BOYLE COUNTY HIGH SCHOOL

REBELS
STUDENT HANDBOOK
2026-2027

Boyle County High School does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability.

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BOYLE COUNTY HIGH SCHOOL MISSION STATEMENT

Boyle County High School strives to inspire and equip all students to be successful citizens through the self-disciplined pursuit of their unique abilities.

OBJECTIVES

1. To create a positive relationship between the child and the teacher that encourages success and self-fulfillment that enhance the child's self-image.
2. To develop an understanding and supportive relationship between the parent, the staff, and the community in order to gain parent and community participation through organizations, partnerships, and cooperative educational experiences.
3. To guide the child's growth in a democratic way of living and to encourage his increased acceptance of responsibilities and duties, both in the classroom and out, which will develop his self-discipline and value of education.
4. To teach the child how to study in such a way that he may learn to work independently, to think for himself, and to aspire to academic excellence.
5. To direct the child in such a manner that he will learn respect for himself, for others, and for authority, and that he will gain a desire for honesty in work, words, and actions.
6. To be aware of and comply with the mission, goals, and objectives of the Boyle County School District.

BELL SCHEDULE – SIX PERIOD DAY

7:55…….……First Bell
8:00……Warning Bell
8:05-9:05……..First Period
9:10-10:10……Second Period
10:10-10:20……Morning Break
10:20-11:20……Third Period
11:25-12:55…… Fourth Period
1:00-2:00……..Fifth Period
2:00-2:10……..……....Afternoon Break
2:10-3:10……Sixth Period
3:10……..Students Dismissed

NOTE: Schedule times are subject to change as needs dictate throughout the year.

BOYLE COUNTY SCHOOLS CODE OF PUPIL CONDUCT

I. Philosophy

It is the intent of the Boyle County Board of Education to provide a positive school climate for all participants (students, teachers, administrators, parents/guardians) in the schooling process. The Board of Education believes that every student has the right to a relevant education without disruption and a corresponding responsibility not to deny this right to other students. Since students will spend their lives in contact with others, they must learn to control themselves and be effective in training themselves to be self-disciplined, socially responsible citizens. The Board of Education believes it to be a reasonable expectation for students to exhibit self-disciplined behavior. Disciplinary methods used by personnel will not only be aimed at preserving an atmosphere conducive to learning, but developing in student codes of behavior that are consistent with society.

II. School Authority

Pupils are under the authority of the principal and teacher from the time they leave home until they are properly released during the school day to their parents/guardians, when in attendance at any school function before or after school hours, and when under the supervision of school personnel off school property.

III. Participant Rights

The United States Constitution provides for the protection and safeguard of all people. In the same vein, there is responsibility inherent in all rights. Therefore, all participants in the schooling process must exercise the self-discipline and care necessary to afford others the same rights and to guarantee that their own actions do not infringe upon the rights of others. Further, all participants have the right and responsibility to know and understand the basic code of conduct expected of them. The following outlines both the rights and responsibilities of all participants.

A. Student Rights-Students have the right:

1. to receive an appropriate public education that meets high educational standards and the needs of individual pupils.
2. to be notified of information pertaining to regulations and policies which pertain to their public school experiences.

3. to receive reasonable protection of their person and property.
4. to consult with teachers, counselors, administrators, and other school personnel.
5. to participate in free student elections for organizations within the school or their counterparts within the state and nation.
6. to apply for candidacy and office in student organizations within the school, state, or national student organizations.
7. to examine their own personal school records or to authorize a representative to review them. Students under the age of eighteen (18) are required to obtain parental/guardian approval for this examination.
8. to be involved in school activities without being subject to any form of discrimination.
9. to participate on an equal basis in school activities that require competition.
10. to receive respect from other students and school personnel.
11. to present complaints and grievances to proper school authorities and to receive replies from school officials regarding the disposition of their complaints and grievances.

B. Teacher Rights-Teachers have the right:

1. to expect the support of their fellow teachers and administrators.
2. to work in a positive school climate with a minimum of disruptions.
3. to expect all student assignments to be completed as required.
4. to be safe from physical harm.
5. to be free from verbal abuse.
6. to provide input to committees that have the responsibility of drafting policies that relate to their relationships with students and school personnel.
7. to take action necessary in emergencies pertaining to the protection of persons or property.

C. Parent/Guardian Rights-Parents/Guardians have the right:

1. to send their student to a school with a positive educational climate.
2. to expect all disruptive behavior to be dealt with fairly, firmly, and quickly.
3. to enroll their student in regularly scheduled classes with minimal interruptions.
4. to expect their school to meet high academic and accreditation standards.
5. to examine their student's personal school record or to authorize representatives to examine them; this right is rescinded if the student is eighteen (18) years or older.
6. to address grievances to proper school authorities concerning their student and to receive a prompt reply pertaining to the specific grievances; generally, the building principal or assistant principal is proper school authority; at the central office level, contact the head of the appropriate department.

D. Principals/Designated Administrators have the right:

1. to expect all participants in the schooling process to comply with the school and Board of Ed. Policy.
2. to discipline any student who disrupts the educational environment.
3. to expect respect from students, parents/guardians, and the school/district staff.
4. to address grievances and respond promptly to those filing the specific grievances.

* Generally, the building principal or assistant principal is the proper school authority. When sexual harassment is alleged, the District Title IX Coordinator shall be notified.

Legal Ref: Family Educational Rights & Privacy Act, Sec 504 of The Rehabilitation Act of 1973, Title VI of The Civil Rights Act-1964, Title IX of Educational Amendments of 1974.

IV. PARTICIPANT RESPONSIBILITIES

A. Student responsibilities-Students have the responsibility:

1. to maintain acceptable conduct at all times.
2. to display consideration for the rights and property of others.
3. to exhibit exemplary behavior in terms of dress, action, and speech.
4. to maintain proper hygiene at all times.
5. to abstain from the possession and/or use of illegal substances including alcohol.
6. to abstain from the possession and/or use of weapons, dangerous instruments, fireworks, and other incendiary devices.
7. to abstain from physically attacking any school employee.
8. to refrain from physically attacking classmates.
9. to refrain from persistent violation of school regulations.
10. to be in attendance at all regularly scheduled classes.
11. to refrain from acts of truancy such as being absent without permission from the school and/or class.
12. to show respect for school authority by avoiding all acts of defiance.
13. to abstain from gambling, extortion, theft, or any other unlawful activity.
14. to abstain from the use of tobacco products.
15. to complete all homework and classwork in accordance with directions.
16. to represent the truth in all school matters.

17. to refrain from cheating in all academic and/or athletic activities.
18. to avoid the use of verbal abuse with all persons within the school setting.
19. to refrain from the hazing and harassment of fellow students and/or school personnel.
20. to exhibit respect for other opinions by refraining from rudeness or inappropriate language.
21. to abstain from willful disobedience by open rebellion to school regulations and/or school personnel.
22. to practice proper safety procedures while using the building facilities.
23. to show respect for the educational process by taking advantage of every opportunity to further education.
24. to refrain from habitual absence and tardiness.
25. to practice self-control in terms of voice and limbs.
26. to refrain from leaving school grounds prior to dismissal for the day.
27. to abstain from any form of disruptive classroom behavior.

B. Staff Responsibility- Staff Members have the responsibility:

1. to present the educational materials and experiences appropriate to their course or grade level.
2. to inform students and parents/guardians of achievement and progress.
3. to plan a flexible course of study which meets the needs of all students.
4. to maintain high standards of academic achievement.
5. to administer such disciplinary measures as outlined in this code in order to maintain a positive learning climate.
6. to provide feedback on student assignments as soon as possible.
7. to exhibit exemplary behavior in terms of dress, action and voice.
8. to inform parents/guardians of their student's successes, problems, and failures.
9. to reward exemplary student work and/or classroom behavior.
10. to exhibit respect for all students.
11. to maintain a classroom atmosphere conducive to good behavior.
12. to follow the rules and regulations of the Board of Education and the local school.

C. Parent/Guardian Responsibility-Parents/Guardians have the responsibility:

1. to instill in their student the need for an education.
2. to instill in their student a sense of responsibility.
3. to assist their student in understanding the need for a positive school learning environment.
4. to become familiar with the educational policies and program of the Board of Education.
5. to aid their student in understanding the disciplinary procedures of the school.
6. to encourage their student to follow all school policies.
7. to see that their student is regular in attendance.
8. to inform school officials of any long-term illness affecting their student or any medical condition of their student threatening school safety.
9. to demonstrate respect for all school personnel at the school and related activities.
10. to inform school officials of concerns pertaining to disciplinary procedures.
11. to instill in their student the need for proper and appropriate student attire and hygiene.
12. to exhibit concern for the progress and grades of their student.

D. Principal/Designated Administrators have the responsibility:

1. to help create and maintain an atmosphere that respects the rights of all participants in the schooling process.
2. to administer discipline measures fairly and equally in accordance with the conduct code.
3. to exhibit exemplary behavior in terms of action, dress and speech.
4. to direct the school staff in developing a program which communicates this code of conduct to the school community.
5. to exhibit uniformity in enforcing the code of conduct as approved by the Board of Education.

Legal Ref: KRS 158.160

ADMINISTRATION - STAFF

Principal……David Christopher
Assistant Principal/Building Assessment Coordinator……Leonna Lay
Assistant Principal……....Kyle Wynn
Athletic Director/Assistant Principal...……Travis Leffew
School Resource Officer……..……Daylen Morris
Attendance Officer……..……...Jennifer Acey
Counselors/Homebound Contacts..……Madisen Brock/Kathy Weeks
Guidance Registrar……..Beth Samons
Career and Technical Education Coordinator……...Ashton Jones
Director Pupil Personnel ……..……..…….Chris Slone
Youth Service Center ……..……..…… …Sherry Hensley
Secretary/Bookkeeping……...……..……..Tammy Williams
Receptionist……..….Tanya Bruton
School Technology Coordinator……Matt Whitlock

BOYLE COUNTY HIGH SCHOOL STUDENT ORGANIZATIONS AND CLUBS

The following are clubs that have been approved as clubs at BCHS:

FFA
DECA
FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA - FCCLA
TECHNOLOGY STUDENT ASSOCIATION - TSA
FELLOWSHIP OF CHRISTIAN ATHLETES – FCA
HEALTH OCCUPATIONS STUDENTS OF AMERICA - HOSA
STUDENT TECHNOLOGY LEADERSHIP PROGRAM - STLP
NATIONAL HONOR SOCIETY – NHS
DIVERSITY STUDENT UNION
SCHOOL OF ROCK
CHESS CLUB
PEP CLUB
ENVIRONMENTAL CLUB
ART CLUB
BOOK CLUB
YOGA CLUB
BCSN
WEIGHTLIFTING
SKILLS USA
SPANISH CLUB
CREATIVE WRITING
DRAMA
MAGIC CLUB
KEY CLUB
Y CLUB
SPEECH AND DEBATE
OUTDOOR CLUB

Once a month will be deemed a club day for these student organizations to meet. Any students wishing to create a club that wants to meet during this time must adhere to the following Club Formation Requirements:

- Anyone interested in forming a club would have to present a list of interested students.
- A teacher or teachers would have to agree to become a sponsor.
- The club should have a purpose, fit within the school's mission statement, have its own mission statement, and develop an agenda outline.
- Give an explanation of what dues collected are needed for.
- Develop a member selection standards or criteria (open to all or group specific)
- Submit and present request to BCHS Clear & Focused Mission Committee (via principal).
- Final step: obtain principal's signature for approval
- No new club will be created after the September Club meeting day.

