

**Board of Education  
Town of Windsor Locks  
Special Meeting - Agenda  
August 5, 2026 - 6:00 pm  
Windsor Locks High School Auditorium**

These minutes are not official until approved at a subsequent meeting.

**Members Present:**

Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler, Dennis Gragnolati

**Administrators:**

Shawn Parkhurst, Rebecca Bissonnette, Lawrence Juhasz, and various members of the Leadership Team

**Others:**

Members of staff and the community (in person and online)

**Call to Order**

Chairwoman Osorio called the meeting to order at 6:06 p.m. in the Windsor Locks High School Auditorium.

**Roll Call**

Superintendent Parkhurst conducted roll call with five (5) Board members present and voting.

**Pledge of Allegiance**

All stood for the Pledge of Allegiance.

**Public Audience**

Several community members provided public comments regarding the FY27 budget.

At 6:13 p.m., Chairwoman Osorio called for a brief Board recess.

The Board reconvened at 6:37 p.m.

**Approval of Minutes — Vote Needed**

- June 9, 2026 Regular Meeting
- June 10, 2026 Special Meeting
- June 15, 2026 Special Meeting
- June 18, 2026 Special Meeting

A motion was made by Greg Guyette and seconded by Lindsay Cutler to approve the minutes listed above. The motion passed unanimously.

**Human Resources Report**

**Resignations**

Superintendent Parkhurst provided a report regarding two resignations: Jessica Brown and Ruth Sobolewski. A motion was made by Lindsay Cutler and seconded by Amber Mortensen-Hurdle to accept the resignations with thanks and appreciation. The motion passed unanimously.

**Curriculum**

**Subcommittee Report**

**Approval of Minutes — June 17, 2026**

A motion was made by Lindsay Cutler and seconded by Amber Mortensen-Hurdle to approve the June 17, 2026 Curriculum Subcommittee minutes. The motion passed unanimously.

**FY27 Budget**

Superintendent Parkhurst provided a presentation on the FY27 budget status and

additional recommended reductions of \$700,000, bringing the Board of Education's total reductions to \$2.1 million. He also provided the Board with "other options to consider" as they discussed the FY27 Board of Education budget.

A discussion followed, with Superintendent Parkhurst responding to Board members' questions and comments regarding the budget.

Following discussion, a motion was made by Amber Mortensen-Hurdle and seconded by Lindsay Cutler to approve the FY27 budget with the recommended reductions presented.

A roll call vote was taken with the following results:

- Dennis Gragnolati — No
- Lindsay Cutler — Yes
- Amber Mortensen-Hurdle — Yes
- Greg Guyette — No
- Alba Osorio — Yes

### **Motion passed 3-2.**

Ms. Mortensen-Hurdle commented on the Superintendent's level of commitment and dedication to the district, noting his visible presence at school and community events and his ongoing involvement in district initiatives.

Chairwoman Osorio addressed public comments regarding administrative salaries. She noted that she had reviewed compensation data from comparable districts and stated that, in her view, the Superintendent's compensation is consistent with the responsibilities and expectations of the position. She also commented on the significant time commitment required to fulfill the duties of the role.

Chairwoman Osorio encouraged community members to seek information from official and reliable sources when discussing district matters, noting that misinformation can negatively impact the school district and the broader community.

### **2026-2027 Board of Education Committees**

- **Curriculum Committee:** Amber Mortensen-Hurdle and Alba Osorio
- **Finance Committee:** Greg Guyette and Lindsay Cutler

### **Tentative Appointment of Director of Pupil Services**

Superintendent Parkhurst provided an update and stated that the process remains in the final stages of the interview process, and there was no appointment this evening.

### **Appointment of Human Resources Coordinator**

Superintendent Parkhurst presented Amy Bosco as the candidate of choice. A motion was made by Greg Guyette and seconded by Lindsay Cutler to approve the appointment effective August 31, 2026. The motion passed unanimously.

### **Policy**

Second Read and Approval — Vote Needed

Policy 4115.3 — Evaluation of Athletic Coaches

A motion was made by Amber Mortensen-Hurdle and seconded by Greg Guyette to approve Policy 4115.3. The motion passed unanimously.

First Read and Review

The following policies were presented for first read and review:

- Policy 1330 — School Facility Use
- Policy 5111/5112 — Admission and Placement
- Policy 5114 — Suspension and Expulsion — Due Process
- Policy 5138 — Pay to Participate
- Policy 5144.1 — Use of Physical Force

Superintendent Parkhurst reviewed each policy and the proposed changes.

### **WLMS & WLHS Athletic Handbook Review**

Superintendent Parkhurst thanked the High School and Middle School Administrations for their work aligning the athletic handbooks and publicly thanked WLMS staff member Rachel Hess for her work as part of her internship in developing the Middle School handbook.

Following a brief discussion, a motion was made by Amber Mortensen-Hurdle and seconded by Dennis Gragnolati to approve the athletic handbooks. The motion passed unanimously.

### **Executive Session**

A motion was made to adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purpose as allowed by Section 1-200(6):

**Discussion of Bargaining Unit Negotiations:** Administrative Assistant Unit, Local 2001 Service Employees International Union.

Attendance in Executive Session was limited to:

- Members of the Board of Education
- Superintendent
- Others as requested to attend

Greg Guyette made a motion to enter Executive Session at 8:14 p.m., seconded by Dennis Gragnolati. The motion passed.

The Board exited Executive Session at 8:28 p.m.

### **Action, if any, on Executive Session Item:**

A motion was made by Greg Guyette and seconded by Amber Mortensen-Hurdle to approve the Administrative Assistant three-year contract as presented. The motion passed unanimously.

### **Adjournment**

Dennis Gragnolati made a motion to adjourn the meeting at 8:31 p.m., seconded by Lindsay Cutler. The motion passed unanimously.

Respectfully Submitted,

Shawn Parkhurst