Lightspeed Systems®

Parent Guide:
Lightspeed Parent Portal











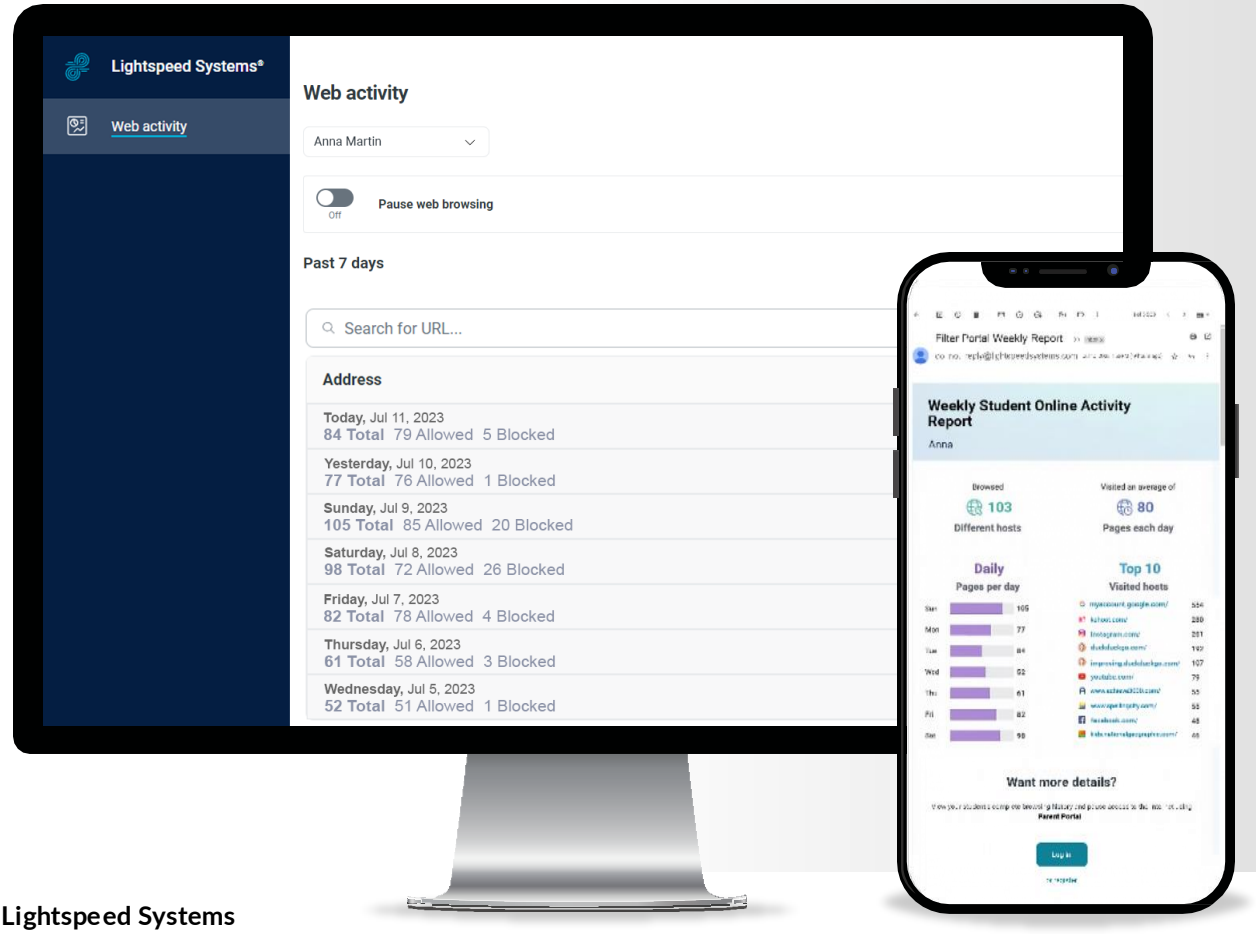


Introducing the Lightspeed Parent Portal

With so many new technologies and learning methods introduced every day, your involvement in your child's learning is more important than ever. To support this, your school has partnered with Lightspeed Systems® to give you visibility and control of your child's internet usage while on school-issued devices, at home and after-school hours.

With the Lightspeed Parent Portal, you have access to:

- The Weekly Student Online Activity Report, sent to your email. This report summarizes your child's web browsing activity for the week.
- The full, web-based portal delivering in-depth visibility and control over your child's online activity. Know exactly when and what sites are accessed in real time, then pause screens or control app usage as needed.



About Lightspeed Systems

Lightspeed Systems has been dedicated to supporting K-12 online education for over 25 years. Lightspeed is governed by and adheres to stringent student data privacy regulations, such as FERPA and COPPA, ensuring student data will remain confidential and will not be shared, distributed, or sold to advertisers or any other parties.

How Lightspeed Captures Your Child's Internet Activity

Devices provided by your school that are filtered by Lightspeed, intercept network traffic and allow or block websites. These decisions are made based on both the content filter category of the website and the rules configured for your student.