GUIDANCE SERVICES

Boyle County High School employs three full-time counselors to implement a comprehensive guidance program. This program reflects orientation, career counseling, personal counseling, post-secondary options, student scheduling, various forms of standardized testing, and personal evaluation, to mention but a few of the major areas of services. Counselors also serve as liaisons between parents, teachers, and students in providing various documents and information. Contact this office at 236-5047, ext. 3071.

GRADES AND GRADING

Boyle County High School evaluates each student's academic progress using interim (mid-term) reports and grade reports. Grade reports are issued every nine weeks. Interim reports are issued every 4 ½ weeks. Final grades are available on the Infinite Campus Portal. The grading scale is A (90-100), B (80-89), C (70-79), F (0-69).

GRADUATION REQUIREMENTS

You are about to make important decisions about your class schedule for next year, and your graduation plans. During this process, it is imperative that you work closely with your advisor, counselor, and parents. As you review class choices, pay careful attention to course prerequisites and grade levels for that course. Please plan carefully when making your course selections! The only schedule changes that will be made are those involving documented errors. No schedule changes will be made based on teacher preference.

All high school graduates of the District are required to complete the following:

Course Area	Courses
English-4 credits	English I (year-long course=1 credit) English II (year-long course=1 credit) English III (year-long course=1 credit) English IV (semester course=1 performance-based credit*) English Transitions (if ACT benchmark is unmet)
Math-4 credits	Algebra I (year-long course=1 credit) Geometry (year-long course=1 credit) Algebra II (year-long course=1 credit) Additional course(s)...see Math section (1 performance based credit*) CR Math 2 or intervention (if ACT benchmark is unmet)
Science-3 credits	Science & Engineering (Int Science) (semester course=1 performance-based credit) Biology (year-long course=1 credit) Chemistry (year-long course=1 credit) **OR** Integrated Science II (semester course=1 performance-based credit*)
Social Studies-3 credits	World Civilization (year-long course=1 credit) U.S. History (year-long course=1 credit) American Government (semester course=1 performance-based credit*)
Arts/Humanities-1 credit	Arts and Humanities (semester course=1 performance-based credit*) **OR** An additional course...see Arts & Humanities section
Wellness-1 credit	Wellness (semester course=1 performance-based credit*)
ELECTIVES	Varies depending on ILP
Financial Literacy	Class of 2024 and on-Personal Finance or Money Skills course
Digital Literacy	Demonstrated Performance Based Competency
Individual Learning Plan (ILP)	Must be completed/updated annually.

***Performance-Based Credit**

Students will earn credit toward high school graduation through the district's standard's based, performance-based credit system that complies with requirements of Kentucky Administrative Regulation (704 KAR 3:305). Semester-long courses are less than 120 seat hours (120 seat hours=1 Carnegie Credit). These semester-long classes will be equal to 1 Performance-Based Credit. Classes that are not performance-based credit may be .5 credit (these are noted in the course description book). Credit amounts will alter GPA.

PRE-COLLEGE CURRICULUM

Kentucky Pre-College Curriculum Certification must include a minimum of the following:
MATH– Algebra I, Geometry, and Algebra II, SCIENCE– Chemistry and FOREIGN LANGUAGE–Two credits are required

TRANSITION READINESS
The Kentucky Department of Education requires that all schools assess students to determine if they are college and/or career ready. Students are required to complete various assessments including, but not limited to ACT, SAT, KYOTE, EOP, and any other test deemed appropriate by the BAC (Building Assessment Coordinator). Students who have not met benchmarks are required to have intervention to include Transitions courses.

DROP/ADD
Students may drop a course and add a new course within the first three (3) days of a semester by completing a drop/add form. Students may switch between levels of a course (ex. Honors English I to English I) with teacher permission during the first two (2) weeks of a semester. No schedule changes will be allowed after the second week of a semester unless required by an ARC. **Students taking AP courses are required to sign an AP Contract. That contract states that schedule changes will not be allowed regardless of the circumstances after the first two weeks.**

CREDIT TRANSFER AND GRADING
Courses at Boyle County High School are classified as Performance Based credits (entire course is completed in one semester) and Carnegie Unit credits (A/B courses, AP Courses and other year long courses). One full (1) credit will be awarded at the end of the semester for a "Performance Based" course and One-half (1/2) credit will be awarded for "Carnegie Unit" course upon successful completion of the course work. Below are grading policies for each type of course:

ALL EOC & A/B Year-long Classes (Carnegie Unit):
1st semester (A class) (40% 9 wks + 40% 9 wks + 20% cumulative final exam)
2nd semester (B class) (40% 9 wks + 40% 9 wks + 20% EOC/cumulative final at end of B class)

*If a student fails one section but has a passing cumulative average at the end of the school year then the student will earn .5 credit for each section (A & B). The recovered .5 credit will be issued with a 70%.

ALL Other Year-long Classes (Carnegie Unit):
1st semester 50% (20% 9 wks + 20% 9 wks + 10% fall cumulative final exam)
2nd semester 50% (20% 9 wks + 20% 9 wks + 10% spring cumulative final exam)

ALL Semester-long Classes (Performance Based):
Semester Class 100% (40% 9 wks + 40% 9 wks + 20% cumulative final exam)

Credits transferring from an accredited school will be reflected on the student's transcript and will be issued with the grade and weight assigned from the issuing school. The only exceptions to this policy are as follows: courses cannot be weighted to exceed the maximum weight issued for an equal credit at Boyle County High School and the only courses that can receive a weighted grade (5 pt scale) are AP courses taught through an accredited institution (excluding online courses not supervised by a teacher).

Credits transferring from a non-accredited school (home school, non-accredited private schools, etc) will be reflected as Pass/Fail on the student transcript and will not be used in the computation of class rank and grade point average. Transferring students may be required to demonstrate proficiency in course material before credit is applied towards graduation requirements.

Students enrolled in an approved dual credit course will receive academic credit at Boyle County High School based on the course in which they are enrolled. Students in such courses may not receive more credit than students enrolled in a similar course at Boyle County High School.

The Principal of Boyle County High School has the final authority regarding the transfer of credit.

GRADUATION REGALIA

Seniors participating in the graduation ceremony may not add any decoration to the cap or gown. Names may be written on the inside of the cap. Regalia must meet the criteria and deadlines below.

Academic Regalia

- Students with a 3.5 and above GPA at the end of their senior year will be awarded a double gold honor cord, which is theirs to keep. These will be paid for by the school (senior/graduation account).
- In addition to the double gold cord, students with a 3.8 and above GPA at the end of their senior year will be awarded a gold stole. These must be purchased or returned at the conclusion of the graduation ceremony.
- No other cords/stoles/pins may be worn based solely on academic achievement (GPA)

Other Achievement Regalia

- Seniors participating in the graduation ceremony will be allowed to display up to 4 other achievements (not including the above stated academic regalia). These achievements must be approved by the Principal or designee and must meet the following criteria:
    - Must be a school affiliated student organization
    - The advisor/Coach must present in a timely fashion the type of regalia (cord, stole, sash, pin, earned competitive medal) and the color scheme to be approved by the Principal or designee. This will serve as a one-time approval unless the Advisor makes changes. The administration will keep these on file.
    - Awarded to the student at the discretion of the advisor/Coach based on demonstrated merit, achievement, and involvement in the student organization.

SITE BASED DECISION MAKING COUNCIL

Site based councils are composed of teacher and parent members to assist in the planning and decision making of schools. The council meets on the third Thursday of the month at 4:00pm in the high school conference room. All meetings are open to the public. The 2026-27 SBDM committee includes:

Anna Taylor-Teacher Chris Herron-Parent Tammy Williams-Secretary

Logan Germann-Parent David Christopher-Principal Michelle Feistritzer-Teacher

Brian Britt-Teacher

SCHOOL FEES

There will be a flat fee of $100 for each student. Students may fill out a fee waiver to apply for waived fees. Fees are due during 'schedule pick-up' in August. Students will receive a receipt for all fees paid. It is important that receipts are kept.

SCHOOL RESOURCE OFFICER

The SRO, a sworn deputy sheriff employed by the Boyle County Sheriff's Office, works closely with the administration and staff to provide police services to BCHS. The SRO provides for a positive interaction for the students. The SRO also provides law enforcement services, teaches law-related curriculum, community resources liaison, and provides informal advising to students based on life and police experiences. The SRO also assists with safety, security, emergency management, and crime prevention programs with the school district. Students may call anonymous to The Crime Tip Line to leave tips about crime, bullying, and school safety. Crime Tip Line 1-888-839-9115

ATTENDANCE

The Boyle County Board of Education and the staff of the Boyle County Schools believe that every student has the right to a good education and can receive his or her full share of this right only through regular attendance. Consequently, students are expected to attend school regularly as required by state law. There is a direct relationship between poor attendance and lack of achievement. Students who have good attendance generally achieve higher grades, enjoy school more and are much more employable after leaving high school or college.

It should be emphasized again that students are required by law to be in attendance every day that school is in session unless they have a justifiable excuse for their absence. Schools, as well as parents, are required to account for each and every absence.

In accordance with KDE regulations, attendance is calculated on full-time equivalency (FTE) which means that every minute in a student's instructional day is counted. With FTE, the concepts of half-day absences no longer exist. All students missing any portion of the day will have that exact portion tracked. **Students missing 60 minutes or less of a day will be considered tardy. If a student misses 61 minutes or more, that portion of that day missed is calculated to a percentage absence, which accumulates.** In the past, a student was considered tardy if they missed 34% or more of a day. It was considered a half-day absence if they missed 35-84% of a day and a full absence if they missed 85% or more of the day. This new way of calculating attendance (FTE) is a statewide mandate for all Kentucky Schools.
The Boyle County School District defines "perfect attendance" for a student that has attended their respective school from the first to the last day of school with no absences or tardies with-in that school year. This student will be recognized from the district for this outstanding achievement.

NOTES REQUIRED

Students returning to school following an absence must obtain an admission slip. A note signed by a parent or guardian/doctor's note is to be presented explaining the absence. The note must also provide the date of the day/s missed as well as the phone number of the parent/guardian. Based on the information received, the absence will be declared excused or unexcused in accordance with the Boyle County Board of Education Policy.

EXCUSED ABSENCES

Each student may have up to five (5) absences excused with a parent/guardian note, provided the note is received within three (3) days after the student returns to school. All absences must have the appropriate documentation.

An excused absence could be one of the following:

- Illness of the pupil (when a student exceeds the cumulative limit for absences as stated in Policy 09.123, a doctor's statement shall be required to certify the total days missed, and that the student was unable to attend school due to illness)
- Death or severe illness in the pupil's immediate family
- Summons to court
- Failure of bus transportation (missing bus is no excuse)
- Clinical appointments verified by a doctor's statement
- Religious holidays and practices
- One (1) day for attendance at the Kentucky State Fair
- Other valid reasons as determined by the principals or their designees.
- School related activities with prior approval of the principal

EXTRA-CURRICULAR ATTENDANCE POLICY

Students wishing to participate in extracurricular activities (sports, dances, clubs, club activities, practices, etc) shall be in attendance a minimum of 75% of the school day on the day of the activity unless prior approval is given by the principal or principal's designee. Prior approval is to be requested 24 hours prior to the start of the school day or as soon as possible for extenuating circumstances.

MAKE-UP WORK

Students with excused or unexcused absences are required to make up missed classwork. Students are responsible for contacting their teachers concerning make-up work as soon as possible. Make-up work must be completed within three (3) days unless an extension is granted due to extenuating circumstances. Classwork that is not made up will receive a grade of zero. Students **shall** meet regular deadlines for culminating events (tests, projects, etc) as set by classroom teachers, but will be able to make-up all other work without penalty. (ie. If a student misses school on Monday and there is a test scheduled on Tuesday, the student shall take the test on Tuesday. If a student misses school on Monday, assignments for this absence are due on Thursday.)

