

# **POTTSVILLE AREA SCHOOL DISTRICT**

## **BOARD MEETING**

DHH LENGEL MIDDLE SCHOOL AUDITORIUM

June 17, 2026

7:00 p.m.

### **MEETING OPENING**

The meeting was called to order at 7:03 p.m.

#### **Subject 1.1 Opening & Pledge – Mr. Harry Ciavarella**

#### **Subject 1.2 Roll Call – Mrs. Krista Bevan**

Board Members Present: Kerry Ansbach, Stephanie Buchanan, Harry Ciavarella, Dr. Ashley DeWitt, Rachael Hobbs, Chris Kelly, Kyle Crouse, Bob Thomas.

Board Members Absent: Craig Shields

Administration Present: Krista Bevan, Board Secretary; Dr. Guy Lowery, Superintendent; as well as Kevin Reid, Solicitor.

#### **Subject 1.3 Public Comment – Mr. Harry Ciavarella**

Harry Ciavarella – Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three minutes. The public comment segment of each Board meeting shall be a maximum of one hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one-hour time period shall be afforded a priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to [kbevan@pottsville.k12.pa.us](mailto:kbevan@pottsville.k12.pa.us) by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

No public comments were offered.

## BOARD MEETING MINUTES

### **Subject 2.1 Approval of Committee of the Whole and Board Meeting Minutes – Board Secretary Mrs. Krista Bevan**

It is recommended that the Board approve the minutes from the June 10, 2026 Committee of the Whole Meeting.

Could I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Mr. Thomas. All Aye, Motion passed.

## FINANCIAL REPORTS

### **Subject 3.1 Approval of Financial Reports – Mrs. Stephanie Wood**

It is recommended by the Finance Committee that the Board approve the following:

1. Treasurer's Report (All Funds) – General Fund Balance as of May 31, 2026 – \$6,944,039.34; Cafeteria Checking Balance as of May 31, 2026 – \$976,468.09.
2. General Fund Condensed Board Summary Revenue Report.
3. General Fund Condensed Board Summary Expenditure Report.
4. Cafeteria Condensed Board Summary Report.
5. Payment Summary – General Fund, Food Service.
6. Budget Transfers.

Could I please have a motion to approve as recommended?

Motion: Mr. Thomas. Second: Mr. Kelly All Aye, Motion passed.

## UNFINISHED BUSINESS

None.

## SOLICITOR'S REPORT

Kevin Reid, Attorney at Law

None.

## DONATIONS

None.

## INFORMATION

### **Subject 7.1 Federal Programs – Dr. Guy Lowery**

Dr. Lowery recognized the efforts of District staff and administrators throughout the school year and thanked employees for their dedication to the students of the Pottsville Area School District.

### **Subject 7.2 Crimson Tide Foundation**

No report.

## COMMITTEE REPORTS

### **Subject 8.1 Athletics and Extracurricular Activities – Mr. Craig Shields**

It is recommended by the Athletics and Extracurricular Activities Committee that the Board approve the following:

Coaches as listed on the agenda.

Could I please have a motion to approve as recommended?

Motion: Mr. Shields. Second: Mr. Kelly. All Aye, Motion passed.

### **Subject 8.2 Facilities and Grounds – Mr. Harry Ciavarella**

It is recommended by the Facilities and Grounds Committee that the Board approve the following:

1. It is recommended that the Board ratify the Service Quote from James Pastore Pottery for the DHH Lengel Middle School and the Pottsville Area High School kilns, includes maintenance service labor in the fall and spring and 5 hours a month of phone support - \$2,463, pending solicitor review and approval.
2. It is recommended that the Board approve permission to advertise a Request for Proposal (RFP) for Engineering Services.
3. It is recommended that the Board ratify the agreement with Heim Company to repair the Main Office Air Handler at DHH Lengel Middle School at a cost of \$7,645.
4. It is recommended that the Board approve the agreement with Americhem to provide new soap, paper towel and toilet paper dispensers districtwide in an exclusive agreement for 2 years.
5. It is recommended that the Board approve the decommission of the following items from Academic Center:
  - Old desks (two wood, two glass top)

