alignment and collaboration now in place
 - Early efforts (e.g., planning events) felt difficult or slow, but capacity and confidence have increased
 - Recognized that many ideas and initiatives are now:
 - Moving forward more smoothly
 - Positioned to come to fruition in the upcoming year
 - Referenced the Cogstone/artifact project:
 - Began in an uncomfortable and uncertain space
 - Evolved into work that is respectful and aligned with doing what is right for the community
 - Demonstrates the committee's growth and commitment
 - Acknowledged that side conversations and deeper discussions revealed:
 - The complexity of Native American identity
 - The importance of understanding generational experiences and healing
 - Responsibility to support students and future generations
 - Reflected overall :
 - The work has been a significant journey
 - There is a strong sense of progress and confidence moving forward
-
- Looking ahead:
 - The committee has built a strong foundation
 - There will be less time spent on early-stage planning
 - Future discussions can be more focused, efficient, and action-oriented
-

13. Board Member

- Not present

14. Cabinet Member

- Shared that the district is currently working on key goals, including:
 - Literacy
 - Math
 - Increasing student connectedness and belonging
- Emphasized a focused effort on the Native American student population:
 - Intentionally identifying students
 - Ensuring staff know students by name
 - Increasing awareness and visibility at school sites
- Noted the importance of:
 - Clearly defining official district goals
 - Aligning those goals with PAC priorities and work
- Highlighted ongoing planning to:
 - Strengthen collaboration with the Social Studies Department
 - Connect curriculum work with cultural humility training
- Overall message included:
 - A growing effort to integrate culturally responsive practices
 - Strong alignment between district initiatives and PAC work
 - Optimism and excitement about continued progress and future opportunities

15. School Community Worker

- Family outreach and support
 - 506 form assistance
 - Cultural competency training completed:
 - Cultural Humility Training
 - Seeds of Native Knowledge
 - Indian Country 101
-

Key Insights on Seeds of Knowledge Cultural Humility Training:

- Secondary Program Specialist shared emphasis on:
 - Student identity
 - Belonging
 - Generational trauma awareness

- Need to reinforce that Native students “belong” regardless of identity experience
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15. Next Meeting

- Tentative: **August 19, 2026**
-

16. Adjournment

- Motion passed

Summary

- **Decision:** Meeting adjourned
 - **Next Steps:** None
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Overall Meeting Summary

- Strong progress in organization and planning
 - Major improvements in program structure and cultural integration
 - Continued challenges with communication and processes
 - Clear direction for next year with established calendar and priorities
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