

The PCES Family Number System: Parent Handout

Keeping Our Students Safe During Car Rider Dismissal

The safety of our students is our highest priority. To help ensure every child is released only to an authorized adult, our school uses a **Family Number System** during afternoon car rider dismissal. Please note that ALL scholars of PCES will receive a Family Number (even bus riders). This will ensure that in the event your child ever needs to be a car rider, you will have an assigned Family Number to use for parent pick up.

Your Family Number

- Each household will receive **one Family Number**, even if there are multiple children in the family.
- If you have more than one child attending our school, your Family Number will be assigned according to your **youngest child's grade level**.
 - **Example:** If you have a 1st grader and a 3rd grader, your Family Number will begin with a "1."
- Each family will receive **two (2) Family Number tags** during Open House.

Afternoon Car Rider Pick-Up

- Please display your Family Number tag in the front windshield or passenger-side window each afternoon.
- School staff will use your Family Number, along with your child's name, to prepare students for dismissal.
- Using both the Family Number and student name provides an extra level of safety and helps ensure students are released to the correct adult.

If You Forget Your Family Number Tag

If you do not have your Family Number tag with you:

- Please park your vehicle and enter the school building.
- Bring a valid photo ID.
- School staff will verify that you are an approved pick-up person before releasing your child.

Why We Use the Family Number System

The Family Number System is an important safety measure designed to protect every student.

Students will **not** be released simply because someone knows their name. Every person picking up a student must either:

- Display the correct Family Number tag, **or**
- Present a valid photo ID and be verified as an authorized pick-up person in the school office.

Thank you for partnering with us to make dismissal safe, secure, and efficient for every student. Your cooperation helps us protect the children entrusted to our care.