Trinity-Pawling School

Community Handbook

Standards for the Trinity-Pawling School Community

2026-2027

(Updated August 11, 2026)

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A Message to Parents and Students,

Please read this handbook carefully — it will give you a good idea of Trinity-Pawling's philosophy about student life and some of the requirements, rules, and policies that have stemmed from this philosophy. Then, sit down together as a family and discuss these policies, assuring yourselves that you are in complete understanding.

When parents understand the School's philosophy and policies, they will be in a much stronger position to reinforce the School's efforts and thus assure their son the maximum opportunity to reach his potential in this environment. Trinity-Pawling's objectives are well defined but not easily attained without the full understanding and support of all involved.

Please do not hesitate to call the School at any time when you are uncertain of a particular policy. Similarly, if you feel that your son may be having difficulty understanding what is expected in this environment, please notify his advisor. Cooperation and communication are essential if your son is to have a positive and productive experience at Trinity-Pawling.

Life at a boarding school involves many responsibilities and, like any other community, there must be a certain number of agreed-upon standards in order to make it possible for a large group of people to live and work together successfully. Every individual shares the responsibility for making the community an effective place in which to live and to learn. It is expected that discourse with one another is civil, even when disagreements arise. Developing an individual's sense of self-discipline is one of our major goals.

A school is not simply bricks, mortar, trees, and grass. A school is people: students, faculty, and all the members that make up its community. We are all here for a specific purpose — to create the best possible environment in which to live and to learn. We are committed to fostering a safe and fair environment where all community members feel respected, supported, and empowered. There is no place for dishonesty, cruelty, harassment, drugs, alcohol, or discrimination due to race, religion, country of origin, disability, sexual orientation, and/or gender identity in such an environment. If anyone is in doubt over a potential situation, one should ask for advice before acting and causing unnecessary complications.

One of Trinity-Pawling's greatest assets is its community. For students, this can prove to be of tremendous value in a variety of ways. Teachers, for example, are available 24/7 to provide academic help and advice to the students. Students should take full benefit of this opportunity as it is a distinct advantage of being at Trinity-Pawling. Another advantage is the potential for strong relationships with advisors and dorm parents who are always available for help and guidance as students work toward reaching their full potential. Learning how to live in community with one another, we find opportunities to teach both individual responsibility while, at the same time, emphasizing mutual goals for building and protecting the common good.



William W. Taylor, Head of School

Mission Statement *(Adopted by the Board of Trustees, September 25, 2021)*

Trinity-Pawling School will provide an educational experience that makes a transformational difference in the lives of its students by enabling them to discover and pursue their distinctive gifts and talents.

Core Values:

Excellence
Character
Community
Curiosity

Statement of Philosophy

Trinity-Pawling School is a community of students, faculty, staff, trustees, parents, and alumni. This community is committed to its students and their development as whole human beings in mind, body, and spirit. We believe such growth is education in its fullest sense, and that it takes place in the context of the School's daily life. It happens through the relationships of students, faculty, and administration, all with each other, whether it be in the classroom, the dormitory, on the playing field, or in the Chapel.

This philosophy, which is rooted in the values and beliefs of the Judeo-Christian and Episcopal tradition, was given to the School by its founder, the Reverend Frederick L. Gamage, D.D. in 1907. These roots are reflected by Chapel — which has always been at the center of school life — pointing students and faculty alike to the One who gives them their own dignity and self-worth and calls them into a community of mutual growth.

It is the School's strong belief that each human being possesses distinctive gifts and talents. Adolescents are at a stage of "becoming" — inherent in this growth process is the opportunity for them to discover their own gifts and talents through a growing sense of self-awareness. This self-awareness helps students develop an understanding that their own worth can best be discovered by experiencing the worth of others — it gives them an appreciation of the value of their relationships with others, and nurtures the self-confidence that comes from living and working competently at the level of their own potential. This growth is supported by a community that values tradition, structure, accountability, and effort.

Each student is entitled to the safety and security of belonging to the Trinity-Pawling community. The School respects the differences in individuals and recognizes the different processes necessary for attaining their own potential. Thus, the goal for each student is the achievement of his highest level of moral, social, academic, and athletic development. It is by realizing this greatest good for each student that the School fulfills its mission.

Trinity-Pawling School admits students of any race, color, creed, sexual orientation, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. Trinity-Pawling does not discriminate on the basis of race, color, creed, sexual orientation, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, athletic and other school-administered programs.

The School Motto: FIDES ET VIRTUS

The School motto Fides et Virtus was selected by Dr. Gamage when he founded the Pawling School in 1907. As is often the case with Latin "tags," this one is not easy to translate. Fides literally means faith, but it may also mean belief. Since Dr. Gamage was an Episcopal clergyman as well as a classics scholar, he probably had in mind Belief in God as the meaning of Fides. Virtus is more difficult, since it has many different meanings according to its Latin context — the English word virtue being only one of them. Again, what we know of Dr. Gamage leads us to moral excellence as the best English equivalent. His educational philosophy was built around those two elements — Belief in God and Moral Excellence.

Alma Mater

Pawling, hear thy sons who love thee Sing in worthy praise.
Pledging to our Alma Mater loyal hearts always.
Faith and courage, thy foundations,
Spread a-far thy fame;
We revere thee, Alma Mater honor'd be thy name.
Green the fields on which we triumphed;
Strong the friendships made.
Sunset o'er the western hillsides;
Pond in which we played.
Blazer, tie, crest worn with honor,
Boys now and always.
Chapel bells rang out the hours,
Cherish we those days.
Those who go from out thy portals,
Hallowed mem'ries bear
Of the days of earnest striving
For thy glory there.
Here we gather strong in spirit
Singing joyfully.
Ever steadfast in devotion,
Pawling, Hail to Thee!

The School Hymn

For all the saints, who from their labors rest,
Who thee by faith before the world confessed,
Thy name, O Jesus, be forever blest.
Alleluia, alleluia!

Thou wast their rock, their fortress and their might:
Thou, Lord, their Captain in the well-fought fight:
Thou,in the darkness drear, the one true light.
Alleluia, alleluia!

O may thy soldiers, faithful, true and bold,
Fight as the saints who nobly fought of old,
And win, with them, the victor's crown of gold.
Alleluia, alleluia!

Portrait of a Graduate

Adopted by the faculty in 2018, this aspirational framework that embodies the School's mission and vision for its students and their growth at Trinity-Pawling that will guide their achievement in the future.

A Trinity-Pawling graduate will be an effective communicator. He will:

- Use active listening strategies to enhance understanding and respect.
- Use reading strategies with a variety of material in order to comprehend literal meaning, to draw inferences and evaluate information.
- Speak purposefully to inform, to influence, to motivate, or to entertain.
- Employ writing as a process that involves generating and organizing ideas, connecting with an audience, revising for content, and editing to create an appropriate product.
- Apply technological skills and current digital tools judiciously.

A Trinity-Pawling graduate will be a thoughtful collaborator. He will:

- Engage with others thoughtfully towards a positive action.
- Be capable of working interdependently with a group by shouldering responsibility, trusting others, and sharing ideas to achieve common goals.
- Construct and deconstruct arguments and positions to develop and to appreciate a multiplicity of perspectives.
- Apply feedback loops and performance critiques as a part of continually developing iterations.

A Trinity-Pawling graduate will know what it means to be an ethical citizen of the School and the world. He will:

- Develop cultural competencies by acknowledging and fostering divergent points of view regarding local, national, and global issues.
- Exhibit a strong moral compass as a constituent of a variety of communities.
- Act responsibly as a steward of the Earth’s resources.
- Demonstrate respectful, empathetic, compassionate, and mindful behavior regarding actions and intentions with oneself and with others.
- Actively seek to engage in opportunities to serve and to lead others.

A Trinity-Pawling graduate will be a creative and critical thinker. He will:

- Desire to understand “why” through problem solving, inquiry, design, and iteration.
- Celebrate healthy intellectual risk-taking through persevering by failing forward.
- Perceive, comprehend, evaluate, and innovate ideas, information, and media for validity and relevance.
- Synthesize analysis, interpretation, casual relationships, and point of view with original curiosity and passion.
- Share the products of intellectual acumen willingly and confidently.

A Trinity-Pawling graduate will be a self-aware young man. He will:

- Seek to find ways to connect with his community and the environment.
- Learn to articulate his feelings and thoughts to others.
- Work to identify his strengths, gifts, and talents as well as recognize areas for growth.
- Act with a mature approach to situations.
- Discover how he learns best by being exposed to many approaches to teaching and learning.

Honor at Trinity-Pawling

Honesty and Integrity

As an educational community, Trinity-Pawling School is constructed on a foundation of honesty and integrity. As such, these principles exist to form the parameters within which decisions are made and actions are directed. Honesty and integrity are the foundations of a healthy, successful life. From such a strong foundation, an individual’s self-confidence and respect for self and others will mature and flourish. Such a foundation becomes the basis for responsible decisions and will encourage accountability, maturity, and leadership. Accordingly, honesty and integrity are expected norms in this school community. Trinity-Pawling School stands firmly on this foundation, and each member of the school community bears a responsibility to strengthen this foundation. Dishonesty in any form weakens this foundation for both the individual and the larger school community. Therefore, dishonesty is regarded as a major offense of the School and will impact a student’s status at Trinity-Pawling.

Honor Code

The Honor Code: Honesty and integrity live at the heart of the School. Behavior inspired by faith and virtue creates honor in the community and allows us to live by the principles of the Trinity-Pawling Honor Code: My effort, preparation, and presentation are at all times honest.

Affirmation of Honor: The Trinity-Pawling Brotherhood is responsible, respectful, supportive, honorable, and proud.

Academic Pledge: On My Honor, as a member of the Trinity-Pawling Community, I pledge that I have neither given nor received any unauthorized or unapproved outside assistance on this assessment.

The School's commitment to honor is placed in the trust of the Honor Council, whose members promote a community of integrity and adjudicate cases when trust has been violated. The Honor Council is formed by select members of the student body and faculty. Its purpose is to nurture a community that fosters character and mutual trust. When necessary it will hear cases involving dishonorable behavior and make recommendations to the Head of School regarding disciplinary consequences. Generally, any violation of a major school rule would be considered to be dishonorable behavior. Finally, the Honor Council holds the Trinity-Pawling Honor Code in trust for all future and past students, faculty, and alumni. Thus, the members of the Council have subscribed to this philosophy in an effort to create an educational and proactive group.

Personal Responsibility

At Trinity-Pawling, we are committed to cultivating an environment where personal responsibility and mutual respect are fundamental principles guiding our community. Our core values of excellence, character, community, and curiosity underscore our dedication to nurturing the holistic development of our students.

Every student at Trinity-Pawling is on a journey toward adulthood, and central to this process is the cultivation of personal responsibility. Regardless of age, we expect all students to embrace a high degree of accountability for their actions and decisions. Through daily responsibilities such as punctuality, appropriate attire, and the care of personal and school-owned belongings, students learn the importance of accountability and self-reliance. We believe in empowering students to solve life's challenges independently while seeking guidance from trusted adults when necessary.

Respect for all members of our community is paramount. We expect students to treat each other with dignity, compassion, and understanding, regardless of differences in background, experience, or opinion. Disagreements are viewed as opportunities for constructive discourse and learning, and maintaining civility is essential, especially when confronted with diverse perspectives.

Our residential life curriculum plays a crucial role in instilling these values. Teachers and dorm parents are instrumental in teaching students the skills necessary to navigate life's complexities with integrity and resilience. By fostering personal responsibility and promoting a culture of respect, we equip our students not only for academic success but also for meaningful engagement as responsible global citizens.

Respect

The Trinity-Pawling community is based on a high level of mutual respect in order to protect a sense of belonging for all. The School will not tolerate disrespect of any kind. Examples of disrespect could include the use of inappropriate language; the use of the property of others without permission; offensive ethnic, racial, religious, or sexual statements or actions; bullying; and the use of physical confrontations to resolve conflicts. We expect each student to respect one another and to respect themselves. Any form of disrespect is a major violation of school rules.

Employee Code of Conduct:
Healthy relationships between school staff and students help students learn and grow in an emotionally safe environment. It is the School’s expectation that all faculty and staff follow the behavior standards outlined in our Code of Conduct. All employees must:

- Learn, work, and live together in accordance with the highest ethical and professional standards;
- Put the interests of the community and those we serve ahead of their personal individual interests;
- Take personal responsibility for their actions, decisions, and behavior;
- Work hard, with persistence and resilience, to accomplish our shared goals;
- Maintain a positive and respectful attitude in their work and in their interactions with students, parents, and colleagues;
- Be dependable, collegial, and motivated in their work, study, and life;
- Recognize the inherent dignity of all human beings, treat each other with respect and courtesy while maintaining healthy boundaries at all times;
- Promote the interests of the students by being a good role model, establishing and reinforcing clear boundaries, encouraging students' autonomy and independence, and acting in a transparent manner;
- Actively support each other in the effort of all to meet these behavioral standards.

All Trinity-Pawling faculty, administrators, nurses, and counselors are required to report suspected child abuse or maltreatment to the New York Statewide Central Register (SCR) of Child Abuse and Maltreatment. Whenever such person is required to report, he or she shall make the report as required and immediately notify the Head of School or, in the Head of School's absence, the Chief Operating Officer. The Head of School will then be responsible for all subsequent administration necessitated by the report.

Community Expectations

Adolescence is a time of becoming and emerging self-awareness. It is a process of tremendous physical, psychological, and emotional growth and change. The expectations for Trinity-Pawling students reflect the capabilities of adolescents at this developmental stage and the aspirations the community has for them.

All Trinity-Pawling students are expected to behave in ways that support the well-being, health, and safety of themselves and others. To this end, students should be respectful in their interactions and relationships and learn to recognize how their actions and speech affect others. Students should aim to be courteous, kind, and inclusive, and accept constructive feedback and criticism as being essential parts of learning and membership within the community. Students are expected to adhere to public health protocols that are applied at any point in time.

As an educational community, Trinity-Pawling recognizes that social-emotional development, like any other subject, takes time to master, and involves mistakes and missteps. As such, adults in our community are charged to help students reflect upon their behavioral choices, especially when these choices hurt or deny the rights of others. However, students will be subject to disciplinary action in cases of severe or repeated negative behavior that may be considered harassment, hazing, bullying, or abusive.

