



2026-27 Drop-off & Pick-up Instructions

MAXIMIZE SAFETY:

- Follow instructions of Campus Operations staff guiding traffic.
- Do not pick up students in turnaround, along Nicol Road, or in the parking lot.
- Do not use cell phones in a moving car; pick-up and drop-off areas require your full attention.

MINIMIZE CONGESTION:

- Do not arrive more than 5 minutes before your scheduled drop-off or pick-up time. Students may not be dropped off before the scheduled time.

DROP-OFF TIMES

► LOWER SCHOOL

Monday-Friday:

Pre-K:

- **7:30-7:45 a.m.** Park in a reserved parking spot, walk the student to the Beginning Years Lodge for sign-in
- **7:45-8 a.m.** Park in a reserved parking spot and walk the student to classroom for sign-in

Kindergarten

- **7:30-7:45 a.m.** Park in lot and walk students to the Beginning Years Lodge
- **7:45-8 a.m.** Drop at curb on Loop Road

Primary-Grade 5:

- **7:30-7:45 a.m.** Drop at curb in the main parking lot; students proceed to playground
- **7:45-8 a.m.** Drop at curb in the main parking lot (**Loop Road for First Grade**), and students proceed to classrooms

► MIDDLE SCHOOL

Mon, Tues, Thurs, and Fri:

- **7:30-7:55 a.m.** Classes begin at 8:00 a.m.

Wednesdays:

- **7:30-8:40 a.m.** Classes begin at 8:45 a.m.

► UPPER SCHOOL

- **7:30-8:20 a.m.** Classes begin at 8:25 a.m.

Late Start Days (alternating Wed. & Thurs.)

- **7:30-9:05 a.m.** Classes begin at 9:10 a.m.

PICK-UP TIMES

► LOWER SCHOOL

Monday-Friday:

- **Half Day Pre-K: 12:30 p.m.**

Park in reserved parking spot and sign out from the classroom

Mon, Tues, Thurs, and Fri:

- **Full Day Pre-K: 3 p.m.**

Park in reserved parking spot and sign out from the classroom

- **K-5: 3:00 p.m.**

Wednesdays:

- **Full Day Pre-K: 2 p.m.**

Park in reserved parking spot and sign out from the classroom

- **K-5: 2 p.m.**

- If student/s need Interim Care on Wednesdays, same locations at 3:00 p.m.

