

**BUTLER AREA SCHOOL DISTRICT
IN-DISTRICT MILEAGE EXPENSE FORM**

MONTH:

APPROVED BY
Principal:
Admin:
Other:

Name: _____

Address/School: _____

***PLEASE NOTE SCHOOL WHERE
CHECK IS TO BE SENT OR ADDRESS
TO BE MAILED***

SCHOOL CODE: USE CODE NUMBER IN COLUMNS LABELED "FROM" AND "TO"

1.	Administration	6.	Center Ave.	11.	Northwest	16.	Out of District
2.	Senior High	7.	Center Twp.	12.	Summit		
3.	Intermediate	8.	Connoquenessing	13.	Butler Catholic		
4.	Middle School	9.	Emily Brittain	14.	St. Wendelin's		
5.	Broad St.	10.	McQuiston	15.	First Baptiste		

DATE	FROM	TO	MILES	REASON	DATE	FROM	TO	MILES	REASON
TOTAL COLUMN A						TOTAL COLUMN B			

TOTAL MILEAGE THIS PAGE: _____

TOTAL MILEAGE REIMB: _____