Statement on Campus Discourse

Trinity-Pawling thrives as an intellectually inclusive environment. As we foster a community of learners, the School encourages meaningful dialogue and active listening. The School's goal is not only to teach students how to articulate and express their ideas but to also develop listening skills whereby they expand their knowledge. Members of our community will engage in meaningful speech both as the speaker and as the listener. While the School celebrates a

diversity of opinions, when disagreements arise all discourse must remain civil. Trinity-Pawling will not tolerate any form of discourse intended to cause harm, injury, or disrespect toward any member of the community.

Interpersonal Misconduct: Bullying, Hazing, and Harassment

At Trinity-Pawling, everyone — students, teachers, staff, and visitors — has the right to learn, work, and participate in a safe and respectful environment. Bullying, harassment, hazing, and cyberbullying are never allowed. Our goal is to maintain a community where everyone feels protected, respected, and supported.

Trinity-Pawling is committed to maintaining a safe, respectful, and inclusive environment. Interpersonal misconduct, including bullying, cyberbullying, harassment, and hazing, is strictly prohibited.

Under applicable law, harassment or bullying includes behavior that interferes with a student's ability to learn, feel safe, or participate fully in school life, or that harms their emotional or physical well-being.

Definitions:

- Bullying is intentional and repeated aggressive behavior — physical, verbal, emotional, or Social — aimed at intimidating, harming, or exerting control over another person. This includes, but is not limited to, verbal abuse, physical aggression, social exclusion, rumor-spreading, and misuse of digital platforms.
- Cyberbullying involves using electronic communication (including social media, text messages, email, apps, or websites) to harass, threaten, embarrass, or target another individual, including the sharing of harmful, false, or private information.
- Harassment is unwelcome conduct based on a legally protected characteristic (such as race, color, sex, gender identity, sexual orientation, religion, disability, age, or national origin) that creates an intimidating, hostile, or offensive environment or interferes with an individual's ability to participate fully in school or work activities.
- Hazing is any act — reckless or intentional — that endangers the mental, emotional, or physical health or safety of a student or employee as part of initiation into or affiliation with a group, team, or organization, regardless of consent.

Where this Applies:
These rules apply everywhere: on campus, at school-related events, in school housing, and off-campus when conduct affects the school community or its members.

Reporting Concerns:
If you see or experience bullying, harassment, hazing, or cyberbullying, report it immediately. You can talk to any teacher, a Dean, or the Head of School.

Also, if you want, reports can be submitted anonymously at **Trinity-Pawling, EthicsPoints.com,** or by calling **844-302-0435**.

How Reports are Handled:

When a concern is reported:

- We ensure the immediate safety of all involved.
- We thoroughly and impartially investigate, including interviews with those involved and a review of relevant evidence.
- We document our findings while maintaining confidentiality to the greatest extent possible.
- We provide an age-appropriate summary of the outcome to the student reporting the issue,

explaining what we found and the steps taken to ensure safety and support. Specific details about other students may not be shared to protect privacy.

Protection Against Retaliation:

Trinity-Pawling prohibits retaliation in any form. No student, employee, volunteer, or community member may intimidate, threaten, or take adverse action against anyone who reports misconduct, participates in an investigation, provides information, or supports someone who reports. Retaliation is a serious violation of school policy and will result in disciplinary action, up to and including dismissal or termination.

Your Rights and Responsibilities:

- You have the right to be heard and to participate in a safe environment.
- You may request the presence of a trusted advisor, faculty member, or mentor during any meetings or interviews.

Everyone at Trinity-Pawling is responsible for maintaining a safe, respectful, and inclusive community. Reporting problems helps protect everyone.

Statement on Consensual Sexual Behavior:

Trinity-Pawling School recognizes that the desire to be intimate with another person can be a normal part of human development. At the same time, given the complicated personal emotional and legal issues surrounding sexual intimacy, the School does not endorse or condone intimate sexual activity among students on campus.

Sexual Misconduct Policy:

Trinity-Pawling School provides a safe and supportive environment where students may learn and grow. All forms of sexual misconduct interfere with this goal and will not be tolerated. Trinity-Pawling School will take appropriate action to prevent and correct behavior by both employees and students that violates this policy.

Trinity-Pawling School does not tolerate sexually inappropriate behavior of any kind between adults (faculty, administrators, staff, and other employees) and students, regardless of age, including all forms of sexual activity and sexual harassment. The faculty, staff, and other employees of Trinity-Pawling School occupy a position of authority and influence over the students and must always ensure that this authority and influence are not abused. Sexually inappropriate interactions of any kind, between any member of the Trinity-Pawling School faculty or staff and any student, are improper, strictly prohibited, and a basis for immediate dismissal of the faculty or staff member from the School. Such relationships or activities may also constitute a crime. Any report of suspected abuse of a minor will be shared with law enforcement, and, when appropriate, may also be shared with child protective services and/or the New York State Education Department.

Any student who is, or has been, involved in a sexual or romantic relationship with any faculty or staff member is strongly encouraged to report the matter. Students may report to any trusted adult on campus or directly to the Head of School. Any adult who receives such a report from a student shall immediately notify the Head of School or the Director of Human Resources. To encourage such reports, Trinity-Pawling School provides amnesty to student victims of sexual misconduct or bystanders who provide information in order to help student victims. Those students will not be disciplined for violations of major offenses, including drug and alcohol use that may have taken place at the time of the sexual misconduct they are reporting.

Acceptable Computer Use

Trinity-Pawling's communication and information network is intended to support legitimate and authorized academic, instructional, research, and administrative purposes. Trinity-Pawling's network is intended to be a forum in which positive and meaningful educational and professional growth can occur, provided individuals use the network in a mature and responsible manner. Although Trinity-Pawling will do its best to maintain the computer network, it does not guarantee that it will function at all times. In addition, Trinity-Pawling will provide access to the Internet, but we do not guarantee the accuracy of information found on the Internet.

All users (defined as any student, faculty, guest, or staff member) must acknowledge that any time they are using Trinity-Pawling's network for communication, research, or recreational purposes, their behavior must comply with standards outlined in our Community Handbook. While accessing the network, users also acknowledge that they represent Trinity-Pawling School and are expected to behave in an appropriately dignified manner.

Statement on Education and Artificial Intelligence* *(Adopted December 1, 2025)***:**

Trinity-Pawling believes, first and foremost, that learning is a human experience. In the rapidly developing AI technological landscape, Trinity-Pawling aims to remain focused on person-to-person education, critical thinking, the labor of learning, and the importance of teacher-to-student human encounter as the engines for intellectual and transformational growth, education, and the acquisition of knowledge.

We believe boys learn best through relationships, relevance, and responsibility — and that our boarding school is distinctly equipped to foster belonging, confidence, and character, and this will always be superior to the instruments of AI-generated learning. Student-centered learning from and alongside dedicated and educated teaching professionals will be the primary pedagogical method of learning.

Trinity-Pawling is also a place of advancement and thoughtfulness around the various technological instruments available to us in the modern world. As educators, we are excited about the possibilities made available by AI in the academic sphere.

We believe that AI can be a useful tool on multiple fronts, and our practice as a School is to thoughtfully engage with AI when and where it promotes and fosters technological literacy, intellectual growth, further cognitive development, and a broadening of the experience of learning.

AI will not, however, be utilized in ways which expedite and/or diminish the learning process, thus depriving students and teachers of the delightful epistemological revelations that come with hard-earned, vigorous thinking in community. As such, AI will serve as a tool and not the carpenter when it comes to learning at Trinity-Pawling. We will ensure our students are prepared for the modern world and that they have the ability to use and understand the appropriate AI tools that promote their growth as young men in the academic and communal setting.

The School acknowledges that matters involving AI are fluid and will necessitate grappling, dialogue, and professionalism. Above all, as a School we are committed to what we do best: seek to "make a transformational difference in the lives of our students by enabling them to discover and pursue their distinctive gifts and talents" through community, belonging, and education.

*In this statement, "AI" refers primarily to generative, large-language models that accept and return text, images, and video, such as ChatGPT, Gemini, and Claude.

AI Guidelines for Students:

- Students should not use AI to…
    - Replace critical thinking.
    - Avoid difficult work.
    - Serve as a ghost writer, therapist, or friend.
- When students use AI, they must…
    - Cite all AI-generated content, as failure to do so constitutes academic dishonesty.
    - Be clear with teachers surrounding all use of AI.
    - Always vet AI responses for accuracy and bias before including AI responses in any work.
- Students should learn how to use AI to…
    - "Apply technological skills and current digital tools judiciously," consistent with the Portrait of a Graduate.
    - Enhance their overall Digital Literacy.
    - Serve as a research or study aid, guided by an understanding that it is not a flawless source of information.
    - Assist in the management of complex projects.

Personal Information:

All users are instructed not to give out their social security number, credit card numbers, home address, phone numbers, passwords, or other personal information over the network.

Login IDs and Passwords:

All users of the network will at times be required to use a login ID and password to access various school resources. These passwords need to be kept confidential and cannot be shared with other users. The use of someone else's login ID (with or without permission) is not allowed. When using these resources, remember that you are responsible for all activity conducted while your account is active. For this reason, please remember to log out of shared resources when you are done with them.

Email:

Every student will be given a Trinity-Pawling email address, which they will use to communicate with faculty and one another. For most students, their email address is their first initial, last name, @trinitypawling.org. (For example, John Smith: jsmith@trinitypawling.org). Email is a major means of communication on the Trinity-Pawling campus. For this reason, students are required to retrieve their email from their school account at least twice per school day when school is in session.

Cell Phones/Headphones/Earbuds *(Updated July 25, 2025)***:**

The use of cell phones, earbuds, and headphones at Trinity-Pawling is framed by the needs of a healthy community and the demands of the academic program. The use of cell phones, earbuds, and headphones is prohibited during the academic day without specific permission from a teacher. The academic day commences at the first gathering of students for chapel or class meetings and extends through to the end of the final scheduled period on the daily academic schedule. Students may have phones on their person or in their backpack/bag for purposes of emergency communication or attendance at morning meetings and chapel. Students may not have earbuds in or headphones on during the academic day. Students using phones, earbuds, and/or headphones without specific permission from an adult will have their phones confiscated for a determined period of time.

Student cell phone/earbud/headphone use during athletic and cocurricular activities will be at the discretion of the coach or supervising adult. In general, though, those pursuits are to be phone/earbud/headphone-free, though phones can remain nearby in case of emergency.

All freshmen boarding students will be assigned to a supervised evening study hall from 8:00 PM to 9:30 PM in the Dann Lecture Hall for the first marking period. Phone use is prohibited during that time. All 8th-grade boarders will be in a supervised group setting in the dormitory, and phone use will be prohibited during evening study hall for the year. Those students in any grade who are unable to exercise productivity during their evening study hall will be assigned to supervised evening study hall in Dann Lecture Hall where cell phones are not permitted.

Personal Computers and Electronic Devices:

We encourage the use of laptops for academic work in the Gardiner Library and Learning Commons and the Dann Academic Building. Use of laptops for gaming, social media, watching videos, or other non-academic uses should be avoided during the academic day, even during free periods

Important:

Technology is a tool and a resource. It should not be used as an excuse. As such, the faculty does not accept "computer problems" as the cause for the late submission of assignments. Students must take responsibility for problems that arise and accept the responsibility for finding solutions.

Most students opt to bring their personal computer or digital device to the School. The sharing of network access, knowingly or unknowingly, via a hotspot, or other internet-connective device is prohibited and the use of wireless cards by students is restricted to the same operational time frames as the School's internal network.

Trinity-Pawling strongly encourages the use of computers as an academic tool but also recognizes that many students also enjoy their use for recreation. Computer games are permitted but must be of appropriate content and their use is at the discretion of the dorm parent or other faculty member.

Access to a personal computer or other electronic devices could be restricted by the dorm parents if its use jeopardizes a student's academic commitments or if its content is considered inappropriate.

Harassment and Hazing:

To the greatest extent possible, all users of the school network will be protected from harassment or unwanted contact. Behavior in the electronic environment of the School will be subject to the same standards as in all other environs of the School. Behavior and language within the network must conform to the School's general guidelines for personal interaction among students, faculty, and the community at large. Profanity or obscenity in written communication over the network is prohibited, as it is in all other areas of school life. Creating, disseminating, or publicizing intimate so-called "deepfake" images created by digitization is harassment and a violation of New York State law.

Plagiarism:

The use of someone else's words or ideas, whether obtained from print or electronic sources, without appropriate attribution is plagiarism. This includes, but is not limited to, software, photographs, artwork, and scholarly research downloaded from the Internet, as well as information obtained and used from another user's email or an AI chatbot. If you have questions about proper use, consult a library staff member.

Privacy:

All users of Trinity-Pawling's network are responsible for all transactions made using their login and passwords. Users also agree to respect the privacy of each user with access to the network. Toward this end, users may not intentionally seek or provide confidential information on, obtain copies of, or modify data files, email, or passwords of any user of the network. Users may not, in any way, attempt to gain unauthorized access to private information on the School's network or any network or organization located outside the confines of Trinity-Pawling School. While we do grant the right to privacy, all users are reminded that impersonation and anonymity are not permitted. Trinity-Pawling reserves the right to monitor your activity while utilizing its network.

Software Piracy and Copyright Infringement:

All commercial software is a form of literary expression and is included in the Copyright Act. According to Title 17 of the United States Code, it is illegal to make or distribute copies of copyrighted material without authorization. There is no justification for the use of illegally obtained software from any source. This includes file sharing.

The Copyright Act also applies to software, photographs, artwork, music, movies, and scholarly research downloaded from the Internet. Copying network software to your personal computer is also a violation of the Copyright Act. Any violation of the Copyright Act is considered theft. Disciplinary action will be taken against individuals suspected of piracy or copyright infringement.

