

White Plains Middle School Eastview Campus



Student/Parent Handbook 2026-2027

Mr. Leroy Dixon
Principal

Ms. Suzanne Lasser
Assistant Principal

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Eastview Campus

District Mission: The mission of the White Plains City School District is to educate and inspire all students, while nurturing their dreams, so they learn continually, think critically, pursue their aspirations, and contribute to a diverse and dynamic world.

Beliefs: The 6th grade Eastview Campus seeks to create a community of learners who respect and promote diversity and inclusivity. ***We believe that all students can be their best self, be kind to others, and make good choices.***

Vision: The structure of the Eastview Campus will enable all students to become responsible and productive world citizens of the twenty-first century.

- Students are actively engaged in the exploration of real-world issues.
- Students are challenged to a high level of academic standards where enrichment is provided and students' learning needs are met.
- The social, emotional, psychological and physical needs of each student are addressed.
- Flexible scheduling supports integration of the content areas.
- World Languages, art, health, music and technology are an integral part of the curriculum for all students.
- Students with special needs receive services through a variety of models.
- Students are assessed in a variety of ways including performance tasks, exhibitions and portfolios.

The collective efforts of the Eastview staff will focus on helping students:

- love learning and become life-long learners;
- have high standards for themselves;
- become autonomous, critical thinkers, able to apply knowledge to real-life situations;
- be caring, compassionate and empathetic human beings;
- be active participants in society,
empowered to make changes,
responsible for their own actions,
and aware that their actions have an impact;
- accept responsibility for themselves and their community;
- respect themselves, others, and the property of others;
- take risks, knowing that mistakes lead to learning;
- be resourceful;
- develop an aesthetic sense and appreciate the arts.

Eastview Middle School Bell Schedules

2026-2027 School Year

MORNING ANNOUNCEMENTS: 7:35am-7:41am- AUDITORIUM

Regular Daily Schedule

Period	Start	End
1	7:47am	8:30am
2	8:32am	9:15am
3	9:17am	10:00am
4	10:02am	10:45am
5 (Lunch)	10:47am	11:30am
6 (Lunch)	11:32am	12:15pm
7	12:17pm	1:00pm
8	1:02pm	1:45pm
9	1:47pm	2:30pm

Half Day Schedule

Period	Start	End
1	7:49am	8:11am
2	8:13am	8:35am
3	8:37am	8:59am
4	9:01am	9:22am
5	9:24am	9:44am
6	9:46am	10:06am
7	10:08am	10:30am
8	10:32am	10:54am
9	10:56am	11:15am

Afternoon Assembly Schedule

Period	Start	End
1	7:47am	8:20am
2	8:22am	8:55am
3	8:57am	9:30am
4	9:32am	10:05am
5 (Lunch)	10:07am	10:42am
6 (Lunch)	10:44am	11:19am
7	11:21am	11:54am
8	11:56am	12:29pm
9	12:31pm	1:05pm
ASSEMBLY	1:05pm	2:30pm

2 Hour Delay Schedule

Period	Start	End
1	9:55am	10:24am
2	10:26am	10:54am
3	10:56am	11:27am
4	11:29am	12:00pm
5 (Lunch)	12:02pm	12:30pm
6 (Lunch)	12:32pm	1:00pm
7	1:02pm	1:30pm
8	1:32pm	2:00pm
9	2:02pm	2:30pm

WHITE PLAINS MIDDLE SCHOOL EASTVIEW CAMPUS

Principal	Leroy Dixon	Assistant Principal	Suzanne Lasser
Office Manager	Caridad Lira	Office Assistant	Leidy Arroyave
Nurse	Noreen Gosdin	Bilingual Office Assistant	Marisa Sanchez
Security Guard	Stephen DeFilippis	Computer Specialist	Janice Heatley

TEAM CONCEPT

A featured advantage of the White Plains Middle School is the division of all students into teams consisting of the student's core subject area teachers (ELA, Mathematics, Social Studies and Science) and the student's School Counselor. These teams meet regularly to ensure that the students are supported academically and socially.

