26-27 BRYANT ELEMENTARY EXPECTATIONS HANDBOOK

ARRIVAL OF STUDENTS-

Student arrival is between 8:50-9:00 each day. Students using the crosswalk should wait for an adult to let them know it is safe to cross. Car riders are to be dropped off in the North drive in the loop. Duty teachers and Safety Patrol will be available to assist. See detailed procedures below for students planning to eat breakfast.
Students will immediately head to class upon arriving on campus. As there is no other adult supervision on campus prior to 8:50, students who arrive early will be directed to the cafeteria to eat breakfast.

ASSEMBLIES-

Students will use appropriate behavior and audience/performance etiquette during all assemblies. Teachers will actively monitor students throughout assemblies and pull students out as necessary to maintain high expectations.
MONTHLY ASSEMBLY-We will have a regular assembly the last Friday afternoon every month. The student lighthouse team will host this assembly. Some grade levels may have a performance at this monthly assembly. This information will be on our monthly calendar and communicated through *Parent Square*. Families of students receiving awards will be notified each month. Any guests wishing to attend are welcome each month.

- Students will be sitting with their gemstone families as we continue to build our sense of community in many different ways.
- Guests will be required check in at the front office. All guests will be required to have a valid ID to scan into the RAPTOR system to receive a visitor badge. A pre-registration is offered through Parent Square to make this easier.
- Guests should feel free to take photos of their student(s) before or during the awards and performance, but must remain seated in guest seating.
- Guests who wish to take photos of students who received awards or performed will be asked to remain seated until all other students have been dismissed.
- Guests will be dismissed before the students are released, as safety is our priority. Checking out through the office is not necessary. For safety reasons, guests should not re-enter the main building, but use the sidewalks to access the parking area.
- Parents/Guardians wishing to check their student out after the assembly need to inform the office when checking in to be provided a check out slip to provide to the staff in the gym.

ATTENDANCE/TARDIES-

School is in session every day from 9:00-3:56. A student cannot be absent more than ten (10) days each semester. Students are tardy if they are not in their classroom when the 9:00 bell finishes ringing. Tardy students MUST check in through the office. If a child arrives before 9:00 and was eating breakfast the tardy will not be counted. *2 tardies and/or early releases = 1 absence.
Makeup Work- If a student is absent, board policy states the number of days allowed to make up missed work shall equal at least the number of days absent to turn in work. Please write "absent" and date turned in on the top of all assignments, so the teacher knows not to grade accordingly. Because of schedule changes, classroom assignments will not be given in advance but will be given

upon return to school. This will prevent the student from completing assignments that have been cancelled or changed during the absence.

BEHAVIOR MANAGEMENT-

Students thrive in structured environments, and it makes them feel safe. We have procedures for EVERYTHING and consistently enforce those procedures. Resolution of behavioral issues will occur using the following process:

Teacher/Student Resolution-

1. Correct/Regulate

   The teacher will privately visit with the student about the behavior. They will be reminded of procedures and given the opportunity to correct their behavior in the moment.

2. Plan Corrective Action

   The teacher will privately visit with the student about the behavior. If the student does not correct behavior, logical negative consequences will be given. Teachers will use a logical consequence which is the most effective for his/her classroom and for the specific situation. Restitution could include whatever fits the misbehavior. Ex: If a child is acting out in line, the child may need to walk beside the teacher.

Parent/Teacher/Student Resolution-

3. Think & Discuss/Phone Call Home

   The teacher will privately visit with the student about the behavior outside of the time it is occurring to work out a solution that is a win-win for everyone. If the student does not correct the behavior, logical negative consequences will be given. This step will be documented by the teacher through parent contact.

   When there is a second occurrence, the teacher will contact the parent(s) and together work out a solution that is win-win for everyone.

Principal/Teacher/Parent/Student Resolution-

4. Office Referral

   For repeated or extreme issues, the teacher will contact the principal(s) and they will take over behavior intervention. Principal(s) will contact parents and teacher with information regarding the reflection, reteaching, rehearsing and/or negative consequences that are to be provided based on school procedures, board policy and his/her professional judgement. This step will be documented by the principal(s).

5. Direct office visit: immediate threat or dangerous behaviors

   This step will be documented by the principal(s).

CAFETERIA-

Specific procedures will be consistently enforced. Students are expected to use a level 1 voice and clean up after themselves.

