



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, August 13, 2026 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

- A. Call to Order**
- B. Approval of Meeting Minutes**
 - i. July 15, 2026 Regular Business Meeting
- C. Public Comment:** Speakers are limited to three minutes; additional time is at the discretion of the Chairperson
- D. Reports and Discussions**
 - i. Student Handbooks - Updates for the 2026-2027 School Year **VOTE REQUIRED**
 - ii. MRHS Field Trip to Washington DC **VOTE REQUIRED**
 - iii. Subcommittee Assignments **VOTE REQUIRED**
 - iv. Regional Agreement Working Group - Student Members
 - v. Regional Agreement Working Group Members
 - vi. Prior Year Encumbrances **VOTE REQUIRED**
 - vii. FY26 End of Year Report and Budget Transfers **VOTE REQUIRED**
 - viii. MRMS Construction Project Borrowing – Sale of Bond Anticipation Notes
- E. Subcommittee, Representative, Liaison Reports**
 - i. MRMS Building Committee
- F. Superintendent's Report**
 - i. Recognitions
- H. Action Items -Vote Required**
 - i. Student Handbooks - Updates for the 2026-2027 School Year
 - ii. MRHS Field Trip to Washington DC
 - iii. Subcommittee Assignments
 - iv. Prior Year Encumbrances
 - v. FY26 End of Year Report and Budget Transfers
- I. Presentation of the Warrants**
- J. Adjournment**

Authorized Posting Officer

Roberta Simmons

August 11, 2026



**Monomoy Regional School District - Monomoy Regional School Committee
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Members present: Brad Schiff, Stephen Davol, Katie Cutter, Rich Roy, Ryan Edwards, Brett Fortin, Heather Morgan

Members not present: Lucia Quinn

Administrators present: Dr. Robin Millen, Michael MacMillan, Joy Jordan

AGENDA

A. Call to Order

Brad Schiff called the meeting to order at 6:30 PM.

B. Approval of Meeting Minutes

i. June 11, 2026 Regular Business Meeting

MOTION: Brett Fortin motioned to approve the meeting minutes from the June 11, 2026 Regular Business Meeting, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

ii. June 25, 2026 Joint Chatham -Harwich Select Board Meeting

MOTION: Stephen Davol motioned to approve the meeting minutes from June 25, 2026 Joint Chatham-Harwich Select Board Meeting, seconded by Brett Fortin.

UNANIMOUS: the motion passes

iii. July 9, 2026 Workshop Meeting

MOTION: Katie Cutter motioned to approve the meeting minutes from July 9, 2026 Workshop Meeting, seconded by Stephen Davol.

UNANIMOUS: the motion passes

C. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

D. Reports and Discussions

i. Technology Department Overview and Data Privacy

Mackenzie Yaretts, Director of Technology, presented an overview of the Technology Department's responsibilities, highlighting its role in supporting district operations, maintaining technology infrastructure, and preparing systems for the upcoming school year. She reviewed ongoing priorities, including device replacement, infrastructure improvements, streamlining operations through new software systems, and expanding accessible communication tools for families. She also provided an update on the district's cybersecurity efforts, emphasizing staff training, layered security measures, data privacy, and the implementation of multi-factor authentication to strengthen protection against cyber threats. She noted that all staff accounts are now secured with multi-factor authentication and announced plans to extend the requirement to School Committee Google accounts, offering assistance with the setup process.

ii. MRHS Field Trip to Washington DC

POTENTIAL VOTE

John Dixon, MRHS teacher, presented a proposed AP Government field trip to Washington, D.C., planned for November 2026. He is requesting School Committee approval over the summer to allow airfare and trip arrangements to be made before the start of the school year. The itinerary remains tentative and is designed to coincide with Congress being in session, with possible additions such as college visits and other educational opportunities based on student interests. Committee members discussed the trip's evolution over the past several years, and the proposal will be brought back for a vote at the August meeting.

iii. Subcommittee Assignments

The School Committee reviewed proposed subcommittee, liaison, and representative assignments for the coming year. Assignments were developed based on member preferences while balancing committee workloads, with each member assigned to approximately three committee roles and one liaison or representative position. Members were asked to review the proposed assignments and provide any requested changes prior to a formal vote at the August 13, 2026 meeting.

iv. School Board Mentorship Opportunity

Brad Schiff, School Committee Chair, introduced a School Committee mentorship program to support the four newly elected members. Experienced committee members will be paired with new members to provide guidance on committee responsibilities, subcommittee participation, and governance throughout the year. Participation is voluntary and intended to offer informal support and opportunities for questions outside of regular meetings.

v. MRSD Working Group Discussion

Brad Schiff, School Committee Chair, provided an update on the proposed working group, noting that the School Committee is awaiting formal direction from the member town Select Boards before beginning its work. It was anticipated that guidance and a timeline would be available by the August meeting, with the group likely beginning meetings in late summer or early fall. The Chair noted the recent joint meeting of the Select Boards, School Committee, and town managers was a positive and historic step toward collaborative discussions.

vi. MRHS Donation to Class of 2031

VOTE REQUIRED

MOTION: Stephen Davol motioned to approve the donation of \$281.10 from the Monomoy Regional High School Class of 2026 to the MRHS Class of 2031, seconded by Katie Cutter.