- Wooden bookshelf
  - Wooden PC case
6. It is recommended that the Board approve the purchase of four office workstations (cubicles) for the Academic Center at a cost not to exceed \$13,200.
  7. It is recommended that the Board approve the quote from McNulty's Building Supply, Inc. for the purchase and installation of carpet tiles, and heavy patching of the floor at the Academic Center - \$5,370.

**Could I please have a motion to approve as recommended?**

Motion: Mr. Kelly. Second: Dr. DeWitt. All Aye, Motion passed.

**Subject 8.3 Transportation – Dr. Ashley DeWitt**

No items were presented.

**Subject 8.4 Personnel – Dr. Ashley DeWitt**

It is recommended by the Personnel Committee that the Board approve the following:

Personnel items 1 through 26 as listed on the agenda.

Motion: Dr. DeWitt. Second: Mrs. Buchanan. All Aye, Motion passed.

**Subject 8.5 Finance – Mr. Harry Ciavarella**

It is recommended by the Finance Committee that the Board approve the following:

1. It is recommended that the Board approve at the Board's May 20, 2026 meeting, related to the Frontline Education Services Absence and Time Solution Agreement, be amended to accurately reflect the contract amount of \$19,216.14 which represents a (6.8%) increase over prior year.
2. It is recommended that the Board approve the Seltzer Group Partners Renewal for 2026-2027 school year:
  - Property/Liability/Auto/Crime/Educators Liability - \$206,682
  - Commercial Umbrella - \$20,187
  - Cyber Liability - \$8,243.00
  - Workers Compensation - \$102,053.00
3. Subsequent to the final 2025-2026 audit, it is recommended that funds remaining above the PDE threshold be committed for the following anticipated purposes:
  - Curriculum Renewal
  - Increase in Cyber Charter and Charter School costs

- Increase in Health Benefits and PSERS
- Increase in Transportation costs and fuel
- Increase in Utility costs
- Unexpected Maintenance costs

**(Insert the four Finance Resolutions here exactly as they appear on the agenda. These include: Equalized Real Estate Tax Resolution, Annual Tax Levy Resolution, Tax Collection Resolution, and Homestead/Farmstead Resolution.)**

Motion to Adopt the Equalized Real Estate Tax Resolution. Vote by Roll Call.

Motion: Mr. Ciavarella. Second: Mr. Thomas. Roll Call Vote: 8 aye.

Motion to Authorize and Direct the Collection of Taxes. Vote by Roll Call.

Motion: Mr. Ciavarella. Second: Mr. Thomas. Roll Call Vote: 8 aye.

Motion to Confirm Rates of Compensation. Vote by Roll Call.

Motion: Mr. Ciavarella. Second: Mr. Thomas. Roll Call Vote: 8 aye.

Motion to Adopt the Homestead/Farmstead Resolution. Vote by Roll Call.

Motion: Mr. Ciavarella. Second: Mr. Thomas. Roll Call Vote: 8 aye.

Could I please have a motion to approve as recommended?

Motion: Mr. Ciavarella. Second: Mr. Thomas. Roll Call Vote: 8 aye.

### **Subject 8.6 Promotion, Public Relations & Social Media – Mr. Kyle Crouse**

1. Congratulations to the PAHS senior class of 2026, as we celebrated our 93rd commencement on June 3rd. We wish you all the very best of success.
2. Special thanks to Dr. Alex Diamond, for speaking to our graduating seniors. Dr. Diamond was presented with the Distinguished Alumnus Award.

Mr. Ciavarella recognized the graduates and congratulated the Class of 2026 on their accomplishments.