TEAM ALBANY

Darcy Carlin – Special Ed.
Margaret Doherty – Math
Brooke Kunze – ELA
Vincenza Persampieri - Social Studies
Dianne Schwartz – Special Ed.
Tracy Viola – Science

TEAM CORTLAND

Susan Anastacio – Social Studies/AVID
John Colantuno – Special Ed.
LaTonya Cropper – ELA
Kristin Dwyer – Math
Karen Fleischman – Special Ed.
Lisa Messina – Science

TEAM GENESEO

Elizabeth Galvin – ELA
Melissa Hidalgo – Science
Amy Kallesten - ELA
Jherlyn Lopez – Social Studies
Denise Napior – Math

TEAM PURCHASE

Judith Bravo – Science
Kevin Lavelle – Math
Yaritza Olmeda-Cedeño– Social Studies
Sarah Reynolds – Special Ed.
Sophy Tejada – Special Ed.
Jill Walters- ELA

TEAM STONY BROOK

Tina Bernstein – Math
Steffany Cabrera – Science
John Donnelly – Special Ed.
Kelly Fiscella – Social Studies
Brittany Nelson – ELA

WORLD LANGUAGES/SPECIAL AREA TEACHERS

Dave Bergen – PE	Cynthia Guggenheim – Design & Modeling
Lauren Berrios – Art and VRE	Rebecca Hegenauer – Orchestra
John Bivas - PE	Xiaolei Jiang - Mandarin
Claudia Boller – Reading Specialist	Michael Lafiandra – Math Specialist
Brian Bond – Art	Carrie McAllen –Health
Loredana Bucaria – Italian	Suleyka Merced– Reading Specialist
Anthony Burgio - PE	Briyit Orellana – Spanish Language Arts
Carl Byrd – AIR	Judy Plant – Spanish
Cecilia DaSilva – Math Specialist	ToniAnne Rigano – Library Media
Dana DeLorto – Computer Applications	Nora Rugova – 504 and Reading
Marie Sarazin– Math Lab	Amy von Sauer – French
Sophia Gil – Speech Specialist	Patricia Wahl – Spanish
Matthew Hommez – Chorus/Music	Alison Watkins – Band
Michelle Goodman- ENL	

GUIDANCE AND PPS

Crystal Cruz – Psychologist
Denise Gandle – Social Worker
Joey Pascale – Psychologist
Jessica Rivera – School Counselor
Amy Torres – School Counselor

TEACHING AIDES/ASSISTANTS

Aiyanna Bannister - Ramsey	Makai Johnson
Carmelina Bruno	Christina Newkirk
Carl Byrd	LaToya Outlaw
Laurie Dunning	Briana Rennelles
Josh Eller	Jorge Sandoval
Julissa Flores Ayala	Brenda Tollinchi
Janet Herrera	

CAFETERIA OPERATING STAFF

Ria Ieromonahos - Lead Manager

OPERATIONS AND MAINTENANCE DEPARTMENT

Christian Reyes - Head Custodian	
Stephan Brown	Angelo Culquicondor
Hermis Carcamos	Jonathan Olivos
John Cohn	

SCHOOL CLOSINGS/HOLIDAYS

2026-2027 School Year

8/31 – 9/1	Superintendent’s Conf. Days
9/2	Schools Open for Students
9/7	Labor Day Holiday
9/21	Yom Kippur
10/12	Columbus Day/Indigenous Peoples’ Day
11/3	Superintendent’s Conf. Day / Election Day
11/11	Veteran’s Day Holiday
11/26 – 11/27	Thanksgiving Recess
12/24 – 1/1	Holiday Recess
1/4	Students Return
1/18	Martin Luther King Jr. Day
2/15	President’s Day
2/15 – 2/19	Winter Recess
3/10	Superintendent’s Conf. Days
3/22-3/26	Spring Recess
4/22-4/23	Passover
5/31	Memorial Day
6/18	Juneteenth Observed

Report Card Reporting Periods 2026-2027

Reporting Period	Period End Date	Grades Due	Reports Mailed	Days in Period
<i>1st Quarter Progress</i>	10/02/26	10/06/26	10/9/26	21
1st Quarter Grades	11/06/26	11/10/26	11/13/26	23
<i>2nd Quarter Progress</i>	12/11/26	12/15/26	12/18/26	22
2nd Quarter Grades	01/29/27	02/02/27	02/05/27	27
<i>3rd Quarter Progress</i>	03/05/27	03/09/27	03/12/27	20
3rd Quarter Grades	04/9/27	04/13/27	04/16/27	19
<i>4th Quarter Progress</i>	05/7/27	05/11/27	05/14/27	18
4th Quarter Grades	6/09/27 Marking period officially ends 6/25	06/17/27 Final grades due 6/23	06/28/27	22