UNANIMOUS: the motion passes

vii. MRHS Donation to All Moms are Heroes

VOTE REQUIRED

MOTION: Heather Morgan motioned to approve the donation of \$2500.00 from the Monomoy Regional High School Class of 2026 to All Moms Are Heroes., seconded by Brett Fortin.

UNANIMOUS: the motion passes

viii. Surplus Materials STEM MRMS

VOTE REQUIRED

MOTION: Katie Cutter motioned to declare the list of woodworking equipment and supplies as surplus and to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Stephen Davol.

UNANIMOUS: the motion passes

ix. Surplus Materials Robotics MRHS

VOTE REQUIRED

MOTION: Brett Fortin motioned to declare the list of LEGO EV3 Robotics Sets surplus to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Katie Cutter.

UNANIMOUS: the motion passes

x. FY26 Prior Year Encumbrances

VOTE REQUIRED

MOTION: Stephen Davol motioned to approve that the list of General Fund FY26 encumbrances, totaling one hundred and ten thousand, four hundred and thirty seven dollars, and thirty one cents, can be paid during FY27, seconded by Heather Morgan.

UNANIMOUS: the motion passes

E. Subcommittee, Representative, Liaison Reports

None

F. Superintendent's Report

i. Recognitions

Dr. Robin Millen, MRSD Superintendent, recognized the passing of former committee member Terry Russell, who served the Harwich and Monomoy School Committees from 2011 to 2024, including as Chair and as a member of the Monomoy Regional High School Building Committee. Members reflected on his dedication to education, thoughtful leadership, and lasting contributions to the district, extending their condolences to the Russell family and honoring his legacy of service.

H. Action Items -Vote Required

i. MRHS Donation to Class of 2031

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UNANIMOUS: the motion passes

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MOTION: Heather Morgan motioned to approve the donation of \$2500.00 from the Monomoy Regional High School Class of 2026 to All Moms Are Heroes., seconded by Brett Fortin.

UNANIMOUS: the motion passes

iii. MRHS Field Trip to Washington DC

Vote scheduled for August 13, 2026 Regular Business Meeting.

iv. Surplus Materials STEM MRMS

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UNANIMOUS: the motion passes

I. Presentation of the Warrants

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. Adjournment

Brett Fortin moved to adjourn the meeting, seconded Katie Cutter.
The meeting was adjourned at 7:17 PM

Respectfully Submitted,
Roberta Simmons
Recording Secretary

School Handbook Updates for 2026-2027

Presentation to School Committee
August 13, 2026



Global Handbook Updates

- Added section on Bus Procedures
- Minor language updates to Health Services section to better reflect current practices and state regulations
- Added global opt-out for social-emotional learning surveys
- Added link to MOU with local public safety
- Added link to Student/Parent Responsibility form under Tutoring section
- Ensured consistency of reference to school counselors/counseling department
- Updated all links to School Committee Policies based on updated website format

Chatham Elementary School Handbook Updates

- Clarified parent drop-off/pick-up process
- Updated After School Club information
- Updated staff information and room/extension changes



Harwich Elementary School Handbook Updates

- Updated staff information and room/extension changes



Monomoy Regional Middle School Handbook Updates

- Updated the Unified Arts rotation
- Updated Trimester dates
- Updated staff information and room/extension changes



Monomoy Regional High School Handbook Updates

- Clarify academic, attendance, and honor code eligibility requirements for student-athletes and for Dual Enrollment student-athletes
- Added smelling salts to chemical health violations
- Added language concerning wearable technology (such as Meta-Glasses, etc.)
- Clarified Loss of Credit Policy with additional specifics
- Clarified midterm and final exam policies
- Updated staff information and room/extension changes



Thank you!

Questions?



MONOMOY REGIONAL SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

Coordinating Teacher: John Dickson Teacher Cellphone Number: 508 274 7367
 Other Teacher(s): Jazmyn St. John Grade(s): 9 12
 School: CES ☐ HES ☐ MRMS ☐ MRHS ☒ Date(s) of Trip: 11/14 17
 Time of Departure: 6am 11/14 Return Time to School: 10pm 11/17
 Destination: Washington, DC

This request must be approved by your School Nurse, Principal and Superintendent at least four weeks prior to US trips and International trips.

