

ROBERT H. JAMISON
PARENT/GUARDIAN VISITOR POLICY
2026-2027

For the safety of our students and staff, please note:

- 1. Visitors must enter through the main door and proceed immediately to the receptionist upon entry to the building.**
- 2. Visitors must sign the visitor log and indicate the reason for the visit to the school.**
- 3. Visitors must present identification before being given a Raptor Badge that must be worn in a visible place. In the case Raptor is down, the visitor will receive a visitor sticker which must be worn in a visible place.**
- 4. Visitors are required to remain in the office. Should there be special arrangements made with a staff member, the Visitor will be required to be accompanied by a school escort while in the building, including being walked to the classroom and walked back to the office.**
- 5. Visitors must pre-arrange any meetings or visits with School personnel prior to entering the building, including classroom events (i.e. celebration, awards, ceremony, etc.). Contact the teacher via Class Dojo or via the main school number at 216-838-5400 to make an appointment.**
6. Visits will be limited to 30 minutes per visit to avoid disruption to the education process.
7. Visitors must turn in the Raptor Badge (or sticker) and sign out before exiting the building.
8. All visitors must exit through the main doors.
9. Visitors may be requested to leave the building at any time for any reason at the sole discretion of the Principal.
10. Teachers shall have the discretion to limit access when visitation will cause disruption to the educational process, per Article 10, Section 9.
11. All people entering the School property, building, offices, or classrooms, must act respectful and nonthreatening in manner. Disruptive or threatening behavior by a visitor, will result in a request for that person to leave the School property. In the case of repeated incidents of this nature, such people may be banned from returning to the School property. In the case of extreme and/or continued disturbances, the local legal authorities will be called, and such person may be charged with disorderly conduct.
12. The School reserves the right to deny access to anyone, including parents, to the School facility and grounds at any time at the Principal's sole discretion.