Social Studies	World Languages	Science
6/8	6/9 & 6/10	6/11

Q1	Q2	Q3	Q4
11/20	2/12	4/30	6/25
Full School Assembly	Recipients & Parents only	Recipients & Parents only	By Team

MARKING PROCEDURES

Report card grades are available in Infinite Campus four times a year, at the end of each quarter (every 9 – 10 weeks). A hard copy is available upon written request. One letter grade is given for each subject on the report card. Up to three comments from each teacher concerning the student will be included. The grading system for the Middle School is as follows:

A+	96.5	100
A	92.5	96.4
A-	89.5	92.4
B+	86.5	89.4
B	82.5	86.4
B-	79.5	82.4
C+	76.5	79.4
C	72.5	76.4
C-	69.5	72.4
D+	66.5	69.4
D	64.5	66.4
F	55	

An F for the quarter will be averaged as a 55 for the computation of the final year average. Parents are invited to contact the school counselor for further information.

PROGRESS REPORT

Progress Reports are available every five (5) weeks in Infinite Campus through each quarter only to students who are failing or are in danger of failing. Any student with a grade of C- or lower will receive a Progress Report. Parents/guardians are encouraged to contact their child's School counselor for further information upon receipt of a Progress Report.

PARENT PORTAL

Parents are encouraged to access the IC Portal in Infinite Campus. The IC Portal will provide you with the following: Attendance, Student Schedules, Immunizations, State Exams, Teacher Grade Books, ***Progress Reports and Report Cards*** (Grades 6-12). For information regarding the Parent Portal please refer to the district website: <https://tinyurl.com/3d57s3tc>

HONOR ROLL

Students who receive all A's will be placed on the High Honor Roll. Students who receive all A's and B's will be placed on the Honor Roll.

ADVANCED CLASSES

Math Advanced is offered to students by invitation only. Criteria for acceptance and continued participation may be found in the "White Plains Middle School Advanced Courses Handbook".

MIDDLE SCHOOL INSTRUMENTAL LESSON PROCEDURES

Band & orchestra lessons are the backbone of the instrumental music program in the White Plains Schools. Instrumental lessons are scheduled on a rotating basis to minimize the impact on class attendance. The policy regarding attendance at instrumental lessons has been explained to the students and the music department will follow this procedure:

- Instrumental lessons are a significant part of the student's grade and have been deemed by the building and district level administration as an excused absence from class. Students should not be penalized or prevented from making up missed work due to instrumental lesson attendance.
- Students are placed by instrument into a rotating instrumental lesson format so that there is minimal impact on their course attendance. In most instances, students will not miss a class more than twice a quarter due to an instrumental lesson.
- Students should tell their classroom teacher if they are going to miss their class **prior** to the instrumental lesson. If a student has not done so, he/she will go to class, tell their teacher and proceed promptly to their instrumental lesson.
- If a student must miss their instrumental lesson due to a test or lab, the student must inform the band or orchestra teacher prior to the beginning of the lesson. The missed lesson **should** be made-up within one cycle or the student **may** lose points for that lesson.
- Students have been instructed that they are **not** to attend an instrumental lesson during a class in which they are performing poorly (a 'D' or 'F' average) or when they have a test or lab that cannot be made up.
- If there are any questions regarding individual student's attendance at instrumental lessons, please contact their respective music teacher:

Ms. Hegenauer/ 6th Grade Orchestra

Ms. Watkins/ 6th Grade Band

EXTRACURRICULAR ACTIVITIES

The Middle School offers a comprehensive after-school program of co-curricular and intramural activities. You can refer to the Student Activity Handbook for more information. <https://tinyurl.com/ytwdkp7w>

NATIONAL JUNIOR HONOR SOCIETY

The National Junior Honor Society is an organization that recognizes and encourages academic achievement while developing other characteristics essential to citizens in a democracy. Please refer to the [Highlands webpage \(https://hl.whiteplainspublicschools.org/\)](https://hl.whiteplainspublicschools.org/) for more information. <https://tinyurl.com/s5bw5jbp>

TESTING AND ASSESSMENT

State exams in English Language Arts and Mathematics will be administered to all students in grade 6. Students learning English as a new language will also take the NYSESLAT (New York State English as a Second Language Achievement Test).