Vandalism:

Vandalism is defined as any malicious attempt to harm or destroy software, hardware, or data of another user, organization, or network including all outside networks as well as all portions of the Trinity-Pawling campus. The School's computer facilities are available for student and faculty use during the academic day. Therefore, it is imperative that these computers remain operational for all to use. Since the well-being of all users depends on the availability and integrity of the network system, any defects discovered in system accounting, system security, or system use should be reported to the Director of Technology.

In addition, users shall not intentionally develop or use programs that harass other users of the facility or infiltrate the system, and/or damage the software or hardware components of the system. This includes, but is not limited to, the creating, uploading, downloading, or distribution of malicious software or hardware. To reduce the risk of inadvertently spreading viruses, users are advised not to import files from unknown or disreputable sources, or add any software to the network.

Changing the settings or adding software files to network computers is forbidden. The School's network must remain consistent and stable so that students and teachers can prepare assignments.

Information from the Internet:

While Trinity-Pawling cannot effectively restrict the content of information obtained by students via the Internet, obtaining material that is explicitly labeled as not intended for minors will be considered a form of dishonesty.

Further, making public or sharing any material that is pornographic, violent, or otherwise hurtful will be considered a sign of disrespect and a form of bullying and will be treated accordingly. Disseminating the Internet address of sites containing such material can also be cause for disciplinary action. The use of any network resource for gambling is also forbidden.

Safety:

Making the Internet available to students carries with it the potential that users may encounter information that some have identified as controversial and of potential harm. Because information on the Internet appears, disappears, and changes, creating a “safe environment” is impossible, and implying that it is being done is a disservice to community members and parents. The School’s focus is on providing the understanding and skills needed to use the network in ways appropriate to a student’s educational and recreational needs rather than controlling the environment. Any user believed to be in violation of the above guideline grants the Director of Technology the right to inspect any and all private files, including the user’s computer. When possible and/or appropriate, an attempt will be made to notify the user before such an inspection occurs.

Prohibited:

Any use of the network that violates the letter or spirit of the school policy towards harassment, hazing, gambling, plagiarism, dishonesty, privacy, software piracy, copyright infringement, or vandalism is strictly forbidden. Further, use of the network for any sexual or illicit purpose is expressly prohibited. Users of this network are representatives of the Trinity-Pawling community and strict adherence to all school rules and policies is required.The use of a personal VPN/Proxy is strictly prohibited while on campus. Access to remote (off-site/hosted) computers is strictly prohibited.

Consequences and Penalties:

Any user of Trinity-Pawling’s network who violates the letter or spirit of school policy with regard to harassment, hazing, bullying, plagiarism and dishonesty, privacy, software piracy, and copyright infringement file sharing, or vandalism, including but not limited to, damaging or theft of hardware, software, or the operating system of any network will face cancellation of privileges, loss of one’s computer, and disciplinary actions in accordance with school rules as deemed appropriate by the Head of School, the Technology Department, and the Disciplinary Committee.

Social Media Guidelines:

At Trinity-Pawling, we believe strong, respectful relationships are an important part of our community. We also recognize that social media and online communication are a regular part of everyday life for students, families, and employees.

To help maintain appropriate boundaries and ensure a safe, professional environment for everyone, the following expectations apply to faculty, staff members, and students when using social media and other online platforms.

Connecting with Students and Families:

- Faculty and staff may not “friend,” “follow,” or connect on social media with current or prospective students.
- Faculty and staff may not connect on social media with former students who are under 18 years old.
- Faculty and staff are discouraged from connecting on social media with parents of current or prospective students.

LinkedIn:

- Faculty and staff may accept LinkedIn connection requests from **current senior students** for the limited purpose of supporting professional networking, college and career development, and alumni engagement. However, faculty and staff should not engage in direct messaging with current students through LinkedIn or other professional networking platforms until after the student has graduated.

Professional and Respectful Online Behavior:

Faculty, staff, and students are expected to use social media responsibly and professionally. Posts or comments should:

- Reflect the values and professionalism expected of Trinity-Pawling community members.
- Avoid vulgar, offensive, disrespectful, threatening, discriminatory, or harassing language.
- Respect the privacy of students and families.
- Never share confidential student information.

Because faculty and staff members are role models for students, online behavior should reflect the same respect and responsibility expected within the school community.

School Social Media Accounts:

Any official Trinity-Pawling social media account is considered school property, not a personal private account, and is not bound by privacy privilege. Official Trinity-Pawling social media accounts are managed by the School and should be used professionally and appropriately.

- The School may monitor, review, or manage content posted through official school accounts.
- Messages, posts, comments, or account activity may be accessible to school administrators.
- Faculty and staff members should use school-affiliated accounts professionally and assume that communications on those accounts are not private.

Social Media During School Responsibilities:

Faculty, staff, and students are discouraged from using personal social media during school hours or during school-related activities such as trips, events, or chaperoned programs.

School Expectations:

The School understands that social media is a significant part of modern life. At the same time, faculty and staff members are expected to model thoughtful and respectful online behavior for students. If online posts are deemed inconsistent with the School's values or its responsibilities to students and families, Trinity-Pawling may request that they be removed.

Technology

Hardware:

For computers, we recommend either a Windows 11 laptop or an Apple Laptop. Each operating system works with all of the applications that we utilize on campus. Students may choose their device based on cost, familiarity, or personal preference. We do recommend certain minimum specifications for the hardware, including:

- Intel Core i5 or Apple M1 (or better)
- 16GB Memory (or better)
- 256GB SSD Hard Drive (A 512GB SSD drive is preferred, but a 256 will work — anything lower than 256 will result in the computer constantly running out of storage space.)
- Video Card is at your discretion

If you have any questions about your son's technology, or you need assistance accessing a device, please reach out to the Director of Technology.

Required Software:

- Windows 11 or Mac OSX

Anti-Virus Software - PC Computers Only:

All students must have Windows Defender working on their computers. This program is already on all computers that have Windows 11. If you have purchased a different anti-virus it must be valid until the end of the school year. The School will help to make sure Windows Defender is working. (Mac laptops are not required to have anti-virus software installed at this time.)

Computer Games:

Computer games are permitted, but must be of an appropriate content and their use is at the discretion of the dorm parent. Access to a personal computer or other electronic devices could be restricted by the dorm parent, if its use jeopardizes a student's academic commitments or if its content is considered inappropriate.

Campus Monitoring and Surveillance:

The School employs a surveillance system to enhance the security and safety of our students, employees, and community members. This system oversees campus entrances and access points to school buildings. Employees and students utilize key cards to gain entry, and all access activity is logged in our security system.

Lost keys and key cards must be immediately reported to the Director of Residential Life and the Director of Facilities and will be replaced at the student's expense. NOTE: Replicating keys or key card data is considered theft and will result in disciplinary response.

All students enrolled at Trinity-Pawling are issued student identification (ID) cards. These ID cards serve as official identification and provide access to various campus facilities and buildings. Students are responsible for using their ID cards appropriately and ensuring they do not lend or share their cards with others.

We are committed to conducting monitoring in an ethical, legal, and respectful manner that safeguards individuals' privacy rights to the fullest extent possible.

Smart Glasses

Smart Glasses are not permitted on the school premises or during any school function that is taking place off campus. Smart Glasses can be defined as any wearable eyewear device equipped with one or more of the following capabilities: camera or video recording, microphone or audio recording, AI processing or voice assistant, wireless connectivity (Bluetooth, Wi-Fi, cellular), augmented reality (AR) or heads-up display, or live streaming. Examples include, but are not limited to, Meta Ray-Ban Smart Glasses, Oakley Meta glasses, and comparable devices.

School Expectations and Behavior of Trinity-Pawling Students

All situations that may arise in a student's life here are not — and are not intended to be — covered in this handbook. By taking their work seriously and respecting themselves and all others in the community, students have the responsibility to make the School the best possible environment. The School reserves the right to amend the policies covered in this handbook if it deems necessary to do so.

As is the case with any community, certain rules serve as necessary boundaries. Violation of these boundaries is viewed seriously. Attendance at Trinity-Pawling is a privilege, and the School reserves the right to suspend or dismiss any student for any reason whatsoever involving behavior on or off campus. Any student whose actions on or off campus bring discredit to the School may be required to withdraw.

A student is considered to be under the School's jurisdiction at all times when the School is in session (unless the student is under the direct supervision of his own parents), when traveling to and from the School while participating in school-sponsored trips, and when temporarily off campus. Any time a day student is off campus in the presence of another student, he is considered to be under the School's jurisdiction and therefore responsible for adhering to all Trinity-Pawling School policies.

At Trinity-Pawling, we recognize that the journey toward adulthood is a transformative process, and we are committed to providing the guidance and support necessary for our students to flourish personally, academically, and socially.

Major Offenses

The following list is not meant to be inclusive. It does, however, specify the principles that serve as boundaries for student behavior. Serious misconduct or unsatisfactory academic work could result in probation, suspension, or dismissal. Where applicable, the following rules are also implicit in the School's Acceptable Use Policy covering the use of computers and the School's network. Major school offenses include:

- Dishonesty in any form including lying, cheating, plagiarism, or theft;
- Any action that threatens the health and safety of another, including sexual misconduct, hazing, or any form of disrespect, harassment, hateful, cruel, or abusive treatment of another person or property;
- Possession, use, or distribution of any alcoholic beverage or illegal substance in any amount;
- Possession of drug paraphernalia including, but not limited to, pipes, vaporizers, and rolling papers;
- Returning to campus under the influence of alcohol or drugs;
- Abuse of prescription drugs and over-the-counter drugs, including distributing them to others;
- Possession of fireworks, firearms, ammunition, knives, or weapons of any type, size, or amount, including BB guns and firearm replicas;
- Creating open flames, including lighting matches, on campus, unless under the direct supervision of a faculty member;
- Leaving school bounds without permission of the Head of School, Associate Head of School, Dean of Residential Life, or Dean of Students;
- Possession, garaging, renting, riding in, or operating any motor vehicle at the School or in the vicinity without permission of the Head of School;

- Possession or use of any nicotine/tobacco products and electronic or artificial cigarettes;
- The presence of unauthorized guest(s) in a dormitory room;
- Failure to use the bridge to cross Route 22;
- Failure to abide by regulations pertaining to swimming and boating on campus;
- Vandalism to the School, personal, or other people's property;
- Any action on or off campus that brings discredit or embarrassment to the school community;
- Electronically transmitting any images of a sexual nature or offensive sexual content.

The School reserves the right to confiscate and investigate the contents of a student's room, backpack, cell phone, tablet, and computer with regard to the investigation of any disciplinary issue.

A student who breaks a major school rule may be sent to the Student/ Faculty Honor Council at the discretion of the Head of School or Associate Head of School. This group, which comprises three faculty members and two students, will determine consequences and consider extenuating circumstances. Recommendations from the Honor Council will be sent to the Head of School who may uphold or modify the Honor Council decision at his discretion. At times, due to the nature of the infraction or other circumstances, the Head of School or Associate Head of School may forgo the Honor Council and render a final decision.

While a student's privacy will be respected during potential disciplinary situations, the School does reserve the right to communicate about community issues that have arisen during disciplinary issues without discussing the specific involvement of a student. The goal of any discussion is to best ensure the health and safety of the community.

Any suspension from the School and/or academic responsibilities will be immediately reported to all colleges to which a student is seeking admittance during the application process. Additionally, Trinity-Pawling students are expected to report all major infractions in their college applications as mandated by the individual colleges and/or common application. For underclassmen, Trinity-Pawling will also report disciplinary consequences to future schools that the student is applying for admission. Violations of rules may result in the notification to law enforcement.

Substance Abuse Policy

At Trinity-Pawling, we prioritize the safety, well-being, and educational growth of our students. Our stance against substance abuse refers to the harmful or hazardous use of psychoactive substances, including alcohol, drugs (both legal and illegal), and medications, is steadfast. Substance abuse not only jeopardizes individual health but also undermines our collective mission and community values.

Understanding the multifaceted issues associated with substance abuse, we are committed to a comprehensive approach that blends education, support, and appropriate discipline. We believe that prevention and intervention are key components of addressing this challenge.

We provide numerous avenues for students to access information and confidential counseling regarding substance use. Our aim is to empower students with awareness, knowledge, and resources to make informed choices and seek help when needed.

Should concerns arise regarding a student's potential substance use, we will address them promptly and sensitively. Any suspicions will be communicated to the appropriate individuals, including advisors, administrators, and the

student's parents or guardians. In certain cases, where warranted, the School may conduct drug tests or room searches with the authorization of designated school officials. It is important to note that drug testing will not be conducted randomly on the student body. However, if a student tests positive for drugs, they will face consequences designed to support their well-being and accountability. This may include suspension, evaluation by authorized school officials, probation, drug counseling, and regular drug testing at the student's expense.

Incidents of substance use or a positive drug test could result in expulsion or suspension irrespective of whether the behavior occurred on or off-campus. We take a firm stance against the distribution of drugs or alcohol to others, and any student found engaging in such activities may face immediate expulsion.

We recognize the importance of fostering a culture of honesty and integrity. Students who voluntarily disclose their substance use before it becomes a disciplinary issue will be treated as individuals with health concerns and their confidentiality will be respected. Immediate intervention and support will be provided to ensure their well-being. Parents who have concerns about their child's potential substance use are encouraged to communicate with the Dean of Students or Dean of Residential Life. We view such instances as health-related matters and prioritize the support and guidance of both students and their families.

Please note that the student will be in violation of the School's substance abuse policy if any of the following is detected:

- Being under the influence of drugs or alcohol;
- Possession, use, or distribution of alcoholic beverages, cannabis products, illegal substances, prescription drugs, over-the-counter drugs;
- Possession of drug paraphernalia.

Substance abuse not only erodes trust and relationships but also hinders the growth of our school community. By upholding our shared values of education, health, and discipline, we strive to create a safer and more nurturing environment for all members of Trinity-Pawling School. Our ultimate goal is to cultivate a school community where students can thrive and succeed without the obstacles posed by substance abuse.

Smoke and Vape-Free Campus for Trinity-Pawling School

Trinity-Pawling School is committed to providing a safe and healthy environment for all students, staff, and visitors. In accordance with New York state laws and regulations, tobacco, smoking, and vaping are strictly prohibited on school premises and property.

Scope: This policy applies to all individuals present on school property, including students, teachers, staff, parents, and visitors.