The Weekly Student Online Activity Report

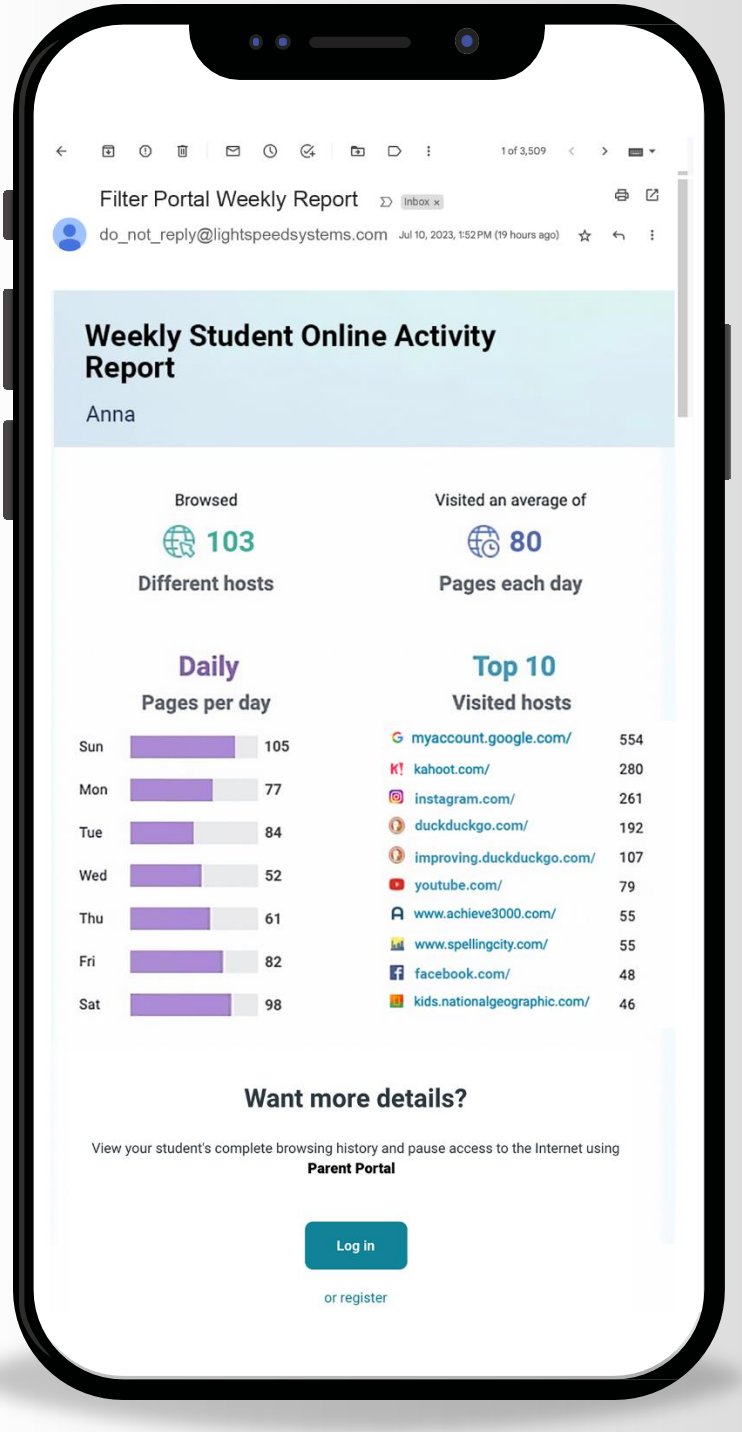
The Weekly Student Online Activity Report summarizes your child's web browsing activity for the week; including page visits and website host metrics.

With the Weekly Student Online Activity Report you'll see:

- Top Websites: Top 10 visited hosts
- Daily Website Visits: Number of pages visited per day
- Total Browsed Hosts
- Average Daily Page Visits

The Weekly Student Online Activity Report will be emailed straight to your inbox every Sunday containing the Subject: *Filter Portal Weekly Report* and sent from: *do_not_reply@lightspeedsystems.com.*

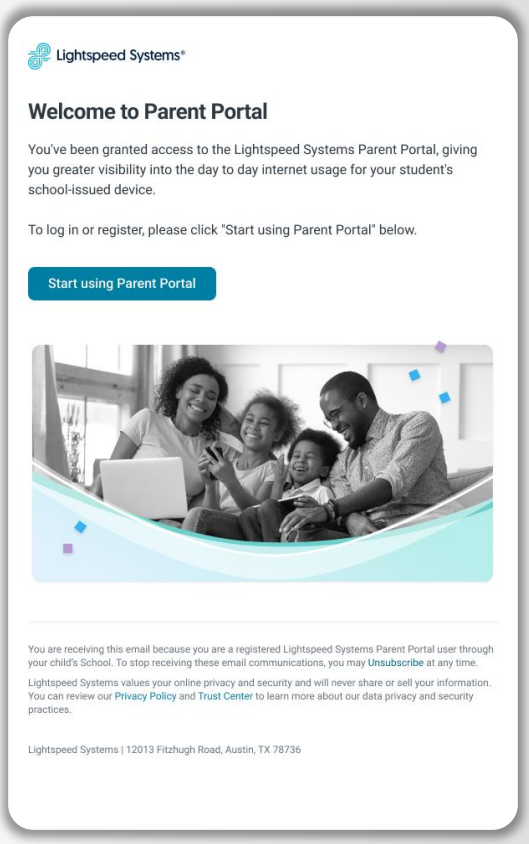
Note: be sure to check your Spam folder if you have not received it in your inbox.