ACADEMIC INTERVENTION SERVICES (AIS)

Students who have been identified by their results on the ELA and/or Math New York State Assessments as needing Academic Intervention Services will receive additional support during the school day.

DISTRICT WEBSITE

The district website <https://www.whiteplainspublicschools.org/> is a great way to access current information regarding our White Plains City School District. Specific information pertaining to the Eastview Campus can be found under the Schools and Programs drop down menu. Daily announcements, school events and notifications as well as emergency school closings are posted for your information.

PUPIL PERSONNEL SERVICES (PPS)

GUIDANCE

All students are assigned to a school counselor. School Counselors are involved with the many aspects of a child's school life. The school counselors work cooperatively with the staff to ensure a student's academic, emotional and social success. The counselor may assist with school and personal concerns, arranging appointments with teachers, securing assignments for students with extended absences, and/or facilitating contact with other school personnel.

Please refer to the Directory at the end of the Handbook for the School counselors' direct telephone numbers.

PSYCHOLOGIST, SOCIAL WORKER, LEARNING FACILITATOR, AND SPEECH & LANGUAGE SPECIALIST

The Eastview Campus has two full-time psychologists and one social worker. Our campus also has a learning facilitator and a speech and language specialist. Please refer to the Directory at the end of the Handbook for the direct numbers.

HEALTH SERVICES

Eastview is served by a registered nurse who is on campus full time. A student who becomes ill during the day obtains a pass to the nurse from his/her teacher. See the Directory at the end of the Handbook for the name of the nurse and her phone number.

When completing Emergency Procedure Form, it is important to write each parent's/guardian's name and the name of each emergency contact. It is also important to have current home, work and cell phone numbers for parents and other emergency contacts. In the event that your child is sick and neither parent/guardian can be reached, the student will only be allowed to leave the Eastview campus with the emergency contact person who has been designated on the emergency card for a pickup of your child.

Please be sure to complete and return the [Emergency Procedure Form](https://tinyurl.com/mphpjdu9) with the appropriate information. The form should be updated whenever necessary. <https://tinyurl.com/mphpjdu9>

If a student is sustained an injury, but his/her physician certifies that he/she is able to attend school, the nurse will make the necessary arrangements. If necessary, these may include a permit to use the elevator. If a student is unable to use the stairs, a note from a doctor stating that the student needs to use the elevator must be presented to the nurse.

A doctor's excuse from physical education activities should be presented to the nurse, who will notify the physical education teacher, School counselor and, if necessary, other staff members. The doctor must then give permission for physical education activities to resume.

Students who have been hospitalized, have surgical procedures, have undergone oral surgery or are absent 5 or more days in a row are required to return with a doctor's note. The note should include a diagnosis and any restrictions.

IMMUNIZATIONS

New York State mandates that students receive TDAP, against Tetanus Toxoid, Diphtheria and Pertussis, by their 11th birthday. <https://tinyurl.com/n4c2338w>

During the past several years, state and county health agencies have tightened regulations regarding immunizations. **ONLY FULLY IMMUNIZED CHILDREN AND CHILDREN WHO ARE IN THE PROCESS OF BECOMING FULLY IMMUNIZED WILL BE PERMITTED TO ATTEND SCHOOL.** Please be sure these requirements are satisfied. If you have questions, please call the school immediately.

MEDICATIONS

The school recognizes that students may need medication during the school day. The form entitled "Administration of Medications" applies to all medications **including over the counter medications and inhalers.** Medication forms are available in the Nurse's office or online through the health services department. ***This form must be properly completed by the parent and the physician in order for the school to administer medication.*** The form and all medications should be brought to the school nurse by the parent. *Medication orders are valid for 1 year. The form must be renewed annually.*

ACCIDENTS

Accidents should immediately be reported to the school nurse. The nurse will administer first aid, contact parents, and, when necessary, call for emergency medical services. All accidents are reported to the Principal.

PHYSICALLY CHALLENGED INDIVIDUALS

Both campuses of the White Plains Middle School have been modified according to New York State Standards to accommodate students, parents and guests with disabilities. Anyone requiring accommodations or modifications in order to participate fully in school activities should contact the main office for additional information.

