WHITE BEAR LAKE AREA SCHOOLS
BULLYING REPORT FORM

Definition of Bullying: Intimidating, threatening, abusive, or harming conduct. The term bullying specifically includes cyberbullying, malicious and sadistic conduct, and sexual exploitation. An actual or perceived imbalance of power exists between the student engaging in bullying and the students being bullied. The conduct is repeated or forms a pattern. It may interfere with the student's educational opportunities or the ability to participate in school activities.

The complete Policy can be found on the White Bear Lake Area School's website under the following tabs:

- About
- School Board
- District Policies
- Policy 514 (500 Series)

Person Filling Out Report
Please enter your name below (Note: Per Minnesota Statute, no disciplinary action will be taken against an alleged aggressor solely on the basis of an anonymous report.)

Your Name: _____

Contact Information
(Please add your phone number or any additional information which may be useful in the event we need to contact you)
_____

***Required**
Check whether you are:*

- ❑ Target of the behavior/bullying
- ❑ Reporter of bullying (not the target)
- ❑ Reporter of a racial and/or biased harm incident (not the target)

Check whether you are:*

- ❑ Student
- ❑ Staff Member
- ❑ Parent/Guardian
- ❑ Administrator
- ❑ Other: _____

Nature of alleged Bullying (Check all that apply):*

- ❏ Physical Harm (Intimidating, threatening or abusive acts of physical harm to a student or student's property including persistent pushing/shoving, making threats, defacing property, stealing, etc.)
- ❏ Emotional Distress (Violating a student's reasonable expectation of privacy, defaming a student, persistent name calling, teasing, insults, persistent gossiping, teasing about looks, excluding someone from groups, public humiliation, harassing phone calls, etc.)
- ❏ Discrimination Based on an Individual's Personal Characteristics (Bullying directed at any student based on their actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation, gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, etc.)
- ❏ Cyberbullying (Bullying using technology or other electronic communication, including persistent texting, messaging threats, posting defamatory websites, emailing derogatory photos, etc.)
- ❏ Malicious and sadistic conduct (Creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.)

Date of Incident(s):*mm/dd/yyyy _____

Time the Incident(s) Occurred: _____ a.m. or p.m.

Location of Incident(s) (Check all that apply):*

- ❏ On school district property
- ❏ At a school function or activity (i.e. events or field trips)
- ❏ Property adjacent to school grounds
- ❏ On school transportation (i.e. bus or other school vehicle)
- ❏ School bus stop
- ❏ Walking route to or from school
- ❏ Other: _____

Please further specify location

_____

Who was allegedly bullied?*
(Please list the first and last names and grade levels of all students allegedly taking part in the bullying.)

_____

_____

_____

Describe the details of the incident*
(Include the names of people involved (including witnesses), what occurred, and what each person did and said, including specific words used or actions taken).

_____

_____

_____

Has this happened before?

- ❑ No, this is the first time that I am aware of.
- ❑ Yes, this has happened before.
- ❑ I don't know.

If yes, please describe previous incident(s):

_____

_____

_____

Is there any physical evidence? (Check all that apply)

- ❑ Graffiti
- ❑ Notes
- ❑ Email
- ❑ Websites
- ❑ Social Media Postings
- ❑ Video/Audio Tape
- ❑ Visible physical injury
- ❑ Other: _____

Is there any other information we need to know?

_____

_____

_____

_____