Breakfast is served from 8:30-9:00 each day. Students will enter through door #3. Cars should use the North drive and drop off at door #3 until 9:00. Students should ring the doorbell for admittance to breakfast. Students are dismissed to go to class beginning at 8:50. Any student on campus prior to 8:50 will be directed to the cafeteria and expected to eat breakfast as that is the only location with supervision.

Lunch is served from 10:50-1:30 each day. Students will have the opportunity to purchase snacks when available after meals have been served. Parents will not be allowed to eat lunch with their

child this year, however they can check their students out of school to eat lunch. Students in grades K-6 will attend recess directly after lunch.

CALL BACK-

Students will respond to the word "BRYANT" from any adult by stopping what they are doing, turning to face the adult, responding "BLAZERS" and then having a voice level 0.

CELL PHONE USAGE-

While Senate bill 139 caused the official MPS board policy 7195 to include a language change regarding the bell to bell ban for cell phones in school, our policy has not changed. Students will not be allowed to carry their cell phones on their person. Cell phones are expected to be silenced and placed inside the bottom of their zipped-up backpack prior to entering the school building.

COLOR CODING-

Grade levels will use color coding to maintain order.
6th-Red 5th-Orange 4th-Yellow 3rd-Green 2nd-Blue 1st-Purple K-Pink PK-Lt. Pink/White
Some examples would include: lunch carts, money collection, equipment bags

COMMUNICATION-

Many times, when problems arise, it is due to a lack of communication. An integral part of our success is communication between home and school. The district will be utilizing *Parent Square* this year for all parent communication. It is essential that all parents sign up for a *Parent Square* account and get connected.
We will have weekly Thursday folders again this year. Please look at what is inside, sign and return on Friday or the following school day.

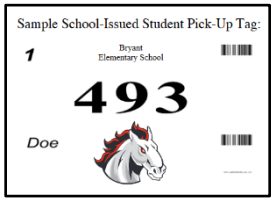
COUNSELOR-

The school counselor is an integral part of any school. If a student or parent needs assistance, they can reach Mrs. Elmore at any time.

DISMISSAL OF STUDENTS-

Students need to have a PRIMARY way they go home. Changes in the way a student goes home need to be communicated to the office prior to 3:00 each day.

We use a digital dismissal system called *Safe Dismissal*. Each family is assigned a number, and only vetted members are given the special identification which allows those students to be picked up by car. Each family will be given 2 ID tags at the beginning of the year. Additional tags will need to be secured through the office by providing ID. This year they will be light blue.



Afternoon PK will dismiss from the South West corner of the building. Please see notes from Mrs. Wren and Mrs. Miller for specific instructions.
BUS RIDERS will be dismissed from the SOUTH hallway. They will sit in the area near the front windows until they are called to the front doors.
DAYCARE RIDERS will be dismissed from the North hallway at the front of the school outside the cafeteria. They will sit at their assigned cone until they are called to the front doors.
BLAZER CARE will be walked to the front with daycare. They will sit at their assigned cone until they are dismissed to the Blazer room.
CAR RIDERS will be dismissed from the CAFETERIA through Safe Dismissal as their ride arrives in the line on the NORTH drive. Students will go to their assigned cone and load immediately. All cars should use the North drive for Car Riders and have their *Safe Dismissal* tag visible to speed up the process. Any cars that do not have a Safe Dismissal tag will be sent to the office for further security. If a student is not at their cone ready to load when the other cars in the line are ready to leave, that car will be moved ahead to the loop staging area, while we locate the student. This area can also be used by parents who need to buckle students etc.
3:54- WALKERS will be dismissed out the front doors by grade level beginning with our oldest students. We ask that parents/students not stand on the concrete between the benches as this is our dismissal area.
Students with siblings will meet their siblings outside in front of the building, not in classrooms. Any sibling of a Kindergartener will have to go pick them up from their outside door.
Kindergarten will be dismissed from the West facing doors closest to their hallway. Kindergarten teachers will be waiting with students to hand them off to siblings or parents at the door.