ATTENDANCE PHILOSOPHY

Good attendance promotes academic achievement. The Board of Education believes that it is the shared responsibility of the school and the home to develop desirable attendance habits. The Board expects that the school and home will take every step to implement this philosophy and ensure optimal attendance. Under the Education Law of the State of New York, the following are the only legal reasons for absence or tardiness:

Sickness; sickness or death in family; impassable roads or weather making travel unsafe; religious observances; approved music lessons; required appearance in court; attendance at organized clinics; remedial health treatment; educational trips; quarantine.

All absences not specifically classified as legal by the State Education Law are illegal. Students will be considered truant and will be subject to disciplinary action.

ATTENDANCE POLICY

The White Plains Board of Education adopted a policy dealing with student attendance. The attendance policy requires that a student be in attendance at least 90% of the time for a course.

Attendance Guidelines – Absences should not exceed:

Full-year course 18 absences

Half-year course 9 absences

Quarter-year course 5 absences

Absences and Early Dismissal Notes - The Attendance Office at the Eastview Campus is located in the Main Office. **It is very important that parents call the attendance hotline, 914-286-2461 or fill out the Attendance Absentee Form, <https://tinyurl.com/26-27evattendance> , on the day when a child is going to be late, absent or require an early dismissal.**

Absence – A student is required to bring a note from the parent/guardian upon returning to school.

Early Dismissal - A student requesting early dismissal should present a note from the parent/guardian to the main office between 7:30 a.m. and 7:43 a.m. Office staff will call the student to the main office from their classroom upon arrival of the parent or individual picking them up. Students are only allowed to leave during the school day when a parent or guardian signs them out at the main office.

Lateness – All classes begin at 7:41am. Students who arrive after 7:43 a.m. are considered late and should report to the main office promptly to receive a late pass.

If a student arrives to school late, **twice in one marking period without a note**, he/she may receive lunch detention. Students are expected to be in their seats when the late bell rings. They are to be in the cafeteria no more than five minutes after the start of the lunch period.

Students should not be in the halls without a pass during class periods. Repeated infractions are subject to detention and/or suspension.

EXCUSED ABSENCES

Doctor's Notes - If a student is absent for medical reasons and brings a physician's note to the attendance office within five school days of her/his return, the absence will not count toward the total number of days absent.

School Sponsored Activities - Classes missed due to school-sponsored activities (field trips, music lessons, guidance appointments, etc.) or suspensions will not be counted as absences. It is the responsibility of the student to properly clear such situations with the classroom teacher(s).

Notification of Parents - Every effort will be made to notify parents of their child's absences.

Homework Request – Parents may access Schoology for homework assignments for absent students. It is recommended that students have the phone number or email address of a classmate they can contact to find out about missed work due to an absence.

After School Program Attendance Policy – Students may attend a variety of after school programs including homework help, state test practice sessions, and academic support sessions by subject matter. Students are expected to report to the assigned location promptly and follow the same appropriate rules of conduct as during the school day. Misconduct as well as non-attendance may prevent future participation in these programs.

ATTENDANCE AND AFTER SCHOOL ACTIVITIES

If a student is absent from school during regular school hours, he or she is **not** permitted to participate in after school activities such as clubs, dances, musicals and concerts.

CELL PHONE / TELEPHONE USE

Eastview is a *no phone zone*, away for the day campus. All personal communication devices are strictly prohibited. Students are permitted to call a parent during the school day by visiting the main office. A parent/guardian may call the main office if they need to contact their child due to an emergency.

Any device that is equipped with a Wi-Fi connection or 4G/LTE/5G data connection is not permitted on campus. All tablets, smartphones, smart watches, and e-readers fall into this category.

It is recommended that the following communications are discussed between parent and child prior to the school day: early pick-up, afterschool care, afterschool transportation, etc.

CAFETERIA MEALS

FREE BREAKFAST AND LUNCH FOR ALL STUDENTS K-12

Students in the White Plains City School District will begin the 2026-2027 school year, on the right track with **FREE nutritious breakfast AND lunch meals** in school.

Breakfast

Breakfast will be available in the cafeteria upon arrival from 7:20am-7:42am.

Enrollment Benefit Form

All WPCSD families are encouraged to complete an “Enrollment Benefit Form” (formerly school meals application). The Enrollment Benefit Form is available at www.myschoolapps.com; or you can download the form at <https://www.whiteplainspublicschools.org/district-offices/food-services>

Online Menus and Nutrition Information App

Monthly menus, including nutritional information, will be available at <https://schools.mealviewer.com/> to assist students and parents with meal planning.

