



REGULAR MEETING OF THE BOARD OF EDUCATION - June 18 2026 Minutes

Thursday, June 18, 2026 –Adopted

Closed Session, 4:30 PM

Regular Meeting, 5:30 PM

District Office Board Room 5297 Maureen Lane Moorpark, California 93021

1. MEETING OPENING

A. Call to Order

Board President Van Dam called the closed session to order at 4:32 PM and the regular meeting to order at 5:30 PM.

B. Roll Call

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent Personnel Services; Juan Pablo Herrera, Assistant Superintendent, Business Services; Dr. Melissa LaBelle, Assistant Superintendent, Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. Guidelines for Public Comments on Closed Session Items

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

A. Conference with Labor Negotiator - Government Code Section 54957.6

District Negotiator: Dr. Kelli Hays

Employee Organizations: Moorpark Educators Association (MEA) and California
School Employees Association (CSEA) Chapter No. 498

- B. Public Employee Evaluation: District Superintendent – Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release - Government Code Section 54957

4. RECONVENE TO OPEN SESSION

- A. Recognition of a Quorum

Board President Van Dam recognized the presence of a Board quorum and reconvened the meeting to open session at 5:30 PM.

- B. Public Announcement of Reportable Action Taken in Closed Session

No reportable action taken in closed session.

- C. Pledge of Allegiance

Bruce Thomas led the Pledge of Allegiance.

- D. Reordering and Approval of the Agenda – Motion No. 134

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the agenda with the reordering of items 11 c and 11 d to follow item 5.

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

5. PUBLIC COMMENT

- A. Guidelines for Public Comments

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

11. BUSINESS-GENERAL ACTION/DISCUSSION ITEMS

C. Consideration and Approval of the 2026-2027 Moorpark Unified School District Facilities Master Plan – Motion No. 135

The Moorpark Unified School District Facilities Master Plan is a comprehensive, strategic roadmap designed to align our physical school environments with the District's education goals, enrollment projections, and community priorities. The District engaged our educational partners, including staff and families, for input and feedback. The plan outlines facility needs, identifies potential modernization projects, and prioritizes capital improvements over the next 5-10 year planning horizon. Furthermore, formal board adoption of this plan fulfills necessary compliance and eligibility requirements for state funding under the School Facility Program. The document has been made available for public review at the District Office and the District website. Kristen Rose, representative from Ruhnau Clarke Architects presented the report.

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed Moorpark Unified School District 2026-2027 Facilities Master Plan as presented.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[6-18-26 00 MUSD FMP Compiled.pdf](#)

[Moorpark FMP Board Adoption Presentation 6-18-26.pdf](#)

D. Presentation and Approval of Moorpark Community Aquatics Center Feasibility Study - Motion No. 136

The Board authorized the District to secure the services of Ruhnau Clarke Architects to conduct a feasibility study for the construction of an aquatics center to be located at the vacant Community High School site on 5700 Condor Drive. The District and the Architect representatives met with City officials to review and provide feedback on the conceptual plan that is reflected in the feasibility study. The purpose of the feasibility study is to determine if the site is adequate for the construction of a CIF competitive pool, as well as the space for required equipment, locker rooms, restrooms and additional parking spaces. The study indicates that the property located on Condor Drive can accommodate an aquatics center as described. The Board's approval will allow the District to explore next steps, including funding options, more detailed site studies such as geological and environmental reports, and to continue working with the City of Moorpark as the plan develops. Kristen Rose and Roger Clarke, representatives from Ruhnau Clarke, presented the feasibility study.

Bruce Thomas addressed the Board to convey his ongoing support of this project.

Peter Gillette addressed the Board regarding to state his support of the project and offered his services throughout the process.

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the Moorpark Community Aquatics Center Feasibility Study as presented.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[6-18-26 MoorparkCommunityAquaticCenter BoardPresentation lowres.pdf](#) 

6. REPORT FROM SUPERINTENDENT

A. Public Information Officer - Year End Report

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Daniel Wolowicz, the District's Public Information Officer, presented his year-end report of activities and communications generated for the District as well as upcoming projects for the next school year.

[6-18-26 PIO COMMUNICATIONS REPORT TO MUSD BOARD 2026.pdf](#) 

7. REPORT FROM DISTRICT BOARD MEMBERS

A. Individual Board Member Reports

No reports.

