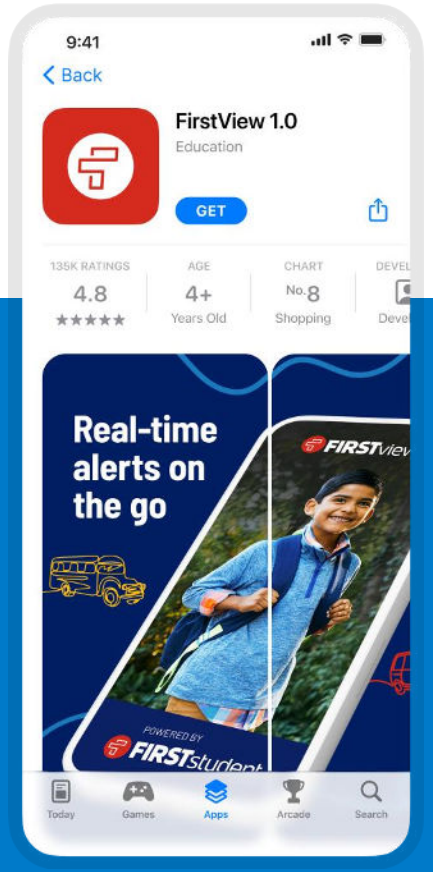
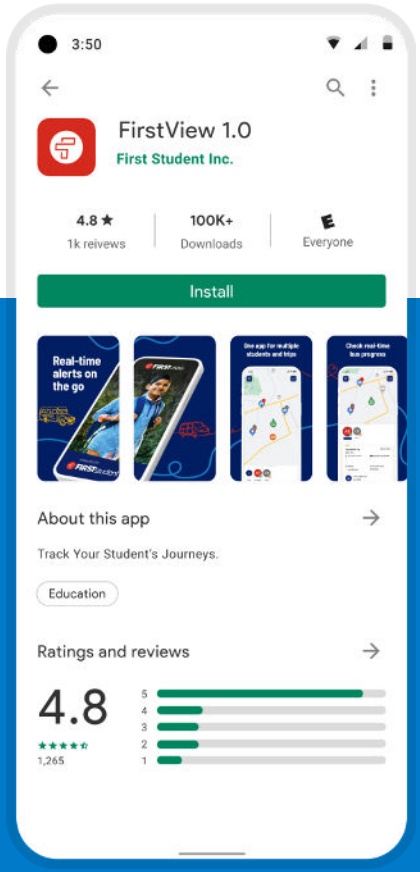
CREATE FIRSTVIEW 1.0 ACCOUNT

STEP 1: DOWNLOAD APP, CREATE ACCOUNT & LOG IN

Download on the App Store

GET IT ON Google Play





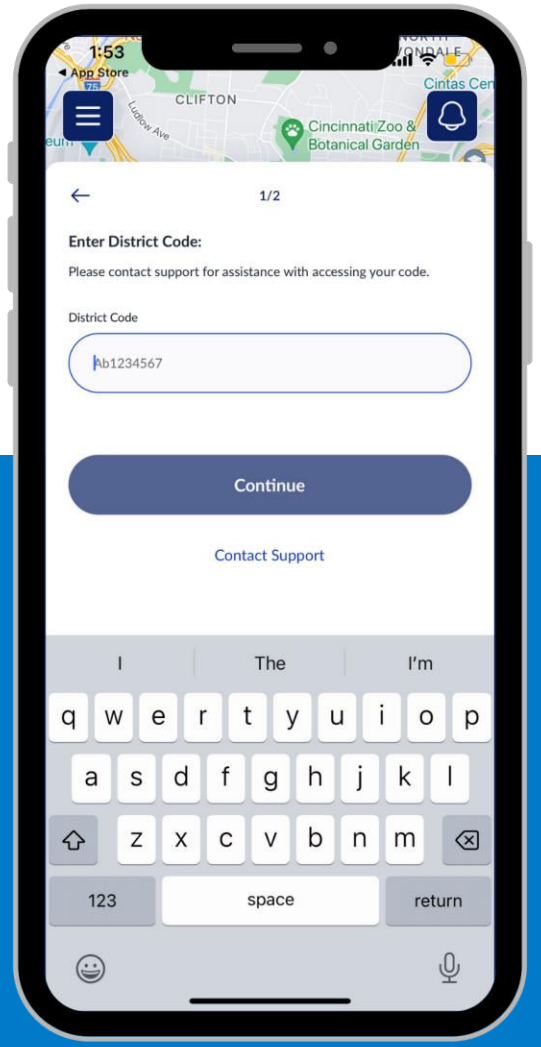
1. You can also download the FirstView 1.0 app by visiting myfirstview.com.