CAFETERIA RULES

- Students must clear their table in the lunchroom. All students are responsible for their entire table and the immediate area.
- Students are to be seated unless getting food or disposing of garbage.
- Students are expected to follow District protocol for recycling.
- All food and beverages must be consumed in the cafeteria.
- Students must remain on school grounds during recess.
- Lunch passes are provided for any student who will be meeting with teachers.
- Students will retrieve outdoor garments from their lockers at the beginning of the lunch period.

COMPUTER NETWORK and DEVICES

The district’s acceptable use policy (616.5) will govern all use of the district network. Student use of the system will also be governed by the discipline policy. This policy will be discussed with all students as part of the instructional program.

Students are not allowed to use non district approved games on any district device. This also applies to after-school programs and homework help. Students who break this rule may lose computer privileges.

POLICY HIGHLIGHTS:

- Use of the network is for educational purposes only.
- Users will not plagiarize works they find on-line.
- Users may not use another student’s account.
- Users may not download music unless directed to do so by staff.

- Users are responsible for logging off their account and should report any problems immediately.
- Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- Users will not use the district system to access inappropriate material.
- Vandalism will result in the cancellation of privileges.

For more information, please refer to the [iPad handbook](#) and information for student's booklet.
<https://tinyurl.com/54efby2k>

STUDENT BILL OF RIGHTS

All students deserve the same rights and privileges. There will be no discrimination on the basis of ethnic origin, race, religion, disabilities, gender or sexual orientation.

A student in the White Plains School District shall have the right:

- To take part in all district activities on an equal basis regardless of race, sex, or national origin.
- To address the Board of Education on the same terms as any citizen.
- To take part in student government activities unless properly suspended from participation pursuant to the district's discipline and eligibility policies.
- To present in all disciplinary matters, his or her version of the facts and circumstances leading to the imposition of disciplinary sanctions.
- To the protections of Education Law 3214 before he or she is suspended from instruction.

STUDENT EXPECTATIONS

All students are expected to:

- Be familiar with and abide by all district policies, rules and regulations pertaining to student conduct.
- Work to the best of their abilities in all academic and extracurricular pursuits and strive toward the highest level of achievement possible.
- Conduct themselves as representatives of the White Plains School District and, as such, hold themselves to the highest standards of conduct, demeanor, and sportsmanship, when participating in or attending school-sponsored extracurricular events.
- Be in regular attendance at school and in class on time.
- Contribute to the maintenance of an environment that is conducive to learning and to show due respect to the personal property of others.
- Make constructive contributions to their school community.

DISCIPLINE

As mandated by New York State legislation, a specific Code of Conduct has been adopted by the White Plains Public Schools. A summary of this code has been mailed to all parents. A full copy of the code is available in the main office as well as on the district website.

DASA

In response to the New York State Dignity for All Students Act, the Board of Education has approved a policy for the Dignity for All Students Act and the Superintendent has developed regulations to implement the policy. Please see the links for the Dignity for All Students Act Policy and the Dignity for All Students Act Regulations on the district website which include the Harassment and/or Bullying Complaint Form.

Parent & Family Engagement Policy/Title 1

Title I Family Engagement & School–Parent Compact

Our Commitment to Families

At **Eastview Middle School**, we believe parents are essential partners in their child's education. We are committed to working together to support student achievement through open communication, shared responsibility, and meaningful involvement.

Title I Parent Involvement

As a Title I school, we:

- Hold an **annual Title I meeting** to explain programs, services, and parent rights
- Provide **timely information** about curriculum, assessments, and student progress
- Offer **flexible meeting times** and opportunities for family participation
- Involve parents in planning, reviewing, and improving Title I programs

School–Parent Compact

The school–Parent Compact is a shared agreement among **school staff, parents, and students** that outlines how we work together to improve academic achievement and help students meet state standards.

Shared Responsibilities

The School Will:

- Provide high-quality instruction in a supportive learning environment
- Communicate regularly about student progress
- Offer reasonable access to staff and opportunities for parent involvement

Parents Will:

- Monitor attendance and homework completion
- Stay informed and communicate with the school
- Support learning at home and school activities

Students Will:

- Complete homework and ask for help when needed
- Read daily outside of school
- Share school information with their families

Together, We Support Student Success

Strong partnerships between school, families, and students help every child learn and achieve.