Parents of students who have extended illnesses should contact the guidance office at the high school for homebound information.

NOTIFICATION

Parents will be notified by mail when their child has accumulated three (3), and six (6), unexcused absences. Parents can be notified by mail when their child has accumulated six (6), or nine (9), unexcused tardies.

TRUANCY/TARDY

Truancy/tardiness is a violation of Kentucky's compulsory attendance law. KRS 159.150 states "Any child who has been absent from school for three (3) or more days, or tardy without valid excuse on three (3) or more days is truant."

A truancy report will be filed with the Director of Pupil Personnel (DPP) when a student accumulates six (6) or more unexcused absences or accumulates nine (9) or more unexcused tardies in a school year. Since state law holds the parent/guardian legally responsible for any violation by the child, the DPP will then make contact with the parents. If the problem is resolved, no legal action is taken. If the DPP is unable to resolve the truancy problem, he is obligated by law to pursue litigation.

TARDY PROCEDURE

Students who are late to school must check through the office to obtain an admittance slip. Tardiness will be excused for the following reasons only:

1. Late bus
2. Illness substantiated by a written excuse from parent or doctor.
3. Official legal document
4. Circumstances approved by the principal or assistant principal.
5. Tardy counts will reset to zero at the beginning of each semester.

On the third (3rd), fourth (4th) & fifth (5th) unexcused tardies cumulative to school or to class, the student will be assigned after-school detention. Student drivers will have their parking privileges suspended or revoked on their 3rd, 4th, and 5th unexcused school tardy. On the sixth (6th), seventh (7th) & eighth (8th) unexcused tardies cumulative, the student will be assigned to Friday School. On the ninth (9th) and over tardies cumulative, the student will be suspended. Students that drive to school will also lose their parking privileges for 5 school days on the 3rd offense, rest of the semester on the 4th offense, and the rest of the school year on the 5th offense. Students who are tardy and found to be in the halls after the tardy bell will be escorted to class by any staff on hall duty. Detention will be held after school. Failure to attend detention will result in Friday School assignment. It is the responsibility of students who have after-school employment to inform their employers in the event of assigned detention time; work will not be considered an excuse for missing detention.

SCHOOL TELEPHONES

The school phones are off-limits to students except in emergency situations. Students must come to the office to get permission to use the school phone.

HALL PASS

All students must have a hall pass from a teacher or administrator to be in the halls during class time. Students found to be in the halls without a hall pass will be given a tardy and escorted back to class. Teachers will ensure students leave class with a pass. This applies to student aides, student council members, yearbook and newspaper staff members, and any other student who finds it necessary to be in the halls. Office aides must have name tags worn during their work times in the office.

EARLY DISMISSAL PROCEDURE

Only a parent/guardian or approved contact may check out a student, and this person must come into the school's main office and sign out the student requesting an early dismissal. There will be no telephone checkouts, and 18 year old students may NOT sign themselves out. To obtain an Early Dismissal Permit, a written note from the parent/guardian stating the reason and time of dismissal must be presented. Leaving school without a permit, without having teachers' signatures, without signing out or not having followed checkout procedures are classified as skipping school, and students who do so will be assigned disciplinary measures accordingly. A parent/guardian may come to the school prior to the dismissal time (i.e., morning or day before) and arrange the sign-out for the student. This is inclusive for all students at Boyle County High School (including those students who drive to school). The administration reserves the right to verify the identity of any individual wishing to check a student out of school.

LIBRARY

The library serves in many ways. It helps with classroom assignments, provides books and magazines for pleasure reading, and is a storehouse of accumulated knowledge, which serves as a laboratory where all kinds of school and related problems can be solved. Certain regulations are applicable to all libraries:

1. Have all materials you take from the library charged to your name.
2. Return books promptly; many others may be waiting for the book you are holding; a fine of 5 cents per day will be assessed on overdue books; you will be expected to pay for unreturned books.
3. Pay per copy machines are available to students at 10 cents per copy.
4. Illegal internet site usage (in any room of the building) will result in loss of internet privilege. All students are to adhere to the acceptable use policy.

VISITORS

ALL VISITORS TO BOYLE COUNTY HIGH SCHOOL MUST ENTER THE BUILDING THROUGH THE FRONT MAIN ENTRANCE AND REPORT TO THE OFFICE RECEPTIONIST TO SIGN IN!

1. Parents are ALWAYS welcome at BCHS; however, appointments must be made to see a teacher.
2. Visitors must use the front door and ring the buzzer in order to be admitted into the main office.
3. The school policy is to accept only those visitors who have legitimate business at the school; all visitors to classrooms or the guidance office must receive a pass from the main office.
4. Visitors to classrooms will not be issued a pass unless approved by one of the administrators.
5. Visitor passes will not be issued during mid-term or final examinations, achievement tests, or any other times during which an administrator deems it inappropriate to issue a pass. An administrator may refuse to issue a visitor's pass any time he or she feels it is in the best interest of the students' safety and the school to do so.
6. Any person found on school grounds without permission, visiting a student, or any other unauthorized purpose will be considered trespassing and is subject to arrest by law enforcement.
7. Students are not to invite friends to come to the school to visit during the school day (i.e., class, lunch, breaks).
8. Visitors not having business in rooms or the guidance office must remain in the main office in sight of office personnel.

STUDENT MESSAGES

Messages or deliveries will NOT be delivered to students while they are in class except in case of emergencies. Parents may feel the need to get in touch with students during the school day, but instruction cannot be disrupted for students in the class for any reason other than an emergency. Typically, messages will be delivered to students by the end of the day.

SCHOOL DISMISSAL OR DELAY

In the event of bad weather and/or road conditions, the decision to call off school or delay school will usually be made around 6-6:30 a.m. This will be announced on the school notification system, Radio Stations WHIR, WDFB, WRNZ, and TV channels 18, 27, and 36. **NOTE:** *Parents and/or students should not call the stations.*

LUNCHROOM

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price. In the first week of school, every student will receive a Free and Reduced Price Meal Application. Those who wish to apply should return the completed form to their teacher or to the office. Criteria for receiving free or reduced-price lunches include the family income and the number of children in the family. (Those who qualify for free or reduced meals are also eligible for other benefits such as free textbook rental and fees.) School lunch prices for the 2024-2025 school year are as follows:

- Student First Meal price lunch……FREE
- Student 2nd Meal full price lunch……..$3.75
- Student First Meal price breakfast ……FREE
- Student 2nd Meal full price breakfast……$2.25

Students enrolled in a Boyle County School qualify for free meals under the Community Eligibility Provision (CEP). We request that each family completes the Household Income Form (HIF) annually. This form includes information vital to securing additional resources and funding for our schools. Non-Program meals include those purchased for non-enrolled children.

Cashiers in the lunchroom will accept money for lunches on a daily basis; however, all students are issued a lunch number that is logged into the cafeteria computer. Students may pay in advance, and their lunch costs will be deducted automatically from their account in the computer. Students are permitted to bring their lunch. Students are not permitted to leave campus for lunch and are considered skipping. Parent notes will not be excused for this purpose. Vending machines are closed during lunch.

FAST FOOD

Students are not permitted to bring fast food for lunch or have it delivered to them during school hours. There are to be no call-outs for food deliveries, and commercial food deliveries will not be accepted. Check-outs to go to lunch are not permitted and will also be considered unexcused and skipping school. No glass contained beverages are permitted in the building.

LUNCHROOM RULES

- No food or drink (bottles, styrofoam cups, etc.) may be taken from the cafeteria. Unless given permission from the teacher/administrator.

- Return all trays and utensils to the dishwashing area and deposit paper in trash cans.
- Leave the table and floor area around you clean.
- Only seniors may eat in the outside area and are responsible for keeping that area clean to maintain that privilege. Only seniors are permitted to sit in the senior area. Senior area is defined as the outside area and the tables along the glass wall in the cafeteria.
- Freshmen, sophomores, and juniors must eat in the cafeteria and must remain in the cafeteria during their lunchtimes until the bell; students must sign out/in for the restrooms only.
- Front lobby restrooms are to be used during lunches, and students are not permitted in areas other than those assigned during lunch. If students are found in unauthorized areas of the building during their lunch periods, they will be subject to disciplinary action.
- Students found to be vandalizing cafeteria items or exhibiting other unacceptable behaviors will be required to reimburse the school for any damages and be subject to disciplinary action.

FIGHTING

Fighting (both verbal and physical assaults), direct forms of school violence, will not be tolerated at Boyle County High School or school functions and will be dealt with severely. The penalty for being involved in a fight, defined as an exchange of physical blows, (hitting, slapping, pushing, shoving) or direct verbal harassment with the intentions of threatening or humiliation to an individual will be up to 5 days of suspension or more severe disciplinary action for the first offense if the incident is deemed extremely serious. Further fighting offenses will result in increased suspension time. Students who hit other students and there is no response will be subject to 5 days suspension. Authorities may be contacted in certain incidents of violence. Students who do not fight back may not be subject to disciplinary action. Those students should report the incident immediately to an administrator or teacher. Students should not take matters into their own hands but should allow an administrator or staff to handle the situation.

Students who instigate fights but are not actively involved (that is, students who carry rumors, put others up to fighting, carry information back and forth between other individuals who subsequently fight) submit themselves to the same penalties as those who are involved in the fight. Students who persistently demonstrate an inclination toward fighting will be subject to an alternative school placement or possible expulsion from school.

BUS CONDUCT

It is important to remember that the bus drivers are in complete charge of the pupils on their buses, and their instructions must be followed at all times. While on the bus, hands, and heads must be kept inside the bus. There is to be no smoking on the bus. Loud talking, argumentative behavior, fighting, and horseplay all serve to divert the driver's attention and make safe driving difficult. Riders are not permitted to leave their seats while the bus is in motion. Drivers may assign seats to any or all riders at their discretion. In the mornings, students should be on time at the designated bus stops and should wait until the bus comes to a complete stop before moving to board the bus. Bus infractions shall result in the following in reference to board policy 06.34 AP.11:

1st offense-assigned seat for two weeks
2nd offense-5 day suspension from bus
3rd offense-10 day suspension from bus
4th offense-30 day suspension from bus and referred to Superintendent's designee for action.

STUDENT DRIVERS

Once students arrive on campus in the mornings (i.e., early practices, clubs, etc.), they must remain at school and are not permitted to leave and then return. Students who drive are to follow routine check out procedures. Teachers supervising parking areas have the authority to use disciplinary action for students not following Student Driver regulations. Cars are not to leave the parking lot after school until all buses have left. Loitering in cars and/or parking lots at any time is strictly prohibited. Any student who skips school using a car will receive a zero for classes skipped (unexcused) and shall be subject to losing his/her driving privileges. Students are not to use the areas set aside for faculty parking or visitor parking in the front of the school or other specifically designated parking areas. Carelessness (i.e., curbing, driving the wrong way, smoking/spinning tires, speeding, etc.) or recklessness in the operation of a vehicle will result in driving privileges being revoked. Students should remember that smoking is prohibited on campus, and this includes parking lot areas. Violation of the smoking policy shall result in disciplinary action. **Student driving/parking privileges will be revoked if the student accumulates 6 or more unexcused absences.**

NO PASS/NO DRIVE STATUE (KRS 159.051)

The "No Pass/No Drive" Statute results in the denial or revocation of a student's driver's license for 1.) academic deficiency, or 2.) dropping out of school as a result of unexcused absences. Academic deficiency is defined as a student who does not have passing grades in at least four (4) courses, or the equivalent of four courses, in the preceding semester. A student is deemed to have dropped out of school when he/she has nine or more unexcused absences in the preceding semester. Any absences due to suspension shall be unexcused absences. Should you want to review the full text of this law, please use the Legislative Research Commission's web site at the following address: www.lrc.ky.gov/record/07RS/record.htm

PARKING FEE

Students who wish to drive to school and use the campus parking area are required to purchase a $15.00 parking pass. This pass will identify the owner/driver of the automobile as a Boyle County High School student and must be properly displayed (visible) at all times while the vehicle is on campus. A student vehicle parked on campus without a properly displayed parking pass is subject to be towed at the owner's expense.

