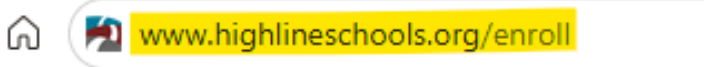


Getting started with Enrollment: Families NEW to Highline Public Schools



Welcome! This guide is for families who are new to Highline Public Schools and are either enrolling a student for the first time or applying to a School or Program of Choice. To get started, families will need to create a ParentVUE account, our parent enrollment portal. Follow the steps in this guide to complete online enrollment or submit an application to a School or Program of Choice.

- 1 On your web browser, navigate to our **Online Registration Account Access** page. This link can also be found on our public enrollment webpage: www.highlineschools.org/enroll Once on the webpage, scroll down and select the "Families New to Highline" option from the drop-down menu.



- 2 Once you are on the ParentVUE Account Registration page, click the Create a New Account button. *Language and accessibility support is available at the bottom of the screen.*

Online Registration Account Access

- 3 Answer the prompted questions carefully. If you are **BRAND** new to Highline, please consider answering the questions accordingly.

- 4 Review and accept the privacy statement.

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5

Enter the required information to set up your account. Upon submitting your information, you'll immediately receive an email containing a link to finish your account set up and create a password for your account.

6

Select the packet you'd like to complete, making sure to choose the correct one that matches the action you wish to take. Follow the steps through the enrollment or application process until submission. You can save your progress and return anytime.

7

After submitting, you will receive an automatic confirmation email. Your school will review and process the enrollment(s), and you can expect communication from your school's office. You can check the status of your submissions by clicking logging back into ParentVUE and clicking the "Status" button.

Schools & Programs of Choice involve lottery-based student selection/ post lottery waitlist. For status updates, please contact the School or Program of Choice that you applied to.

Status	Last Name	First Name	Grade	School Name
Waiting				Highline High School

Enroll, Apply, Update Info

Active History

Schools and Programs of Choice Application

Review Submitted

Status	Last Name	First Name	Grade	Preference Order	School Name	Comments
Application is Being Processed			09	1	CHOICE Academy	
Application is Being Processed			09	2	Big Picture School	

ALL SET!

For additional support, please contact your neighborhood school or the Family Center at 206-631-3003. Visit our [enrollment website](https://highlineschools.org/enroll): highlineschools.org/enroll