2. When creating an account, users must enter their Email, Choose a Password, First Name, Last Name and Phone Number. By registering for and using a FirstView account, you also consent to our Terms of Use and our Privacy Policy.

ADD YOUR STUDENT(S)

STEP 2:
ENTER DISTRICT CODE for USD 232

Y9F2S



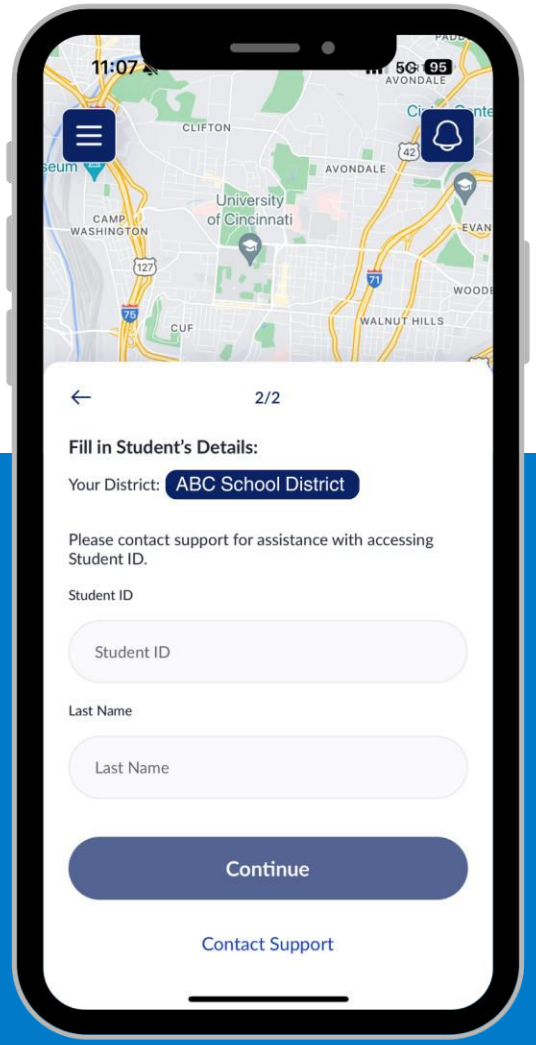
1. Enter the unique 5-character district code for your student's district.

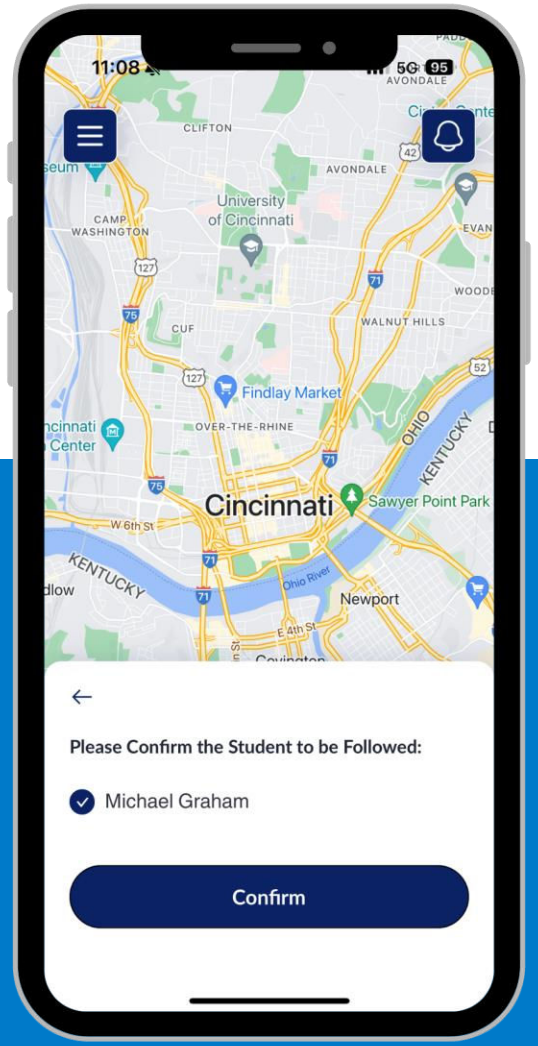
2. If you don't know your student's district code or are unsure if your district is offering tracking for your student in the app, please contact your student's school or tap **Contact Support** within the app for assistance.