The Lightspeed Parent Portal

Sign Up for the Portal

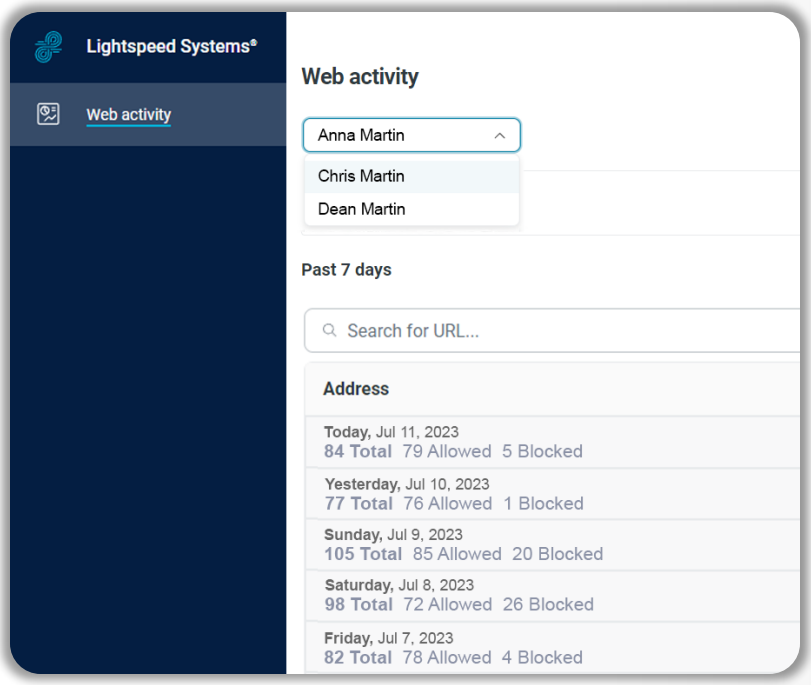
The Lightspeed Parent Portal is a full web-based portal that is mobile responsive, so you can easily check on your child's internet activity in real time and take action.



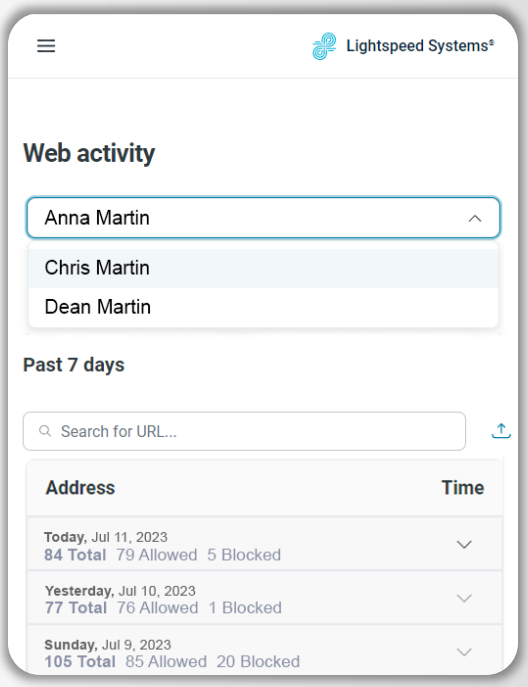
HOW TO ENROLL:

1. You'll receive the Welcome to Parent Portal email from: do_not_reply@lightspeedsystems.com.
2. Click the "Start using Parent Portal" button to register/create your account.
3. A verification email will be sent to the email address you provided during the registration process to log into the portal.
4. Once you are in the portal, you may use the drop-down to toggle between students if you have more than one child.

WEB VIEW

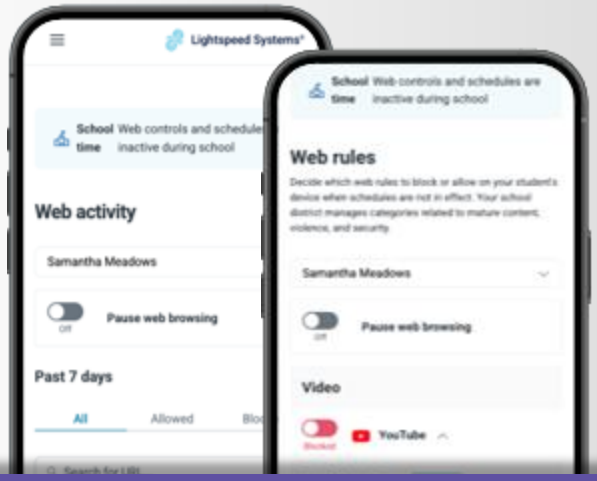


MOBILE VIEW



Phone App

No App Store needed — install the Lightspeed Parent Portal directly from your browser for instant access, just like a native app.