8. CONSENT AGENDA

9. PERSONNEL-GENERAL ACTION/DISCUSSION ITEMS

A. Reclassification & Reallocation Report – Motion No. 137

On a motion by Nathan Sweet and second by Amy Adams, the Board unanimously approved the Reclassification & Reallocation Report

Moved by: Nathan Sweet; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[6-18-26 Reclassification Report.pdf](#) 

10. INSTRUCTION-GENERAL ACTION/DISCUSSION ITEMS

A. 2025-2026 California School Dashboard Local Indicators-Informational Item

The District's 2025-26 California School Dashboard Local Indicators must be presented to the Board at a public meeting. MUSD completed the Local Indicator Self-Reflection for each of the state priorities (1- Basic Services and Conditions, 2- Implementation of State Standards, 3- Parent Engagement, 6- School Climate, and 7 – Access to Broad Course of Study) as part of the analysis and development of year two, 2024-2027 LCAP. The 2026 CA Dashboard will indicate 'met' for each of the indicators upon release to the public in the fall. The referenced staff report summarizes the details regarding the District's Local Indicators. This information is for public reporting purposes only; no Board action is required.

Dr. Melissa LaBelle reviewed a PowerPoint presentation regarding the California School Dashboard Local Indicators (as part of California's System of Accountability and Continuous Improvement), which included: LCFF State Priorities; Indicators by Priority Areas; and LCAP Local Indicators/highlighted priorities that the District has "met/completed".

[6-18-26 LCAP Local Indicators presentation.pdf](#) 

[6-18-26 MUSD 25-26 Local Indicators Board Report.pdf](#) 

11. BUSINESS-GENERAL ACTION/DISCUSSION ITEMS

A. 2026-2027 LCAP Adoption – Motion No. 138

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the Moorpark Unified School District's 2026-2027 Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF) Budget Overview for Parents. The LCFF Budget Overview for Parents was added to statute effective on or before July 1, 2019 pursuant to Education Code Section 52064. The development of the LCAP also included the annual measure of each local indicator, as noted in the Reflections: Annual Performance section in the 2026-2027 LCAP document, which will also be available for the public upon the release of the 2026 CA Dashboard. A public hearing to solicit recommendations and comments regarding the proposed LCAP and LCFF Budget Overview for Parents was held on June 16, 2026.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

B. 2026-2027 Budget Adoption – Motion No. 139

On a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously approved the Moorpark Unified School District 2026-2027 Budget, pursuant to Education Code Section 42127, and the Standards and Criteria, pursuant to Education Code Section 33129, consisting of the general fund and all additional funds presented at the June 16, 2026 public hearing.

Moved by: Nathan Sweet; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[2026-27 MUSD Budget - Presentation.pdf](#) 

[2026-27 MUSD Budget - Executive Summary & SACS Report.pdf](#) 

E. Flooring Project: District Office Instructional Services – Motion No. 140

Staff is planning to replace worn and dated flooring in the Instructional Services Department at the District Office. The flooring replacement project will include luxury vinyl tile (LVT) in the entry foyer and hallways, and commercial grade carpet tiles in the offices and conference rooms.

The project will be completed between July 13th-31st. The total estimated cost is \$54,403.50 and the project will be funded from Routine Restricted Maintenance (RRM) account.

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the District Office Instructional Services Flooring project as presented.

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[Staff Report - DO Instructional Services Services - Flooring Project.pdf](#) 

[DO Instructional Services Flooring - Estimate.pdf](#) 

[Instructional Services - Revised Diagram.pdf](#) 

F. All Gender Restroom Conversion – Motion No. 141

All Moorpark Unified schools currently have all gender restrooms available. However, effective July 1, 2026, California Senate Bill 760 (SB 760) requires these restrooms to be ADA compliant, centrally located, feature appropriate signage, and remain open during school hours and all school-sponsored activities. Access must be direct, meaning students cannot be required to request a key or obtain permission from administrators to use the facility.

Currently, seven sites need to have existing restrooms converted to meet the criteria for SB 760. The project is estimated to cost \$52,436.87.

Funds will be derived from the Routine Restricted Maintenance Account (RRM).

On a motion by Nathan Sweet and second by Amy Adams, the Board unanimously approved the conversion of selected restrooms at all school sites to all gender restrooms to be in compliance with SB 760.

Moved by: Nathan Sweet; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[Staff Report - All Gender Restroom Conversion.pdf](#) 

[All Gender Restroom Conversion Quote - Shiffler.pdf](#) 

12. DISTRICT POLICIES

- A. Proposed Revisions-BB 9250, Remuneration, Reimbursement and other Benefits – Motion No. 142

A First Reading was held on the proposed revisions to BB 9250: Remuneration, Reimbursement and Other Benefits. Following the First Reading, and on a motion by Amy Adams and second by Robert Perez, the Board unanimously waived the Second Reading and approve the proposed revisions as presented.

Moved by: Amy Adams; seconded by: Robert Perez

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[6-18-26 BB 9250 Remuneration Reimbursement And Other Benefits.pdf](#) 

13. PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

14. DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on August 11, 2026 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

15. ADJOURNMENT – MOTION NO. 143

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously adjourned the June 18, 2026 regular meeting at 7:10 PM.

Moved by: Nathan Sweet; seconded by: Robert Perez

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

Board President

Clerk of the Board

Secretary to the Board