ADD YOUR STUDENT(S)

STEP 3: ENTER STUDENT'S DETAILS

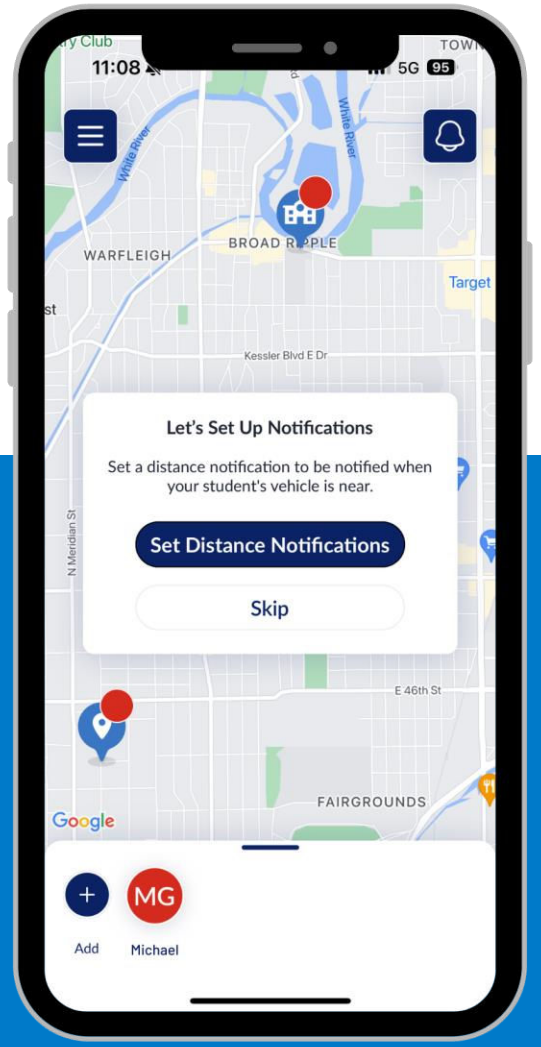
1. Your student's district name will now be displayed at the top of the screen.
2. Next, enter in your student's ID number and their last name. Student Number is in **Skyward Q** under **STUDENT PROFILE tile.**
3. Then, confirm the student you would like to follow.





CONFIGURE DISTANCE NOTIFICATIONS

STEP 5: SET-UP A CUSTOM DISTANCE NOTIFICATION



1. Once your student has been added, you'll be asked to set-up distance notification alerts for their trips. A distance notification is an alert you'll receive when the vehicle is near your student's stop location. Notifications are sent via push alerts and displayed in the app's notification center.

2. You'll configure the distance notification by clicking on this blue button on the map or by going to Settings > Notifications > Manage Distance Notifications.