IPHONE

(Using Safari · iOS 14 or later)

1. **Open Safari on your iPhone**
   This only works in Safari. If you're using Chrome or another browser, switch to Safari first.
2. **Tap the Share button**
   Look for the Share button at the bottom center — it looks like a box with an arrow pointing up ⍰.
3. **Scroll down and tap "Add to Home Screen"**
   A menu will appear. Scroll down until you see *Add to Home Screen* and tap it.
4. **Tap *Add* to confirm**
   You can leave the name as-is or change it. Then tap *Add* in the top-right corner to finish.
5. **Done! Find the icon on your home screen**
   The Lightspeed Parent Portal will appear on your home screen just like any other app.

TIP:
The icon may appear on a new page of your home screen. Swipe left or search for **"Lightspeed"** to find it.

ANDROID

(Using Chrome · Android 8 or later)

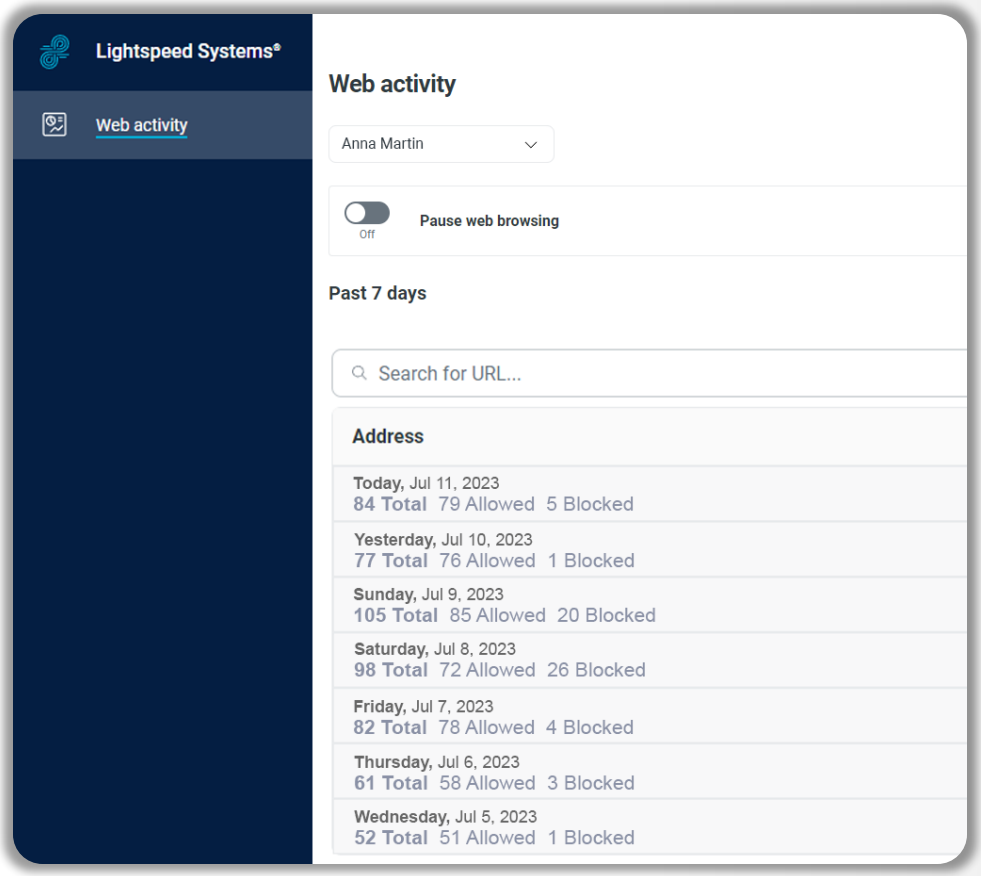
1. **Open Chrome on your Android phone**
   This works best in Chrome. If you're using a different browser, switch to Chrome first.
2. **Tap the three-dot menu ⍰**
   Tap the menu icon in the top-right corner of Chrome (three vertical dots).
3. **Tap "Add to Home Screen"**
   Look for *Add to Home Screen* or *Install app* in the menu and tap it.
4. **Tap *Add* to confirm**
   A small window will pop up asking you to confirm. Tap *Add* to finish.
5. **Done! Open it from your home screen**
   The Lightspeed Parent Portal icon will appear on your home screen. Tap it anytime for quick access.

TIP:
Some Android phones show an **"Add to Home Screen"** banner at the top of the page automatically — you can tap that too!

