



Student Expectations for Flexible Instructional Days

Pine Grove Area Elementary School

Pine Grove Area School District has been approved to utilize up to five Flexible Instructional Days in the event of inclement weather during this school year. This means that we would utilize synchronous (live) virtual instruction if inclement weather did not allow for in-person instruction. This document will provide you with expectations for students on those days. Students will utilize their assigned Chromebook to connect with their teacher(s) for synchronous instruction. A Flexible Instruction Day will not be assigned prior to December 2nd of the current School year. Although unlikely, it is also possible we move to an asynchronous flexible instructional day. This may occur if there is a likelihood that the internet is not reliable during the school day due to a predicted extreme weather event.

Access

- Every Elementary School student has been provided with a Chromebook.
- Families are able to request a mobile hotspot for students who do not have access to the internet at home. To request a hotspot, families can complete this form <https://tinyurl.com/PGAhotspot>. Mobile hot spots are limited.
- Students will utilize Google Classroom as the main learning platform for accessing content, synchronous Zoom links, and for submission of assignments.

Attendance

- In order to be marked present for the day, each student will access a Daily Attendance Assignment Google form in their learning Google Classroom each day between 6AM and 8PM, attend a Microsoft Teams session, or complete assignments.
- If a student cannot attend virtual instruction due to an illness or doctor's appointment, please contact Mrs. Brommer at dbrommer@pgasd.com.

Student Online Expectations

Students participating in online synchronous Microsoft Teams sessions are expected to adhere to the following student participation guidelines:

- Students must begin to connect at least 3 minutes before the class is scheduled to begin.
- Camera must be turned on so teachers can monitor active engagement in the lesson.
- All school rules for behavior and dress code apply while students are in the synchronous lesson.
- Students who do not follow school rules will face consequences including contacting parents and revocation of privileges.
- Students should appropriately use the Microsoft Teams tools available to raise their hand and interact with the teacher.
- Students are not permitted to record any portion of the live-streamed lesson.
- Students must adhere to Board Policy #815: [Acceptable Use of Communications and Information Systems \(CIS\)](https://tinyurl.com/PGA815) (<https://tinyurl.com/PGA815>).
- Students are expected to join the Microsoft Teams classroom from a location that is appropriate. Everything viewable in the background of the video will be visible to everyone in the classroom. Anything visible in your background must comply with school guidelines.
- When joining Microsoft Teams, use your first and last name (no nicknames).
- Students will be placed in a waiting room upon joining a meeting. Please wait patiently until the teacher

admits you to the room.

- If a student's behavior is inappropriate, the teacher may place the student back into the waiting room or remove them from the classroom. If permitted to re-enter, the student is expected to follow the school rules.
- Any comments placed in the chat box are viewable by the entire class. All comments must be school-appropriate and on topic for the lesson. The teacher will be able to save a copy of all chat activity.
- The link or access information that is provided by the teacher is intended for members of the class only. Do not share the link with others.
- All profile pictures must be school-appropriate.

It is essential that students are participating in Microsoft Teams sessions in an environment conducive to learning. Even though students are not attending class in a classroom during these times, students are attending class and therefore appropriate behavior and participation are expected. Participating in Microsoft Teams sessions while in a vehicle, or with friends are not acceptable learning environments in which to attend class. Please remind your student of these expectations.