FRIENDS OF ENERGY INSTITUTE

BOARD PACKET

BOARD OF DIRECTORS

SPECIAL MEETING

August 19, 2026

4:30 PM

3501 Southmore Blvd,
2nd Floor Ted Talk Space,
Houston, Texas 77004

NOTICE OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
Energy Institute High School

August 19, 2026

Notice is hereby given that a Special Meeting of the Board of the Directors of Friends of Energy Institute High School will be held on Wednesday, August 19, 2026 at 4:30 PM, 3501 Southmore Blvd, BP Hub, First Floor, Houston, Texas 77004. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

I. Call to Order

II. Hearing of the Citizens

III. Agenda

1. Approval of 7/29/26 Regular Board Meeting minutes
2. Approval of 8/5/26 Special Board Meeting minutes
3. Approval of any necessary action regarding 1882 contract and budget compliance

VII. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

1. Discussion of 1882 contract and budget compliance

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

VIII. Additional Closed or Executive Session Authority:

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this

Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning:

Section 551.071 - For the purpose of a private consultation with the Board's attorney about pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation to the System if deliberation in an open meeting would have a detrimental effect on the position of the System in negotiations with a third person.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation of security personnel or devices, or a security audit.

Section 551.082 - For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing, unless an open hearing is requested in writing by a parent or guardian of the student or by the employee against whom the complaint is brought.

Section 551.084 - For the purpose of excluding a witness or witnesses in an investigation from a hearing during examination of another witness in the investigation. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

A. The open meeting covered by this Notice upon the reconvening of the public meeting, or

B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

IX. Reconvene in Open Meeting

X. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this 12th Day of August, this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Energy Institute High School, 3501 Southmore Blvd., Front Door, Houston, Texas 77004 and (2) the Energy Institute High School's website: https://energyinst.houstonisd.org/ and is also linked on the FOE website: https://www.friendsofenergy.org/.

Posted By:

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Lori Lambropoulos
Executive Director
Friends of Energy Institute Inc.

III. 1. Approval of 7/29/26 Minutes

Recommendation:

Approve the minutes from the 7/29/26 Board meeting.

Main topics:

- School Leadership Report by ED and Principal
- Treasurer reported 1882 and FOE budget status
- Another governing director was voted on to be on the Board and approved.
- ED job description was reviewed and edits were suggested for a vote for next meeting.

Fiscal Impact:

n/a

FOE 7/29/26 Board Meeting Minutes

Below are the minutes of the Regular Meeting of the Board of the Directors of Friends of Energy Institute High School, held on Wednesday, July 29, 2026 at 4:30 PM, 3501 Southmore Blvd, BP Hub, Houston, Texas 77004.

I. Meeting Called to Order at 4:31pm by Chair, Julie Zachary

Julie Zachary, Kathy Kahanek, Brock Lewis, and Lucie Tredennick in attendance, all in person.

II. Approval of Minutes

Kathy Kahanek moved to approve minutes of June 27, 2026 meeting. Brock Lewis seconded. The minutes were approved by unanimous vote.

III. Hearing of the Citizens

No Citizens were signed up to speak.

IV. School Leadership Report

School leaders Lori Lambropoulous and Elizabeth Harris presented reports included in the Board Agenda packet. Notably, there is a new Finance Manager hired, and the school is on track to meet contracted success metrics.

V. Treasurer Report

Treasurer, Kathy Kahanek, shared that HISD has stated that 1882 funds are projected to be available September 1, 2026. Future Treasurer's reports are expected to be divided between 1882 reports and Friends of Energy Institute financial reporting.

VI. Agenda

1. Approval of Additional Director to serve on the governance board of FOE

Lucie Tredennick moved to add a single director to FOEI Board, and that the director be Rhett Davis. Kathy Kahanek seconded. The motion was approved by unanimous vote.

2. Approval of Executive Director job description

Kathy Kahanek moved to adjourn the meeting to Closed Session. Lucie Tredennick seconded. The motion was approved by unanimous vote. Closed Session began at 5:33pm.

VII. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

1. Discussion of Executive Director job description

IX. The Board reconvened in the Open Meeting at 7:10pm.

X. Julie Zachary moved to adjourn the meeting and postpone a vote on the Executive Director Job Description until such time as Board counsel could be available to advise the board on legal questions. Lucie Tredennick seconded. The motion passed unanimously. The meeting adjourned at 7:11pm.

III. 2. Approval of 8/5/26 Minutes

Recommendation:

Approve the minutes from the 8/5/26 Board meeting.

Main topics:

Approve the ED job description

Fiscal Impact:

n/a

FOE 8/5/26 Board Meeting Minutes

Below are the minutes of the Special Meeting of the Board of the Directors of Friends of Energy Institute High School held on Wednesday, July 29, 2026 at 5:30 PM, 3501 Southmore Blvd, BP Hub, Houston, Texas 77004.

I. Meeting called to order by Julie Zachary at 5:42pm.

Attending are Lucie Tredennick, Rhett Davis, and Brock Lewis in person and Kathy Kahanek and Julie Zachary by videoconference. Brock Lewis arrived in person at 5:52pm.

II. Hearing of the Citizens

No Citizens were signed up to speak.

III. Agenda

4. Approval of Executive Director job description

Kathy Kahanek moved to approve the updated Executive Director job description. Rhett Davis seconded. There was brief discussion regarding the correct, final version, after which the updated job description was approved by unanimous vote.

Lucie Tredennick moved to adjourn to Closed Session. Rhett Davis seconded. Due to a technical error, only Brock Lewis, Rhett Davis, and Lucie Tredennick were able to vote, and all three voted in favor of adjourning to Closed Session. Closed Session began at 5:53pm. Kathy Kahanek was unable to attend Closed Session, but Julie Zachary attended by videoconference, while Brock Lewis, Rhett Davis, and Lucie Tredennick attended in person. Julie Zachary departed the meeting at 6:10pm.

VII. and VIII. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072 and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

Consultation with legal counsel concerning pending or contemplated litigation, a settlement offer, or matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.

2. Discussion of 1882 contract compliance.

B. Personnel Matters

Deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer, employee or board member to hear complaints or changes against an officer, employee or board member unless the officer, employee or board member who is the subject of the deliberation or hearing requests a public hearing.

1. Discussion of Executive Director job description

IX. and X. At 7:05pm, Brock Lewis reconvened the meeting in Open session as the Acting Chair. Rhett Davis moved to adjourn the meeting. Lucie Tredennick seconded. All three directors were in favor, and the meeting adjourned at 7:06pm.

III. 3. Approval of any necessary action to 1882 contract and budget compliance

Recommendation:

Approve any necessary action

Main topics:

1882 Budget

Fiscal Impact:

unknown

Approve any necessary action to 1882 contract and budget compliance after discussion.