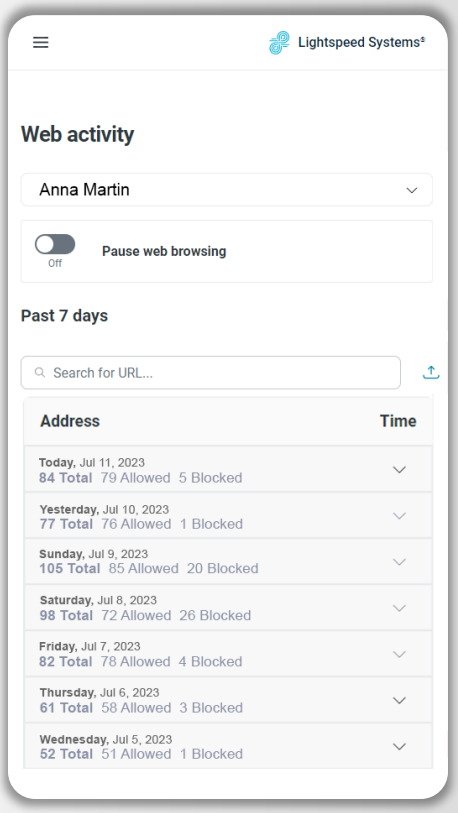
Web Activity

This view provides detailed student internet activity on all sites visited after school, including a time stamp for all sites accessed, ensuring they're safe and focused on learning.

WEB VIEW



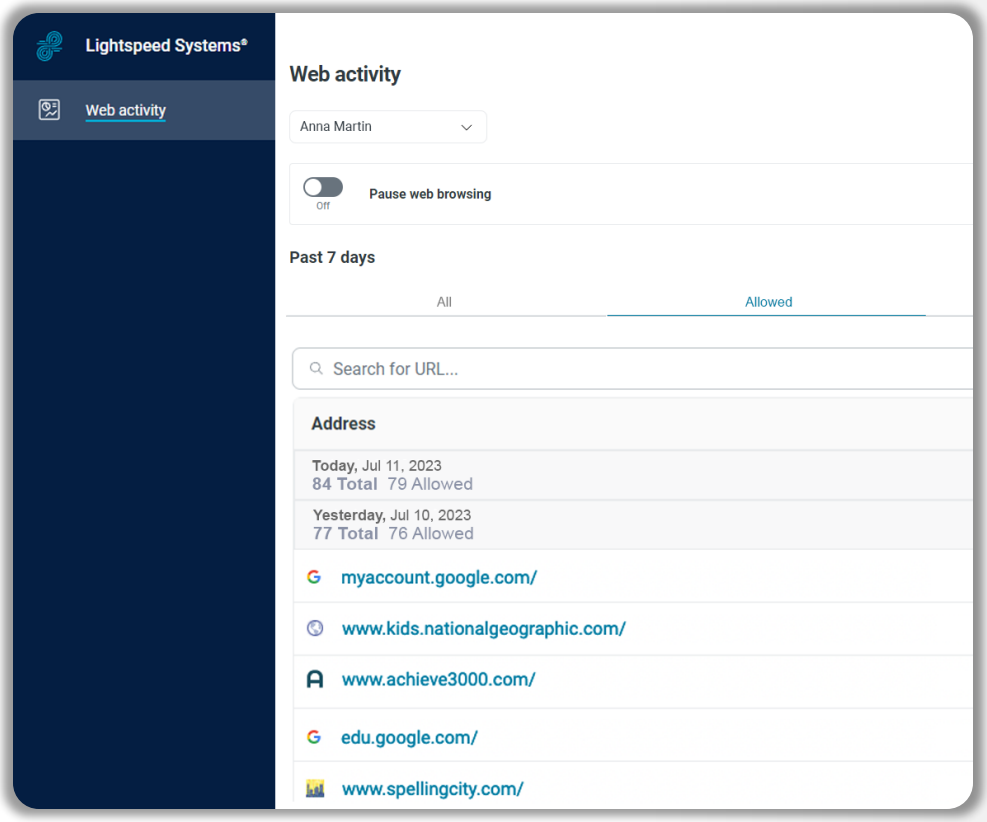
MOBILE VIEW



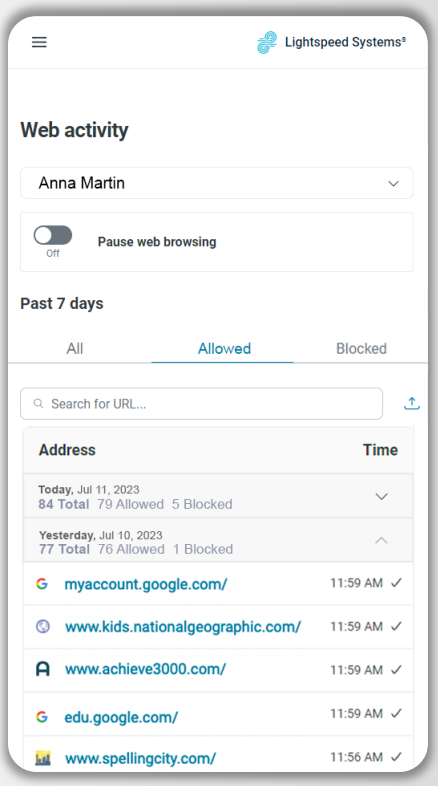
View Allowed and Blocked Websites

The Lightspeed Parent Portal's Allowed/Blocked web activity status allows you to check which websites are permitted and which are restricted according to your school district's filtering policies. This feature is useful to monitor your child's online activity and engage in digital citizenship conversations. You can easily filter the results by activity type using the "Allowed" or "Blocked" tabs.

