



RESIDENCY AFFIDAVIT

DEFINITION OF USE

A residency affidavit is used when a parent/legal guardian of a student cannot provide two (2) proofs of residency in his/her name at the time of registration because his/her primary residence is owned or leased by another party and he/she does not pay rent/own the property.

INSTRUCTIONS

SECTION 1 - RESIDENCY INFORMATION

Please enter the name of the parent/guardian, the current address, zip code, and telephone number of the residence where the parent/guardian and the child(ren) are currently residing.

SECTION 2 - CHILDREN'S INFORMATION

Please enter the name, date of birth and current grade level of all children residing in the current residence.

SECTION 3 - HOMEOWNER/TENANT VERIFICATION

This section is to be completed by the homeowner/tenant of the residence. Please enter the full name of the homeowner/tenant; the current address and zip code; the name of the parent/guardian.

SECTION 4 - SIGNATURE AND NOTARY

Please read the entire statement before signing. The homeowner/tenant **and** parent/guardian sign and date this section **in the presence of a notary**.

RESIDENCY AFFIDAVIT NOTARY DOCUMENTS:

1. The following supporting documentation will be requested at a notary.
 - a. Parent/Legal Guardian Identification
 - Current Driver's License/ Non-Driver's license
 - Valid Federal, State or Municipal employment photo identification
 - Passport
 - b. Homeowner/Tenant Identification
 - Current Driver's License/ Non-Driver's license
 - Valid Federal, State or Municipal employment photo identification
 - Passport
 - c. (2) proofs of residency documents showing homeowner/tenant name and address. Must have one from each group:
 - Group 1
 - Deed
 - Mortgage statement
 - Recent property tax bill
 - Current original lease
 - Group 2
 - Current utility bill (gas, electric, water, cable, telephone), dated within 3 months
 - Current car insurance policy, dated within 3 months

Residency affidavit approvals expire on the last day of the school year. The Pleasant Valley School District may require a student's parent/legal guardian to provide two (2) proofs of residency documents showing his/her name and address before the last day of school or before the first day of the following school year. If the residency affidavit is not renewed before the start of the following school year, the student may be withdrawn from the district.

RESIDENCY AFFIDAVIT

SECTION 1 - RESIDENCY INFORMATION

I/We _____ hereby attest that I/we currently reside at
Name of Parent(s)/Guardian(s)

Address

Home Phone

Cell Phone

Email Address

SECTION 2 - CHILDREN'S INFORMATION

I/We attest that the children listed below live at the address provided above.

Name(s) of Children	Relationship to Child	Date of Birth	Grade

SECTION 3 - HOMEOWNER OR TENANT VERIFICATION

I, _____, hereby attest that I am the legal owner or lessee of the
Property Owner or Lessee (Renter) of the residence

property located at _____
Current Address

I further swear that _____ and the above mentioned children are living on a
Name of Parent (s)/Guardian(s)

permanent bases at the above address.

Residency Documents Provided: _____ Mortgage Statement/Tax Bill/Deed _____ Lease
_____ Bill (credit card, electric, cable, etc) _____ Vehicle Insurance Policy, within 3 months

SECTION 4 - SIGNATURE IN THE PRESENCE OF THE NOTARY (Please read the entire statement before signing)

I assume responsibility for notifying Pleasant Valley School District should the above-described circumstances change.

I understand that the statements made herein are subject to the provisions of the Pennsylvania Criminal Code regarding perjury, unsworn falsifications to authorities, fraud, and any applicable offenses.

I am aware that the facts as stated are subject to investigation, and should it be determined that the above statements are not true, either now or in the future, my child(ren) will be immediately withdrawn from Pleasant Valley School District and reported in a school where the child(ren) reside(s).

I have read the above conditions of this affidavit, and I verify that the statements made herein are true and correct based upon my personal knowledge. I understand that if this affidavit is violated, the Pleasant Valley School District may pursue civil and/or criminal proceedings.

Homeowner or Tenant's Signature

Date

Signature of Parent/Legal Guardian

Date

FOR NOTARY USE ONLY

Sworn to and subscribed before me this _____ day of _____, 20_____ <i>Notary Signature</i>	NOTARY PUBLIC STAMP HERE	Sworn to and subscribed before me this _____ day of _____, 20_____ <i>Notary Signature</i>	NOTARY PUBLIC STAMP HERE
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