ACADEMIC INTEGRITY

Cheating involves one or more of the following actions, including, but not limited to:

1. To use the work of another person or artificial intelligence as your own.
2. To copy or give information for any assignment or assessment from any source including, but not limited to: another student or the Internet.
3. To fail to follow test procedures or instructions as outlined by the teacher (including, but not limited to: no talking, no turning around in the seat, no electronic devices, raise a hand to ask questions, etc.).
4. To use electronic means of communication while taking assessments, including, but not limited to: texting, twitter, Instagram, photos, etc.
5. To prepare for cheating in advance or to have knowledge of an assessment in advance.
6. To plagiarize: plagiarism means using another person's idea, expression, or words without giving the original author credit. Inappropriate use of the internet, artificial intelligence, or other sources to obtain information and then use it verbatim or paraphrase it without credit given to the author is considered cheating.

Those cheating will be given a zero for the work and shall receive a level II punishment. Teachers will also document any cheating through Infinite Campus as part of the student's behavior record.

CELL PHONE POLICY/OTHER ELECTRONIC DEVICES

The use of electronic devices will be permitted before and after school, during lunch period, and passing time as long as they do not disrupt the school day. **All personal devices must be stowed away.** Students are not permitted to use cell phones or other electronic devices during instructional time unless permission is granted by the classroom teacher. **Headphones/Earbuds are prohibited during class unless they are necessary for instructional purposes.**

Electronic Devices may not be used under the following conditions:

- Collection and/or distribution of material that is considered obscene, libelous, or harassing is prohibited not only by school policy but by state and federal law. This includes but is not limited to pictures, videos, texts, posts, and emails. ie. It is prohibited to video a student altercation or to post a harassing comment on social media such as Facebook, Instagram, Youtube, Snapchat, etc.
- The use of any portable electronic device to take pictures, videos, and/or transmit data in locations where students and/or staff have a reasonable expectation of privacy is prohibited at all times. These locations include but are not limited to locker rooms and restrooms.
- The use of any portable electronic device to take pictures or videos without the consent of the individual is prohibited.

Students and their parents assume full responsibility for any cell phone or electronic item brought to school. Any student who is referred to the office for disciplinary reasons and contacts their parent prior to being seen by an administrator is in violation of this policy and will be subjected to further consequences. Students that refuse to hand over their device when in violation of this policy will be subjected to further consequences.

First offense – Cell phone/electronic device will be confiscated for the remainder of the school day and returned to the student at the end of that school day.

Second offense – Cell phone/electronic device will be confiscated for 1 school day and returned to a **parent or guardian** only on that school day. **School office hours are from 7:45 am-3:30 pm** and phones will not be returned outside of those times. If after 3 school days a parent or guardian has not picked up the device, it can be picked up by the student at the end of the 3rd school day. Days that school is not in session are not considered school days. Detention will be assigned.

Third offense – same as a second offense, with the addition of being assigned a Friday School.

Fourth and consecutive offenses-Suspension will be assigned for each offense. At this point administration will seek assistance from the court designated worker.

Legal Ref: KRS 158.165 **Board Policy** 09.4261

Electronic devices (i.e., laser pointers) or other instruments emitting beams or light are **strictly prohibited** at school. All electronic music, data, and game devices or other devices as indicated are not to be used during class time, unless the classroom teacher grants permission. Teachers **may** confiscate such items and turn them in at the office if they are used without permission. Subsequent disciplinary action, which is the same as the Cell Phone Policy, will be enforced. Students are encouraged not to bring these items to school. Boyle County High School will not be responsible for these items in the event of theft, damage, or other such incidents involving these types of possessions. This policy is the same as for cellular phones.

DISRUPTIONS, DEMONSTRATIONS, WALKOUTS, AND STRIKES

Demonstrations, marches, or other disruptive activities (unnecessary announcements, meetings, etc.) that would disrupt the planned instructional day will not be permitted in school or on school property.

WEAPONS

For the safety of all individuals at Boyle County High School, the carrying of any knives or concealed weapons (i.e., guns or devices deemed dangerous by the administration) is strictly forbidden. Also strictly forbidden is the self-posting of photos of students with weapons, or similar photos, with direct or implied threats towards the safety of others. Student violators of this regulation will be subject to severe disciplinary action, which may include suspension or expulsion from school. Students who use weapons or other instruments in a threatening or harassing manner will be subject to extended suspension or expulsion from school. Teachers are to report any such possession of weapons to the principal or assistant principal immediately. A violation shall constitute reason for suspension or expulsion. When deemed necessary, authorities will be contacted.

ANNOUNCEMENTS AND POSTERS

1. All announcements/posters to be displayed at BCHS must first be approved by the Administration. An indication of that approval must be displayed on the announcement/poster. Advertisement posters are not permitted.
2. The individual(s) responsible for the announcement/poster are also responsible for removing them immediately after the event is over.
3. An announcement sheet, including daily absentees, will be distributed each morning. Those who have announcements relating to clubs, activities, etc. may submit them to the office before school for approval and publication.

SEARCH AND SEIZURE

Regular Inspection

School property, such as lockers, desks, Chromebooks, and digital storage are jointly held by the school and the pupil. School authorities have the right to conduct a general inspection of any or all such property on a regular basis. During these inspections, items which are school property, such as overdue library books, may be collected. Students should not expect privacy for items left in such locations. A single desk or locker may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein. Routine inspection for illegal substances may also take place. Illegal items (e.g., weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the pupil's safety or to others' safety and security will be seized by school officials and, when deemed necessary, turned over to law enforcement authorities. Items that may be used to disrupt or interfere with the educational process may be temporarily or permanently removed from the pupil's possession by a staff member. Such items may be returned to the pupil by the staff member or through the principal's office. All items which have been seized shall be turned over to the proper authorities (as deemed necessary) or returned to parents or owner.

NOTE: Any illegal item or items mentioned herein that are not allowed at school and are confiscated, if deemed necessary, may not be returned.

Reasonable Suspicion

No pupil's outer clothing, pockets, or his or her personal effects (e.g., handbags, backpacks, etc.) shall be searched by authorized school personnel unless there are reasonable grounds to believe the search will reveal evidence that the pupil has violated or is violating either a school rule or the law. Searches of a pupil's person or his/her personal effects shall only be conducted by a certified person (this includes all building staff) directly responsible for the conduct of the pupil or the principal or assistant principal of the school which the student attends. Students will have the opportunity to be present when their personal possessions are searched, with the following exceptions:

1. The student is absent from school or is engaged in a class activity.
2. School authorities decide that the student's presence could endanger his/her health and safety.

When a pat-down search of a pupil's person is conducted, the person conducting the search shall be the same sex as the pupil; and a witness of the same sex as the pupil shall be present during the search. No search of a pupil shall be conducted in the presence of other students. No strip searches of a student shall be permitted. Students who fail to cooperate with school authorities' requests will be subject to other disciplinary action.

Legal Ref: KRS 161.180

LOCKERS

Lockers are available for students' use. Lockers should be kept locked at all times. It is advisable that students not tell anyone his/her combination. Each student is responsible for the care of the locker assigned and may be held responsible for any damage. A minimum of $5 will be charged for damage. The high school will not be held responsible for theft, damage, or vandalism if students share their lockers with others.

MONEY AND VALUABLE ARTICLES

Students are urged not to bring large amounts of money or valuable possessions to school. All valuable articles should be locked in the student's locker at all times. BOYLE COUNTY HIGH SCHOOL WILL NOT ACCEPT RESPONSIBILITY FOR STOLEN MONEY OR OTHER ARTICLES.

LOST AND FOUND

The Lost and Found Department is located in the main office. If you find items, please turn them into the office. If you lose books or other articles, check with the office. Items not claimed at the end of the year, including items left in lockers, will be given to the school clubs or organizations for yard sales.

HEALTH SERVICES

Students who become ill or injured should report to the main office. The personnel in the office can administer ONLY minor first aid. The BCHS school nurse is the key response person for incidents of an emergency nature. Boyle County Schools has a district school nurse and they will be contacted whenever possible. BOYLE COUNTY SCHOOLS DOES NOT SUPPLY MEDICATION FOR STUDENTS. NO MEDICATION CAN BE DISPENSED TO STUDENTS WITHOUT PARENT CONSENT. STUDENTS MAY REMAIN IN THE OFFICE FOR A MAXIMUM OF ONE PERIOD AFTER WHICH HE/SHE WILL BE REQUIRED TO RETURN TO CLASS OR GO HOME.

A key-controlled elevator is provided for students on crutches or who are recovering from surgery, etc. The key may be obtained from the office or library and returned at the end of each day. Those eligible to use the elevator may take only ONE person to help carry books. All students, by law, must have an up-to-date IMMUNIZATION CERTIFICATE from a licensed physician BEFORE they are allowed to attend school. Immunizations include diphtheria, tetanus: poliomyelitis, rubella, and rubeola; also, a certificate stating he/she has had a physical examination and a TB skin test.

STUDENT MEDICATION

Any student, regardless of age, who needs to receive prescription medication during school hours, must have on file a parent release for the administration of prescribed medications form. This form requires the parent/guardian's and the provider's/physician's signature. All medication must be delivered to the front office by the parent/guardian in its original current dated pharmacy-labeled container. Parents and guardians who wish to leave a supply of over-the-counter medications (Tylenol/Ibuprofen) for their child to take during the school year must provide written consent and bring the medication to the front office in its original container. **NOTE:** With documented physician and parental consent a student MAY be allowed to carry their own asthma medications.

Students are prohibited from having a prescription and over-the-counter medication in their possession. Any student found to be sharing or receiving ANY type of medication, even Tylenol would be subject to disciplinary actions according to district policies related to drug possession.

HOMEBOUND

Parents of students who expect to be absent as long as five (5) days or more should contact the counselor's office (236-5047 ext. 3071) for information about a homebound teacher coming to their homes.

PUPIL INFORMATION

If your last name, street address, telephone number, or parents' work number changes during the school year, please notify the office and guidance office immediately. This is very important in keeping our records up to date and being able to contact a parent or guardian in case of an emergency. The parent/guardian you LIVE WITH should be the one(s) listed on the information card. New students from other districts should have proof of residence within Boyle County, and these students' addresses must be verified by the District Director of Pupil Personnel (DPP). Out-of-district addresses must be reported to the school as soon as possible and these students must have an Out-of-District Contract signed by the parent with the school.