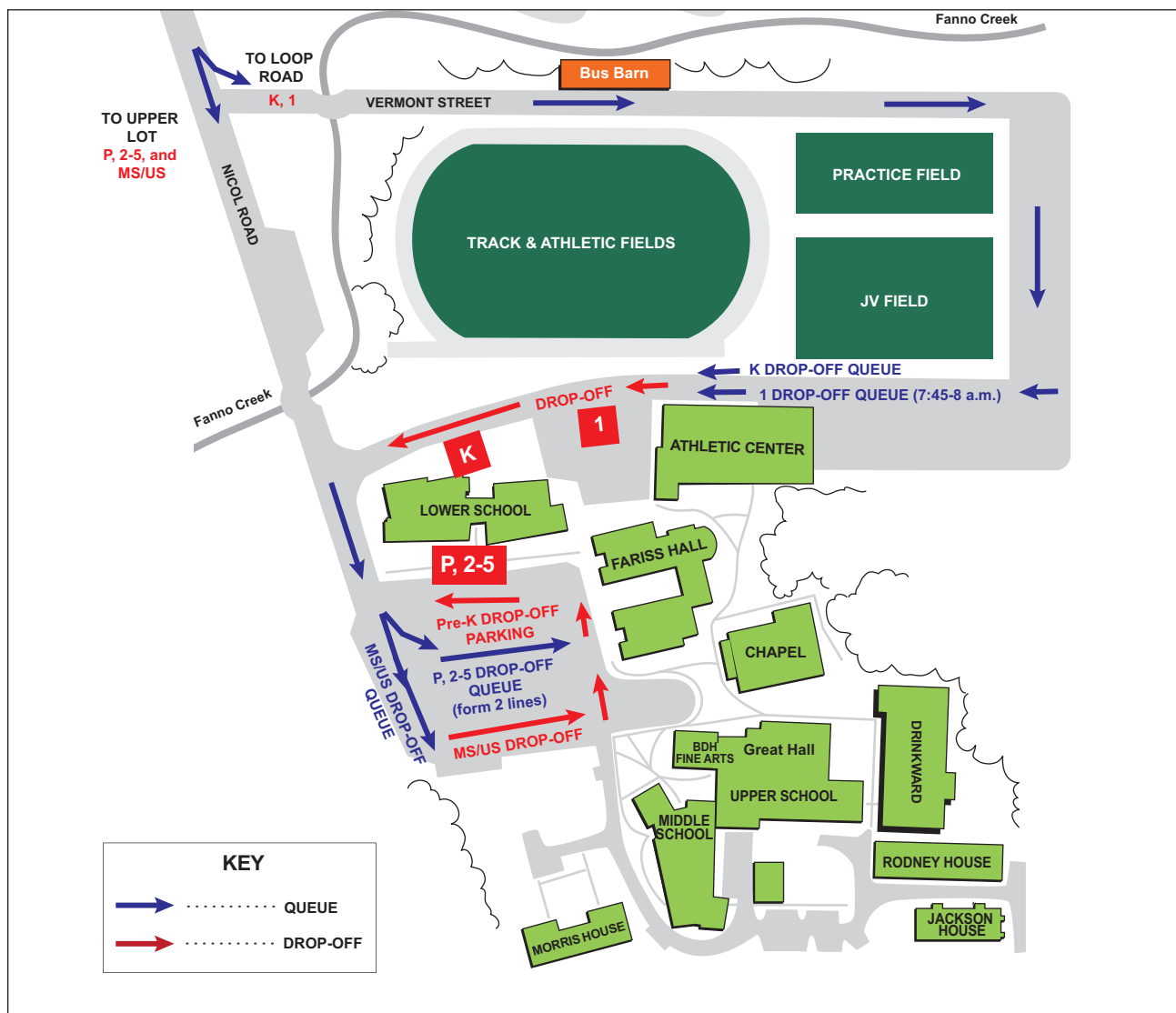
► MIDDLE SCHOOL

- **3:20 p.m.** Classes end at 3:15 p.m.

► UPPER SCHOOL

- **3:15 p.m.** Classes end at 3:10 p.m.