DRESS CODE-

Students are expected to dress for success and safety as it promotes the educational process. Students not dressed according to school standards will be sent to the office to call home for a change of clothing.
The following is from the MPS student handbook regarding proper dress.
1. Apparel should be appropriate length to assure that areas where typical undergarments are located are not visible.
2. No frayed, shredded, holey, ripped or torn garments that expose skin above the minimum length requirements for shorts and skirts may be worn.
3. Leggings and tights must be covered by an opaque top that covers the essential hip/pelvis area of the student.
4. Halter tops, off-the-shoulder tops, bare midriff tops, tank tops, backless garments, mesh shirts, muscle shirts, or outer garments that have the appearance of underwear or sleepwear are prohibited. Clothing that is too tight or loose (including "sagging") is not to be worn. The student's torso or chest should not show at any time, including while sitting, bending, or leaning. The presence of undergarments should not be noticeable by others. Sleeveless blouses must cover most of each shoulder. Necklines should be modest and appropriate.
5. Offensive writing, suggestive slogans or logos which pertain to beer, liquor, drugs, or tobacco, or carry connotations of immorality, vulgarity, obscenity, or nudity, or promotion of violence on any person or article of clothing, belt buckles, jewelry, school materials, etc. will not be allowed.
6. Students must wear shoes. Cleats, house shoes, roller shoes, or shoes that limit physical activity or safety should not be worn.

7. Headgear may not be worn in or around the school buildings. Examples include, but are not limited to caps, hats, bandannas, and sunglasses. Hoods on sweatshirts or sweaters may not be worn over the head inside the buildings at any time. Exceptions for approved school activities, religious or medical reasons are at the discretion of the building principal.
8. Any known gang/cult related attire or personal grooming is prohibited. Students may not wear colors, clothing, or identified articles denoting gang/cult membership.
9. Biker or animal chains/collars/spikes may not be worn. Jewelry or personal items or manner of dress which could cause harm to self or others may not be worn.
10. Clothing normally worn when participating in a school sponsored extracurricular activity or sports activity may be worn to school when approved by the school administration.

GEMSTONE FAMILIES-

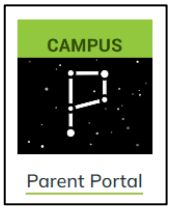
Gemstone families are designed to build relationships, foster belonging, and strengthen our school community. Every student and staff member is randomly assigned to one of six gemstone families—Ruby, Topaz, Emerald, Sapphire, Amethyst, or Onyx. Families include students from all grade levels, creating opportunities for older and younger students to connect, mentor one another, and develop a sense of school pride. Throughout the year, gemstone families participate in team-building activities, celebrations, service projects, and friendly competitions that encourage collaboration, leadership, and positive school culture.



The first year a student is at Bryant or beginning in Kindergarten, students will be randomly placed in a gemstone family. They will be given an oversized shirt and gemstone on a lanyard in their gemstone color.
We will all wear our gemstone colors on Fridays. This can be the Bryant shirt everyone was given, or just clothing in that color.

GRADES-

Students in 3rd-6th grades should receive at least one grade per week in each subject on *Infinite Campus*. Additionally, all students will have report cards available at the end of each nine weeks. Parents can access these grades at all times through Parent Portal. Please see the office for a code to access Parent Portal if you do not have one.



Each week teachers will provide a report for each student who has missing assignments or has not reached mastery of standards taught. This report may be sent in Thursday folders or on the same reoccurring day each week.
Students in upper grades will often grade their own papers to ensure understanding of a given skill immediately. The honor code will be in place. Inconsistencies in self-grading will result in a zero. Self-graded papers must be graded in ink.

HALLWAYS-

Students should walk with INTEGRITY as they travel throughout our building. Teachers will help students define "integrity" and ensure that students are walking in the hallways with integrity at all times. Hallway expectations are as follows:

- Line order
- Hands to themselves

- Face forward
- Voice level 0
- Right side of the hall
- 1 tile from the wall
- Hands off walls

HAND SIGNALS-

If students need to notify a teacher of a specific need during class, we will use hand signals to minimize disruptions. They will be as follows: 1- Problem, 2- Pencil, 3- Water, 4- Tissue/Trash, 5- Question, fingers crossed- bathroom.

HOMEWORK-

The assignment and amount of homework is left up to the individual teacher.

LANYARDS-

Student lanyards are used to promote the GEM family groups, belonging, school safety, accountability, and student identification while on campus.