Definitions:

- **Smoking:** The act of inhaling and exhaling the smoke of burning tobacco or any other substance.
- **Vaping**: The use or possession of electronic cigarettes or other electronic vaping devices**,** even if the vaping device is not used to deliver nicotine or THC.
- **Tobacco**: The act of using or possessing any tobacco product including but not limited to the following products: cigarettes (e.g. cloves, bidis, kreteks), hookah smoked products, pipes, and oral tobacco (e.g. spit, spitless, smokeless, chew, snus, and snuff), nasal tobacco, electronic cigarettes, vapes, vaping devices, and any other product that contains tobacco flavoring or is intended to mimic tobacco products or deliver nicotine for any purpose other than that of cessation by nicotine patches or nicotine gum (Zyn, e.g.).
- **THC/cannabis** use or possession is considered a violation of the drug and alcohol policy.

Prohibited Areas: Smoking and vaping are strictly prohibited in all school buildings, school property, vehicles transporting students, and school-sponsored activities, regardless of the time, including non-school hours.

Enforcement: All school personnel, including teachers and staff, are responsible for notifying the Dean of Students and the Dean of Residential Life if a student violates the policy.

Employees who violate this policy will be subject to disciplinary action up to and including termination.

Providing tobacco, tobacco alternatives, devices, or paraphernalia to another student, or facilitating another student's use or possession, are considered a violation of this policy and will be grounds for disciplinary action.

Education and Awareness: Trinity-Pawling School provides students with educational programs to raise awareness about the health risks associated with smoking and vaping. Informational materials may include posters, brochures, and presentations. The School will inform members of the community about this policy during orientation and this information will be included in the Community Handbook.

Reporting Process: The Dean of Residential Life is responsible for maintaining a record of each violation and reporting a record of violations to the Department of Behavior and Community Health. In addition, the Dean of Residential Life and/or the Dean of Students are responsible for notifying parents about the violations and subsequent disciplinary actions.

Students and families acknowledge and agree that turning 18 years old while enrolled at the School does not change the School's policies regarding communication with parents or guardians. By enrolling or remaining enrolled after their 18th birthday, students expressly consent to the School maintaining its standard practices of sharing information with parents/guardians. This includes, but is not limited to, communication and disclosure regarding academic performance, enrollment status, attendance, disciplinary matters, and health-related concerns, as if the student were still a minor.

Student Life

Personal Appearance

Common sense and good taste should guide one's daily dress, no matter what the situation. Garments and face coverings must not include language or imagery that may be disruptive to the standards of the community and the overall learning environment.

Clothes, hair, and general appearance should be neat and clean at all times. Students are expected to be clean shaven. Extreme hairstyles are not acceptable; hair should be neat, clean, and combed. If the length of hair compromises its neat appearance, then it must be cut. Earrings may not be worn with a jacket and tie. No other body piercing is acceptable at any time. The use of coarse, derogatory, or obscene language including general swearing is also unacceptable.

The purpose of a dress code and for maintaining one's personal appearance is to provide guidance to students and parents as to appropriate attire for the School and at any school function. In addition, the dress code is a primary means of helping Trinity-Pawling students learn how one's attire reflects one's respect for a given task or situation, a skill that is required for success throughout life. Students not adhering to dress code and personal appearance guidelines will be asked to address these issues until expectations are met.

Please note the following dress requirements:

School Dress ("Blues and Grays"):
To be worn to graduation, formal chapel services, some school trips, and other special events. Students not complying with the dress code will be asked to return to their rooms to put on proper attire.

- Blue blazer with the School's crest (blazer may be purchased at any men's clothing store; for new students, the crest will be mailed in August)
- Charcoal gray dress slacks worn with belt and shirt tails tucked in
- White dress shirt
- Tie
- Leather dress shoes

Class Dress

To be worn to chapel services when not in "Blues and Grays," during the academic day when there is chapel, off-campus academic trips, and when otherwise announced.

- Sport coat or blazer
- Suitable slacks, worn with a belt
    - Work pants, cargo pants, denim jeans, athletic pants, sweat pants, or baggy trousers are not permitted.
- Bermuda-length shorts are permitted in the months of September and May.
    - "Cutoffs" shorts, work shorts, cargo shorts, denim shorts, painter's shorts, athletic shorts, or baggy shorts are not permitted.
- Pants and shorts are worn at the waist and with a belt.
- Dress shirt (shirts may be of any color with long or short sleeves) with shirt tails tucked in
- Necktie (regular or bow)
- Shoes, in good condition, which could include sneakers
    - Slides, Crocs, or flip-flops are not permitted
- Boots are permitted when the weather dictates.
- Hooded sweatshirts are not permitted.

Informal Class Dress:

To be worn on class days when chapel does not meet and during most trips off campus, including trips to town.

- Pants in good condition, worn with a belt
    - Denim jeans are not permitted.
- Polo, sport, or dress shirt that is tucked in
- Sweater or three-quarter zip may be worn over a shirt.
    - T-shirts are not permitted.

    - Hooded sweatshirts are not permitted.
- Bermuda-length shorts are allowed during classes in September and May.
- Shoes, in good condition, which could include sneakers
- Open-toe footwear (sandals, flip flops, etc.) is not permitted.

Neat and Casual Dress:

Worn at other times not listed above, including dinners Monday - Saturday; Saturday lunch; and trips from the School for vacations and weekends. Athletic attire is not appropriate. General appearance should be neat and clean.

- Collared sports shirt or sweater (long shirt tails must be tucked in)
    - T-shirts are not permitted.
- Pants must be in good condition and may include denim jeans.
- Bermuda-length shorts are allowed.
- Hooded sweatshirts are allowed.
- Shoes, in good condition, which could include sneakers, sandals, or flip flops

Dormitory Living

Trinity-Pawling emphasizes the importance of the residential community as a critical component of the learning experience in a boarding school. Indeed, this is a key component of the Trinity-Pawling learning experience because it helps to build the foundation of relationships, community, and belonging which are bedrocks of the overall Trinity-Pawling experience. Like in the classroom, the students' learning is guided by teachers — their dorm parents. As in a classroom, dorm parents follow a residential life curriculum that has been constructed to guide the instruction of the students in how to live in a community of respect, mutuality, and understanding. The environment in each dormitory is at its best when respect for others is the guiding principle of behavior. Respect for one's self, roommate, and all others in the dorm should guide the actions of each student and is the necessary first step in the overall residential life learning experience.

In most cases, the dormitory and room assignments made in August will remain the same upon your arrival at Trinity-Pawling. One frequent exception to this is for students who are living in double rooms which have been temporarily assigned "single-room" status. Throughout the summer, new students will be admitted and will be placed in those rooms. It is imperative that students and parents understand this. In all likelihood, students who have been assigned a single room in the following dorms: Hastings North and South, Owen House, East Dorm, Starr Hall, Dunbar North and South, Barstow, Cluett II North and Center, and Cluett III North and Center will be assigned a roommate.

Dormitory Guidelines:

- Use of dorm televisions or entertainment or game equipment is not allowed during the academic day or assigned study periods, with the exception of students in Group 1.

- **No pets, knives, laser pointers, electric blankets, halogen lamps, sun lamps, hair dryers, cooking or heating appliances, air conditioners, water coolers, decorative or Christmas lights (LED lights are acceptable), couches, futons. At the discretion of the dorm parent, the dormitory television may be**

used for video games. There can be no exceptions due to fire codes and New York State laws.

- For reasons of fire safety, extension cords are not permitted. Instead, students should use an outlet strip with a minimum of a 15-amp circuit breaker, available at the School Store. Fire codes prohibit the use of more than one outlet strip per room occupant.

- Gaming devices are not recommended. While not forbidden, they can detract from the social and academic goals of Trinity-Pawling students.

- Computer monitors should be no larger than 32".

- Students are permitted to have refrigerators in their rooms under the following criteria:

    - Only 1 per room
    - 2.6 cu. ft. maximum size
    - Energy Star rated
    - The refrigerator must be plugged directly into a wall outlet and not a power strip.
    - The refrigerator must be cleaned out and unplugged during breaks.
    - Subject to periodic inspection
    - No freezer component, unless approved by the Health Center for medical reasons
    - In the event that a student with a refrigerator has too many electronic devices in their room and trips the electric circuit in their room, the use of a refrigerator or other electronic devices will have to be evaluated.
    - It is important that students who keep medications that need to be refrigerated in their rooms have specific permission to do so from the Health Center.

- Prescription medication, over-the-counter medication, sleeping aids, etc. are forbidden in the dormitory unless specific permission is granted by the Dean of Residential Life and the Health and Wellness Center Staff.

- Please note that all substances banned by the NCAA are also forbidden in student rooms. All medication must be dispensed through the Trinity-Pawling Health and Wellness Center. If circumstances warrant an exception to this rule, arrangements must be made with the Dean of Residential Life and the Trinity-Pawling Health and Wellness Center. (Not abiding by this rule will be viewed as a drug/alcohol violation.)

- Rooms should be neat and clean at all times — beds should be made, trash should be emptied, and the room should be organized.

- Students are responsible for any actions that occur in their room while they are present. They may be held accountable if they are in a room where prohibited activities or behaviors are taking place. If students witness something they know is wrong, dangerous, or against school policy, it is in their best interest to leave immediately and seek help.

- Students are only permitted to access their designated dormitory. Visits to other dormitories after 10:00 PM on weekdays and 11:00 PM on Saturdays are prohibited. Additionally, students must not share key cards or prop doors open to allow unauthorized entry. Repeated violations will result in disciplinary action. Day students are not permitted to enter dormitories unless they are with a resident of that dormitory.

- Students may not be in a locked room between 7:00 AM and bedtime.

- “Borrowing” someone’s belongings without permission is considered theft.

- Abuse of or tampering with the emergency communication systems or fire safety equipment is considered vandalism and a disciplinary offense.

- No one may be off dorm after 10:00 PM Sunday - Friday and 11:00 PM on Saturday without permission of the dorm parent.

- Students are charged for breakage and for the repair of damage to dorm rooms or other school property. When a boy assumes possession of his room, he should report any damage to his dorm parent. Otherwise, he will be held responsible for its condition.

- The fire alarm will sound periodically. It may signal a drill, an errant alarm, or a real fire. Each time it sounds, no matter what time of day or night, students must respond as if it were a real fire and leave the dormitory immediately according to the instructions they have been given by their dorm parent.

- While permitted, cell phone and headphone/earbud usage is regulated based on the needs of a healthy community. Phones may be used in the dormitories. Public use is limited to areas that will not interfere with normal, interpersonal interaction around campus. For example, phones/headphones should not be used when walking to and from commitments, in chapel, in the dining hall, in the academic building, or during assemblies. Phones are not to be used during the academic day, during study hall, or after designated lights-out, unless specific permission has been granted by a teacher or dorm parent. Abuse of these rules will result in the loss of the cell phone and cell phone privileges.

- Electric scooters, electric bikes, electric skateboards, electric pints, and other similar modes of transportation are permitted, but must be registered with and approved by the physical plant office. When riding, students must wear helmets.

- Lost keys and key cards must be immediately reported to the Director of Residential Life and the Director of Facilities and will be replaced at the student's expense. NOTE: Replicating keys or key card data is considered theft and will result in disciplinary response.

- Students may order meals from local restaurants on Wednesdays, Saturdays, and Sundays. Orders must arrive on campus before 7:30 PM on Wednesdays, before 10:30 PM on Saturdays, and before 7:30 PM on Sundays. Students may only order from the list of restaurants provided by the Dean of Residential Life. Ordering through Uber Eats, Grubhub, Doordash, or other third-party delivery services is not permitted, and will result in the forfeiture of purchased food if it is delivered to campus by such services, as well as the loss of Cave privileges or other consequences.

- The first day that students may order out is Wednesday, September 16, 2026.

- It is not permissible to use the dormitory as a point of sale for personal items.

Guidelines for Room Decoration:

- While not creating a cluttered atmosphere, students may bring rugs in good condition, an easy chair (usually one per room at the discretion of the dorm parent), a sound system, computer, computer table or end table, fan, clock, and desk lamp. Halogen lamps are not permitted.

- Couches and futons are not permitted.

- Posters and wall hangings (of fire-proof material only) are to be of tasteful content.
- Posters and wall hangings must be hung only from the tack bar in each room and must not cover electrical switches or outlets.
- Liquor bottles and beer cans are not acceptable decorations.
- Decorative lighting, including, but not limited to, lava lamps, festive holiday string lights, and black lights, are not permitted. LED strip lights are permitted, but any damage caused by the adhesives will be charged to the student account at the end of the year.
- All decorations and furnishings are at the discretion of the dorm parents.

Meals

Like any situation that draws a community together, extra effort is required for all meal times to function smoothly and be relaxing for all. Thinking about others first, demonstrating the appropriate hygiene, along with good table manners, punctuality, and appropriate dress are expected of all students during meal times. In the interest of campus cleanliness and minimizing food waste, food may not be taken from the dining hall, unless specific permission has been given to do so for a specific reason.

Day Students and Car Policy

Because Trinity-Pawling is primarily a boarding school, day students are expected to participate in as much of the School's community life as possible, including academic opportunities and co-curricular programs during the evening.

Guidelines for Day Students:

- At a minimum, day students should be on campus from 8:30 AM until 5:00 PM Monday through Friday. Day students may leave campus after their last commitment on Saturday.
- All-school events, rehearsals, athletic practices and games, meetings, or special classes are examples of co-curricular commitments that take place in the evenings. Day students should inform their parents of the need to remain on campus.
- Day students are welcome to eat breakfast and/or dinner with the community.
- A day student may not leave campus during the hours indicated above without specific permission from the Head of School, Associate Head of School, or Dean of Students.
- When school commitments are missed (class, chapel, required meals, etc.), service hours, Saturday or Friday Evening Study Hall, or weekend detention may be assigned by the Dean of Students.
- If a student will be absent from the School, parents should contact the School via the main number, the Health and Wellness Center, or the Dean of Students between 8:00-9:00 AM. Upon a student's return to the School, he should hand in a note to the Dean of Students, signed by a parent explaining his absence (mandated by the State of New York and required for our records). We ask that appointments (doctor, dental, or otherwise) not be scheduled during school commitments.

