

Raptor - Mandated Reporter Training

- [Overview](#)
- [Completing Training - Parents](#)
 - [Step 1.](#)
 - [Step 2.](#)
 - [Step 3.](#)
 - [Step 4.](#)

Overview

This document provides a brief, step-by-step guide for parents on how to register for, navigate, and complete the mandated reporter training program, culminating in receiving a certificate to provide to their child's school.

Completing Training - Parents

Step 1.

Create an account from the link provided via the Raptor application or school office staff.

PublicSchoolWORKS > [Staff/Volunteer Training](#) Solana Beach School District - Volunteers

Account Login

User created Username/Password Login

If you have an account, login under the "Returning User Login" section below. Otherwise, register for a PSW account by clicking the link under the "New User" section.

Note: When creating a password, Do NOT use an apostrophe. You will not be able to login if your password includes an apostrophe.

Call 866-724-6650, option 1, to talk to a live person at the help desk.

Returning User Login

User Name

Password Passwords are case sensitive

Login

[Click here to reset your password](#)

New User

[Click here to register](#)

Enter personal information.

PublicSchoolWORKS A KAPLAN TECHNOLOGIES COMPANY Admin Support Login

PublicSchoolWORKS > Staff/Volunteer Training Solana Beach School District - Volunteers

Create Account

To create an account, enter your information below.

First Name: e.g. John

Last Name: e.g. Smith

Email Address/Username: Enter your email address.

Primary Occupation: Choose the category that best fits your primary occupation.

Secondary Occupation: Choose a category if you have a second job with this employer.

[Create Your Account](#)

By creating an account, you agree to PublicSchoolWORKS' [Terms of Use and Privacy Policy](#)

After the account is created, an email will be sent to set a password.

PublicSchoolWORKS A KAPLAN TECHNOLOGIES COMPANY Admin Support Login

PublicSchoolWORKS > Staff/Volunteer Training Solana Beach School District - Volunteers

An email has been sent to @gmail.com with instructions to create a password for this account.

Your username will be: @gmail.com

Once you have successfully created a password, please use the login screen by clicking the button below.

Haven't received an email?

Try the following:

- Search your emails for a message from "works-noreply@appmail.publicschoolworks.com"
- Check your SPAM or JUNK folders
- Add "works-noreply@appmail.publicschoolworks.com" to your email contacts

Still having trouble?

Please reach out to our help center: **866-724-6650, option 1,**

[Return to Login Screen](#)

Create a password and log in to your account.

Step 2.

Complete training. Select **Start** to begin training.

PublicSchoolWORKS A KAPLAN TECHNOLOGIES COMPANY Admin Support Login

PublicSchoolWORKS > Staff/Volunteer Training Solana Beach School District - Volunteers

If your course list is empty and you've been told that you have training to complete, please use the latest version of Chrome [Help](#)

Your Course List

Natalie C

Below are the courses in which you are currently enrolled and have not yet completed.

Menu

- Your Course List
- Your Transcript
- Your Login Info
- Available Courses

MY PROGRESS

Period **Personal Completion Status (Rated Minutes)**

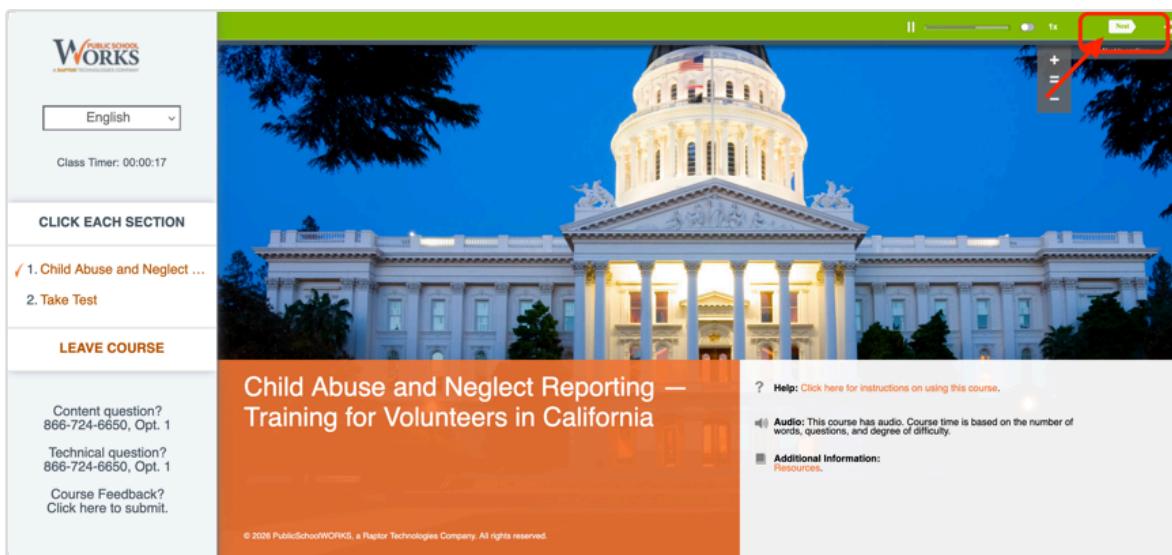
Current Active Training

Current School Year To Date

Current Training **Sorting Options: Due Date | Length | Title | Course No.**

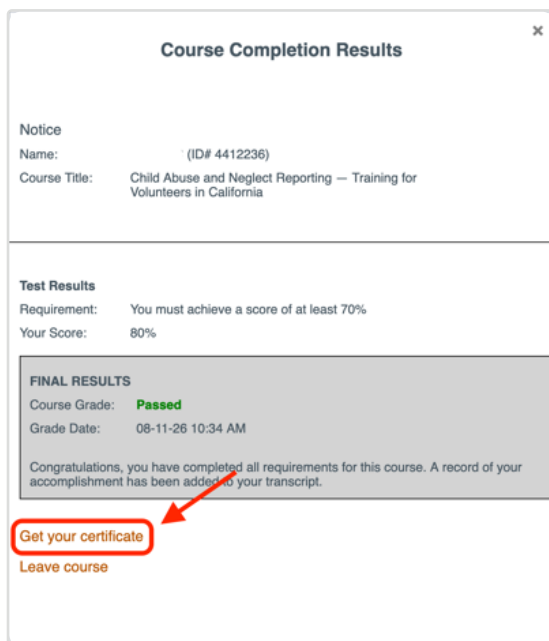
Start	Child Abuse and Neglect Reporting — Tr...	Due Date: 09-22-26 Why Listed: Assigned Languages: English Spanish	Course No. M-1126 Course Information
Start	35 minutes		

Select **Next** in the upper right-hand corner to advance to the next screen.



Step 3.

Once training is complete, a window will populate with the results. Select **Get Your Certificate** in the lower left corner.



Save **Certificate of Completion** to send to the school office for proof of completion.

Child Abuse and Neglect Reporting — Training for Volunteers in California

Certificate of Completion

This certificate confirms that the above training has been completed by

Jane Doe

according to the guidelines set forth by

Solana Beach School District - Volunteers

DATE: 08-11-26
RATED MIN: 35



8473238 - 571007232 - 19440080

Step 4.

Email a copy of the Certificate of Completion to the email address below for your child's school. If you have students at more than one school, please send to both schools.

ccinfo@sbsd.net

shinfo@sbsd.net

skyinfo@sbsd.net

spinfo@sbsd.net

srinfo@sbsd.net

ssfinfo@sbsd.net

svinfo@sbsd.net