- Each student will be issued **one official school lanyard and ID** at the beginning of the school year or upon enrollment.
- The lanyard will be kept at school for the entirety of a students enrollment at Bryant.
- If a student leaves the school they will take their lanyard with them. If the student returns to Bryant they will bring their lanyard back. If the lanyard is lost, they will start over with a new lanyard that has only the gem bead and current grade level bead.
- Grade level beads will be given out at the beginning of each year and grade level teachers will add them to student lanyards.
- Awarded beads will be given out during grade level awards at the end of the school year.
- Students will have a bead tracker in their binder that they will color to indicate what beads they have earned.
- Students will wear their lanyard every Friday of the school year and at certain special events.
- Students are expected to leave their lanyards at school in the designated area within their classroom.
- Lanyards must be visible and worn appropriately (around the neck; not in pockets or backpacks).
- Lanyards may not be altered, defaced, or shared with other students.
- Lanyards, including the gem bead, earned beads, and ID should be hanging from the students neck. The lanyard and all attached items should be left alone and not played with (i.e. chewing on it, flinging it around, etc.)
- When lanyards are not being worn (e.g., during physical education, recess, or specific classroom activities), they will be:
    - Stored in a designated classroom location determined by the teacher (e.g., lanyard hooks, pocket chart, labeled container).
- Kindergarten, first, second, third, fourth, and fifth grade will leave their lanyards at school over the summer. They will be stored in their student leadership binder.

- Sixth grade students will leave their lanyard at school during the school year but will be able to take it with them when they graduate from Bryant.
- Teachers are encouraged to establish a **consistent routine** for storing and retrieving lanyards. It is imperative that lanyards are placed in an area where chances of theft, misplacement, or defacing are minimized.
- Students should immediately report lost or damaged lanyards to their teacher.
- Teachers will notify the Lighthouse Coordinator and administration or the designated staff member responsible for replacements using the LANYARD ISSUE form in the designated bin below the teacher and staff mailboxes.
- First replacement lanyard, ID card, current grade bead &/or gemstone bead will be provided free of charge. A replacement fee will be charged for each lanyard, ID card, current grade bead &/or gemstone bead issued after the first replacement. The replacement fee is $2 to cover the cost of purchasing the materials for replacement. The replacement fee for additional beads will be discussed on a case-by-case basis.
- Payment must be submitted to the front office before a new lanyard is issued.
- Students who repeatedly forget, lose, or refuse to wear their lanyard may be subject to school consequences in accordance with campus discipline procedures.

LINE ORDER-

Students will always use the order they are assigned by their classroom teacher when in line with their class. This order may change with the needs of the class.

LOST AND FOUND-

Students should work to be responsible for their belongings. Coats, lunchboxes and water bottles are the most common lost items. Parents should write student names on these items so they can be returned to the rightful owner. The lost and found will be located next to the back office door closest to the cafeteria. High value items, such as glasses, are kept in the office. The lost and found is cleared out monthly. Video/Photos are sent through parent square of the things present. A date will be given after which the remainder of the items will be donated.

PROHIBITED ITEMS-

Individual purses will not be allowed to be worn and will need to be kept inside backpacks and retrieved as needed with permission.
The following items are not allowed on school grounds:

- Gum
- Nail glue
- Strongly scented lotion
- Makeup
- Slime
- Lanyards/clips with decorative items
- Items that are not relevant to the educational environment

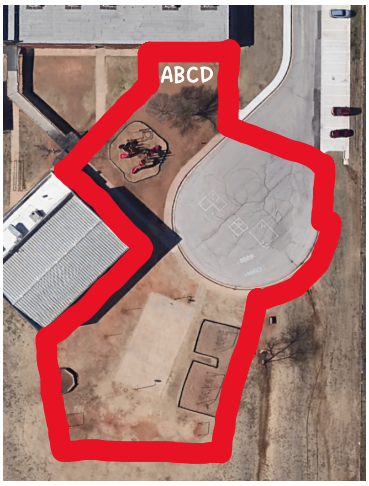
Students will be allowed to bring any items they need inside their backpack, such as lip balm or unscented lotion and retrieve it as needed with permission.

RECESS-

All students will have 2 recesses each day, totaling more than 40 minutes. Please dress appropriately for active outdoor play.
We will follow the district requirements regarding recess temperatures.
90-95 degrees= modified recess (students may go outside for 10-15 min and inside for the remainder of recess)
*95 plus.... inside recess *We also take into consideration the heat index*
32-35 degree including wind chill will constitute inside recess
Icy/snowy conditions make outside recess unsafe and will constitute inside recess

Students will follow the following expectations while on the playground:

- Rocks, wood chips, sticks, and all other parts of nature stay on the ground.
- Trees are not for climbing at school.
- Swings are for sitting and going back and forth.
- Monkey bars should be used from the underside, students should not be on top.
- Slides are for going down.
- Hands to yourself.
- Everyone's feet stay on the ground.
- Sports are meant to be fun. When students start getting hurt, the grade level will need to take a break from that sport.
- Save your emergency voice for an emergency.
- Students will stay within the boundaries on the map when at recess.
- 3 short whistles= stop, look, listen
- 1 long whistle= time to line up



*No student, parent, guest or staff member will sit on or jump over the garden or play on the gym steps. Additionally, no student will play in or around the drainage area.