DETENTION

Detention will be held after school (3:15-4:15) on designated days of the week. Times for detention will be announced at the beginning of the school year. Students will be assigned detention for various offenses such as excess tardies and/or infractions of the discipline policy as outlined in the handbook. Students are responsible for making transportation arrangements for getting home on days they have detention. As a rule, detentions will not be postponed, and after school jobs will not be accepted as a reason for postponing a student's detention. Students who work have the responsibility of informing their employers when having detention time assigned. Students who do not attend assigned detention will be assigned Friday School. If a postponement is necessary, the student's parent – **NOT THE STUDENT** - must notify the school principal or assistant principal prior to the time of the assigned detention. ***NO DETENTION WILL BE RESCHEDULED ON THE DAY OF SCHEDULED DETENTION.***

FRIDAY SCHOOL

1. Hours are from 3:15 p.m. to 6:15 p.m. Students are to report to the BCHS library or designated location. There will be no late admission. The door to the room will be locked at 3:15. Failure to attend assigned Friday School will result in suspension assigned. Parents will be notified of Friday School assignment; students are responsible for making arrangements for transportation from Friday School. The student must bring material to work on during Friday School.
2. Students should have all books, paper, pencils, and necessary supplies to complete assignments.
3. Any disruptive behavior, failure to complete assignments, or violation of any school policy will result in disciplinary action. No food/drink is permitted in the library.
4. The Friday School teacher may ask any student to leave due to any inappropriate behavior or policy violation. This will be reported to the office for further action.
5. Students who drive will need to park in the student parking lot. No transportation is provided by the school.
6. Failure to attend/complete Friday School will result in three days of suspension assigned.
7. The parent/guardian must notify the principal or assistant principal if the student is unable to attend assigned Friday School due to illness, family emergency, or other special circumstances. Friday School will be rescheduled if the absence is excused by a Doctor's note or if the absence is determined to be due to a legitimate emergency/reason.

NO FRIDAY SCHOOL WILL BE RESCHEDULED ON THE DAY OF SCHEDULED FRIDAY SCHOOL.

TOBACCO & VAPOR PRODUCTS USE AND POSSESSION

The Boyle County School District is completely tobacco-free. Students are not permitted to possess or use tobacco or vapor products. The use or possession of tobacco or vapor products by anyone under 21years of age is against the law. The use or possession of tobacco or vapor products will result in the following consequences:

Tobacco/Vapor Possession/Use:

1st offense=Tobacco Education Group
2nd offense=1 day suspension/Meet w/ Counselor
3rd & above=2 day suspension/file charges-CDW

HARASSMENT AND HAZING

Racial and ethnic slurs are not tolerated and will result in a suspension from school. Hazing is prohibited on school grounds and is considered a serious infringement upon a student's person and will be dealt with severely. Boyle County High School does not approve of hazing on or off school property and will cooperate with parents of hazed students if they wish to bring legal action against those who did the hazing. Anyone caught hazing another student on school property will be subject to suspension or expulsion. The above applies to male/female students. THERE WILL BE NO CLUB INITIATIONS.

Harassment is intimidation by threats of or actual physical violence; the creation, by whatever means, of a climate of hostility or intimidation, or the use of language, conduct, or symbols in such a manner as to be commonly understood to convey hatred, contempt, or prejudice. Harassment will be looked upon as a most serious violation of student conduct at Boyle County High School. Harassment by a student(s) upon another student or students will result in disciplinary measures that could include, out-of-school suspension, and if continued, expulsion or placement in the alternative program.

Section 5 (KRS 525.080) Harassing Communications states: A person is guilty of harassing communications if "he/she communicates while enrolled as a student in a local school district with another student in any manner that would cause the other student to suffer from fear of physical harm, intimidation, humiliation, or embarrassment…" This could also include any harassing communication that takes place away from school property.

BULLYING

As used in this section, "bullying", means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

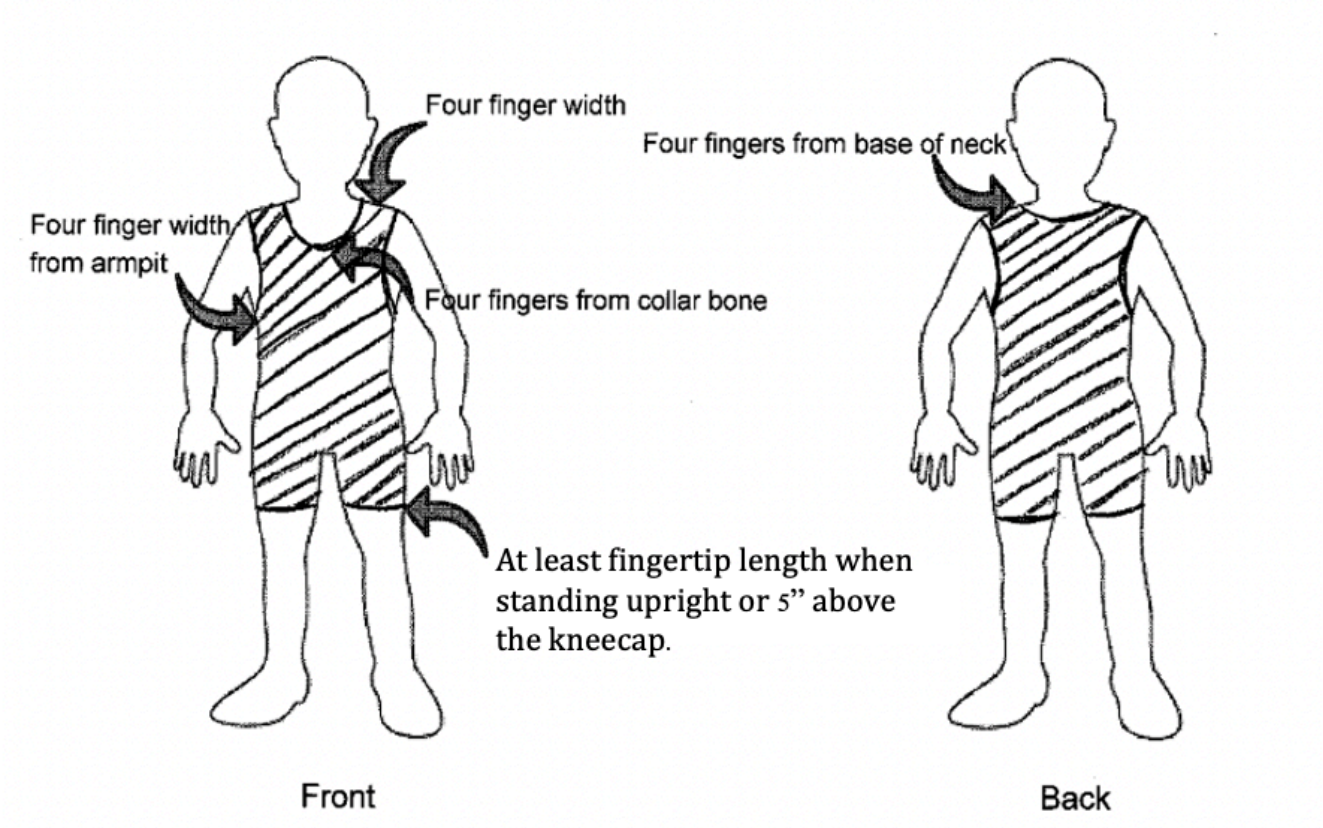
1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event; or
2. That disrupts the education process.

Bullying will not be tolerated. Any student, parent, or teacher shall report any instance of bullying to the administration. Failure to report by any party shall result in disciplinary action. The administration will investigate the reported matter and will assign a resolution according to the discipline hierarchy. Students that are identified as persistent "bullies" will be referred to the court designated worker and charges may be filed.

STUDENT DRESS CODE DURING SCHOOL

A student shall not be prevented from attending school or a school function, or otherwise be discriminated against, so long as his/her dress and appearance are not destructive to school property, complies with the requirements for health and safety, and does not

interfere with the educational process. The administration and staff are authorized to take action in instances where individual dress does not meet the stated requirements. The Boyle County High School Dress Code is as follows:



- In Shaded area, skin must NOT be visible at all times. When arms are fully extended and raised above the head or lowered toward toes, no skin in the midriff area shows. No underwear showing.
- No: gang related items, confederate flag, emblems, images, words, phrases, slogans, or apparel that contain profanity, illegal substances (alcoholic beverages, tobacco, drugs, etc) or that are sexually explicit will be permitted.
- Flags cannot be worn as clothing or capes.
- Shoes/sandals must be worn at all times.
- Hat, hoods, bandannas, novelty wigs, sunglasses, and spiked accessories are not to be worn inside the building. Blankets or pillows are not permitted in the building.
- Any item that causes a disturbance or that is deemed inappropriate by the administration will result in a change of clothing.

If a student wears clothing deemed to be in violation of the dress policies, the student is subject to the disciplinary measures stated herein. All building staff has the authority and is expected to indicate to students violations of the dress policy. If any student violates this code, he/she will be dealt with in the following manner: 1st offense - warning and a change of or correction in their apparel or sent home to change; 2nd offense - detention and sent home to change; 3rd offense - Friday School and change of or correction in apparel.

STUDENT DRESS CODE AT ATHLETIC CONTESTS

1. Do NOT apply paint to your body on school grounds. The mess left is considered vandalism and will be dealt with as such.
2. Women: Sports bras alone are not acceptable. Sports bras covered by a tank top are acceptable. Tank tops can be cut off at the mid-section. Exposed skin must be completely painted.
3. Being shirtless is acceptable for men only if exposed skin is completely painted.
4. Do not display foul language or inappropriate symbols on your person.
5. Promote good sportsmanship and positive school spirit. Remember other school rules apply at sporting events.
6. If any student violates this code, he/she will be dealt with in the following manner: Student will be asked to change and make corrections in their apparel. Students being defiant with the change in apparel will be removed from the athletic contest and a Friday School assigned. School administration will then determine if the student should be allowed to attend any future athletic contest.

PUBLIC DISPLAY OF AFFECTION

Public display of affection is not acceptable while at school. Violation of this policy shall result in the following: 1st offense - a warning; 2nd offense - Friday School plus parent notification; 3rd offense - 1-day out-of-school suspension; 4th offense - three days out-of-school suspension.

DRUGS AND ALCOHOL

A. Students in possession or with any drugs or alcohol in their system at school or school activity (this includes illegal use of medications whether prescription or over-the-counter, herbs, or other substances producing mind-altering effects), on field trips, or during any school-sponsored activity or event will be subject to the following action:

1. They will be removed from the class or activity and will be isolated from others and illegal items confiscated.
2. Law enforcement officials may be contacted and the facts reported to them.
3. The students' parents, guardians, or other designated responsible person will be notified and will need to come to the school.
4. Consequences of such violation shall be up to 20 days suspension and/or recommendation for expulsion.

B. Students who sell or distribute illegal drugs, medications (prescription or over-the-counter), substances capable of producing mind-altering effects, or alcohol will be subject to the following action:

1. The drug/s or alcohol will be confiscated.
2. The violation will be reported to the police.
3. Parents or guardians will be asked to come to the school and will be informed that the matter has been reported to the proper law enforcement officials.
4. Consequences of such violation shall be a recommendation for expulsion.

C. Alternative School placement may be employed in special cases of violations of this nature.

INSURANCE

Student accident insurance will be provided for all students. The school is not responsible for paying medical or hospital bills incurred as the result of an accident at school.

SCHOOL PRANKS/ON SCHOOL GROUNDS/TRESPASSING

Any student attempting, caught in the act, or found to have been associated with the act of trespassing, vandalism, or carrying out a senior prank will not participate in graduation and may face other consequences.

REPORTING CHILD ABUSE

Boyle County Schools policy 09.227 requires any teacher, school administrator, or other school personnel who knows or has reason to believe that a child under age eighteen (18) is dependent, abused (physically, emotionally, sexually), or neglected to immediately make a report to one of the following: a local law enforcement agency, the Kentucky State Police, the Cabinet for Families & Children or its designated representative, the Commonwealth's Attorney or the County Attorney (KRS 620.030). The names of all reporting individuals are confidential and cannot be revealed without a court order. Reports of abuse, neglect, or dependency may be made anonymously by calling the Cabinet for Families and Children (239-7105) or local law enforcement.