[Parent & Family Engagement Policy - White Plains Public Schools, https://tinyurl.com/mwrrp8v8e](https://tinyurl.com/mwrrp8v8e)

SCHOOL DETENTION POLICY **(Lunch and After School)**

LUNCH DETENTION

Based on teacher referrals and/or continual lateness to class, an administrator may assign students to lunch detention. An administrator will notify a parent of the detention. The following procedures are observed in lunch detention:

1. Students are expected to report to the assigned room within 10 minutes after the start of the lunch period with their lunch and a book or homework assignment.
2. After eating lunch, students will be expected to read their book or start working on a homework assignment. They are expected to work for the remainder of the lunch period.

3. Students are not allowed to talk to others, put their heads down, or sit idly.
4. If students are uncooperative or engage in any misconduct, they may receive additional days of lunch detention. Misconduct may also result in more serious disciplinary actions.

AFTER SCHOOL DETENTION (2:45 p.m. - 4:00 p.m.)

CONDITIONS AND PROCEDURES:

1. After school detentions are served from 2:45 p.m. – 4:00 p.m. Students are assigned to a staff member who will supervise the after-school detention.
2. Parents will receive a communication from an administrator that describes the reason that detention has been assigned and the date that the student must serve the detention.
3. If a student is unable to serve the detention, a parent must make a verbal or written request and the time will be rescheduled.
4. If a student fails to serve the assigned detention, the student is subject to further disciplinary action.
5. If misconduct occurs during this detention, the student is subject to further disciplinary action.

SUSPENSION – INTERNAL

This occurs when a child's behavior indicates that it is inadvisable to allow the student to attend classes. Serious infractions of school rules may result in an internal suspension as determined by a school administrator. The student will be required to remain in an alternative instruction room for an assigned number of days. A staff member will supervise this area with the emphasis of instruction focused on the academic areas. Parents will be notified immediately of the suspension. It will also be reported to Central Office Personnel. A copy of the suspension notification will be placed in the student's file.

SUSPENSION – EXTERNAL

This occurs only with the authorization of the Principal or the Principal's Designee. Suspension results from infractions constituting insubordination, disorderly conduct, or endangering the safety, morals, health or welfare of oneself or others.

Suspension may be for a period of up to five days. The parent will be immediately contacted. A letter of suspension is mailed home, and a copy is placed in the student's file. Central Office Personnel will be notified. The parent will be offered an opportunity for a conference and, in some cases, will be required to meet with an administrator before the student can be readmitted to school. Upon re-entry to the school, the students will meet with a PPS team member, School Counselor or administrator.

If a student is suspended from school (including internal suspension), the student is not allowed to participate in any cocurricular activity on the day(s) of suspension. **If a situation becomes chronic, or is sufficiently acute, the case may be referred to the Superintendent of Schools for review and appropriate action.**

PHYSICAL EDUCATION DRESS CODE

Physical Education class requires that all students wear sneakers. It is recommended that students wear comfortable clothing for Physical Education participation.

LOCKERS

All students are assigned a locker and a school lock to secure personal items. Lockers and locks are shared property between the school and student for the school year. Writing or drawing on or in lockers is strictly prohibited. School personnel reserve the right to open and inspect student lockers. Lockers are equipment and should be treated accordingly. Forcing locks and slamming doors do not aid in opening a closed locker. **For security reasons, students should not share locker combinations with friends.** We

suggest that personal items not essential for school use be left home. **The school is not responsible for items which may be lost or stolen from lockers.**

Coats, bookbags and other personal items should be stored in lockers to prevent theft and the overcrowding of classrooms. Please note that a student may risk losing their personal items if those items are not stored and secured inside of their locker.

Students are only permitted to go to lockers before first period, before lunch, after lunch, and at dismissal. Teachers may give students written permission to go to their lockers between these times.

FIELD TRIPS

The Middle School recognizes the importance of field trips as a natural extension of the classroom. All field trips require a permission slip. This slip must be signed by a parent or a guardian. It must be returned to the teacher prior to the field trip. Field trips are a privilege. All school rules and regulations governing student behavior apply during school sponsored field trips. Students who do not follow the [code of conduct](https://tinyurl.com/26-27WPCSD-CodeofConduct) at school may be withheld from a field trip. <https://tinyurl.com/26-27WPCSD-CodeofConduct>

EMERGENCY EVACUATION

Both Middle School campuses, in concert with other White Plains Schools, have plans to respond to various emergency situations including early dismissal "Go Home" drills. To effectively plan, the Middle School must have instructions on how each child will leave the building when dismissal is earlier than normal.