WEB VIEW



MOBILE VIEW



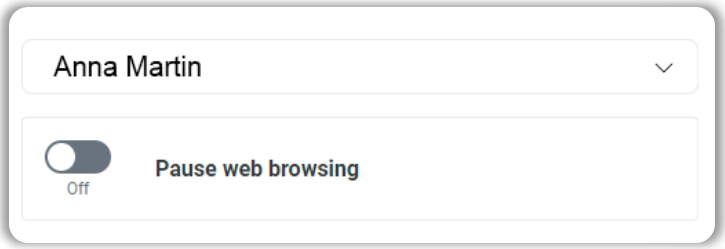
NOTE: Only your district can make changes to your school's web content filtering policies. You will not
be able to change the status of an allowed or blocked website from within the portal.

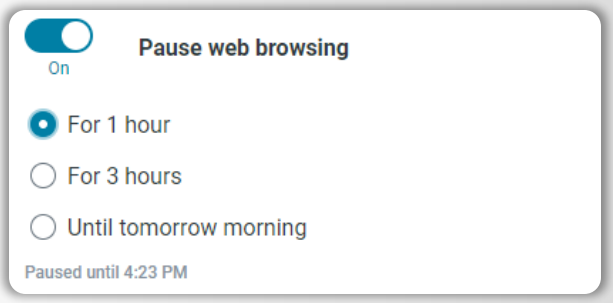
Limit Internet Access

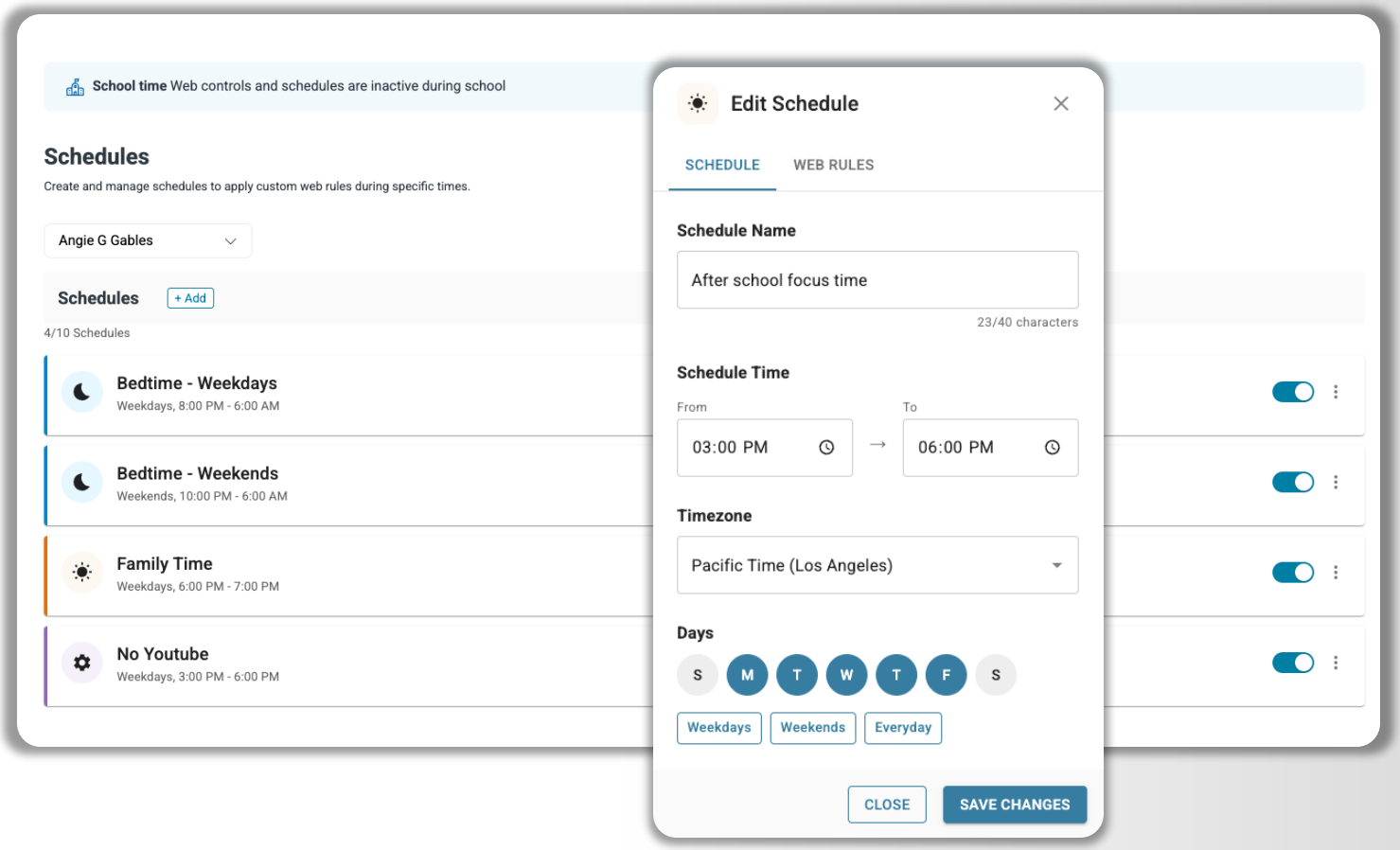
Control your child's screen time with automated internet access schedules by day and time, increasing oversight at home.