EXTRACURRICULAR ACTIVITIES

All students are expected to conform to all school policies and regulations while participating in any extracurricular activity; this includes both home and away events. Extracurricular is defined as any school-sponsored function outside the classroom. Violations will result in discipline consistent with school discipline policies.

EMERGENCY PREPAREDNESS

Boyle County Schools conducts drills throughout the year to rehearse emergency procedures, including fire drills, severe weather drills, earthquake drills, lockdown drills, and evacuation drills. These drills are precautionary steps created to prepare students and staff to act quickly and to reduce a child's fear should a real emergency occur. We understand that when an emergency happens, parents will be worried and will want to be with their child as soon as feasible. If school is <u>not</u> dismissing, please do not come to school to pick up your child, as this may hinder community responders' and school staff's ability to take action. If dismissal occurs, the school will need to follow safe and orderly dismissal procedures. It is advised that parents follow the guidelines listed below:

Listen to local radio stations* and television stations** for information about the time and location of dismissal (students may be dismissed from an alternate location to be announced that day). Please <u>don't</u> call the school or your child's cell phone for information. This will jam up lines, cause additional confusion, and possibly put your child in danger. Students are required to be absolutely silent in lockdown situations. Experts report that some radio and cell phone frequencies can trigger explosive devices. Bring valid identification with you to pick up your child. Even if school personnel know you, you will need :

identification because the school may receive support from people who do not know you (e.g., district staff). You will be required to sign for the release of your child so that we are able to account for all students. Please don't take your child without signing him/her

out. If you are unable to pick up your child, only people listed on your child's Emergency Contact form will be allowed to pick your child up for you. This person will be required to show valid identification. Once you have signed out your child, please leave the area immediately. If you or one of your child's emergency contacts are unable to pick up your child, s/he will be supervised at the reunification area until alternate arrangements can be made.

*Danville radio stations: WHIR 107.1 FM or 1230 AM, WRNZ 105.1 FM, WDFB 88.1 FM

**Lexington television stations: WDKY Ch. 56, WKYT Ch. 27, WLEX Ch. 18, WTVQ Ch. 36

SCHOOL DANCE REGULATIONS

A. Dance Ticket Sales

1. Tickets are sold to Boyle County High School students (In Person Students) and their dates.
2. All dance tickets must be purchased in advance; none will be sold at the door.
3. A list of tickets sold with corresponding numbers and names will be provided to the principal prior to the end of the school day on the date of the dance; the same list will be used to check off names at the door; if guests are permitted at a dance, their names must be included when tickets are purchased. Guests must be between the ages of 14 and 20.
4. **The following will prevent students from attending dances: 3 or more unexcused absences, 6 or more class tardies, 6 or more unexcused school tardies, any suspensions at any time throughout the year, or any outstanding school fees. No drop-outs are permitted to attend any dances at BCHS.**
5. Tickets cannot be exchanged among students.
6. Students cannot purchase tickets for anyone other than themselves or their guests. (Removed Couples)
7. Non-Boyle County High School students (dates) need to be approved by the principal or someone so designated (administration has the right to refuse attendance of any individual at dances and other school activities). Students are responsible for knowing their guests.
8. All receipts must be turned over to the sponsors of the dance.

B. Dance General Information

1. No one is to leave the dance and return.
2. One faculty member should always be posted at the entrance door.
3. All students are expected to conduct themselves with appropriate manners.
4. Any use or possession of illegally controlled substances will not be permitted and could result in arrest, suspension, or expulsion.
5. All dances shall end by midnight at the latest.
6. The source of entertainment will be approved by the sponsors and principal one week prior to the dance.
7. Lighting/decorations must be approved by the sponsors and principal.
8. Students are not to bring containers or drinks or food to the dance; refreshments will be provided.
9. Students are required to be in attendance for 75% of the school day prior to the day of **the dance** as described in the Extra-Curricular attendance policy on page 9. Any student not in compliance will forfeit their ticket.

STUDENT SUSPENSION AND EXPULSION

Serious, or repeated misbehavior, or violations of school rules may result in the suspension and/or the expulsion of a pupil. Kentucky Statutes declare that willful disobedience, or defiance of authority, profanity, or vulgarity, assault, battery, or abuse or other persons (includes harassment or sexual harassment), threat or force of violence, use or possession of alcohol or drugs, stealing, destruction, or defacing of property, carrying or use of dangerous weapons, or encouraging bad conduct on school property, or off school property at school-sponsored activities constitutes cause for suspension or expulsion or student. (Senate Bill 13)

Suspension

The suspension is the exclusion of a pupil from school for a specified period of time, usually not exceeding ten days but, pending the seriousness of the incident, maybe up to 20 days. The superintendent and principals are empowered to suspend pupils; suspensions must be reported as soon as possible to the superintendent and to the parent or guardian. Students are afforded due process procedures as described below:

1. Oral, or written notice, of the charges which constitutes the cause of suspension, must be given to the pupil, and the pupil's parent/guardian will be notified as soon as possible.
2. The evidence supporting the charges must be explained to the pupil if he/she denies the charges.
3. The pupil must be given the opportunity to respond to the charges.
4. Attempts will be made to contact parents/guardian in all incidents involving suspension.

There need be no delay between the notice of charges and the time of the informal hearing. As a general rule, the above procedures are to be followed prior to the removal of the pupil when possible. However, if the superintendent or principal believes that immediate suspension is necessary to protect persons, property, or to avoid disruptions of the academic process, the pupil may be suspended immediately and the necessary notice and hearing are to be held as soon as possible after the suspension is affected. A conference with the pupil's parent/guardian must take place prior to the pupil's return to classes.

Expulsion

Exclusion from school for a period longer than twenty days, not to exceed a calendar year, is usually considered to be an expulsion. Only the Board of Education may expel. In most instances a student may be brought before the Board for expulsion only after a reasonable effort on the part of the school to cope with the situation has failed; there are specific violations of school policy that result in an immediate recommendation of expulsion. This effort should include principal, teacher, parent, and student conferences, with the use of guidance and social agencies that are available.

In order for expulsion to take place, the pupil is entitled to a procedural due process hearing before the board, including the following:

1. A written statement, setting forth the specific charges and grounds which, if proven, would justify expulsion under the law will be presented to the pupil and his or her parents or guardians. The statement will be of sufficient clarity and will be presented adequately in advance of the hearing to allow the pupil to prepare a reasonable defense. The action of the board will be based on those charges – no others.
2. If a recommendation for expulsion is to proceed before the Board of Education, the pupil and parents or guardians will be provided with the names of witnesses against the student (if any). If there are no witnesses, the student will be fully informed of the manner in which the alleged violation(s) came to the attention of the Board. School witnesses may include administrators, teachers, law enforcement representatives, and any other individual/s deemed pertinent to the incident.
3. During the hearing, the pupil and his or her parents, or guardians, will be afforded the opportunity to present the Board with a defense to the charges by oral, or written testimony, including the introduction of a reasonable number of witnesses on his or her own behalf.
4. Should the pupil and his or her parents or guardians so desire, they may be accompanied by a lay advisor and/or represented by legal counsel. If the latter is desired, they must notify the Board of this intention so the board attorney may also be present and aware of such counsel.
5. The pupil is entitled to an expeditious handling of his case and prompt decisions after the hearing, consistent with the requirements of mature and careful reflection by the Board.
6. The pupil will be given the board's decision in writing.
7. The decision of the Board is final, except that the pupil and his/her parents/guardians have recourse to the courts if the pupil is denied due process, or if the expulsion is believed to be for illegal or unconstitutional reasons.

If the pupil and parent/guardians fail to appear at the scheduled hearing the Board will take whatever action it deems appropriate, according to the charges. If a pupil is expelled for a period less than the full school year, a conference should be held with the Board, or its designees, prior to readmission.

Legal Ref: KRS 158.150

SPECIAL EDUCATION

Exceptional (special education) students who create a dangerous or disruptive situation may be suspended from school. The due process procedures that should be followed for short-term suspension (generally no longer than 10 days) are the same for all students and are outlined in KRS 158.150 (appendix C, page 41). The behavior or exceptional students and students who have been referred for evaluation for possible special education placement and/or related service should be considered during the initial Admission and Release Committee (ARC) meetings. Behavioral interventions, treatment, and consequences should become a part of the Individual Education Plan for that student. Should this intervention prove unsuccessful, as evidenced by the misconduct of the student, the issue should be brought to the appropriate ARC to make changes in the student's program which might result in more appropriate behaviors. In deciding Kaelin V. Grubbs, (June 9, 1982) the Sixth Circuit Court of Appeals has outlined general standards governing the suspension and expulsion of handicapped children in Kentucky, Ohio, and Michigan. These standards will be followed when Boyle County School System develops disciplinary measures for handicapped children:

1. A handicapped child may be suspended temporarily without the special education change of placement procedures. (KRS 158.150 and OAG 78-637 outlines due process requirements which must be followed in the suspension of all children.)
2. A handicapped child may be expelled as long as the appropriate Admission and Release Committee procedures are followed with a committee determination that the child's disruptive behavior was not a result of the handicapping condition.
3. A handicapped child will not be expelled if the committee determines that the child's disruptive behavior was a result of the handicapping condition; if expelled, the child may be provided alternative services.

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT

Following current research for best practice in discipline, BCHS has categorized behavior into four levels of severity and developed a menu of consequences. Similarly, a basic structure for dealing with student behavior was developed within the four levels of consequences.

LEVEL I MISBEHAVIORS - TEACHER INTERVENTION

☒ 101. violation of established rules/procedures
☒ 102. Failure to dress for P.E. (1st & 2nd offense)
☒ 103. horseplay/scuffling/running
☒ 104. minor defacement of school property
☒ 105. public display of affection
☒ 106. refusal to work
☒ 107. bus misconduct
☒ 108. throwing objects
☒ 109. unprepared for class
☒ 110. disrespect
☒ 111. disruptive behavior
☒ 112. dress code violation
☒ 113. chewing gum
☒ 114. other minor behavior problems

LEVEL I CONSEQUENCES

☒ 151. student conference
☒ 152 student-teacher contract
☒ 153. change seating
☒ 154. withdrawal of privileges
☒ 155. after school detention
☒ 156. area clean-up
☒ 157. teacher contact parent
☒ 158. parent/teacher conference
☒ 159. restitution of damages
☒ 160. writing assignment
☒ 161. cooling-off or time-out
☒ 162. temporary confiscation of items that disrupt the educational process
☒ 163. refer to counselor
☒ 164. conference with teachers, special services, or administrative personnel
☒ 165. loss of privileges

After 3 offenses. all Level I offenses will fall under misbehavior #201 under Level II misbehaviors.

