

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING AGENDA  
AUGUST 12, 2026**

**DATE:** August 12, 2026  
**TIME:** 5:00 P.M.  
**PLACE:** Spencer Valley School District

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the June 24<sup>th</sup> Regular Meeting
- E. Adoption of Agenda

**II. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. Please note the Board is not allowed to discuss or take any action on an item that is not listed on today's agenda. However, if deemed appropriate, the Board may refer Administration to follow up on comments. The Board has a policy limiting any speaker to three (3) minutes.*

**III. REPORT SECTION – Oral**

- A. Superintendent/Principal Report
- B. Enrollment
- C. Curriculum and Instruction
- D. Facility Update
- E. Business Report

**IV. INFORMATION AND STUDY**

- A. Board Policies and Administrative Regulations – First Read

|                   |                           |             |
|-------------------|---------------------------|-------------|
| BP 1240           | AR 4112                   | AR 5131.4   |
| AR 1240           | AR 4112.5/4212.5/4312.5   | BP 5141.4   |
| AR 1312.4         | E(1) 4112.5/4212.5/4312.5 | AR 5141.4   |
| E(1) 1312.4       | AR 4112.6/4212.6/4312.6   | E(1) 5145.6 |
| E(2) 1312.4       | BP 4112.9/4212.9/4312.9   | BP 5148     |
| BP 2110           | E(1) 4112.9/4212.9/4312.9 | AR 5148     |
| AR 3517           | BP 4200                   | BP 5148.3   |
| E(1) 3517         | AR 4212                   | AR 5148.3   |
| add E(2) 3517     | BP 4300                   | BP 7110     |
| BP 4100           | AR 4300                   | BB 9200     |
| BP 4111/4211/4311 | BP 5131.4                 |             |

**V. DISCUSSION ITEMS**

*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

- A. Consideration of Fees for Non-School Day Program Participation

## VI. CONSENT ITEMS

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request-to-speak cards should be submitted in advance*

### **Business Services**

- A. Approve June 24 to June 30, 2026 Commercial Warrants.
- B. Approve July Commercial Warrants
- C. Approve MOU between the Julian Union Elementary School District (JUESD) and Spencer Valley to provide Field Trip Transportation services
- D. Approve Maintenance and Monitoring Agreement with McCarley Underground, Inc. for the Supplemental Treatment System (Annex Septic).
- E. Approve Contract with Securly for the 26-27 School Year
- F. Approve Every Student Succeeds Act (ESSA) Transportation Cost-Sharing Memorandum of Agreement Amendment 03
- G. Approve Disposal of Obsolete Instructional Materials per Ed Code 60510 - Everyday Math and CPM Math

### **Human Resources**

- H. Approve personnel appointments, changes of status, and resignations (changes are italicized).

#### 1. New Appointments

| Employee     | Position/Hours/Position #                     | Previous Salary | New Salary                          | Effective Date |
|--------------|-----------------------------------------------|-----------------|-------------------------------------|----------------|
| Susko, Janel | Food Manager Stipend                          | NA              | \$100/month                         | 8/1/2026       |
| Susko, Janel | Food Operations Lead/1 hour per week/10366801 | NA              | Grade 2/Step16/<br>\$34.03 per hour | 8/1/2026       |

#### 2. Change in Status

| Employee | Position/Hours/Position # | Previous Salary | New Salary | Effective Date |
|----------|---------------------------|-----------------|------------|----------------|
| NA       |                           |                 |            |                |

#### 3. Resignations

| Employee             | Position                  | Reason      | Effective Date |
|----------------------|---------------------------|-------------|----------------|
| 1. Pamela Villalobos | Special Education Teacher | Resignation | 06/30/2026     |

Motion:                      Seconded:                      Approved:      Abstained:      Absent:

## VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

### **Superintendent**

#### **A. Approve Leader in Me Agreement**

**PROPOSAL:** To approve the Leader in Me Agreement with Franklin Covey for the 26-27, 27-28 and 28-29 school years. Based on the book “The 7 Habits of Highly Effective People”, Leader in Me is a schoolwide approach designed to teach students to lead themselves, work effectively with others, set and achieve goals, and take responsibility for their learning and lives. Staff participated in 7 Habits training on August 7<sup>th</sup> and 10<sup>th</sup>, and Core 1 training will

occur on November 6<sup>th</sup> during our joint PD day with Julian Elementary. Pathways has grant funding to support the \$3800 coaching fee for the 26-27 school year.