- If transportation is an issue during inclement weather, day students are welcome to stay on campus after they have notified the Dean of Residential Life.

- Day students are welcome to spend the night on campus in the dormitory room of a boarding student with the permission of a parent and the Dean of Residential Life. On weekends, day students are encouraged to participate in campus life by visiting friends or attending games and social activities.

Cars:

- Day students may commute by car with the permission of the Dean of Students.

- Day students' cars must be registered with the Facilities Office and Dean of Students and a letter of parental permission is required for registration. Please fill out the Vehicle Registration form located on the Parent Portal. Returning day students must re-register their vehicle each year.

- All vehicles must display a “Trinity-Pawling Parking Permit” on the left rear bumper or window.

- Day students may carpool. Written permission from parents must be provided to the Dean of Students.

- Day students may not garage or keep the cars of boarding students.

- Students are not allowed to gather inside any vehicles while on campus. Furthermore, no boarding student will be allowed in a day student's vehicle.

- The use of a vehicle is considered a privilege that is contingent on responsible driving and adherence to school rules and policies.

- Day students must park their cars in Smith Field House parking lot, unless otherwise directed by the Dean of Students.

- A day student may not move or drive his car until he is ready to go home after athletics or his last commitment.

- Day students may not drive their cars during the day without permission of the Head of School, Associate Head of School, or Dean of Students.

- Boarding students may not be driven in a car by a day student or drive a day student's car.

- Day students may not provide transportation to other non-sibling day students without the express permission of the Dean of Students, Associate Head of School, or Head of School, and written permission from both boys' parents.

- Speeding or reckless driving on or off campus can result in a suspension or revocation of driving privileges.

- Violations will be subject to a disciplinary response:
    - **Parking**
      1st Offense: Warning
      2nd Offense: Loss of driving privilege for one week
      3rd Offense: Loss of driving privileges indefinitely

- **Unregistered Vehicle**
  1st Offense: Warning
  2nd Offense: Loss of driving privilege until registration properly completed
- **Improper use of Vehicle**
  Disciplinary response from the Dean of Students, Associate Head of School, or Head of School

- "Loss of Driving Privileges" means the student may not drive any motor vehicle on, to, or from the campus during a specified discipline time frame, nor may a vehicle be stored or parked within one mile of the campus for use by the student.

Attendance

Trinity-Pawling is a school. As such, great emphasis is placed on the importance of attending all commitments. Being present to obligations, therefore, is expected of all students. Unexcused absences for any school commitments are termed "cuts." Each "cut" may warrant an immediate consequence*,* which may include an academic penalty on graded assignments or assessments assigned or due on that particular day. Depending on the status of weekend and day leave privileges, further unexcused absences in a given week may result in weekend service hours and a loss of weekend privileges; including scheduled weekends off campus. Repeated violations will warrant a letter to parents, a meeting with the Dean of Students and Associate Head of School, and potentially an appearance in front of the Honor Council.
In addition to attending all classes, students are expected to meet various other commitments each day. Morning chapel, class meetings, athletics, among others are all important aspects of a Trinity-Pawling education. It is our belief that students who embrace these programs will gain the most from their school experience and are best prepared for success at the School and throughout their adult lives. Meeting one's commitments each day is a responsibility, which we expect all students to embrace.

Absences

There are legitimate reasons for a student to be absent from the School. Illnesses which are serious enough to prevent learning are obvious. Funerals of loved ones are times for families to gather and share in their grief. Special, once-in-a-lifetime events such as a sibling's graduation or weddings in the immediate family are also important. Even with these obvious situations, the wrong message is received by your son if too many days are requested when one or two will suffice. Convenience should not be part of the request.

All requests for absences need to be communicated with the Dean of Students office. If an absence is approved in advance it will be regarded as an excused absence. In these situations, a student must complete an absence request through Reach which will include a plan in place prior to his departure for the completion of any missed work.

An unexcused absence is an absence from a scheduled academic commitment(s) without prior approval. Class absences that occur as a result of early departures for weekends or school vacations, late returns, family vacations while school is in session, athletic events not associated with Trinity Pawling, or unapproved college visits will be considered unexcused. Unexcused absences will result in an academic penalty on graded assignments or assessments assigned or due on that particular day. In addition, students should not expect faculty to provide extra help on academic material missed due to an unexcused absence.

Unexcused absences from any School commitment may warrant an immediate consequence. Two or more unexcused absences in a given week may result in weekend service hours and a loss of weekend privileges, including scheduled weekends off campus. Repeated attendance violations will warrant a letter home to parents, a meeting with the Dean of Students and Associate Head of School, as well as being placed on attendance probation. In cases involving excessive unexcused absences students will go before the Honor Council as well as face a

contract hold. Students missing 10% of academic days risk not earning academic credit for the year. Seniors with excessive unexcused absences risk not graduating.

College Visitations

We are cognizant of the need to visit colleges, particularly while students are on campus, but we also know that the most important single factor determining college acceptance is academic performance. If travel is allowed, while your son may only miss a few days, if each of the sixteen students in each classroom did this, minimal academic progress would occur. For college visits during the senior year, permissions will be granted on a case-by-case basis and will take into consideration academic, attendance, and citizenship standing at Trinity-Pawling during the term that the request is made. Colleges outside of driving range can be visited during our lengthy vacations.

Leaving Campus

Specific times and procedures exist for students to leave campus for town visits, weekends, and vacations. Leaving school bounds in violation of these procedures is considered a violation of school policy and will warrant a disciplinary response. Using Uber, or a similar company, to leave campus is forbidden unless express permission is provided from both parents and the School.

Guidelines for Village Visits:

- Before leaving campus and upon returning to campus, students must sign out and in at the Reception Desk in Cluett. Students may go to the Village of Pawling after their last commitments:
    - Wednesdays — 12:30 - 5:00 PM
    - Fridays — until 6:30 PM (seniors)
    - Saturdays — 12:00 Noon - 5:00 PM
    - Sundays — 10:00 AM - 5:00 PM
- The bridge and Coulter Avenue must be used for visits to and from the Village. The cemetery and other side streets are off-limits when traveling to the Village.
- All visits to the Village must be done by walking. Students may not take taxis or Ubers from the School to the Village or from the Village back to the School, or any other destination.
- The Village is an area defined by the shopping areas of CVS, Quick Stop, or Main Street and Charles Colman Boulevard only. To go outside of this area requires special permission from the Head of School, Associate Head of School, Dean of Students, or Dean of Residential Life.
- Neat and Casual Dress should be worn.

Guidelines for Weekends:

All special permission and weekend permissions need to be completed using our student management app, REACH.

Weekends are considered a privilege. They are subject to academic standing and citizenship, including attendance. A teacher, coach, dorm parent, and/or advisor will not sign a weekend slip if a student has an unexcused absence, owes work, or has shown unacceptable behavior.

- Weekends commence after a student's last commitment (academic and athletic) on Saturday and end on Sunday, at the time determined by his group rating.

- Seniors in Groups 1 and 2 are entitled to unlimited Saturday weekends. All other students receive a specific number of weekends according to their TEC Group Rating status.

- Students may not be excused from athletic practices or games in order to take a regular weekend.

- Parents should work to ensure that school rules are followed during the course of the weekend.

- Weekend permission will be granted after parental permission has been received by the Dean of Students through our student management app, REACH, and the weekend permission has been authorized.

- All students on weekend or special leaves must sign out using our student management app, REACH.

- Students need to return by study hall on Sunday or should contact their dorm parent to let them know about their late return.

All details must be in order by 3:00 PM on Fridays:

- Parental permission must include the specific location of the intended destination and the means of transportation. This should be provided via email and through our student management app, REACH.

- If a student is planning to spend the weekend with another student, his parents must also specify such an intention in a letter or email and on our student management app, REACH, including transportation plans.

- Telephone permissions are only accepted in an emergency and, when accepted, must be followed by a letter or email. Please note: It is not acceptable to leave a permission on an administrator's voice mail.

- Upon return to campus from a weekend, a student must check-in with his dorm parent immediately or scan onto campus by utilizing the REACH pucks that are located at the entrance of every dorm.

- A student who has left campus for the weekend may neither return to campus before the end of the weekend nor attend a school function during the weekend.

- A student who has class or a commitment absence during the week prior to their weekend may have their weekend permission canceled.

- A student may not leave campus with anyone other than an adult family member or a designated guardian unless written parental permission is received and approved by the Dean of Students.

Special Permissions (Requests granted that exceed the normal procedures are rare exceptions):

- Routine doctor and dentist appointments should be scheduled during normal vacations. Doctor and dentist appointments that require missing any school must be authorized by the Health and Wellness Center.

- Special requests should be reserved for rare occasions and are possible by special arrangement only. Requests should be made well in advance to the Head of School or the Dean of Students. Permission is required from the Dean of Residential Life, Dean of Students, Associate Head of School, or Head of School.

- College visits should be made during school vacations. If this is not possible, senior college visit permissions will be granted on a case-by-case basis and will take into consideration academic, attendance, and citizenship standing at Trinity-Pawling during the term that the request is made. This must first be approved by the Office of College Counseling.

- Special permission counts as one of the student's weekends.

Guidelines for Day Leaves:

- There are no day leaves to New York City, unless accompanied by a parent or adult and parent permission is required.

- Day leaves are possible on Sundays and begin at 10:00 AM. Students on day leave must return to campus by 7:30 PM.

- A student may not leave with anyone other than an adult family member unless written parental permission is received and approved by the Dean of Students by the preceding Friday.

- All students on day leaves must sign out using our student management app, REACH.

- Returning after 7:30 PM on Sunday will result in a disciplinary response.

- Day leaves are possible on Saturdays by special arrangement only. Permission is required from the Dean of Residential Life, Dean of Students, Associate Head of School, or Head of School.

- All day leaves require parental permission sent to the Dean of Students or the administrator on duty.

  Note: Leaving campus without all the appropriate permissions is a major offense — violations will be subject to a disciplinary response.

Boarding Students and Families

It is Trinity-Pawling's policy not to allow students to leave early for vacation or return late to campus after vacation. It is important, therefore, that air travel be arranged to meet the School's published calendar.

Note for international students: If there are visa or passport requirements that must be addressed, we request that this be done before a student arrives at Trinity-Pawling or during one of the vacation periods. After school has begun, it will not be possible for a student to miss class to travel to New York City to facilitate such needs.

Visitors to Campus

Any visitors to campus must have advanced permission from the Dean of Students, Dean of Residential Life, Associate Head of School, or Head of School and must follow the protocols established for the individual visit.

The following guidelines will apply:

- Visitors are welcome to the campus after classes until 10:30 PM on Saturdays, and from 11:00 AM until 5:00 PM on Sundays. Visitors on campus should not interfere with the commitments of a student.
- Students must receive permission from the Dean of Residential Life to invite a guest on campus.
- All visitors must register at the reception desk in Cluett on Saturdays and Sundays.
- Guests are expected to follow all school rules, and their hosts are responsible for the behavior of their guests and must remain with them at all times during their visit.
- Guests should not roam the campus unescorted.
- Guests are not allowed in dormitory rooms, corridors, or dormitory common rooms. Students and their guests are invited to visit the Smith Field House, the Cave, or the Gardiner Library and Learning Commons.
- Guests visiting overnight must have permission from the Associate Head of School, Dean of Residential Life, or Dean of Students.
- Authorized guests may visit overnight on Saturday in the homes of faculty members. Such arrangements must be coordinated in advance and communicated to the Associate Head of School.
- Hosting unauthorized visitors or failing to follow these specific guidelines is considered a violation of school policy.

Clubs and Organizations

Students are encouraged and expected to participate in some of the co-curricular activities that offer opportunities to explore their gifts, talents, and interests. Many of the clubs, organizations, and activities are initiated and directed by students. A part of the student's effort group rating is based upon co-curricular participation. Visit our website for a complete list of the co-curricular options.

The Pond

The pond on campus serves as both a classroom and recreational space for students throughout the seasons. Whether it is science experiments in the fall, pond hockey in the winter, or fishing and swimming in the spring, the pond is a great place for hands-on learning and fun. To maintain the safety of students and community members, students must adhere to the rules. Violations of the rules listed below are considered Major Offenses.

Any activities on the pond, including but not limited to ice skating, swimming, boating, and canoeing, must be approved by the Dean of Students, Dean of Residential Life, Associate Head of School, administrator on duty, or Head of School. Permission must be obtained each time an activity is planned.

- Life jackets must be worn at all times while boating or canoeing. If a life jacket is not available, individuals are prohibited from using a boat or canoe.
- All activities on the pond must be supervised by responsible adults or designated staff members to ensure the safety of participants.
- Swimming is only permitted during designated hours and when a lifeguard(s) is on duty.
- Each boat may accommodate a maximum of three students at a time, while canoes may accommodate a maximum of two students.

- Jumping in or out of the water from a boat or canoe is strictly prohibited.
- Ice skating on the pond is permitted only in areas designated as safe by school authorities.
- Students are not allowed at the pond after 8:00 PM.

Student Senate

Consistent with the philosophy of the School that everyone is here to serve others, and in an effort to do all we can to promote good communication among all segments of the community, the Student Senate was formed to initiate, encourage, and coordinate services and activities beneficial to all. The Senate, an advisory but not policy-making body, is composed of freshmen, sophomores, juniors, and seniors elected by their dormitories; the senior prefects; and a faculty advisor.

Prefects

The Prefects are seniors who are chosen by the student body and faculty and are the formal student leaders of the School. They work closely with other students as well as with the Head of School. Each Prefect also has an area of school life which he oversees that is determined at the outset of each school year.

The Prefects for the 2026-2027 academic year are:

Koren Vanterpool, Head Prefect
Mikey Prince, Junior Prefect
Mateo Giorgi
Felix West
Hudson Schroeder
Brayden Reynolds

Student-Faculty Communications

An internal notification platform, REACH has been implemented school-wide for the purpose of student-faculty communications. The platform is a private mobile messaging app that enables teachers, students, and administrators in schools to communicate with each other. Both 1-way and 2-way messages come from the platform phone numbers — not personal mobile numbers.

