



Master Discipline Plan

2026-2027

The administration reserves the right to use discretion in the application of these guidelines.
If you have any questions or concerns, please contact your classroom teacher, counselor or administrator to maintain success at East Lake High School.

Verbal and Physical Infractions

Defiance/Disrespect/Profanity Use/Insubordination: Students who blatantly refuse to follow reasonable requests of staff members and/or refusal to follow general school expectations may include, but not be limited to, the following consequences: (e.g. leaving class without permission, profanity out loud or directed at another student, not following the direction of a staff member, etc...)

- 1st offense: minor infraction or 1-3 days consequence IC and restorative strategy (e.g. conference/essay)
- 2nd offense: 2-3 days consequence IC and restorative strategy (e.g. conference/essay)
- 3rd offense: Mandatory parent conference with admin, 2-3 days consequence IC
 - **Viable Restorative Strategies:** Learning or decision-making conferences, essay

Profanity to Staff:

- 1st offense: 1-3 days consequence IC/OSS and restorative strategy
- 2nd offense: 2-3 days consequence IC/OSS and restorative strategy
- 3rd offense: Mandatory parent conference with admin, 3-5 days consequence IC/OSS
 - **Viable Restorative Strategies:** Learning or decision- making conferences, essay

Bullying/Harassment:

- Possible reassignment, referral to school-based intervention team, possible IC/OSS, SRD consult
 - **Viable Restorative Strategies:** Effective communication (affective statements and reflective questions)

Verbal and Physical Infractions (continued)

Threat/Intimidation:

- Possible reassignment, referral to school-based threat management team, possible IC/OSS, SRD consult
 - **Viable Restorative Strategies:** Parent/Teacher conferences

Harassment/Sexual:

- Possible reassignment, referral to school-based intervention team, possible IC/OSS, SRD consult
 - **Viable Restorative Strategies:** Parent/Teacher conferences

Battery:

- 1-5 days IC/OSS, parent conference, SRD consult, possible reassignment, possible referral to threat assessment team
 - **Viable Restorative Strategies:** Effective communication (affective statements and reflective questions)

Fighting (Major):

- 1st offense: 3-5 days IC/OSS, parent conference, possible behavior management plan
- Subsequent offense(s): IC/OSS, parent conference, SRD consult, behavior management plan, possible reassignment
 - **Viable Restorative Strategies:** Effective communication (affective statements and reflective questions)

Fighting (Minor):

- 1st offense: 2-3 days consequence IC/OSS, parent conference, possible behavior management plan
- Subsequent offense(s): 3-5 days consequence IC/OSS, parent conference, SRD consult, behavior management plan

Instructional and Campus Related Infractions

Dress Code:

- 1st offense: Student reports to student services, minor infraction, verbal warning/change of clothing
- 2nd offense: Student reports to student services, minor infraction, parent contact/change of clothing
- Subsequent offense: Admin referral, 1-3 days consequence IC, parent contact
 - **** May result in multiple days of IC
 - **** Inappropriate items(s) will be confiscated and parent must pick up
 - **** The administration shall be the final judge about whether a student's clothing is appropriate for school or whether it will create an environmental climate that is distracting to learning
 - **Viable Restorative Strategies:** Quick impromptu conversation/conferences

Electronics (e.g. cell phone use, ear buds/headphones, smart glasses):

- Students who blatantly refuse to follow reasonable requests of staff members, refusal to follow general school expectations may include but not limited to the following consequences:
 - 1st offense: Verbal reprimand and/or minor infraction – Restorative strategy
 - 2nd offense: Minor Infraction (referral) – Parent contact and restorative strategy
 - 3rd offense: Admin referral – IC period/day, parent contact, and restorative strategy
 - 4th offense: Parent Conference – IC and restorative strategy
 - **Viable Restorative Strategies:** Restorative conference

Campus Disruption (Major):

- 3-5 days consequence IC/OSS, parent conference, possible law enforcement involvement
 - **Viable Restorative Strategies:** Effective communication (Affective statements and reflective questions)

Classroom/Campus Disruption (Minor):

- 1st offense: 1-3 days consequence IC, parent conference
- 2nd offense: 3-5 days consequence IC, parent conference
 - **Viable Restorative Strategies:** Effective communication (Affective statements and reflective questions)