**BUDGET IMPLICATIONS:** \$609.50 for student membership per year; \$3800 for coaching per year; \$2152.05 one time for materials.

**RECOMMENDATION(S):** To approve the Leader in Me Agreement for the 26-27, 27-28 and 28-29 school years.

Motion:                      Seconded:                      Approved:                      Abstained:                      Absent:

**B. Approve Declaration of Need for Fully Qualified Educators**

**PROPOSAL:** In the past, requests for emergency certification required individual statements of need which were signed by the Superintendent and approved by the Commission on Teacher Credentialing. Effective July 1, 1994, legislation altered the method by which districts declare the need for utilization of individuals on emergency certification. By Submitting an annual declaration, the District is certifying that diligent search to recruit a fully prepared teacher for the assignment(s) was made, and that if a suitable fully prepared teacher is not available to the school district, the District will make reasonable effort to recruit based on the priority requirements stated in the declaration.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the Declaration of Need for Fully Qualified Educators.

**C. Approve Parsec Real Platform Agreement**

**PROPOSAL:** Approve one year agreement with Parsec for access to the Parsec Real platform. Parsec Real is a qualitative feedback platform that allows educational leaders to collect video, audio, and text responses from students, families, and staff, automatically transcribing and organizing the input into actionable themes and summaries.

**BUDGET IMPLICATIONS:** \$1800, from General Fund.

**RECOMMENDATION(S):** To approve the Agreement with Parsec for the Real platform for the 26-27 school year.

Motion:                      Seconded:                      Approved:                      Abstained:                      Absent:

**Business Services**

**D. Approve 2025-26 Proposition 28 Annual Report**

**PROPOSAL:** To approve the 2025-26 Proposition 28 Annual Report. Proposition 28 provides funds for arts and music in schools. As part of the funding, each district must submit an annual board report. This report, posted on both the district's website and the CDE's website, details the types of arts education programs funded, the number of full-time equivalent teachers, and other relevant program information.

**BUDGET IMPLICATIONS:** \$7,331.78, for the 25-26 fiscal year.

**RECOMMENDATION(S):** To approve the 25-26 Prop 28 Annual Report.

Motion:                      Seconded:                      Approved:                      Abstained:                      Absent:

**E. Approve MOU for Desktop Support with SDCOE**

**PROPOSAL:** To approve a MOU for Desktop Support with SDCOE for the 2026-27 school year. There are time Spencer Valley needs additional support for desktop computing services, such as setting up new computers, software, implementing and managing a Mac MDM, and other general issues that arise with school hardware. SDCOE will provide such support, as requested by the District, either on site or remotely. The district will only be charged as services are rendered.

**BUDGET IMPLICATIONS:** Services are charged as used; half day on site rate of \$398, full day on site rate of \$597, government mileage rate, and remote support rate of \$94.41 per hour.  
**RECOMMENDATION(S):** To approve the MOU for Desktop Support with SDCOE for the 2026-27 school year.

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**F. Approve 2026-27 45-Day Budget Revisions**

**PROPOSAL:** Ed Code 42127(h) requires budget revisions to be made available for public review. The revised budget includes salary and benefit increases resulting from salary schedule updates approved in June 2026.

**BUDGET IMPLICATIONS:** \$95,719 for Fund 01.

**RECOMMENDATION(S):** To approve the 45-day budget revisions.

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**G. Approve Contract with Infinity Communications and Consulting for E-Rate Services**

**PROPOSAL:** To approve a Master Agreement with Infinity Communications and Consulting for E-Rate services. The E-Rate program provides discounts for telecommunications, Internet access, and internet connections to schools and libraries. Discounts are based on the poverty level of the school. There are various rules and components that are best completed by a company with knowledge of the E-Rate program. Infinity has been providing these services since the 20-21 school year.

**BUDGET IMPLICATIONS:** Flat rate billed per year for Category One services.

**RECOMMENDATION(S):** To approve the contract with Infinity Communications & Consulting for E-Rate services.

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**VIII. ADJOURNMENT**

*Please Note: Spencer Valley School District complies with the American With Disabilities Act. If you require reasonable accommodations, including alternate formats for this meeting, please contact the Board Secretary at 760-765-0336, with reasonable time, prior to the meeting.*