With the implementation of this platform messaging system, Trinity-Pawling faculty and staff are prohibited from using their personal mobile phone numbers for purposes of text messaging students and parents. Accordingly, students should use the app messaging system to communicate with faculty and staff.

All messages to user accounts are saved. Teachers, students, and parents can access a complete message history at any time, and this record can not be edited or deleted within an account. Verified administrators can also request transcripts when needed.

Parent-Faculty Communications

Positive and Constructive Relationships

A positive and constructive relationship between the School and a Student's parent(s), guardian(s), or any other individuals (adults or children) who interact with the School or its community due to their relationship with the Student is essential to fulfilling the School’s mission. Therefore, the School reserves the right, at its sole discretion, to dismiss

or suspend the Student, or require the Student's withdrawal at any time, if it determines that the conduct of such individuals violates School policies or rules, hinders the School's ability to achieve its educational objectives, or undermines a positive and constructive relationship with the School.

Student Life Support Services:

The Advisor/Dormitory Parent

At Trinity-Pawling, the Advisor and Dormitory Parent relationship is an integral aspect of a student's experience, offering guidance, support, and structure throughout a boy's time at the School. Advisors serve as trusted adults who help students navigate all aspects of school life — from academics and attendance to social behavior, athletic involvement, family matters, and emotional well-being.

Each student is assigned a personal advisor who maintains regular communication with both the student and their family. Advisors serve as the primary point of contact for parents and are always available to discuss a student's progress or any concerns that may arise. Whether celebrating achievements or addressing challenges, advisors work in partnership with families to support each boy's personal growth and success.

Class Deans

At Trinity-Pawling, our Class Deans are members of the School's Residential Life Committee. This committee meets weekly to review student well-being and strategize ways to strengthen the student experience. Each Class Dean is responsible for a specific grade level/class and helps foster a sense of class unity. Class Deans are available to students at our Wednesday class meetings or any time throughout the week. Parents may also contact Advisors directly.

Together, these roles reflect the School's commitment to developing strong, individualized support systems that guide boys through their academic, social, and emotional development.

The Class Deans assigned to oversee each class of students are:

Todd Hoffman - Middle School

Ashley Frost - Freshmen

Nic Esposito - Sophomores

Frank Fritts - Juniors

Chris Gillman - Seniors

Communications for 18-Year-Old Students

Students and families acknowledge and agree that turning 18 years old while enrolled at the School does not change the School's policies regarding communication with parents or guardians. By enrolling or remaining enrolled after their 18th birthday, students expressly consent to the School maintaining its standard practices of sharing information with parents/guardians. This includes, but is not limited to, communication and disclosure regarding academic performance, enrollment status, attendance, disciplinary matters, and health-related concerns, as if the student were still a minor.

Change in Family Life

If your family experiences a significant change that may impact your son emotionally or academically, please don't hesitate to contact the Head of School or Associate Head of School. Open communication allows us to work together to create a thoughtful plan of support and ensure your son continues to thrive during times of transition.

Change of Address and Parent Travel

If you change your home or business address or telephone numbers during the school year, please notify the Assistant to the Head of School.

If you are planning a trip that will take you away from home for more than two or three days, please notify Associate Head of School and provide your itinerary and the name of a person who can act on your behalf in the event of an emergency.

Parent Portal

Your Trinity-Pawling parent portal is a primary resource for staying informed about your son's academic progress, schedule, grades, and other important school information. We encourage all parents to check the portal regularly. For direct communication regarding your son's performance or questions about any classroom concerns, please reach out to his advisor via email. Partnership with families helps us work together to support your son's success.

Effort and Academics

The Effort Challenge (TEC) is our unique approach to inspiring and measuring student growth. It assesses students in multiple dimensions: academics, dorm life, athletics, service program, and co-curricular involvement. Through TEC, we challenge young men to become ambitious, well-rounded students and people in all aspects of life. We prepare them to be in charge of their own learning and their future accomplishments.
The Effort Challenge fosters a profound self-awareness that allows students to recognize the areas where they succeed and where they need to grow. At the same time, it opens their eyes to their emerging gifts, talents, and aspirations in ways that enhance their emerging independence. Every six weeks, student effort is evaluated by each faculty member with whom there is a direct relationship: classroom teachers, dorm parents, coaches, and co-curricular advisors.

Group placement is not solely based upon academic achievement, as with a traditional academic honor roll, but upon effort. These figures are totaled and students are then placed in one of the **four** effort groups. The greater the overall effort, the greater the privileges and independence. All students will begin the Fall Term without a group rating. New 9th and 10th-grade students will be assigned to daytime study hall for the first group rating period.

Effort Groups

Level of Effort:

1. Superlative

2. Commendable

3. Acceptable

4. Poor

Weight Factors:

1. Academic Effort — 30%

2. Academic Achievement — 20%

3. Dormitory — 15%

4. Attendance and Discipline — 10%

5. Athletics — 15%

6. Activities — 10%

Groups:

Group 1. Superlative — Rating average 1.00-1.75

Group 2. Commendable — Rating average 1.76-2.50

Group 3. Acceptable — Rating average 2.51-3.25

Group 4. Poor — Rating average 3.26-5.00

Privileges for each effort group:

Group 1 — Superlative
- Optional breakfast
- No daytime study hall
- Optional evening study hall
- Unlimited weekend leaves per group rating period
- Cave privileges at 9:00 PM

Group 2 — Commendable
- Optional breakfast
- No daytime study hall
- Evening study hall in the dormitory
- Three weekend leaves per group rating period
- Cave privileges at 9:15 PM

Group 3 — Acceptable
- Optional breakfast
- No daytime study hall
- Evening study hall in the dormitory
- Two weekend leaves per group rating period

Group 4 — Poor
- Required daytime study hall
- Supervised evening study hall in the dormitory
- One Saturday weekend leave per group rating period

Academic Report Periods and Grades

The school year is divided into three academic report periods, plus the Wintersession.

Fall Term — September 14 - November 20, 2026

Wintersession — December 1 - 16, 2026

Winter Term — January 4, 2027 - March 4, 2027

Spring Term — March 30 - June 2, 2027

Preliminary grades are issued in early October to students so that they can assess how the school year has begun. Term examinations or projects in each course are given/assigned at the end of the Fall and Spring Terms. Grades, effort reports, and teacher comments are available on the student and parent portals. Students are graded for achievement and effort on the following basis:

Achievement:

93+ — High honors

85 - 92.9 — Honors

60+ — Passing

Effort Marks:

1. Superlative

2. Commendable

3. Acceptable

4. Poor

5. Unacceptable

Commendations are awarded by the faculty at the end of each term for Improvement, Notable Effort, and Effort and Achievement as compared to previous work. They constitute the Effort Honor Roll.

Chapel

All Saints' Chapel stands as the symbolic center of the School and the gathering place for the school community. Because of its origin and history as an Episcopal School, Trinity-Pawling emphasizes spiritual, moral, and ethical growth in addition to intellectual and physical development.

Chapel will be held several mornings per week, utilizing a variety of settings around campus, and consists of a hymn, a reading, a short talk by students or faculty, and announcements. Students are expected to be on time and encouraged to participate. Additionally, students wishing to attend alternative services at the Jewish Temple, Muslim Mosque, or Roman Catholic Church may do so.

Community Service

Grounded in the School's philosophy and our Portrait of a Graduate outline, is a strong belief that we gain a better understanding of ourselves through service to others. By helping others in the community, Trinity-Pawling students gain greater insight into the value of service, importance of strengthening relationships between people, and general citizenship. Trinity-Pawling students participate in community service activities as part of the Institute for Citizenship programming, National Honor Society, and other service-focused clubs and programs throughout the year.

The Service Ethos

Part of the education at Trinity-Pawling is to emphasize that each person must contribute to the well-being of the community for it to be successful, rewarding, and pleasant. With this goal in mind, all students participate in serving the community. Service happens regularly in the dormitories, the dining hall, and through numerous scheduled activities, some of which are required and many of which are voluntary. Caring for the daily needs of the campus emphasizes responsibility, initiative, and democracy. Chores are shared among students. In addition to caring for one's own room, students may be asked to assist with specific tasks in the routine maintenance of the buildings and grounds.

Graduation Requirements *(Adopted for the 2025-2026 Academic Year)*

These graduation requirements will be required for all students entering the School for the 2026-2027 academic year and beyond.

With the objective of graduating well-rounded young men, Trinity-Pawling students must complete a minimum of **128 credits** in 8 disciplines to earn their diplomas. A full-year course is worth 6 credits; a single-term course is worth 2 credits. A Trinity-Pawling graduate must earn:

- **English**: 24 credits (4 full years)
- **Mathematics**: 18 credits (3 full years)
- **Science**: 18 credits, including at least one course in each of physics, chemistry, and biology (3 full years)
- **History**: 18 credits, 6 of which must be United States history (3 full years)
- **Modern Languages**: 18 credits or completion of level 3 of a language. English Mastery Program and LEAD students are exempt from this requirement. (3 full years)
- **Visual and Performing Arts**: One trimester of art taken at Trinity-Pawling is required for each year a student attends the school. Students attending for two or more years must take at least one course in the visual arts and one in the performing arts.
- **Religion**: 2 credits (1 trimester)
- **Electives**: 22 credits from among any courses offered
- Passing grades in the **Practicum for Civic Leadership** (postgraduates may choose to complete either a GCC or SIP to satisfy their Practicum requirements)
- Passing grades in the **Institutes for Active Learning**
- Passing grades in the senior year for leading an **Institute** through the Winter Trimester.

NOTE: The prior graduation requirement for Modern Languages is 12 credits, and their graduation requirement for Visual and Performing Arts is a total of 6 credits.

Head of School's List

A student who achieves a term academic average of 93 or higher and an academic effort average of below a 2.0 will earn a spot on the Head of School's List.

Academic Probation

A student will be placed on academic probation when he receives a failing grade, two poor academic effort marks, or an unacceptable academic effort mark. Students on academic probation are subject to the following restrictions:

- Suspension of all weekend and group rating privileges;
- Required supervised daytime and evening study hall

NOTE: Habitual placement on academic probation could result in a student's suspension or dismissal pending faculty review.

College Counseling

As a college preparatory school, Trinity-Pawling assists its students in gaining admissions to a college or university equal to their potential. Finding a school and preparing the application to gain admission is the objective of the students and the Office of College Counseling. The process of selecting colleges: researching, applying, visiting, and interviewing can be stressful, however, the Office of College Counseling strives to make the process efficient, focused, and rewarding. Trinity-Pawling and the students utilize Scoir, an interactive website that helps manage the process. The process begins in the 9th grade. Freshmen and sophomores are exposed to a college-preparatory atmosphere. The Dean of Teaching and Learning selects each student's courses commensurate with the boy's ability and interest. Sophomores and juniors take the PSAT in October.

The college process jumps into high gear in junior year, beginning with the College Launch Day, held on the Wednesday preceding students' departure for Christmas Break. The program is designed to introduce both the juniors and their parents to the college process. The Director of College Counseling begins the day with an informative presentation, followed by a panel of college admissions administrators discussing the application process with a lively Q&A session. Parents are introduced to Scoir thereby seeing how they can stay involved in the process. Parents are encouraged to meet one-on-one with the director whenever they plan to be on campus.

During the winter, juniors meet individually with the directors and begin to focus on individual college objectives. Students create a personalized list of potential colleges which will be placed on each student's College Kickstart account. College Kickstart then analyzes each student's list based on their academic achievement and will produce a rough estimation of how the student fits within each school's typical applicant pool. College Kickstart also has a search feature where students can search for schools which they are a good academic match for. Students' lists are also put into their Scoir account, thereby allowing both the student and parents 24-hour access to the personalized college list and each school's data. Juniors start preparing for the SAT, SAT Subject and/or ACT exams — all of which are administered numerous times throughout the year at Trinity-Pawling.

The summer preceding the senior year is busy. Summer offers the optimum time for drafting one's college essay and taking college visits. The directors work throughout the summer communicating by email, phone and/or in person with rising seniors about their essays. Numerous drafts are written and edited. The goal is to have the essay ready to be used in the Common Application upon returning to school. At the same time, students are encouraged to visit colleges during the summer break, as class absences are discouraged for college visits. If necessary, two days may be taken with the permission of the Head of School, Dean of Students, and Director of College Counseling. A college

visit counts as a weekend if taken on a Friday or Monday. During the fall, numerous colleges visit Trinity-Pawling both in person and virtually to meet the seniors. These visiting schools conduct group sessions and often conduct one-on-one interviews.

As the seniors learn about their prospective colleges, their individual lists are culled, amended, and fine-tuned. Discussions with the directors throughout the fall strategize on applying early decision, early action, priority, rolling, and/or regular decision. New colleges are added if necessary. The fall is a lively time as the process kicks into overdrive. Applications are polished and completed in October and electronically filed before each individual deadline. Although the process can be stressful, students learn to take responsibility for their college process and find the entire exercise a growing experience. The senior spring is filled with excitement as seniors select their final choice from a menu of college options, and a plethora of college t-shirts can be seen around the quad as seniors look forward to their next academic endeavor. Students who plan to participate in collegiate athletics work with the Office of College Counseling contacting coaches and registering for the NCAA Clearinghouse.

The Gardiner Library and Learning Commons

The Gardiner Library and Learning Commons is the academic heart of the institution. Containing thousands of volumes and a variety of media, it is the source of both academic and leisure reading. Through trained use of the internet, databases, and other materials, students in the Learning Commons expand their horizons far beyond the campus.

The Learning Commons is a welcoming place for anyone wishing to do research, homework, or read in a comfortable and pleasant atmosphere, but also for collaborating with classmates on a project — it is not the silent library of yesteryear! On the ground floor, the Makerspace is an active center of learning, creating, and ideation, with access to tools, technology, and materials for a variety of hands-on projects.

All new and returning students are given formal instruction in the use of the space as well as basic research methods. Instruction with regard to specific research projects is scheduled on an on-going basis throughout the year. Questions are encouraged — the Learning Commons staff is always available for guidance and information, either in-person or via email.