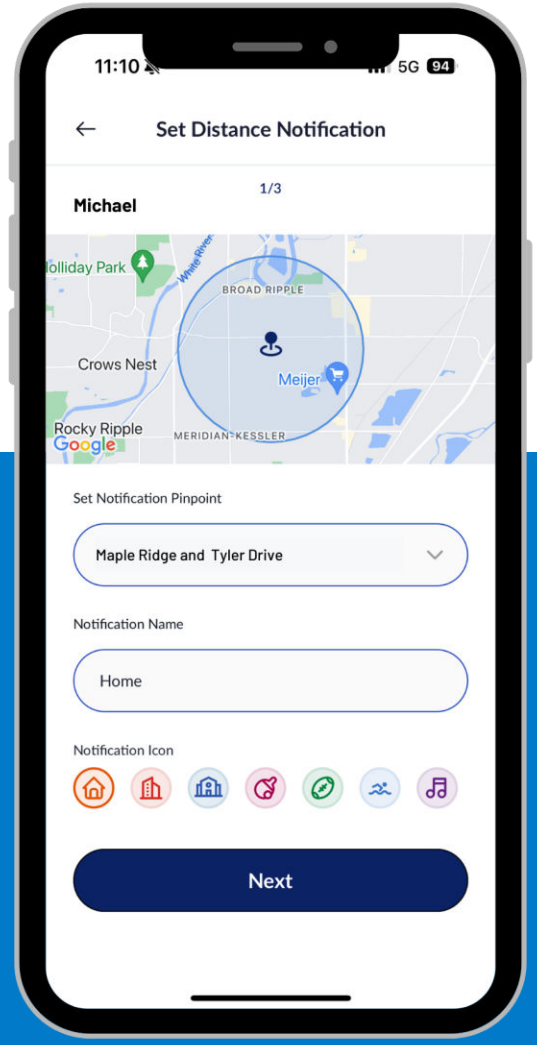
CONFIGURE DISTANCE NOTIFICATIONS

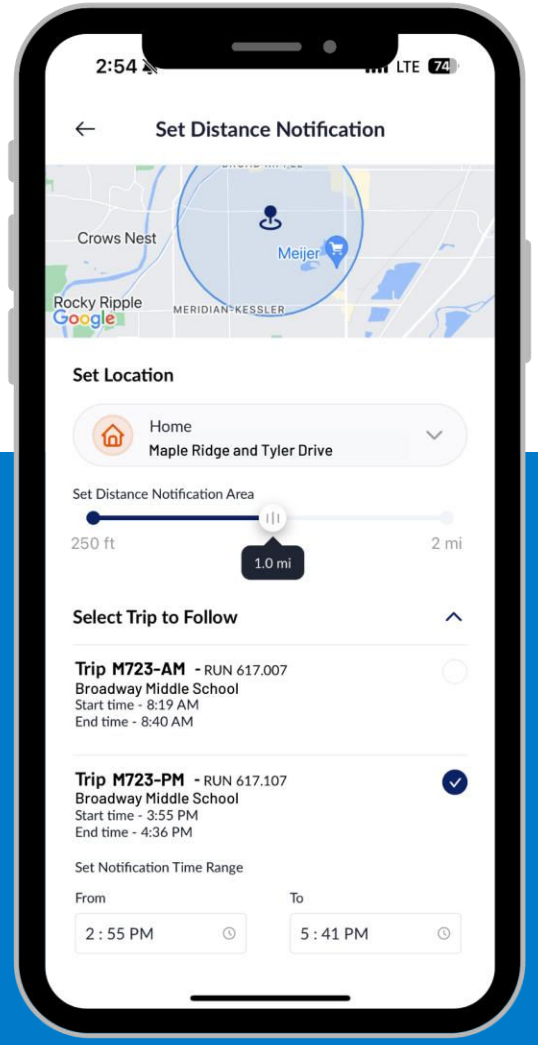
STEP 6: CUSTOMIZE THE DISTANCE NOTIFICATION

1. First, set your notification pinpoint, which is typically the student's stop address, to serve as the center of your notification zone. You can name this notification and select an icon to help distinguish it.

2. Next, adjust the notification area to ensure the alert is triggered only when the vehicle enters your specified area.

3. Lastly, assign it to one of your student's trips. You can also customize the time range for the alert, ensuring you only receive a notification when the vehicle is approaching your student's stop, not when it's passing by for an earlier pick-up or drop-off.





READY TO TRACK STUDENT'S TRIPS

STEP 6:
START TRACKING!

1. By tapping on the student's circle icon and swiping up, you'll see the trip information for the student's current / nearest upcoming trip.
   - Bus location on the map in real time
   - Trip status
   - Pick-up address with distance notification time
   - Drop-off address with planned/arrived times
   - Vehicle bus number and run number

2. If you have app related questions / issues, contact FirstView Customer Support, Monday – Friday from 7:00 AM – 5:00 PM ET:
   - support@myfirstview.com
   - Toll Free: 1 (888) 889-8920 | Local: (513) 419-2921
   - In-App Feedback via the Contact Support button