LEVEL II MISBEHAVIORS - ADMINISTRATOR INTERVENTION

☒ 201. persistent Level I misbehaviors
☒ 202. cell phone violation
☒ 203. insubordination
☒ 204. out of assigned area
☒ 205. skip a class
☒ 206. left class without permission
☒ 207. loitering in unauthorized areas
☒ 208. skip a school day
☒ 209. leave building without permission
☒ 210. leave before bell
☒ 211. out of class unauthorized
☒ 212. dress code violation for 2 & above
☒ 213. * profane/inappropriate language
☒ 214. * defiance of authority/insubordination
☒ 215. class tardies 3 & above
☒ 216. missed detention
☒ 217. failure to attend Friday school
☒ 218. ** possession of tobacco products
☒ 219. ** use of tobacco products
☒ 220. possession of lighter/matches
☒ 221. inappropriate use of school computer technology

☒ 222. inciting violence/fight
☒ 223. careless driving
☒ 224. no student parking tag
☒ 225. use of tobacco products
☒ 226. Cheating/plagiarism
☒ 227. other persistent/serious misbehaviors

LEVEL II CONSEQUENCES

☒ 251. loss of privileges
☒ 252. after-school detention
☒ 253. restitution of damages
☒ 254. Friday school
☒ 255. bus suspension/assign seat
☒ 256. out of school suspension (1 day)
☒ 257. out of school suspension (2 days)
☒ 258. out of school suspension (3 days)
☒ 259. banned from campus except for classes
☒ 260. charges filed with Court Designated Worker

After 10 offenses, all Level I and II offenses will fall under misbehavior #301 under Level III misbehaviors.

LEVEL III MISBEHAVIORS - ADMINISTRATOR INTERVENTION
(requires session with counselor)

☒ 301. persistent Level I and Level II misbehaviors
☒ 302. * fighting
☒ 303. assault
☒ 304. ** possession/use of fake/look-alike weapons
☒ 305. possession/sale/use/delivery of look-alike substance/drugs
☒ 306. ** vandalism/defacement of school property
☒ 307. * threats/intimidation
☒ 308. * disrupting school environment
☒ 309. * profane / inappropriate language, verbal or written
☒ 310. false fire alarm/tampering with equipment
☒ 311. * sexual harassment
☒ 312. gang-related activities
☒ 313. harassment/discrimination
☒ 314. damage to property of others
☒ 315. ** stealing/theft/possession/sale of another's property
☒ 316. ** stolen property (buy/receipt/possession)
☒ 317. ** fraud/forgery/falsification of documents
☒ 318. injury to others or self
☒ 319. ** disorderly conduct/disruptive behavior
☒ 320. obscene literature
☒ 321. ** sells / delivers / possesses look-alike drugs
☒ 322. other very serious misbehaviors

LEVEL III CONSEQUENCES

☒ 351. restitution of damages
☒ 352. contacted law enforcement agency
☒ 353. Friday school
☒ 354. after-school detention
☒ 355. temporary/emergency removal
☒ 356. out of school suspension (1 day)
☒ 357. out of school suspension (2 days)
☒ 358. out of school suspension (3 days)
☒ 359. out of school suspension (4 days)
☒ 360. out of school suspension (5 days)
☒ 361. out of school suspension (6 days)
☒ 362. out of school suspension (7 days)
☒ 363. out of school suspension (8 days)
☒ 364. out of school suspension (9 days)
☒ 365. out of school suspension (10 days)

☒ 366. suspension from school bus transportation
☒ 367. Placement in alternative school
☒ 368. recommendation for expulsion

After 5 offenses, all Level I, II, and III offenses will fall under misbehavior #401 under Level IV misbehaviors.

LEVEL IV MISBEHAVIORS - CENTRAL OFFICE INTERVENTION

☒ 401. persistent Level I, II, and III misbehaviors
☒ 402. aggression towards teachers/employees/others
☒ 403. assault/aggravated assault
☒ 404. ** sell/deliver/possess/use dangerous/illegal drugs/controlled substances
☒ 405. ** drug paraphernalia
☒ 406. ** misuse of prescription/non-prescription drugs
☒ 407. ** sells/possesses/delivers alcoholic beverages
☒ 408. ** under the influence of drugs or alcohol
☒ 409. ** possession/use of a weapon and/or dangerous instrument
☒ 410. offense related to abusable glue or aerosol paint
☒ 411. ** arson
☒ 412. ** criminal mischief (felony)
☒ 413. ** breaking and entering any Boyle County School property, building, facility or a vehicle
☒ 414. ** criminal trespass
☒ 415. ** robbery/larceny-theft
☒ 416. ** bomb threat
☒ 417. ** possession/use of minor fireworks/explosives
☒ 418. endangering the safety and welfare of others
☒ 419. ** criminal homicide
☒ 420. ** forcible rape
☒ 421. possession use/sale of harmful substances
☒ 422. other extremely serious misbehavior

LEVEL IV CONSEQUENCES

☒ 451. restitution of damages
☒ 452. contacted law enforcement agency
☒ 453. out of school suspension (10 days)
☒ 454. Placement in alternative school
☒ 455. recommendation for expulsion

*** Denotes Board Violation ** Denotes Law Violation**

In-school disciplinary measures may include the following: detention (after school), parent conference, assigned writing, short period of isolation; other measures deemed appropriate by the administration is Friday School.

NOTE: When a student is on out-of-school suspension, the student ***may not participate*** in any school activities or extracurricular activities or events. This is all-inclusive to dance, clubs, athletics, etc. The student is not to come to the school during this time.

DUE PROCESS

Boyle County High School adheres to the concept of due process for all students. if you are accused of an infraction of school rules, you will be given the opportunity to present your interpretation of the accusation. This does not mean that you will be allowed to judge if you are right or wrong, but that you will be given an opportunity to explain your actions. We contact parents through mailings and/or phone calls for any consequences resulting in a Friday School of higher.

FINAL AUTHORITY

Concerning the aforementioned student violations of school policies, the administration of Boyle County High School reserves the right to change or reassign the disciplinary measure judged appropriated by the school Principal or Assistant Principal

BCHS/BCMS Chromebook User Policy for Students

I. BCHS Chromebook Policy Overview

The Boyle County Public School District has initiated a 1:1 Chromebook Initiative,for all students in grades 6-12 in an effort to better prepare each student to become a 21st Century learner. From this point forward, students will routinely be using Chromebooks in the classroom as part of the classroom instructional sequence. Upon fulfilling district and school 1:1 Policy, BCHS/BCMS students will be permitted to take their Chromebooks home for instructional purposes with parental consent. Please remember that Chromebooks are

the property of Boyle County Schools and their content may be accessed/ viewed at any time. All software, applications, and documents stored on the Chromebook are the property of the District.

II. District Goals for BCHS/BCMS Student Users
• Enhance 21st Century Learning Skills
• Increase Student Productivity and Organizational Skills
• Increase Student Ownership of Learning and the Learning Process
• Increase Student Access to Digital Educational Resources and Information
• Achieve "Technology Proficiency"

III. BCHS/BCMS Guidelines for Acceptable Use

Regarding Chromebooks, Students Must:
• Maintain control of their assigned Chromebook at all times unless otherwise directed by administration or other appropriate school/ district personnel.
• Keep Chromebook free from exposure to food, drink, weather, and/ or other potentially harmful elements.
• Use only included Chromebook charger and standard electrical outlet to charge the device.
• Ensure hands are clean prior to using the Chromebook
• Use only a soft, lint-free cloth to clean the screen.
• Report software and/or hardware issues to the Tech Help Desk as soon as possible.
• Ensure that the device is adequately charged for school use daily
• Have Chromebooks in their possession daily at school.

Regarding Chromebooks, Students Must Not:
• Modify Chromebooks in any way, unless directed by authorized school personnel (students who wish to purchase approved vinyl sleeves and/ or skins for Chromebooks may do so, but must assume financial and other potential liability(ies) in doing so)
• Place adhesive stickers, tape, and/ or decals on Chromebooks or mark them with paints, markers, or any similar substance
• Modify asset tag or assigned number in any way
• Allow heavy objects to be placed/ stored upon Chromebook.
• Exchange or loan Chromebook with/ to any party at any time
• Display or transmit offensive material, messages, and/or images including, but not limited to profanity, pornography, harassing, threatening, and/or "bullying"communications.

IV. Loss, Theft, or Damage to Chromebook

In the event your Chromebook is damaged or lost, report to the Tech Help Desk and/or Administration as soon as possible. If theft is suspected, a police report must be filed. If an incident happens in the evening, please inform the administration by 8:05 AM.

1st Occurrence – Accidental Damage – Report to Tech help desk and return the device to the school so that a spare device may be issued. Cost to Student = $20.00

2nd Occurrence – Accidental Damage – Report to Tech help desk and return the device to the school so that a spare device may be issued. Depending on availability, a spare device may not be issued for second occurrence. Student may be required to wait until original device is returned from service. Cost to Student = $40.00

3rd Occurrence and Subsequent Occurrences– Accidental DamageReport to Tech help desk and Administration and return the device to the school, however a spare device will not be issued. Student must wait until the original device is returned from service. Loss of privileges regarding Chromebook use may be invoked. Cost to Student = $80.00
Intentional Damage to Chromebook - Report to the Tech help Desk/ Administration and return the device to the school so that a spare device may be issued. Willful damage will be referred to school administration and any and all appropriate discipline for damage to school property may be invoked as described in the BCHS/BCMS Student Handbook. Cost to Student = Cost of Repair or Full Replacement Cost (currently $273.00)

Lost Device and/or Power Cord – A report must be made immediately to Tech Help Desk/ Administration and full replacement cost paid. Cost to Student = Device - $273.00, Power Cord - $25.

Theft – A report must be made immediately to Tech help desk/ Administration and a police report filed by student. An investigation will take place. Cost to Student = None *Please Note: Falsifying a police report is a criminal offense and may result in criminal charges being filed.

V. General Rules of Conduct for Students Using Chromebooks

• Students must abide by the provisions set forth within the district's Chromebook User Agreement and Acceptable Use of Technology Agreement at all times.
• Students must follow teacher instructions daily with regard to Chromebooks as with any classroom rule(s) and/or expectation(s).
• Teachers reserve the right to limit Chromebook use during class.
• Administrators and teachers reserve the right to monitor to the Chromebook and its content at all times.
• The administration reserves the right to confiscate student Chromebooks and suspend student use of the device at any time. After 5 unexcused absences in a semester (or less by recommendation of Principal/DPP), students may be relegated to Day User status until regular attendance is established.
• General misconduct, failure to have Chromebook at school and/or fully charged may result in student being relegated to Day User status for a period of time (i.e. 3 days, 5 days, 10 days, etc.) as determined by the administration.
• In extreme cases involving inappropriate use of the Chromebook, Internet, and/ or electronic mail, the administration reserves the right to relegate students to Day Use or Non-User status and/or restrict or suspend access to any and/or all District technology and Internet/ network access.
• The Chromebook is the property of Boyle County Public Schools.
• BCHS/BCMS will enforce all district policies and all local, state, and federal laws that apply to the appropriate and legal use of technology.

STUDENT REQUEST TO MISS EXTENDED DAYS

EHO days, authorized by KRS 159.035, allow principals to grant students an excused absence to pursue an **extraordinary** educational opportunity. The expectation is that the activity for which the excuse was granted would provide a **high-quality, educationally relevant** experience that supports the student's in-school program.

In order for a principal to approve an EHO day, the principal must determine that the activity has **significant educational value**. Examples that are provided in the statute are participation in educational foreign exchange programs, or in intensive instructional, experiential or performance programs in English, mathematics, science, social studies, the arts, and foreign language. **This must be submitted at least two (2) weeks in advance.**

_____ _____
Student's Name Today's Date

Reason for absence
(To be completed by parent/guardian)

_____

_____

_____

_____

Number of days to be absent _____ _____ _____
Dates of Trip Parent Signature

_____Excused Absence _____Unexcused Absence_____
Principal's Signature

Student is required to secure work assignments prior to absence.

_____ Work to be completed & turned in by _____
1st Period Teacher's Signature

_____ Work to be completed & turned in by _____
2nd Period Teacher's Signature

_____ Work to be completed & turned in by _____
3rd Period Teacher's Signature

_____ Work to be completed & turned in by _____
4th Period Teacher's Signature

_____ Work to be completed & turned in by _____
5th Period Teacher's Signature

_____ Work to be completed & turned in by _____
6th Period Teacher's Signature

_____
Student's Signature

BOYLE COUNTY HIGH SCHOOL

Student Name: _____ Grade: _____

Please read and discuss the following policies in the handbook/agenda with your child.