Commencement and Year-End Awards

Each academic department acknowledges distinction in its course of study, with major awards given at Commencement or year-end ceremonies. In addition to these distinctions, the following major awards are also given at Commencement or year-end ceremonies:

- **The Gamage Award for General Excellence** is given to a member of the senior class whose achievements throughout school life are considered to be superlative.

- **The Matthew E. Dann Award for General Excellence** is given to a member of the junior class whose achievements throughout school life are considered to be superlative.

- **The Wells Award** is given to a student who combines outstanding performance and growth in all areas of school life. Character, a concern for and service to others, loyalty, and dedication to the established traditions of the School are among the criteria for selection.

- **The McCollum Award** is given to the Senior Prefect.

- **The Kevin Neal Acrish Award** is given to the Junior Prefect.

- **The Citizenship Prize** is given to a member of each class whose citizenship to the school community is considered exceptional.

- **The Hastings Award** is given to a member of the sophomore class who has achieved demonstrative improvement during the course of the year.

- **The Colhoun Award** is given to the member of the freshman class who demonstrates the greatest improvement during the year.

- **The Dunbar Award for Service** is given to a member of the school community in recognition of his or her service to the School.

- **The Eugene O. Colley Award** is given to a senior who serves as a role model and leads quietly behind the scenes.

- **The MacGregor Robinson Award for Mentorship** honors the life and legacy of MacGregor Robinson, longtime Director of Admissions of Trinity-Pawling School. This award recognizes either a junior or a senior whose work to mentor other students is characterized by kindness, empathy, thoughtfulness, and mutuality.

- **The Weeman Athletic Award** is given to a member of the senior class whose contributions to the athletic program and whose sportsmanship and leadership are considered to be exemplary.

- **The Creighton E. Gatchell, Jr. Sportsmanship Award** is given to a senior in recognition of his outstanding sportsmanship.

- **The Tennant Drama Award** is given to a student each year by Mrs. John S. Tennant whose sons graduated in 1950 and 1954. Four of her grandsons are also Trinity-Pawling graduates.

- **The Norwood L. Pinder Prize in Journalism** recognizes the outstanding contribution of a student to the journalistic enterprise on campus. Named after the first editor of *The Phoenix* in 1908, the original literary journal and yearbook of the Pawling School, this prize honors Pinder's legacy of giving voice to the life of the School.

- **The Archibald A. Smith III Mandarin and Chinese Studies Award** is presented for excellence in the study of Mandarin and Chinese studies.

- **The George Eastman Young Leaders Award** is given to a member of the junior class who possesses qualities for being a young leader of today. (Provided by the University of Rochester)

- **The Mayflower Compact Award** is given to a student for his proficiency in the study of United States History and is made possible by the Society of Mayflower Descendants in the State of New York.

- **The Harvard Prize Book** is given to a member of the junior class who exemplifies excellence in scholarship and high character combined with achievement in other fields. (Provided by the Harvard Club of Boston Foundation)

- **The Bausch and Lomb Award** is given to a member of the junior class who excels in science. Criteria include participation in classroom lectures as well as experimental work in the laboratory. (Provided by the

University of Rochester)

- **The Rensselaer Medal** recognizes a member of the junior class for superlative academic achievement in mathematics and science. (Provided by Rensselaer Polytechnic Institute)

- **The Frederick Douglass and Susan B. Anthony Award** recognizes a member of the junior class who shows a commitment to understanding and addressing difficult social and humanitarian issues. (Provided by the University of Rochester)

- **The Xerox Award for Innovation and Information Technology** honors a member of the junior class for pursuing innovations and appreciating the possibilities of technology. (Provided by the University of Rochester)

- **The Head of School's Award for Excellence** is presented at the discretion of the Head of School in recognition of distinctive contributions of excellence made during a student's senior year.

- **The Valedictorian** will be determined from members of the senior class who have attended Trinity-Pawling for a minimum of two consecutive years. The criteria for determining the Valedictorian will be the weighted average from the junior year and the Fall and Winter Terms of senior year, plus the first marking period in the Spring Term. In the event of a mathematical tie, preference will go to the student with the most seniority as a student at Trinity-Pawling and if still tied, the School will calculate in the highest weighted GPA sophomore year and if necessary freshman year. Beginning in the 2023-2024 academic year, the Valedictorian must also have received a High Pass for the Global Collaborative Challenge during their junior year and be pursuing a Senior Independent Project with Distinction.

Middle School

Our Middle School curriculum is built on five themes that will help boys gain a deeper understanding of their self-awareness, creativity, character and honor, and their place in an ever-changing world.

Our small classes allow teachers to get to know the boys. They will guide them on a journey of self-discovery to uncover their gifts and talents and lay the foundation for future success. Similar to Upper School students, Middle School students will earn effort grades for their work throughout our community. Those effort grades (academic effort, academic achievement, dormitory/citizenship, service program, attendance, athletics, and activities) will determine their privileges within our community.

Consistent with Trinity-Pawling's mission, the Middle School is designed to help boys grow and develop as students and citizens. Middle School students will have the following structures to help facilitate success in all facets of their life at Trinity-Pawling.

8th Grade Boarding Expectations

Our 8th-grade boarding program is developmentally appropriate, individualized, and intentionally designed to nurture Middle School boys in preparation for Upper School. Students in the 8th grade will be engaged in a dynamic and comprehensive boarding school experience. Young scholars will immerse themselves in the boarding program and take part in a selection of vigorous activities which allow boys to experiment and explore arts and innovation, science and math, and take part in cultural field trips. Boys will also benefit from an array of athletic opportunities, including access to higher-level competition, if appropriate and warranted.

The 8th-grade boarding students will have several additional residential life requirements throughout the course of the

day. These structures are intended to help our younger students find greater success and instill the habits found in our most successful Upper School students. Each residential 8th-grade student will have the following expectations:

- Students may only return to the dorm during the academic day with expressed permission of the Middle School Coordinator or a faculty member;
- Required check-out with dorm parent to leave dorm during Evening Study Hall;
- Lights out at 10:30 PM;
- No video consoles permitted in dorm rooms

Athletics

Trinity-Pawling maintains a policy of compulsory athletics and afternoon programming for all students as a means to ensure regular physical exercise and emphasize the importance of self-discipline and sportsmanship. Students are required to participate in an afternoon activity each of the three trimesters. As gentlemen, Trinity-Pawling students are expected to behave in a sportsmanlike manner in every practice or game, regardless of the attitude or behavior of the other players.

Each student has a wide variety of sports and activities from which to choose and at levels appropriate to the student's ability. Each season, students may participate in the following sports:

Fall: football, soccer, cross-country, farming, mountain biking, disc golf, strength and conditioning

Winter: basketball, hockey, squash, wrestling, strength and conditioning

Spring: baseball, golf, lacrosse, tennis, track and field, farming, strength and conditioning
Students are expected to wear practice gear, team uniform, and warm-ups without additional decoration or exposed clothing. Coaches also reserve the option to require students to travel to away games in a jacket and tie.

Sportsmanship

Trinity-Pawling School competes in the Founders League, comprising 11 schools, ten of which are in the state of Connecticut.

The Founders League Statement of Philosophy: *The Founders League values interscholastic sports as a source of learning, school pride, and joy, and believes that competition and fair play are not mutually exclusive. All coaches, athletes, and spectators are expected to conduct themselves in a way that honors the League's core values: mutual respect, teamwork, and civility. Any language that threatens or demeans athletes, coaches, officials, or spectators will not be tolerated. The League expects everyone involved in its athletic programs to uphold the highest standards of integrity at all times.*

The Founders League is an association of excellent schools with similar educational missions and athletic philosophies. As a league, it aspires to hold students and teachers to standards of behavior that reflect the highest values in society. Athletic competition should exemplify these standards and serve the broader purpose of education within our schools. We are committed to providing students with a full, rich, and balanced athletic program. Important lessons are taught through athletics. Like the classroom setting, games and practices are forums for our teachers to teach.

We acknowledge that students, coaches, parents, and other spectators can, on occasion, be caught up in the intensity of a particularly heated athletic contest. This, however, is no excuse for disrespectful behavior. Just as we demand civility and self-control in the classroom and in the dormitory, we must expect it on the athletic field. Sportsmanship and healthy competition must prevail. Accordingly, the following guidelines have been established by the Heads of Schools and Athletic Directors of the Founders League Schools.

- It is the responsibility of the Head of School to ensure adequate faculty supervision at athletic contests.
- The Head of School of each school (or his/her delegate) will speak to the full faculty and student bodies about sportsmanship and spectator responsibilities at the start of each athletic season.
- Spectators will watch games only from those areas defined by each school as spectator areas.
- Spectators must not:
    - Run up and down sidelines;
    - Call to players, coaches, or officials in an unsportsmanlike manner;
    - Go onto the field of play;
    - Stand near opposing teams for the purpose of taunting or heckling;
    - Engage in cheers that are profane or mocking;
    - Deface, destroy, or remove property;
- Spectator buses will have faculty chaperones who will be responsible for the behavior of the students both on the bus and at the athletic contest.
- Use of alcohol, tobacco, or drugs at athletic contests will not be tolerated.
- Spectators who abuse the above guidelines will be subject to school action. Violations should be reported to the Athletic Director.

Health and Wellness Services

The Trinity-Pawling Health and Wellness Center provides comprehensive 24/7 health care to the students. These on-campus services include care by the School Doctor of Nursing Practices (DNP), the school nurses, and the athletic trainers. The staff provides care for illness, injuries, disease prevention, and health promotion. There is a yearly Health and Wellness Center fee charged to each student's account. There is no charge to be evaluated and/or treated at the Health and Wellness Center. There is a charge for an overnight stay in the Health and Wellness Center, transportation to medical appointments, various medications, vaccinations, and testing. Mental health staff are available by appointment for psychiatric and psychopharmacologic evaluation, treatment, and referrals. Parents are billed separately for these services. Specialist services are available with a referral from your primary care provider or our school DNP, as indicated by your insurance. You or your insurance will be billed by the specialist for the services. Students should go to the Health and Wellness Center any time they have a medical problem. Absence from classes, athletics, and other school appointments because of medical reasons require permission from the nurse. Without approval from the nurse, these absences will be considered unexcused. The Dean of Residential Life and Dean of Students are responsible for monitoring Health and Wellness Center attendance.The School reserves the right to request counseling and/or educational testing if it is considered to be in the best interest of the student and/or the school community. Furthermore, the School reserves the right to initiate a medical leave of absence for a student who is not compliant with a prescribed course of treatment including compliance with counseling and/or prescription medication.

Medical Insurance and Forms

Parents/guardians and students are required to complete all health requirements through the student's Magnus Health account. This includes, but is not limited to, submitting up-to-date immunization records and proof of valid health insurance coverage. The School is not responsible for any medical expenses incurred by the student. Parents/guardians must maintain health insurance coverage that is valid in New York State for the entire duration of the student's enrollment and are required to promptly inform the School of any changes to this coverage.

Please complete the required student medical forms through Magnus Health on the Parent Portal by July 15, 2026. The School requires all documents to be uploaded by the parents. The Health and Wellness Center staff cannot upload on your behalf and cannot accept emailed or faxed documents. If you have difficulty uploading your documents to Magnus, they have developed a mobile app that is very simple to use. You can learn more about the mobile app and access all Magnus Health information in the Parent Portal. If you have any questions, please contact the Health and Wellness Center at 845-855-4848.

Guardianship

All students, both boarding and day, are required to have a designated emergency contact who lives within 300 miles (five hours) driving distance from the School. This local guardianship must be established prior to the start of school. The guardian must be willing to take responsibility for your son in the event he is required to leave campus for medical reasons. The name and contact information of your established guardian must also be recorded in the Magnus Health portal. Should you need assistance establishing guardianship for your son, Student Health Advocates offers this service for boarding school families. The School reserves the right to enroll a student in Student Health Advocates should a parent or guardian be unable to pick up a student who is ill and needs to leave campus. If you have any questions, please reach out to the Dean of Residential Life at dkeel@trinitypawling.org.

Health Support Services

Ensuring that all of your son's health needs are met is the School's highest priority. Accordingly, the School maintains excellent medical support for our students. The School operates the Health and Wellness Center and medical services are available on a 24-hour basis.

All students are treated with respect regardless of their ethnicity, religion, age, sexual orientation, national origin, or physical challenges.

No matter what a student may be dealing with, there are resources available both on and off campus.

On Campus:

- A student may ask any trusted friend or adult for help.
- Go to the Health and Wellness Center and ask for a nurse or counselor.
- If it is urgent, during the night, reach the on-call nurse at 845-855-4837.

Off Campus:

- If a student can not reach out on campus, but feel they are in crisis or feeling suicidal, please call a confidential, toll-free lifeline for support, 24 hours a day, 7 days a week.

- National Suicide Prevention Lifeline: 1-800-273-TALK (8255) Live chat and help: www.suicidepreventionlifeline.org Help is available for anyone in suicidal crisis or emotional distress.
- The Trevor Project Lifeline: 1-866-488-7386 Live chat and help: www.thetrevorproject.org This leading national organization provides crisis intervention and suicide prevention services to LGBTQ young people, ages 13-24.
- If dire and urgent, call 911.

Katheryn (Katie) Allen Berlandi, MSW is the School's Dean of Counseling. She is available for individual counseling, review of educational and psycho-educational testing, and crisis management. She also serves as a comprehensive resource for all mental health issues. Mrs. Berlandi is also a member of the Class Dean's weekly meeting and the Executive Skills Program's weekly meeting discussing any concerns about individual students. Mrs. Berlandi can be contacted directly or through the Health and Wellness Center.

Marilyn Lashlee, DNP, CPNP-PC, PMHNP BC, RN, CNE is the Director of Health and Wellness. She is responsible for the oversight of day-to-day clinical operations of the Trinity-Pawling Health and Wellness Center, ensuring the delivery of high-quality health services for students. She provides direct care as a pediatric nurse practitioner to the Trinity-Pawling student population, prioritizing their holistic well-being. She has in-depth knowledge and experience in pediatric primary health care, including well-child care, prevention/management of common pediatric acute illnesses and chronic conditions, and adolescent mental health. She is also responsible for all clinical operations, organizational oversight, strategic planning activities, developing and overseeing wellness programs, and for maintaining communication with the School leadership, parents, students, and staff.