Each schedule allows you to:

- Select different time blocks for different days of the week
- Choose which grouped categories are allowed or blocked during that window
- Select which custom block lists are active
- Optionally pause internet access entirely

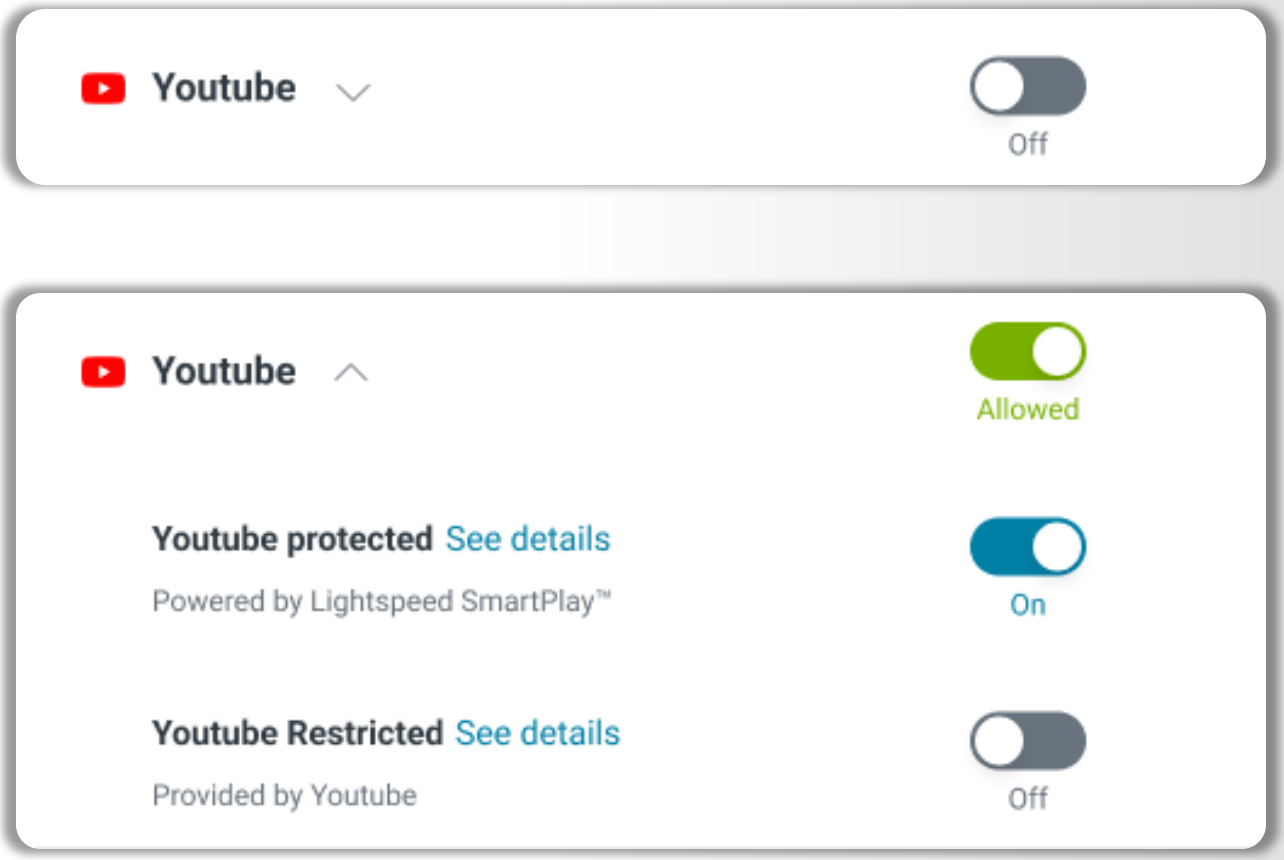






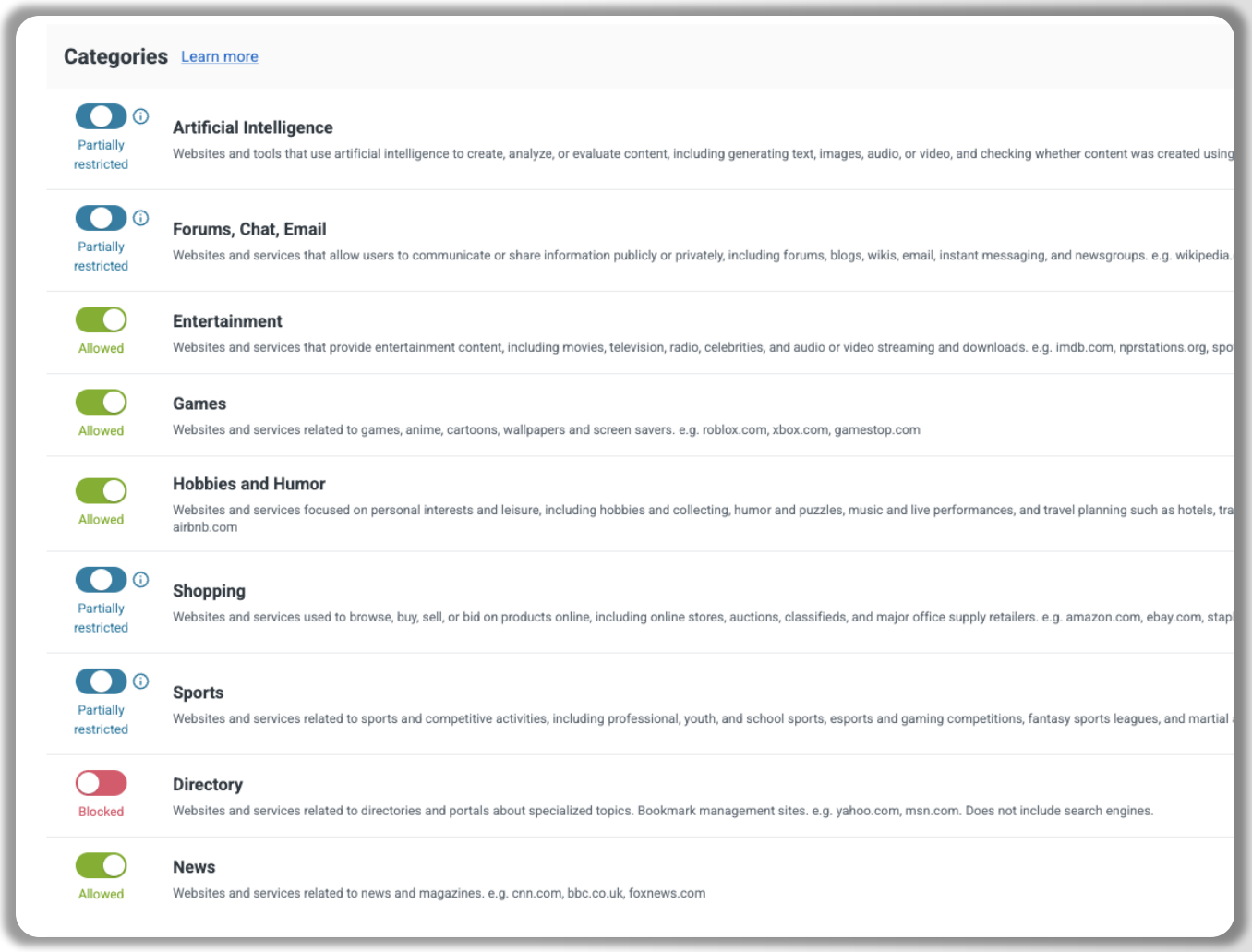
Manage YouTube Access

YouTube includes rich educational content and our district is diligent about monitoring access to ensure your child can access appropriate YouTube content. Even so, your child may be spending too much time on this platform and not getting homework done. With the Lightspeed Parent Portal, you can allow or block access to YouTube after school as needed.