Failure to Identify Self or Report to Office/IC as Directed:

- 1-5 days IC/OSS, parent conference
 - **Viable Restorative Strategies:** Learning and decision- making conferences

Instructional and Campus Related Infractions (Continued)

Academic Cheating/Plagiarism:

- 1st offense: zero on assignment, parent contact
- 2nd offense: zero on assignment, 1 day consequence IC, parental conference, restorative strategy
- 3rd offense: 2-3 consequence IC
 - **Viable Restorative Strategies:** Learning and decision-making conference

Automobile Responsibilities, to include parking violations:

- 1st offense: Warning/Parent contact
- 2nd offense: 1 day consequence IC and/or parking privileges revoked for 1 week or more
- 3rd offense: Parking privileges revoked for one semester or the remainder of the current semester, and reflective essay
- 4th offense: Parking privileges revoked for two semesters or permanently, and reflective essay
 - **Viable Restorative Strategies:** Learning and decision-making conference

Opening Locked Gate for other students/adults:

- Automatic 1 or more day(s) consequence IC/OSS, parent conference

Absenteeism and Lateness

STUDENT ATTENDANCE

Within forty-eight (48) hours of a student's absence the parent will send a note explaining the absence. If that contact does not occur, the absence will be recorded as unexcused. If a student has 15 unexcused absences in a 90-day period, he/she will lose their driver's license. The student must then attend school for 30 consecutive calendar days to have the license reinstated. Students who exhibit absence will be referred to Teen Truancy Court.

Tardies: Any student tardy to class should report to a tardy station and receive consequences/pass to class. Tardies are tabulated by quarter and reset at the beginning of each quarter.

- 1st-3rd – warning, minor infraction, parent contact
- 4th-5th – lunch detention, parent contact
- 6th-7th – after-school detention, parent contact
- 8th – 1 day consequence IC, parent contact
- 9th – 2-3 days consequence IC, parent contact conference
- 10th – Parent conference

***** 10 minutes late/failure to report = skipping/unexcused absence*****

- **Viable Restorative Strategies:** Learning and decision-making conferences

Skipping:

- 1st offense: lunch/after-school detention, IC period/day
- 2nd offense: 2-3 days consequence IC
 - **Viable Restorative Strategies:** Learning and decision-making conference

Leaving Campus w/o Permission:

- 1st offense: 1 day IC, parent contact, restorative strategy
- 2nd offense: 2-3 day consequence IC, parent contact, restorative strategy
- 3rd offense: Parent conference
 - **Viable Restorative Strategies:** Learning and decision-making conference

Unauthorized Area

- 1st offense: 1 day consequence detention/IC, restorative strategy
- Subsequent offense(s): 1-3 days consequence IC
 - **Suggested Restorative Strategies:** Learning and decision-making conference

Unlawful Offenses

Tobacco/Vaping

- 1st offense – District approved restorative training (e.g. Say No to Vaping), IC for the remainder of the day, parent conference
- 2nd offense – 2 days consequence IC, district approved restorative training (e.g. Tobacco Clinic), parent conference
- 3rd offense – 3 days consequence IC/OSS

Marijuana/Drugs/Alcohol:

- 1st offense – District approved training (e.g. Face-It), 1 day consequence IC/OSS (possibly more), parent conference
- 2nd offense – 2 days OSS, district approved training (e.g. RISE),
- 3rd offense – 3-5 days consequence IC/OSS, possible reassignment

Vandalism:

- Restitution/work detail, parent conference, IC/OSS, possible law enforcement involvement

Theft/Stealing:

- 1st offense – 2 days consequence IC/OSS, possible law enforcement involvement, parent conference
- 2nd offense – 3 days consequence IC/OSS, possible law enforcement involvement, parent conference, possible reassignment

Weapon possession:

- 3-5 days consequence, possible reassignment, referral to threat assessment team, SRD consult

Arson:

- 3-5 days consequence, possible reassignment, referral to threat assessment team, SRD consult

Gambling:

- 1st offense – 2 days consequences IC, possible law enforcement involvement, restorative essay
- 2nd offense – 3-5 days consequences OSS, possible law enforcement involvement, restorative essay