Parents have been asked to complete the Emergency Procedure Form which was enclosed in the August mailing and return it on iPad pick up day. We must have this form on file for each student in the Middle School. Your cooperation is appreciated.

FIRE DRILLS

The Middle School follows the mandate of the State Education Department regarding fire drills. **FIRE DRILLS ARE TAKEN VERY SERIOUSLY. MISCONDUCT WILL RESULT IN DISCIPLINARY ACTION.**

Student expectations during a fire drill:

- Be aware of the exit route from each of his/her classrooms.
- Respond promptly and leave the building when the fire bell sounds.
- Follow your teacher; keep quiet and listen for emergency instructions.
- Stay with the teacher at all times.
- Leave the building, taking the nearest exit if the fire bell sounds when classes are not in session. They must join a teacher once they are outside.
- Remain outside until instructed to return.
- Use stairways, not the elevator, during a fire drill.

Students unable to walk down the stairs will proceed to the center stairway in the front of the building. Teachers will meet them there and transport them down the stairway.

SUPPLIES

A copy of the [student supply list](https://tinyurl.com/m4z78xya) is available on the Eastview website. <https://tinyurl.com/m4z78xya>

TRANSPORTATION

Buses are provided by the Board of Education for children who live more than 1.0 mile from Eastview and for students who have a recommended service based on their Individual Education Plan (IEP), regardless of distance. Transportation is provided following period 9.

Questions regarding transportation should be directed to the Transportation Coordinator at the Central Office 914-422-2110.

A 4:05 p.m. bus is also provided for students participating in school sponsored activities.

Students are advised that all school rules apply **while waiting for and riding on the bus**. Students are under the authority of and responsible directly to the driver.

In the interest of safety and as part of the responsibilities of citizenship, it is expected that every student will comply with the following:

- Students will display their bus pass (ID card) prior to boarding the 2:30 bus.
- Students will not approach the bus until it has come to a full stop and the driver has opened the door.
- Students will remain seated while the bus is en route. They will use seat belts.
- Students will not throw objects from the bus windows.

TAKING THE BUS IS A PRIVILEGE. IF STUDENTS MISBEHAVE OR ACT IN A DISORDERLY OR UNSAFE MANNER, THEIR BUS PRIVILEGES MAY BE SUSPENDED FOR A PERIOD OF TIME.

Upon arriving in the morning, students will assemble in the Auditorium for the 7:35 morning announcements. At the conclusion of announcements, students will proceed to their lockers and then to class.

Eastview is a closed campus. This means that students may not leave the campus without permission or be outside the building without supervision.

VISITORS

All visitors must register at the front desk located in the main hall lobby and receive a visitor's pass when they arrive. If a teacher observes a visitor without a badge, he/she will have the person escorted to the main office.

It is the responsibility of all visitors to ensure that their dress is safe and appropriate and does not disrupt or interfere with the educational process. They should not wear items that:

- Are vulgar, obscene, libelous, or denigrate others.
- Promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

EASTVIEW STAFF TELEPHONE NUMBERS

ADMINISTRATION AND OFFICE STAFF

Leroy Dixon	Principal	914-422-2223
Suzanne Lasser	Assistant Principal	914-422-2223
Caridad Lira	School Office Manager	914-422-2223
Leidy Arroyave	Office Assistant	914-422-2223
Marisa Sanchez	Bilingual Office Assistant	914-422-2417

PUPIL PERSONNEL SERVICES

Denise Gandle	Social Worker	914-422-3014
Noreen Gosdin	Nurse	914-422-2412
Crystal Cruz	Psychologist	914-422-2032
Joey Pascale	Psychologist	914-422-2457
Jessica Rivera	School Counselor	914-422-5728
Nora Rugova	Learning Specialist	914-422-2458
Amy Torres	School Counselor	914-422-5754

LIBRARY

Tonianne Rigano	Library Media	914-422-2312
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ATTENDANCE

Attendance Hotline	914-286-2461
Attendance Absentee Form	https://tinyurl.com/26-27evattendance