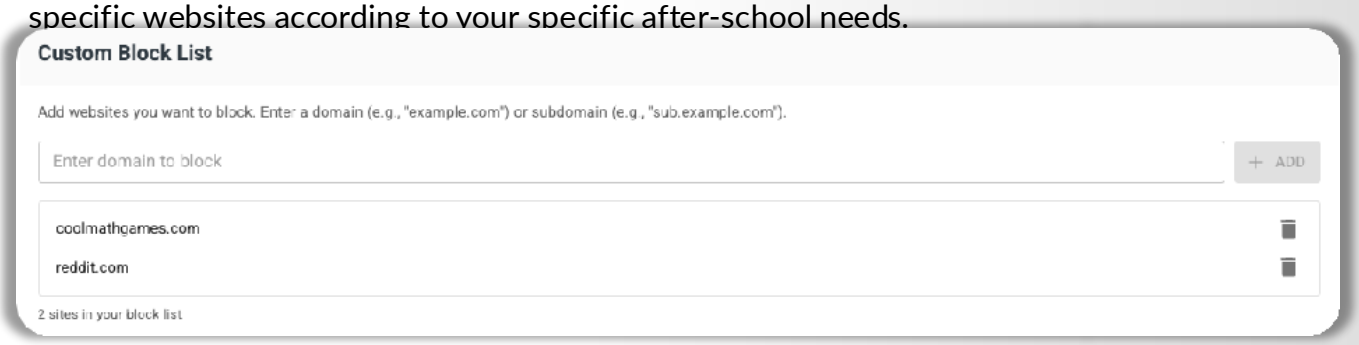
Manage Access Controls by Browsing Category

Students live on social media, and it can be distracting. Don't want your child on social media after school? No problem. With the Lightspeed Parent portal you have the control to allow, restrict, or block after-school access on multiple browsing categories, including social media, YouTube, games, and more.



Block Access to Specific Sites

With custom block lists you can allow your child to browse the internet while blocking access to specific websites according to your specific after-school needs.





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www.lightspeedsystems.com