Purpose of Trip – Include Direct Connection to Curriculum Standards:

For AP US Government students to experience the nation's capital and learn about the branches of government by seeing them in action in person

School Nurse Needed on Trip: Yes ☐ No ☒

Other accommodations needed: n/a

IF Airport Travel: See attached itinerary

Please provide Airline name, flight # and arrival time

Type of vehicle requesting (School bus 45 – 2/seat (MS/HS) or 71 @ 3/seat. Coach Bus = 54 seats)

Motor Coach/#: _____ School Bus/#: 1 Handicap Accessible Bus: _____

Walking-No Bus: _____ School Van _____

Total Number students: 27 Total Number of Teachers: 2 Total Number of Chaperones**: 2

Please plan on at least one (1) chaperone per group of 10 students

CHAPERONES MUST BE CORIED by MONOMOY REGIONAL SCHOOLS

Sources of Funds (must be indicated prior to approval): School Budget ☐ Student Fee ☐ Grant ☐

Budget For Day Trips:

If using the bus company: Hourly rate \$39.73. Mileage Rate \$.90 per mile. Please attach Google Map directions

_____ hours x \$39.73 = _____

_____ miles x 2 (Round Trip) x .90 = _____

of Buses: _____

Total Transportation Costs: \$ _____

Admissions Cost: \$ _____

Total Cost: \$ _____

Total Cost per student: \$ _____

Please email to Faith Rushnak@ frushnak@monomoy.edu

For out of state and overnight trips, please attach a budget and itinerary.

APPROVALS

Teacher: _____ Date: 6/16/26

School Nurse: _____ Date: 6/16/26

Principal: _____ Date: 6/17/26

Superintendent: _____ Date: _____

APPROVED

NOT APPROVED

AP US Government DC Field Trip 2026 Chaperones: Mr. Dickson, Ms. St. John

Itinerary

Saturday 11/14

530 - Meet at MRHS
6am Leave at MRHS
730 Arrive Logan
9am AA Flight 2490
1048 Arrive DCA
1115 Take Metro to L'Enfant Plaza
12pm Arrive Holiday Inn Washington Capitol - 550 C St SW
1230 Lunch
1pm Leave for college visits - will visit one or more DC colleges based on Student Choice
-George Washington, Georgetown, American, Howard, Catholic, UMaryland
5pm Dinner - TBD
6pm - Monument Tour
9pm - Hotel time

Sunday 11/15

8am Morning Jog (optional)
9am Breakfast
10am Leave Hotel
10-5 Smithsonian Museums
-Visit different Smithsonians based on student choice
530 Return to Hotel
630 Dinner at the Wharf
9pm Hotel Time

Monday 11/16

730 Morning Jog
830 Breakfast
930 Leave Hotel
10-5 Visit Agencies
-Visit to Supreme Court, Executive Agencies, Other Organizations (e.g. IMF) based on Student Choice
5pm Dinner - Busboys and Poets 450 K St NW 202-789-2227
7pm Sports event - basketball/hockey game based on availability and Student Choice
10pm Return to Hotel

Tuesday 11/17

730 Morning Jog
830 Breakfast
930 Leave Hotel
10am-330 Capitol Hill
-Meet with representatives, attend hearings and/or floor sessions, etc. based on availability/Student Choice
400 Leave hotel for DCA
6pm AA Flight 1779
757 Arrive Logan - meet bus
10pm Arrive MRHS

Estimated cost per student:

Flight: \$250

Hotel: \$250

Miscellaneous: \$100

Total: \$600/student



**Monomoy Regional School Committee
2026-2027
Subcommittee, Representative and Liaison Assignments**

Subcommittees Small group of the school committee (less than a quorum) tasked with bringing recommendations for committee action (* Chair)	Representatives A school committee member who is a member of a larger committee requiring school committee representation (i.e. Cape Cod Collaborative; Wellness Committee; etc.)	Liaisons A school committee member who is responsible for being the communication link between the MRSC and another group or committee
Superintendent Evaluation 1. Katie Cutter 2. Ryan Edwards 3. Heather Morgan 4. Lucia Quinn	Westgate Foundation 1. Stephen Davol	Special Education PAC 1. Heather Morgan
Finance 1. Stephen Davol 2. Ryan Edwards 3. Rich Roy 4. Brad Schiff	MRMS Building Subcommittee 1. Stephen Davol 2. Rich Roy	Select Board & Finance Committees (2) Chatham: 1. Lucia Quinn 2. Brad Schiff (2) Harwich: 1. Ryan Edwards 2. Rich Roy
Negotiations 1. Brett Fortin 2. Heather Morgan 3. Rich Roy 4. Brad Schiff	Cape Cod Collaborative 1. Lucia Quinn	Regional Agreement Working Group 1. Stephen Davol 2. Ryan Edwards 3. Brett Fortin 4. Brad Schiff
Warrant and Payroll 1. Rich Roy 2. Brad Schiff	District Wellness Committee 1. Katie Cutter	Legislation 1. Brett Fortin
Policy Subcommittee 1. Katie Cutter 2. Brett Fortin 3. Heather Morgan 4. Lucia Quinn		

