Book	Policy Manual
Section	900 Community
Title	Title I - Annual Notification to Parents
Code	918.1 - Regulation
Status	Active
Adopted	February 2, 2004
Last Revised	July 1, 2026
Last Reviewed	August 1, 2019

NOTICE TO PARENTS

ANNUAL NOTIFICATION TO PARENTS REGARDING QUALIFICATIONS OF TITLE I TEACHERS

TO: All parents of students enrolled in a school receiving Title I funds- North Coventry Elementary School, East Coventry Elementary School, East Vincent Elementary School, and French Creek Elementary School.

FROM: Ms. Heather Gillan-Esposito, Principal of North Coventry Elementary School, Dr. Todd Oswald, Principal of East Coventry Elementary School, Dr. Ed Smith, Principal of East Vincent Elementary School, and Dr. Malinda McKillip, French Creek Elementary School

DATE: July 1, 2026

As a parent of a student who attends a school receiving Title I funds, you have a right under federal law to request information about the professional qualifications of the classroom teachers who instruct your child. The Every Student Succeeds Act of 2015 gives you the right to ask for the following information about each of your child's classroom teachers:

- Whether the state has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the teacher is teaching under an emergency license or other provisional status by which state licensing criteria have been waived.
- The teacher's college major, whether the teacher has any advanced degrees, and the subject of the degrees.

If you would like to receive any of this information, please contact Ms. Heather Gillan-Esposito at 610-469-5105, or Dr. Oswald at 610-469-5103, or Dr. Smith at 610-469-5106 or Dr. McKillip at 610-469-5104 by writing to North Coventry Elementary School, 475 Kemp Road, Pottstown, PA

19465, East Coventry Elementary School, 2461 East Cedarville Road, Pottstown, PA 19465, or East Vincent Elementary School, 340 Ridge Road, Spring City, PA 19475 or French Creek Elementary School, 3590 Coventryville Road, Pottstown, PA 19465.