

CogAT7 NON-DISCLOSURE AGREEMENT

Effective for September 1, 2026 - August 31, 2027

Saint Paul Public Schools initiates and coordinates the CogAT7 test administration. The design of this program requires that the test items remain secure and applicable data privacy laws are followed.

To protect the security of the tests and their items, only authorized persons are permitted to view the test items. All test items are final and regarded as secure. Thus, they may not be printed, reproduced, photocopied, retained in either original or duplicated format, summarized in note format, discussed in any way, released or distributed to unauthorized personnel.

Authorized persons are required to abide by the appropriate manual(s) regarding the administration of the CogAT7 testing program and understand their obligations concerning the security and confidential integrity of the test(s) they are administering. These persons agree to safeguard secure test materials and limit access and/or secure login information to authorized persons only who are involved in administering the test(s).

By accepting the terms of this non-disclosure agreement, you name yourself as an employee of the Saint Paul Public Schools or as an authorized person selected by the District, and affirm that you are authorized by the District during the current academic school year to view CogAT7 secure test materials and hereby agree to be bound by the terms of this agreement restricting the disclosure of said materials.

Violation of the terms of this agreement may result in administrative consequences.

Name (printed)

Signature

Date

School Name

Work Telephone

This form must be signed prior to access to CogAT7 test materials.
Return this form to your School Assessment Coordinator. They will then send this form to the District Assessment Coordinators.

This document is available on the SPPS Test Coordination website:

<https://www.spps.org/about/departments/research-evaluation-assessment/assessments/test-coordination>