

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

July 23, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, July 23, 2026 at 8:16 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski

Absent: Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Alvarez, Senior Personnel Analyst; Jorge Palacios, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judy Alonso, Human Resources Technician; Gean Asayas, Human Resources Technician; Judy Beauchamp, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Jazmin Salgado, Human Resources Technician; and Silaue Taeleifi, Human Resources Technician.

GUESTS PRESENT

Dallas Eberle CSEA Chapter 2 Labor Relations Representative; Tai Felder, CSEA Chapter 2 1st Vice President; Anne Follet, Human Resources Technician (Retired); and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of June 25, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, welcomed Jorge Palacios as the Personnel Commission's newest Senior Personnel Analyst. Mr. Palacios joins the department following a competitive selection process and will work alongside Susan Leaming as part of the transition in preparation for

her retirement. Dr. Lee announced the Personnel Commission's newly adopted Vision and Mission statements, which were developed collaboratively by staff to align with the District's Vision 2035 initiative. The new Vision statement reads: *"A workforce where every classified employee is valued, supported, and empowered to contribute to student and school success."* The new Mission statement reads: *"We partner with schools and departments to identify, attract, and retain community-minded, collaborative classified professionals who champion student success."* Dr. Lee further reported that newly appointed Superintendent David Zaid will visit the Personnel Commission to meet staff and reconnect with the department in his new role.

Amy Van Fossen, Associate Personnel Analyst, reported that Recruitment and Testing is currently managing 19 active recruitments accepting applications. She noted that six recruitments are underway for Catalina Island positions, including Custodian, Senior Nutrition Services Worker, Senior Office Assistant, and Senior Health Assistant. Ms. Van Fossen reported that Personnel Commission staff will travel to Catalina Island next month to conduct a hiring event in support of these recruitments. She also highlighted the department's ongoing recruitment outreach through the Personnel Commission's social media platforms, including promotional campaigns for hard-to-fill classifications. She recognized Gean Asayas and Keidy Garcia for their contributions to these efforts and reported continued growth in the Personnel Commission's social media presence.

Andrea Armas, Associate Personnel Analyst, announced that Gean Asayas has been promoted to Human Resources Technician and will assume responsibility for the Expanded Learning Opportunity Desk. Ms. Armas also thanked Anne Follet for providing training and support during the transition and expressed confidence in Ms. Asayas as she assumes her new responsibilities. Dr. Lee also recognized Ms. Follet for her significant contributions in maintaining recruitment operations while assisting with the training process.

Joanna Guzman, Employment Services Supervisor, reported that 21 probationary appointments were approved during the July 15 Board of Education meeting in classifications including Accountant, Carpenter, Human Resources Technician, and Senior Health Assistant. Additionally, 20 day-to-day substitute appointments were processed in classifications including Custodian, Groundskeeper, and Nutrition Services Worker. Ms. Guzman also reported that Certification staff processed 71 exempt student assignments and three Arts Walk-On Coach appointments.

1. **RATIFY** job announcement bulletin for Instructional Aide - Special
2. **RATIFY** job announcement bulletin for Instructional Aide - Special (Catalina Island)
3. **RATIFY** job announcement bulletin for Lead Campus Staff Assistant *Extended
4. **RATIFY** job announcement bulletin for Return To Work Specialist (C)
5. **RATIFY** job announcement bulletin for Risk Management Director
6. **RATIFY** job announcement bulletin for Senior Administrative Secretary
7. **RATIFY** job announcement bulletin for Senior Office Assistant (Catalina Island)
8. **RATIFY** job announcement bulletin for Sign Language Interpreter
9. **RATIFY** job announcement bulletin for Sign Language Services Supervisor
10. **RATIFY** job announcement bulletin for Staff Secretary
11. **RATIFY** job announcement bulletin for Staff Secretary - Bilingual Spanish

12. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW25-5258 established 5/28/2026
13. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW26-5258 established 6/18/2026
14. **APPROVE** the certification of Child Care Worker eligibility list 27-CCW01-5258 established 6/25/2026
15. **APPROVE** the certification of Child Care Worker eligibility list 27-CCW02-5258 established 6/26/2026
16. **APPROVE** the certification of Educational Research Analyst I eligibility list 26-0180-3301 established 6/29/2026
17. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 27-0012-5319 established 7/16/2026
18. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0228-0448 established 7/2/2026
19. **APPROVE** the certification of Instructional Aide - Special eligibility list 27-0011-0448 established 7/9/2026
20. **APPROVE** the certification of Intermediate Nutrition Service Worker eligibility list 26-0158-5058 established 7/2/2026
21. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0229-5068 established 7/7/2026
22. **APPROVE** the certification of Nutrition Services Worker eligibility list 27-0003-5068 established 7/22/2026
23. **APPROVE** the certification of Plant Supervisor - High School eligibility list 26-0218-5029 established 7/17/2026
24. **APPROVE** the certification of Plant Supervisor II eligibility list 26-0219-5027 established 7/20/2026
25. **APPROVE** the certification of Recreation Aide eligibility list 27-0007-5255 established 7/13/2026
26. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0234-5317 established 7/8/2026
27. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 27-0009-5317 established 7/9/2026
28. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0237-5174 established 7/17/2026

29. **APPROVE** the certification of Senior Nutrition Services Worker eligibility list 26-0159-5071 established 7/2/2026
30. **APPROVE** the certification of Sign Language Interpreter eligibility list 26-0071-5214 established 7/7/2026

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-11 and approve items 12-30.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** the Reinstatement and Extension of the Intermediate Office Assistant Eligibility List

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, the motion carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

2. **APPROVE** the Revision of Classifications (TISB)

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and following discussion, the motion carried with a unanimous vote of those present to approve New Business Item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

3. **APPROVE** the Revisions to the Rules and Regulations of the Classified Service – Chapter 11 (First Reading)

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a unanimous vote of those present to approve the first reading of the Revisions to the Rules and Regulations of the Classified Service – Chapter 11.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 47080870

New Business Item 4 was moved into closed session.

OTHER ITEMS

None

NEXT REGULAR
MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, August 06, 2026 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:36 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:11 a.m. with the following reportable action:

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 47080870

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender and the motion was carried with a unanimous vote of those present to sustain staff's recommendation to remove Applicant 47080870 from current eligibility lists.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:13 a.m.