I have read the *Student Code of Conduct and Discipline, Acceptable Use Policy for Electronic Media, the Protection of Pupil Rights, the Attendance Policy and the Medication Administration Policy*.

___*Yes* ___*No* I agree to have my child's photo taken for school related activities such as, billboards, year book, clubs, classroom time, extracurricular programs etc.

___*Yes* ___*No* I give permission for my child to participate in health screenings (vision, hearing, scoliosis, lice, etc.).

The Boyle County School System provides pest control as a health service for students as well as employees.
☐ I DO NOT wish or ☐ I DO wish to be notified if my child will be exposed to pesticide within the 24-hour period after application.

My child ___ DOES NOT HAVE or ___ HAS any health concerns we need to discuss. *You can contact the school nurse for immediate concerns at pam.tamme@boyle.kyschools.us or 859.236.6634.*

Volunteer Information: If you plan to volunteer in your child's school (whether it be on a field trip or in the school), you must fill out a volunteer form. These forms can be given to you by the school secretary. Once you fill the form out, you will need to return it to the secretary along with your e-mail address or an envelope with your address on it as Frankfort will send you back the results. Important! If you have already completed this form and are a regular volunteer in your child's school, you do not have to do this again. If there has been a lapse in time or you are uncertain if you need to fill out new paperwork, ask the school secretary.

_____ What is the language most frequently spoken at home?

_____ Which language did your child learn when he/she first began to talk?

_____ What language does your child most frequently speak at home?

_____ (father) What language do you most frequently speak to your child?

_____ (mother) What language do you most frequently speak to your child?

_____ _____
student signature date

_____ _____
guardian signature date

If any student information changes (including medication changes, new address or phone number, new emergency contact information) during the year, please notify the school in writing.

(Revised 6/11/07)

Use of Alcohol, Drugs and Other Prohibited Substances **Board Policy 09.423**

Drugs, Alcohol and Other Prohibited Substances

No pupil shall purchase, possess, attempt to possess, use, be under the influence of, sell, or transfer any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity:

1. Alcoholic beverages;
2. Narcotics, drugs, controlled substances, prohibited drugs and substances and drug paraphernalia; and
3. Substances that "look like" narcotics, drugs, or controlled substances or substances that attempt to mask or hide the presence of narcotics, drugs, or controlled substances. In instances involving look-alike substances, there must be evidence of the student's intent to pass off the item as a controlled substance.
4. Mood altering substances (such as inhalants).

In addition, students shall not possess prescription drugs for the purpose of sale or distribution.

Definitions

Controlled substance means any substance or immediate precursor listed as a drug, narcotic, or controlled substance in Chapter 218A of the Kentucky Revised Statutes or any other substance added by regulation under KRS 218A.010.

Prohibited drugs include, but are not limited to, any substance that an individual may not sell, possess, use, distribute or purchase under Federal or Kentucky law.

Prohibited substances include:

1. All prescription drugs obtained without authorization, and
2. All prohibited substances however taken or used, including but not limited to, inhaling, ingesting, and/or injecting. These include, but are not limited to, prescribed and over-the-counter drugs, prohibited volatile substances as defined in KRS 217.900 or synthetic compounds/substances that are used or intended for use for an abusive and/or intoxicating purpose.

Authorized Medication

Use of a drug authorized by and administered in accordance with a prescription from a physician or dentist shall not be considered in violation of this policy provided the drug is presented to the school office in its original container for dispensing. Student medications must be taken to school by a parent or guardian and logged with the office.

Penalty

Violation of this policy shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school-sponsored activities and privileges.

Reporting

Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession, or sale of controlled substances on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event. In addition, when they have reasonable belief that a violation has taken place, Principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves student possession of a controlled substance on school property in violation of the law.

Prevention Program

The Superintendent shall establish a comprehensive and on-going drug-free/alcohol-free prevention program for all students which shall include notice to students and parents of the following:

1. The dangers of drug/alcohol/substance abuse in the schools;
2. The District's policies and related procedures on drug-free/alcohol-free schools;
3. The requirement for mandatory compliance with the District's established standards of conduct, including those that prohibit use of alcohol, drugs and other controlled and prohibited substances;
4. Information about available drug/alcohol counseling programs and available rehabilitation/student assistance programs; and
5. Penalties that may be imposed upon students for violations of this policy.

In addition to student prevention programs, teachers in grades six through twelve (6-12) will be given an opportunity to receive training in drug/alcohol awareness. A keener teacher awareness of drug abuse signs and symptoms, as well as methods of referral, will be a direct result of the training.

Educational seminars for parents/guardians that will address alcohol and other forms of drug use will be established in conjunction with other school programming. The central purpose of these sessions will be to provide parents/guardians with necessary information about drug abuse prevention.

Drug Testing Program

The purpose of the random student drug testing program is to protect students' well-being and prevent any threat to themselves and others. This program is intended to support the comprehensive educational policies and programs of the District in educating students and their parents/guardians as to the dangers inherent in the unlawful use of drugs/alcohol. Specific goals of the program are as follows:

1. To reassure students, parents, and the community that the health and academic progress of each of its students is the primary goal of the District;
2. To develop a drug-free extracurricular activities program and produce students who can serve as role models to influence peers to lead healthy and responsible lives;
3. To prevent drug use and abuse by students of the District;
4. To provide counseling opportunities for any student who is determined to be using or abusing drugs.
5. To provide reasonable safeguards to help insure that every student grades 6-12 in the District is physically competent to participate in extracurricular activities and/or drive and park on school property.

Applicability: Students participating in extracurricular activities grades 6-12 and students who wish to drive to and from school shall participate in the District's student random drug-testing program. While not required, other students may voluntarily participate in the District's random drug-testing program upon receipt of parental consent and completion of all appropriate forms. Extracurricular activities are defined as athletic teams, marching band, competitive groups, school clubs or organizations not required by a class.

Testing Program: Testing shall be accomplished by the analysis of urine specimens obtained from the student. Collection and testing procedures shall be established, maintained, and administered to ensure:

1. Randomness of selection procedures;
2. Proper student identification;
3. Identification of each specimen with the appropriate student participant;
4. Maintenance of the unadulterated integrity of the specimen; and
5. Integrity of the collection and testing process, as well as the confidentiality of test results.

Implementation, Review, and Evaluation: All student participants and their parents/guardians (if the student is under the age of eighteen (18) shall sign the *Student and Parent/Guardian Consent to Perform Urinalysis for Drug Testing* form before the student shall be permitted to try out for any extracurricular activity or be authorized to drive or park on school property. The Superintendent shall have the responsibility for implementing this policy. In implementing this policy, the Superintendent may seek input from school principals, coaches, athletic directors, the Title IV coordinator, the school health coordinator, counselors, the drug coordinator, parents or parent groups, local law enforcement officials, local health department officials, and any state agency officials.

The Superintendent shall devise procedures to implement this policy fairly and efficiently and shall comprehensively review and evaluate the effectiveness of the drug-testing policy on an annual basis for the Boyle County Board of Education.

Administrators shall not use information obtained in the course of administering the random student drug testing for disciplinary purposes other than those set forth herein. No student testing positive, refusing to test, refusing to cooperate with testing or otherwise being in violation with the drug testing program shall be penalized academically.

Notice to Participants

A written copy of the random student drug-testing policy and corresponding procedures is contained in the high school and middle school Code of Conduct books provided to every student upon the start of school or enrollment of the student. Prior to tryouts, joining an extracurricular activity, or driving/parking on campus, parents and students shall be required to sign a statement indicating that they have read and understand and fully agree to be bound by the terms, conditions, and procedures under this policy.

A written copy of this policy and corresponding procedures can also be obtained from the District Web page under "Staff" then "District Policies" then "Chapter 9 – Students" and "Policy 09.423" and "Procedures 09.423." www.boyle.kyschools.us

Confidentiality

The Superintendent shall develop a process to reasonably ensure privacy during the taking of samples, security of samples once obtained, and designation of laboratory services that are accurate and reliable. Appropriate measures shall be taken to protect confidentiality throughout the testing process and in the handling of test results. Access to drug testing results shall be restricted on a need-to-know basis to those persons in positions designated by the Superintendent.

Student Drug Testing Consent

Boyle County School District Consent to Test Form

Student Name: _____

The student and his/her parent(s)/guardian(s) acknowledge that the Boyle County School District ("District") has the right to perform random drug testing on students who wish to exercise the privilege of participating in extracurricular activities or who wish to exercise the privilege of driving to and from school.

The student and his/her parent(s)/guardian(s) understand that as a condition of the student being allowed to participate in extracurricular activities in the District and/or as a condition of the student being allowed to drive to and from school, the student may be required to undergo and successfully pass a random screening for alcohol, illegal drugs or other banned substances, as set forth in the District's Use of Alcohol, Drugs, and Controlled Substances Policy (09.423) and Student Drug-Testing Procedures (09.423 AP.1). The student and his/her parent(s)/guardian(s) acknowledge that they have read and understand this policy and procedure and that they agree to all terms and conditions contained in the policy and procedure.

The student and his/her parent(s)/guardian(s) hereby consent to participate in the random drug testing program and to the disclosure of testing results to designated District personnel and parent(s)/guardian(s). The student and his/her parent(s)/guardian(s) further understand that the student's refusal to submit to a drug screening will be treated in the same manner as if the student had tested positive for banned substances.

No student shall be penalized academically for testing positive for banned substances during random drug testing.

This consent form shall remain in effect for a period of twelve (12) months from the date it is executed. Any revocation of this consent form shall disqualify the student from participating in extracurricular activities or driving to and from school.

I plan to participate in one or more of the following:
☐ Athletic Program – List sport(s):_____
☐ Extracurricular Activity – List activities and clubs: _____
_____
☐ On Campus Parking

_____ _____ _____
Student Name (Print) Current Grade Pupil ID # (leave blank)

_____ _____
Student Signature Date

_____ _____
Parent/Guardian Name (Print) Cell Phone

_____ _____
Parent/Guardian Signature Date

_____ _____ _____
Parent/Guardian Email Work Phone Home Phone

Boyle County School District Voluntary Participation Consent to Test Form

Student Name: _____

The student does not presently exercise the privilege of participating in extracurricular activities or driving to and from school. However, the student and his/her parent(s)/guardian(s) desire for the student to participate in the random drug and alcohol testing program of the Boyle County School District ("District"). The student and his/her parent(s)/guardian(s) acknowledge that they have read and understand the District's Use of Alcohol, Drugs, and Other Controlled Substances Policy (09.423) and Student Random Drug-Testing Procedures (09.423 AP.1).

The student and his/her parent(s)/guardian(s) hereby voluntarily consent to participate in the random drug and alcohol testing program and to the disclosure of the testing results to designated District personnel and parent(s)/guardian(s).

The student and his/her parent(s)/guardian(s) understand that since the student is voluntarily participating in random drug testing, the student shall not be penalized academically or in any other manner for testing positive for banned substances.

This consent form shall remain in effect for a period of twelve (12) months from the date it is executed. Any revocation of this consent form must be in writing.

_____ _____ _____
Student Name (Print) Current Grade Pupil ID # (leave blank)

_____ _____
Student Signature Date

_____ _____
Parent/Guardian Name (Print) Cell Phone

_____ _____
Parent/Guardian Signature Date

_____ _____ _____
Parent/Guardian Email Work Phone Home Phone