Tami Harrah, RN, BSN, NCSN is the School Nurse. She is responsible for night and weekend coverage of the Health and Wellness Center. She provides health care to students by evaluating and assessing health conditions, referring students to appropriate resources, and rendering care in accordance with regulations of the Nurse Practice Act. She initiates appropriate follow-up and documentation, and collaborates with parents, dorm parents, and appropriate senior leaders.

Christine Williamson, LCSW has a private practice in Pawling, NY and comes to campus to meet with students. She is available for individual, group, and family therapy as well as crisis intervention. Requests/recommendations regarding Ms. Williamson's services can be made through the Health and Wellness Center, Dean of Residential Life, or the Dean of Counseling.

The School Chaplain, Father Daniel Lennox has extensive counseling experience and is available as a counseling resource. He is in charge of on-campus pastoral care. He should be contacted directly or through a faculty member. Students may wish to discuss both spiritual and non-spiritual issues with Father Lennox.

Health and Wellness Center General Health Care Policies

Students must have a current physical exam and up-to-date immunization documentation, along with consent to treat on file in their Magnus account in order to participate in activities and athletics. Students will be held from participation until all forms are complete. All physical exams must be completed on a New York State physical exam form.

The Health and Wellness Center is open daily Monday through Friday and has limited hours on the weekends to provide for students' health and wellness needs. Outside of the hours that the Center is open, a registered nurse is on-call for urgent medical assistance. Should a student require medical supervision or experience symptoms that make it difficult to remain in the dorm overnight, they may stay in the Health and Wellness Center overnight. Please note, if a parent lives within a reasonable driving distance to the School (within 300 miles) you may be asked to bring your child home during their acute illness.

Students who are ill or injured and unable to attend classes or activities must come to the Health and Wellness Center for evaluation. Sick or injured students will be cared for in the Health and Wellness Center during the class day and during afternoon activity time, at the discretion of the nursing staff. Students may not remain in the dorm during these times. Day students may be picked up by a parent or guardian to recover at home.

The Health and Wellness Center will contact a parent or guardian by phone or email if a serious medical condition arises. However, calls are not routinely made regarding common illness or minor injuries.

There is no additional fee for a Health and Wellness Center visit, but fees may apply for certain procedures, testing, supplies, prescriptions, or overnight supervision of a student in the Health and Wellness Center. Students who require off-campus transportation for medical/dental appointments or physical therapy appointments, will be charged a transportation fee.

If a boarding student takes prescription medications, a medication form must be completed and signed by the prescribing provider and uploaded into the student's Magnus account. If a boarding student takes supplements, then a supplement permission form must be signed by the parent or guardian and uploaded into the student's MAGNUS account. All medications and supplements must remain in the Health and Wellness Center. Students are not permitted to have medications or supplements in their dorm rooms nor is it permissible to mail these to students directly. It is the student's responsibility to report to the Health and Wellness Center for their scheduled medication/supplementation administration.

The decision for a student to participate in academics, activities, and athletics following an injury or illness is the decision of the Health and Wellness Center.

Students are ultimately responsible for following health care instructions and keeping all appointments and are expected to fulfill their responsibilities of health and wellness. Failure to abide by Health and Wellness Center policies and protocols may result in disciplinary action.

Medical Absences

If a student is unable to attend school due to a medical illness, mental health illness, or an emergent or scheduled surgical procedure, the parent or guardian must notify the Health and Wellness Center.

Medical Leave Policy

Occasionally, a physical, emotional, or psychological issue arises which requires a student to be off campus for an extended period of time. As part of Trinity-Pawling's commitment to the health and wellbeing of each student, if a situation arises in which a student cannot fully participate in the academic, athletic, and community life at school and would need further medical and/or psychological attention, a parent may request or the School may require a student to be placed on medical leave. All medical leaves are subject to the approval of the Head of School, in consultation with the Health and Wellness staff.

Expectations while on medical leave:

While a student is on medical leave, he is still a student of Trinity-Pawling. Therefore, he should continue to work on his academics, as possible. Communication is essential during this time, as there may need to be modifications made for a student who is off campus. These modifications should be made on a case-by-case basis in coordination with the Dean of Teaching and Learning, the advisor, and the individual teacher. The student may not participate in other school activities unless granted explicit permission.

Conditions of return from medical leave:

The duration of a medical leave will be determined by the circumstances of the individual and will need to be evaluated on a case-by-case basis. When a student, his parents, and the medical professional who is treating the student feel he is ready to return, a formal request must be made by the parents to the School. As part of this request, the appropriate member of the school community will need permission to speak to the doctor or psychiatrist (or both, if indicated) who has been treating the student to gauge their readiness to return to the School and to develop a plan for the resumption of school activities. Only after that discussion has occurred and explicit permission has been granted may a student return from a medical leave. The School reserves the right, if it feels the student is not prepared to return from medical leave, to request an extension of the medical leave or to suggest a withdrawal from the School.

Off-campus Appointments and Transportation:

If a student requires evaluation and/or treatment by an off-campus provider, the Health and Wellness Center will assist with coordinating appointments. Parents are encouraged to make appointments for their child but must communicate with the Health and Wellness Center staff regarding transportation availability prior to the appointment being made. Transportation for appointments is available, for a fee, between 8:30 AM and 3:00 PM, Tuesday through Thursday. Appointments must be made to fit within this time block including transit time. Providers must be within a 30-mile radius. If Trinity-Pawling transportation service is not available for an appointment, parents have the option of using Anna's Airport and Limousine Service, at 845-279-2377. Use of Uber and taxi service will not be permitted.

Return to Play Protocol:

There may be certain conditions which prohibit a student from participating in athletics and activities including, but not limited to, physical injuries, concussion, and infectious mononucleosis.

Students who have been placed on the "out of sports" list due to physical injury must provide a letter of clearance from their treating provider in order to resume activities and athletics.

All suspected concussions will be evaluated by a Trinity-Pawling licensed healthcare professional. The evaluation will include scoring the severity of symptoms and a cognitive and neurological assessment. Any student presenting with signs or symptoms of a concussion is immediately removed from the activity. If necessary, the student will be referred to the Emergency Room for further evaluation and treatment. A Trinity-Pawling licensed healthcare professional will specifically notify the parent/guardian of the student within 24 hours of when a concussion is suspected. Involved faculty and administration at Trinity-Pawling will also be notified of the concussion. The student is required to see a medical provider for additional evaluation and to provide guidance with academics and athletic participation. The student may see their own provider, however, the majority of concussions will be managed on campus. Management of a concussion on campus will include physical and cognitive tests. Students diagnosed with a concussion will be monitored regularly and will complete a daily symptom checklist. A student will begin attending classes as symptoms allow and per provider recommendation. The student, along with his advisor, will coordinate with faculty about missing assignments or exams, and to facilitate implementation of academic modifications as necessary. The student must be asymptomatic, attending all classes, and be released from any academic modifications prior to beginning the Return to Play Protocol. Any student diagnosed with a concussion must complete a 5-step gradual return to play protocol under the direction of the Trinity-Pawling athletic training staff prior to full unrestricted return to sport or activity. The gradual return to play protocol will be adhered to by all students regardless of medical clearance from the treating provider.

Students who have been diagnosed with infectious mononucleosis must be evaluated and cleared for return to activities and athletics. The decision of when to return will be individualized based on time, course of the illness, other

history and exam findings, and the student-athlete's particular sport. The earliest a student would be expected to return to some level of activity would be approximately 21 days.

For more details of this policy, contact the Director of the Health and Wellness Center.

Confidentiality/Disclosure Policy

Medical records will be kept in the Health and Wellness Center and should be updated whenever a change to the student's health status occurs. Parents are required to notify the Health and Wellness Center, should there be a change to your son's health status. Additional School personnel should also be notified and may include an advisor, a faculty member, an administrator, and/or the Dean of Counseling. Additionally, it is important to share any previous issues with mental health, even if they appear to have been resolved. As a student matures, previous issues may resurface. Being able to quickly recognize when issues are arising is important to maintaining the health and safety of our students. Therefore, families must report any significant previous issues involving drug or alcohol abuse, suicidal thoughts, or other psychological challenges to the Health and Wellness Center, to the Dean of Counseling, or to an appropriate administrator. This can be done when completing the school medical forms or in a private conversation, but failure to do so may result in a student being dismissed from the School.

While health information will be kept private, there are times when the safety and wellbeing of a student necessitates the sharing of health information. This information will only be shared on a need-to-know basis.

Accommodations

Some students may request accommodations as a measure of support. It is imperative that any request be considered reasonable. A reasonable accommodation is one in which an undue burden is not placed on the School financially or administratively. Additionally, reasonable accommodations will not substantially alter the academic curriculum, the community, or the values of Trinity-Pawling. Requests for accommodations should go through the appropriate departments. For example, requests for medical accommodations would be submitted to the Health and Wellness Center or requests for academic accommodations would be submitted to the Dean of Teaching and Learning. The School will respond in a timely manner to the requested accommodations, on an individual basis, and may require documentation before determining the necessity and feasibility of any accommodation request.

Special Support

Occasionally the School has specific concerns about a student's ability to function in the school community. In such cases, the appropriate advisor, or faculty member will inform the student and his parents of the School's concern. After meetings with appropriate faculty members and the Head of School, a support plan will be determined and the student will be expected to meet all expectations of that plan. Parents may also be asked to attend the meeting. Assessments and recommendations from outside professionals may be included. The student's progress will be monitored closely, the student will be evaluated periodically, and at the end of the school year. Final evaluation may result in a change or termination of the plan, or temporary or permanent dismissal from the School.

Public Health Protocols

Vaccination Requirements:

All students must be immunized in accordance with New York State law. If a student is not in compliance with state-mandated immunization requirements, the student may not be permitted to arrive on campus until those

requirements are met. The School reserves the right to require students to be adequately immunized against communicable diseases for the safety and well-being of the community.

Requests for medical or religious exemptions from immunization requirements will be considered on a case-by-case basis and in accordance with applicable state laws. However, the School does not guarantee that any such request will be approved.

Unless otherwise prohibited by law, Trinity-Pawling reserves the right to require students to be fully vaccinated against COVID-19 prior to the first day of school. The School, at its sole discretion, may also require students to receive additional COVID-19 vaccinations or boosters and to be fully vaccinated against influenza at any time during the school year. The School retains the authority to determine what constitutes “fully vaccinated,” which may include booster shots or additional doses as deemed necessary.

Reporting of Symptoms: Anyone with cold or flu-like symptoms must immediately report to the Health and Wellness Center.

Hygiene: All members of the community are expected to be mindful of their responsibilities with regard to hygiene. All members of the community must abide by the following hygiene standards: wash or sanitize their hands frequently, especially before and after entering or leaving communal spaces, Cluett, or dorm common areas; and cover coughs and sneezes.

Please Note: Rule and Policy Updates

Please note that the content within the Community Handbook is subject to change at the discretion of the School administration. While we strive to keep the guidelines accurate and up-to-date, adjustments may be made as deemed necessary. These changes will be reviewed and updated annually.

It's important to understand that nothing in our Community Handbook implies a contractual agreement. Rather, they serve as guidelines for expected behavior within our community. In the event of significant changes made during the academic year, the School will notify parents and students accordingly. Your understanding and cooperation in adhering to these guidelines are greatly appreciated.

Trinity-Pawling Academic Calendar 2026-2027

FALL TERM 2026

September 5	Early Sports Athletes Arrive
September 10	Prefects and Proctors Return
September 11	All Students Return
September 11-13	Student Orientation *(Day and Boarding)*
September 13	Opening of School Convocation - 11:00 AM
September 14	Fall Term Classes Begin
September 22	Middle School Parents' Night
October 9-10	Parents' Weekend
October 10	Long Weekend Begins for All - 4:00 PM
October 12	Long Weekend Ends for All - 9:00 PM
October 13	Classes Resume
October 13	Seniors Excused for College Visits *(Pending Permission)*
October 13	Seniors on Campus - 9:00 PM
November 16-20	Assessment Week
November 20	Students Depart for Thanksgiving Break - 12:00 Noon

WINTER TERM 2026-2027

November 30	Students Return from Thanksgiving Break - 9:00 PM
December 1-16	Wintersession Academic Term
December 13	Candlelight Service - 5:00 PM *(Parents and Community)*
December 15	Candlelight Service - 5:00 PM *(Students and Faculty)*
December 16	Vacation Begins for Grades 7, 8, 9, 10, 12, and PG - 11:00 AM
December 16	Junior Parents' College Program - 9:30 AM-12:45 PM *(Mandatory for all juniors)*
January 3	Students Return from Vacation - 9:00 PM
January 4	Winter Term Classes Begin
February 4	Mid-Winter Break Begins for All - 11:00 AM
February 8	Mid-Winter Break Ends for All - 9:00 PM
February 9	Classes Resume
March 5	Students Depart for Spring Break - 11:00 AM

SPRING TERM 2027

March 29	Students Return - 9:00 PM
March 30	Spring Term Classes Begin
May 27-June 2	Assessments for Underclassmen
May 28	Upper School Stepping Up - 3:00 PM
May 28	Senior Parent Dinner - 6:30 PM
May 29	Commencement - 11:00 AM
June 1	Middle School Stepping Up - 7:00 PM
June 2	Underclassmen Depart for Summer - 12:00 Noon
June 2-4	Senior Leadership Program for Class of 2028
June 4	Class of 2028 Departs - 12:00 Noon

All dates are subject to change.

Contact Information

School Office Hours are Monday - Friday, 8:00 AM - 5:00 PM and Sat. 9:00 AM - Noon

Main Office	845-855-3100
Fax	845-855-3816
Voice message system	845-855-4880

Emergency home phone numbers for after-business hours:

William Taylor, Head of School	845-855-4803
Tom Morris, Associate Head of School	845-855-4805
Josh Collins, Dean of Students	845-304-7187
Dutch Keel, Dean of Residential Life	508-360-5127
Todd Hoffman, Middle School Coordinator	845-527-9418
Chris Gillman, Athletic Director	845-590-6571
Health and Wellness Center	845-855-4848