Regional Agreement Working Group - Student Representatives

Nico Silvester (Harwich) -- Hello! My name is Nico Silvester and I am a rising junior at Monomoy Regional High School. At school, I am involved in many clubs, such as the National Honor Society, Spirit Club, Key Club, and the ASL club, which I co-founded with one of my close friends, as well as managing the girls field hockey team. I have also served as a class officer for the past three years, and hope to continue it until my senior year. Outside of school, I work two jobs. One at a pizza place which is year round, and one at an ice cream place which is only during the summer. I am excited to be a part of this committee as I feel it is important for students to have a voice in what is currently happening in our district, as we spend a majority of our year inside of the school. In my free time, I enjoy playing golf, hockey, and occasionally photography when I have the opportunity.

Dan Morgan (Chatham) -- I'm Dan Morgan, and I'm a rising junior at Monomoy Regional High School. I'm a lifelong resident of Chatham and attended Chatham Elementary School many years ago. In school, I'm the president of Political Action Club, vice president of National Honor Society, and am also involved in Mock Trial. I served on the Superintendent Search Committee, and now serve as the Student Representative to the school committee. Outside of school, I am interning for State Rep. Hadley Luddy, involved in political campaigns, and enjoy following local, state, and federal politics. I am looking forward to participating in this working group because it is time for the towns to work together to find a reasonable solution instead of working against each other for political leverage at the expense of the students.

Regional Agreement Working Group Members

Town of Chatham:

Town Manager, Jill Goldsmith

Select Board, Jeff Dykens (*Alternate, Select Board, Cory Metters*)

Finance Committee, Stephen Daniel

Non Voting Member:

Citizen Representative, Melissa Bohannon

Town of Harwich:

Town Administrator, Jay McGrail

Select Board, Peter Piekarski

Finance Committee, Peter Hughes

Non Voting Member:

Citizen Representative, Charles Gruszka

MRSC Members:

Vice Chair, Ryan Edwards

Chair, Brad Schiff

Non Voting Members:

Dan Morgan, Chatham Student Representative

Niko Silvester, Harwich Student Representative

Reviewing and Amending Monomoy's Regional Agreement



Section XVI. REVIEW OF AGREEMENT

At least every five years, the Committee will undertake a review of the terms of this Agreement...Proposals for amendments to this Agreement will follow the procedure contained in Section XVII.

Note: *After a lengthy review (that went on for years), the School Committee last voted to proposed an amendment in August 2021. Much of the conversation was to clean up obsolete language involving the regionalization mechanisms, plus an assessment change. The assessment change was viewed by the School Committee as most pressing need and focused this round of amendments on getting the assessment change passed. The obsolete language remains in the Regional Agreement.*

Section XVII. AMENDMENTS

Amendments to this Agreement may be initiated by a three-quarters vote (no fewer than 4.5 votes) of the District Committee or by a petition signed by ten percent of a member town(s) voters...Such amendments to the agreement must receive a majority vote of approval by each member town at an annual town meeting, and all amendments are subject to the approval of the Commissioner.

Monomoy Regional School District

Robin A. Millen, Ed.D.
Superintendent



Michael MacMillan
Assistant Superintendent of
Finance and Strategic Alignment

Melissa Maguire
Director of Student Services

Jacob Voelker
Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 8/11/2026
Re: Prior Year Encumbrances – Vote Required

MOTION

To approve the payment of six thousand, four hundred and seventy dollars and twenty six cents in FY26 general fund invoices not previously encumbered, as presented to the School Committee.

BACKGROUND

The district's general fund is funded primarily from the assessments to the Towns of Chatham and Harwich and from state educational funding. As these funds are raised for a specific financial year they should be expended within that year.

If the appropriation from the current year's general fund is required to pay for costs relating to the previous year, the School Committee's approval is required.

The district has received \$6,470.26 in invoices from FY26 for amounts that were not previously encumbered. A list of the amounts and vendors is provided below.

PO	Vendor	Reason for Change	Amount
270437	Aquapoint.3 LLC	Insufficient Prior Year Encumbrance	\$2,082.50
270542	Limbach	No Prior Year Encumbrance	\$1,416.00
270530	Dept of Unemployment	Insufficient Prior Year Encumbrance	\$2,620.64
270546	Rebecca T LaValley	Insufficient Prior Year Encumbrance	\$351.12

Michael MacMillan.
Assistant Superintendent