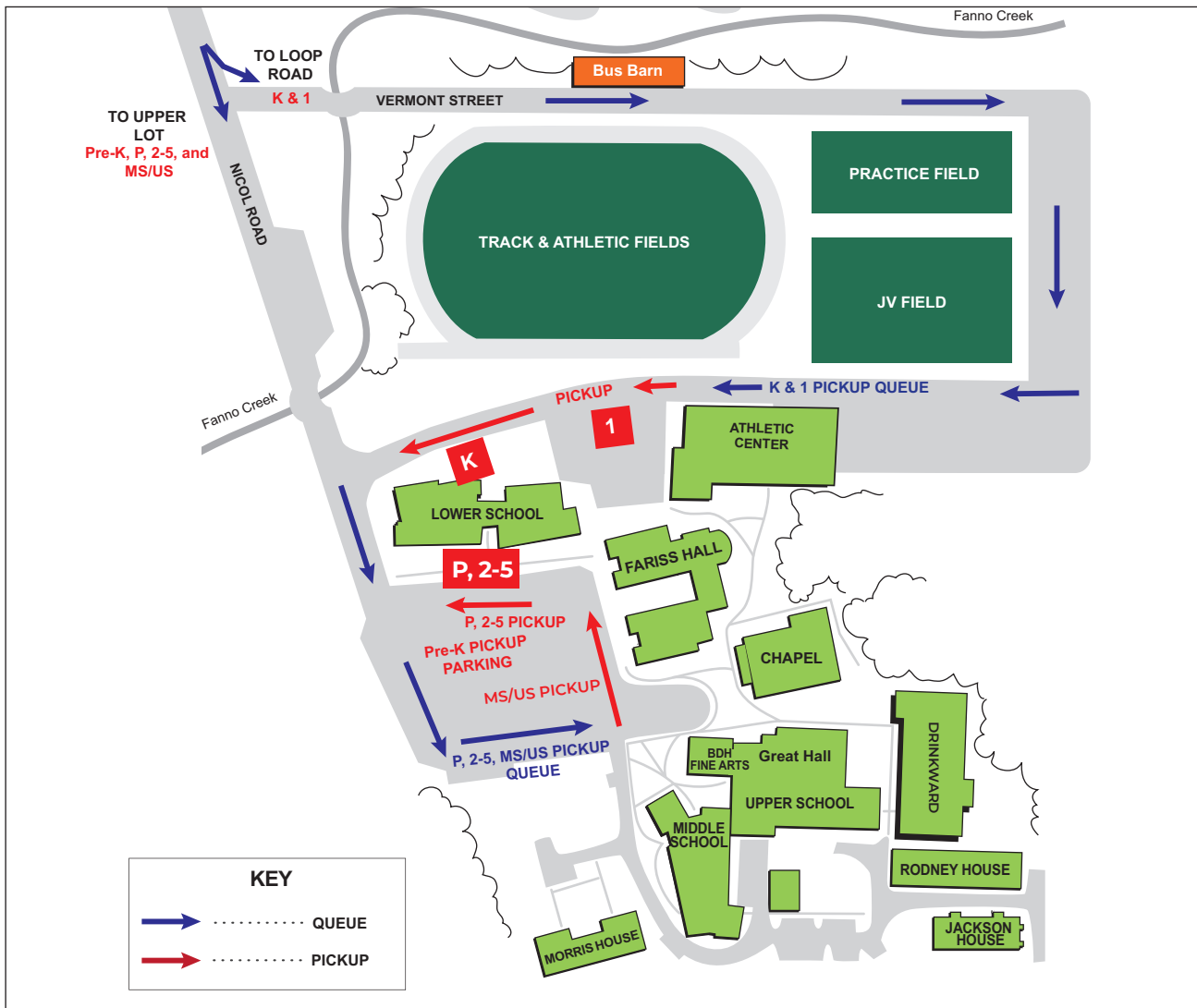
MORNING DROP-OFF LOCATIONS



IF YOU HAVE MULTIPLE CHILDREN, drop them all in the appropriate location for the youngest child.

- **PRE-K:** Park in a reserved parking spot across from the Lower School building and walk your child to the classroom.
- **GRADES K, 1:** Drop off adjacent to the playground by turning left onto Vermont St. and driving around the fields. Pull to the sidewalk in the appropriate grade-level zone as directed. Keep children buckled in car seats until the car stops and only dropped off in a place with an adult on duty. Have children use the curbside doors to exit and enter your vehicle.
- **GRADES P, 2-5:** Use the lower loop in the main parking lot and form a double line. When directed, pull to the curb as directed. Keep children buckled in car seats until the car stops and only dropped off in a place with an adult on duty. Have children use the curbside doors to exit and enter your vehicle.
- **MIDDLE SCHOOL:** Use the upper loop and unload at the sidewalk at the top of the parking lot or the Belltower crosswalk as directed.
- **UPPER SCHOOL:** Use the upper loop and unload at the sidewalk at the top of the parking lot or the Belltower crosswalk as directed.

AFTERNOON PICK-UP LOCATIONS



IF YOU HAVE CHILDREN IN MULTIPLE DIVISIONS, pick them up in the Upper Lot at the appropriate MS or US time. MS and US students meet their LS siblings in front of the Middle School Building.

- **PRE-K:** Park in a reserved parking spot across from the Lower School building and walk to the classroom to pick up your child.
- **GRADES K, 1:** Pick up adjacent to the playground by turning left on Vermont St. and driving around the fields. Line up as directed adjacent to the gym. Pull to the sidewalk in the appropriate zone as directed. Older LS siblings join younger siblings at their pickup location. Place your car card on the curb side of the dash so it can be easily read from the curb.
- **GRADES P, 2-5:** Line up in two rows as directed at the top of the main parking lot. Pull to the appropriate grade-level zone as directed. Older LS siblings will join younger siblings at their pickup location. Place your car card on the curb side of the dash so it can be easily read from the curb.
- **MIDDLE AND UPPER SCHOOL:** Line up in two rows as directed at the top of the main parking lot. Pull to the lowest available spot along the walkway in front of Fariss Hall as directed.