

Appendix 1

The applicant's English teacher (or, if unavailable, any academic subject teacher) should complete this form.



Confidential Recommendation

This recommendation is in support of a student's application to enrol in Osaka International School of Kwansei Gakuin, Grades 6-12

Applicant's Last (Family) Name: Current Grade:

Applicant's First (Given) Name: Applying for Grade:

Current School's Name:

Current School's Address:

School Email: School Phone:

Name of Teacher: Position:

How long have you known the applicant, and in what capacity?

Please evaluate the applicant's English proficiency:

Reading: ☐ native ☐ advanced ☐ intermediate ☐ fair ☐ none
 Writing: ☐ native ☐ advanced ☐ intermediate ☐ fair ☐ none
 Speaking: ☐ native ☐ advanced ☐ intermediate ☐ fair ☐ none
 Listening: ☐ native ☐ advanced ☐ intermediate ☐ fair ☐ none

Please evaluate the applicant relative to his or her peers:

	Below Average		Average		Above Average		Excellent		No basis for judgement
Academic ability	☐		☐		☐		☐		☐
Academic achievement	☐		☐		☐		☐		☐
Ability to communicate	☐		☐		☐		☐		☐
Ability to follow instructions	☐		☐		☐		☐		☐
Ability to reflect and self-assess	☐		☐		☐		☐		☐
Ability to collaborate	☐		☐		☐		☐		☐
Ability to work independently	☐		☐		☐		☐		☐
Attentiveness and focus	☐		☐		☐		☐		☐
Compassion for others	☐		☐		☐		☐		☐
Critical thinking skills	☐		☐		☐		☐		☐
Empathy and respect for others	☐		☐		☐		☐		☐
Flexibility	☐		☐		☐		☐		☐
Integrity	☐		☐		☐		☐		☐
Intellectual curiosity	☐		☐		☐		☐		☐
Leadership	☐		☐		☐		☐		☐
Organisational skills	☐		☐		☐		☐		☐
Self-confidence	☐		☐		☐		☐		☐
Study habits	☐		☐		☐		☐		☐
Relationship with adults	☐		☐		☐		☐		☐
Willingness to take risks	☐		☐		☐		☐		☐

Appendix 1 (continued)

1. Please provide details on the applicant's particular academic strengths and weaknesses:

2. Please comment on the applicant's character and values:

3. Please describe the applicant's academic performance and potential:

4. Please describe any disciplinary or emotional issues the applicant may have:

5. Has the applicant ever been in any of the following programmes or received support for any of the following issues? (Please check any applicable boxes, and append copies of any relevant reports or provide details on a separate sheet).

- | | | | |
|--|---|--|--|
| ☐ No programmes | ☐ ESOL (English for Speakers of Other Languages) | ☐ Gifted & Talented | ☐ Individual/Family Counselling |
| ☐ ADHD | ☐ IEP (Individual Educational Plan) | ☐ Behaviour Management | ☐ Learning Resources |
| ☐ Reading/Writing Support | ☐ Math Support | ☐ Speech/Language Support | ☐ Other |

6. Have the applicant's parents been supportive of the school and cooperative with the teachers, counselors and administrators?

7. Is there anything else you think we should be aware of regarding the applicant?

8. Overall Evaluation: ☐ Recommend enthusiastically ☐ Recommend strongly ☐ Recommend with reservation ☐ Not recommended

Signed: Date:
DD / MM / YYYY

The admissions team at OIS would like to thank you for completing this recommendation form on behalf of the applicant. Please mail this form and any supplementary sheets to the address below, or email it as a PDF file to oisadmissions@soismail.jp

Osaka International School of Kwansei Gakuin
4-4-16 Onohara Nishi
Mino-shi, Osaka
562-0032 Japan

Appendix 2

The applicant's head of school, principal, or counselor should complete this form.



Confidential Recommendation

This recommendation is in support of a student's application to enrol in Osaka International School of Kwansei Gakuin, Grades 6-12

Applicant's Last (Family) Name: Current Grade:

Applicant's First (Given) Name: Applying for Grade:

Current School's Name:

Current School's Address:

School Email: School Phone:

Name of Referee: Position:

How long have you known the applicant, and in what capacity?

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Please evaluate the applicant relative to his or her peers:

	Below Average		Average		Above Average		Excellent		No basis for judgement
Academic ability	☐		☐		☐		☐		☐
Academic achievement	☐		☐		☐		☐		☐
Ability to communicate	☐		☐		☐		☐		☐
Ability to follow instructions	☐		☐		☐		☐		☐
Ability to reflect and self-assess	☐		☐		☐		☐		☐
Ability to collaborate	☐		☐		☐		☐		☐
Ability to work independently	☐		☐		☐		☐		☐
Attentiveness and focus	☐		☐		☐		☐		☐
Compassion for others	☐		☐		☐		☐		☐
Critical thinking skills	☐		☐		☐		☐		☐
Empathy and respect for others	☐		☐		☐		☐		☐
Flexibility	☐		☐		☐		☐		☐
Integrity	☐		☐		☐		☐		☐
Intellectual curiosity	☐		☐		☐		☐		☐
Leadership	☐		☐		☐		☐		☐
Organisational skills	☐		☐		☐		☐		☐
Self-confidence	☐		☐		☐		☐		☐
Study habits	☐		☐		☐		☐		☐
Relationship with adults	☐		☐		☐		☐		☐
Willingness to take risks	☐		☐		☐		☐		☐

Appendix 2 (continued)

1. Please provide details on the applicant's particular academic strengths and weaknesses:

2. Please comment on the applicant's character and values:

3. Please describe the applicant's academic performance and potential:

4. Please describe any disciplinary or emotional issues the applicant may have:

5. Has the applicant ever been in any of the following programmes or received support for any of the following issues? (Please check any applicable boxes, and append copies of any relevant reports or provide details on a separate sheet).

- | | | | |
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| ☐ No programmes | ☐ ESOL (English for Speakers of Other Languages) | ☐ Gifted & Talented | ☐ Individual/Family Counselling |
| ☐ ADHD | ☐ IEP (Individual Educational Plan) | ☐ Behaviour Management | ☐ Learning Resources |
| ☐ Reading/Writing Support | ☐ Math Support | ☐ Speech/Language Support | ☐ Other |

6. Have the applicant's parents been supportive of the school and cooperative with the teachers, counselors and administrators?

7. Is there anything else you think we should be aware of regarding the applicant?

8. Overall Evaluation: ☐ Recommend enthusiastically ☐ Recommend strongly ☐ Recommend with reservation ☐ Not recommended

Signed: Date:
DD / MM / YYYY

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