Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD WORK SESSION
School Board, Spring Lake Park Schools
Spring Lake Park, MN
Tuesday, June 24, 2025

A. CALL TO ORDER

Chairperson Easter called the meeting to order at 5:00pm. All board members were in attendance including Amy Hennen, Melody Skelly, Tony Easter, Marilynn Forsberg, Sam Villella, along with Superintendent Dr. Jeff Ronneberg. Member Kelly McClellan arrived at 5:18pm. Member Allie Schmidt was absent.

B. AGENDA APPROVAL

Motion by Hennen, seconded by Skelly, to approve the agenda with a change. Move the action item after closed session.
Motion carried unanimously with all members voting yes. (5-0)

C. CONSENT AGENDA

Motion by Forsberg, seconded by Villella, to approve the following items of the consent agenda:
Routine Organizational Matters 2026-2027
Motion carried unanimously with all members voting yes. (5-0)

D. DISCUSSION ITEMS

1. Summer Facilities Projects Update – Ms. Amy Schultz, Executive Director of Business Services, gave a brief update on the different projects taking place throughout the district like the high school tennis courts, Westwood outdoor spaces, carpet at Northpoint Elementary, scoreboard, to mention a few.

2. District Operational Plan (DOP)

   - 2025-2026 Summary – Dr. Ronneberg reviewed the structure of the DOP summary document and shared brief highlights as well as the end of the year update. He shared his appreciation to the staff involved for all the work and accomplishment in the projects of the 25-26 DOP.
   - 2026-2027 Overview – Dr. Ronneberg shared highlights of the projects within the 26-27 DOP, highlighting that the DOP projects have not changed, but some have been updated so it is important to continue with the projects. The board will receive many DOP project updates throughout the upcoming school year.

3. Other – Moving the regular meetings to 6pm with communication to the board and administration at 5:45pm. Superintendent evaluation will be going out to board members as well as school board assignments.

E. CLOSED SESSION

Motion by Forsberg seconded by Villella, to enter into Closed Session to discuss Nutrition Services and Custodial employee negotiations according to MN statute 13D.03 at 5:18pm.

Motion by Hennen, seconded by Villella, to reconvene the meeting at 5:38pm.

F. <u>ACTION ITEM</u>

1. <u>Approval of the Resolution related to Level III Grievance as presented in the attachment</u>

Motion by Skelly seconded by Villella to approve the resolution related to Level III Grievance as presented in the attachment.

RESOLUTION RELATING TO LEVEL III GRIEVANCE

WHEREAS an Employee identified herein as "Employee A" has filed a document which Employee A asserts is a grievance under Article XIII of the applicable Collective Bargaining Agreement; and

WHEREAS, Pursuant to Section 13.05(C) of the Collective Bargaining Agreement, on June 8, 2026 duly designated representatives of the School Board heard Employee A's appeal at Level III of the grievance procedure; and

WHEREAS, the School Board has reviewed the grievance documents, submissions by Employee A, and the School Board representatives' recommendation to the School Board.

NOW, THEREFORE, the School Board hereby denies Employee A's purported grievance for the following reasons:

1. The matters cited by Employee A do not meet the definition of a grievance under Section 13.01 of the Collective Bargaining Agreement because they do not involve interpretation or application of the Collective Bargaining Agreement.
2. There has not been a violation of any provision of the Collective Bargaining Agreement.
3. The matters cited by Employee A are not within the jurisdiction of an arbitrator thus a motion to dismiss should be made if Employee A attempts to proceed to arbitration under Section 13.08 of the Collective Bargaining Agreement.
4. Written notice of the School Board's denial of the grievance, with a copy of this Resolution, shall be issued to Employee A within fifteen (15) duty days.

Roll Call: *Hennen, Villella, McClellan, Forsberg, Skelly, Easter.* Nays: *None*

G. <u>ADJOURNMENT</u>

Motion by Forsberg, seconded by Villella, to adjourn the meeting. *Motion carried unanimously with all members voting yes*. (6-0). Meeting adjourned at 5:40pm.

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Date Melody Skelly, Clerk
Spring Lake Park Schools
Independent School District 16