



Shasta County Office of Education Facility Use Fee Schedule

General Notes

- A 2-hour minimum applies to all per-hour charges listed below.
- Fees are listed as Direct Cost and Fair Rental Fee.
- Additional Operations Fees may apply (see definitions below).

Facility Use Fee Schedule

Facility	Direct Cost	Fair Rental Fee
Classrooms	\$15.00 per hour (first 2 hrs)	\$20.00 per hour (first 2 hrs)
• Excel Academy		
• Educational Resource Center (ERC)	\$7.00 each additional hr	\$10.00 each additional hr
Conference Rooms	\$40.00 per hour (first 2 hrs)	\$60.00 per hour (first 2 hrs)
• Lassen Room (PDC)		
• Trinity Room (PDC)	\$20.00 each additional hr	\$30.00 each additional hr
• Aspen Room (Magnolia)		
• Maple Room (Magnolia)		
• Diane Gerard Board Room (Magnolia)		
Large Conference Rooms	\$60.00 per hour (first 2 hrs)	\$80.00 per hour (first 2 hrs)
• Shasta Hall (PDC)		
• Flores Room (ECS)	\$30.00 each additional hr	\$40.00 each additional hr
Schreder Planetarium	\$75.00 per hour (first 2 hrs)	\$100.00 per hour (first 2 hrs)
	\$35.00 each additional hr	\$50.00 each additional hr

Athletic Facilities	\$30.00 per hour (first 2	\$50.00 per hour (first 2
• Soccer Field (ERC)	hrs)	hrs)
• Multi-Purpose Room (ERC)	\$15.00 each additional hr	\$25.00 each additional hr

Definitions & Additional Information

Free Use

The Shasta County Office of Education does not charge fees for the use of facilities by nonprofit organizations, clubs, or associations organized to promote youth and educational activities, or for professional learning activities that benefit schools, districts, and/or educators.

Direct Cost

Activities other than those specified for fair rental value shall be charged the direct cost rate. Examples include religious services or charitable fundraisers that do not benefit youth or youth activities of the county office. Operation fees are charged when applicable.

Fair Rental

Groups shall be charged fair rental value when using county office facilities or grounds for entertainment or meetings where admission is charged or contributions are solicited.

Per Education Code 38134(e): In the case of entertainments or meetings where admissions fees are charged or contributions are solicited, and the net receipts are not expended for the welfare of the pupils of the county office or for charitable purposes, a charge shall be levied for the use of county office facilities or grounds equal to fair rental value. Operation fees charged where applicable.

Operations Fees

Pursuant to 5 C.C.R. §14037(b)(1)(C)(2), fees shall include the estimated costs of supplies, utilities, janitorial services, services of county office employees, contracted workers, and salaries plus benefits (including overtime and holiday pay) paid to county office employees directly associated with the administration of the Civic Center Act to operate and maintain county office facilities and grounds. County office employee charges are based on actual salary plus benefits.