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### **Subject 8.7 Technology – Mr. Bob Thomas**

It is recommended by the Technology Committee that the Board approve the following:

1. It is recommended that the Board approve the Amendment between Tyler Edulink, LLC and the Pottsville Area School District to add the Support Staff Module and 150 licenses - \$5,933, pending solicitor review and approval.

Could I please have a motion to approve as recommended?

Motion: Mr. Thomas. Second: Mr. Ansbach. Roll Call Vote: 8 aye.

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### **Subject 8.8 Curriculum – Mrs. Stephanie Buchanan**

It is recommended by the Curriculum Committee that the Board approve the following:

1. It is recommended that the Board decommission the Houghton Mifflin Social Studies Series Grades K-8, copyright 2005.

Could I please have a motion to approve as recommended?

Motion: Mrs. Buchanan. Second: Mr. Thomas. Roll Call Vote: 8 aye.

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### **Subject 8.9 Policy and Procedure – Mrs. Rachael Hobbs**

It is recommended by the Policy and Procedure Committee that the Board approve the second reading of the following policy with attachments:

Policy 626 - Federal Fiscal Compliance

Policy 626 Attachment - Grant Subrecipient Monitoring Procedures (Federal Programs)

Policy 626 Attachment - Allowability of Costs (Federal Programs)

Policy 626 Attachment - Cash Management (Federal Programs)

Policy 626 Attachment - Type of Costs, Financial Obligations and Property Management (Administration of Funds)

Could I please have a motion to approve as recommended?

Motion: Mrs. Hobbs. Second: Mrs. Buchanan. Roll Call Vote: 8 aye.

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### **Subject 8.10 Food Services – Mr. Kerry Ansbach**

It is recommended that the Board approve the Agreement for Participation in Child Nutrition Programs between the Pottsville Area School District, the Schuylkill County AVTS Operating Agency, and the Schuylkill Intermediate Unit 29 for the 2026-2027 school year.

Could I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Mr. Thomas. Roll Call Vote: 8 aye.

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#### **Subject 8.11 Labor Relations – Mr. Harry Ciavarella**

None.

### **INFORMATION BOARD MEMBER REPORTS**

#### **Subject 9.1 Legislation – Mrs. Stephanie Buchanan**

Mrs. Buchanan provided an update regarding the State Budget, noting that the budget is due by June 30.

#### **Subject 9.2 IU 29 Representative – Mr. Bob Thomas**

No report.

#### **Subject 9.3 St. Clair Committee – Mrs. Stephanie Buchanan**

Mrs. Buchanan reported that discussions continue with St. Clair officials and expressed hope that a resolution can be reached.

#### **Subject 9.4 PSBA Representative – Mrs. Rachael Hobbs**

No report.

#### **Subject 9.5 School Safety and Security Coordinator Act 44 Report – Mrs. Krista Bevan**

Informational Item:

The School Safety and Security Coordinator Act 44 Report was received for the 2025-2026 school year and will be submitted to the Pennsylvania Department of Education.

### **NEW BUSINESS**

**Subject 10.1 Upcoming Events – Junior Board Member**

Upcoming events were reviewed as listed on the agenda.

**Subject 10.2 Use of Facilities – Board Secretary Mrs. Krista Bevan**

No items were presented.

**Subject 10.3 Dates for Future Meetings – Board Secretary Mrs. Krista Bevan**

Upcoming meetings were reviewed as listed on the agenda.

**ANNOUNCEMENT OF EXECUTIVE SESSION**

**Subject 11.1 Executive Session – Board Secretary Mrs. Krista Bevan**

An Executive Session was held on June 10, 2026 from 6:50 p.m. to 8:16 p.m. as well as this evening from 6:30 p.m to 7:00 p.m. for legal and personnel matters.

**ADJOURNMENT**

**Subject 12.1 Adjourn**

Motion: Mr. Thomas. Second: Mrs. Hobbs. All Aye, Motion passed.

The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Krista Bevan

Board Secretary