RESTROOM-

Students are encouraged to use the restroom when their class takes a group bathroom break. When leaving class to take a break, students will be asked to wait until independent work time, if possible, as to not miss instruction. Students will wear the hall pass around the neck, keep voices at level 0 and wait in the hallway if there is not an open stall. Students will notify their teacher if there is a need for toilet paper, paper towels, soap or any other necessary attention to the bathroom.

SAFETY-

Safety of our students is the number one priority in our building!
Students will always work behind locked closed doors in their classrooms.
Walkie talkies will be used to communicate when a student needs to travel unaccompanied between the gym and main building.

SCHOOL & CLASSROOM EXPECTATIONS-

We use school wide non-negotiable procedures that focus on the 7 habits. Students will be presented with a behavior matrix to clearly identify expectations in specific areas.

Students will have a set of age appropriate classroom expectations and the rewards they can earn. Additional information will be provided by each grade level.

STUDENT LEADERSHIP-

We are excited to announce upcoming opportunities for students to serve in student leadership positions. These roles are designed to build responsibility, teamwork, and positive school involvement while allowing students to represent our school community.

Leadership positions will be filled through an application and selection process that will take place in August. Students who are interested will be asked to complete an application and may participate in interviews. Please note that student leaders are expected to meet and maintain both academic and behavioral standards. These expectations reflect the responsibility that comes with serving as a role model for peers and representing Bryant. Students selected for leadership positions must continue to demonstrate appropriate conduct and satisfactory academic progress throughout their term.

The List of leadership roles may change over time, but the current list is as follows:

K-2nd		3rd-6Th		
Blazer Ambassador	Campus Cleanup	Lighthouse Team	Blazer Ambassador	Book Mobile
Gemstone Lapidary	Lunch Leader	Good Morning Blazers	Color Guard	Creative Collective
Readers Advisory Committee	Recess Ranger	Gemstone Lapidary	Library Aide	Lunch Leader
Return and Recover Crew	Safety Scout	Office Aide	Production Crew	Readers Advisory Committee
Send-Off Squad	Trash Can Collectors	Recess Ranger	Return and Recover Crew	Safety Patrol
Welcome Wagon		School Support	Send-off Squad	Title 1 Aide
		Welcome Wagon		

STUDENT OF THE DAY & WEEK

Students can earn tickets for positive gains made at school. This could be reaching an academic or behavioral goal, showing perseverance or really shining with one of the 7 habits.

- Each teacher will have 52 tickets to hand out each month.
- Students will write their name on the ticket and it will be placed in the hopper.
- Tickets will remain in the hopper for he entire nine weeks, so chances to win are always growing!

- On M-Th 1 student of the day will be drawn to receive a prize from the Bryant Treasure Chest.
- On Friday 2 students will be drawn. They will receive Treasure, as well as have the opportunity to pick a faculty/staff member or friend to sit with at lunch the following week.
- We will be tracking total winners from each gem family and there will be a prize awarded at the end of the 9 weeks.

STUDENT LED CONFERENCES-

Some classes will be moving to conferences in which students take an active role in sharing their learning, progress, strengths, goals, and areas for growth with their parents or guardians, using examples of their work to guide the discussion. The teacher serves as a facilitator, while the student leads the conversation and reflects on their own learning. With this change, it will be necessary for students to attend conferences with their parent/guardians.

SUBSTITUTE INFORMATION-

Students will be expected to treat substitute teachers will the same level of respect as all other members of our staff.

VISITORS-

All visitors are required to check in through the office, show ID, be checked in through the RAPTOR and receive a visitor badge.

VOICE LEVEL-

Students will understand and maintain the appropriate voice level based on the 0-3 scale.
0= silent 1= whisper 2=classroom 3=recess
Teachers will implicitly teach, demonstrate, and display a visual reminder of the voice levels.

WATER BOTTLES-

Students will be allowed to bring closed water bottles to school. **Water bottles with straws, sip tops, slider lids or that are not 100% spill proof when closed will not be allowed to reduce spillage.**
Water bottles must contain water only.
Water bottles should be small enough to able to fit inside their backpack bottle pocket to make their hands available to carry other items.
Teachers will have students empty non-compliant water bottles.