Notus Elementary School
Notus School District #135
25257 Notus Road
Caldwell, ID 83607
208-459-7442
www.notusschools.org

STUDENT-PARENT HANDBOOK

2026-2027

Notus Elementary
Benjamin Kincheloe
Principal

NOTUS ELEMENTARY SCHOOL

25257 Notus Road
Caldwell, ID 83607
Phone: 208-459-7442
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Facebook: Notus Elementary

Benjamin Kincheloe, PreK-6 Principal
Ellie Shepherd, Administrative Assistant
Jose Felix, Counselor
Ashley Romeri, School Resource Officer
Brown Bus, Transportation Director
James Tybo, Food Service Director

SCHOOL MASCOT:	PIRATE
SCHOOL COLORS:	Blue & White
SCHOOL GRADE LEVELS:	Preschool - 6th
STUDENT POPULATION:	175
SCHOOL DAYS:	Monday – Thursday

Start Time: 7:50 a.m. End Time: 3:30 p.m.

OFFICE HOURS: 7:15 a.m. to 4:00 p.m. – School Days

NOTUS SCHOOL DISTRICT #135

SUPERINTENDENT
Jen Wright

NOTUS SCHOOL DISTRICT BOARD MEMBERS
Matthew Campbell, Chairman – Zone 3
Nikki Sorrell, Vice Chairman – Zone 5
Trista Woodland, – Zone 1
Curt Krantz- Zone 2
Jessica Jensen– Zone 4

All other Notus Elementary School staff members are listed on our website at www.notusschools.org.

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Welcome to Notus Elementary School

Welcome to the **2026- 2027** school year at Notus Elementary School. This handbook has been prepared to provide elementary students and their parents with some of the expectations, guidelines, and policies concerning Notus Elementary School. This Notus Elementary School handbook is for both students and parents and will be distributed not only to students and parents or guardians, but to teachers and school personnel, as well. The handbook is also available on the school website.

Parents are encouraged to stay in close contact with their child's school and teaching staff. The support of parents is needed continuously as we provide a safe and friendly educational setting for our Pirates to learn.

MISSION STATEMENT

The **Mission** of the Notus School District, in partnership with the community, is to engage students and staff as continuous learners with academics, life skills, and service-oriented opportunities, so we present our best selves beyond our doors.

VISION STATEMENT

The **Vision** of the Notus School District is to challenge and inspire one another to be our best academically and socially, modeling our values of respect, responsibility, collaboration, and celebration.

SCHOOL MANTRA

Every student receives high-quality instruction every day in every classroom.

The Notus Elementary Student Handbook contains information that students and parents are likely to need during the school year. Throughout the handbook, the term "the student's parent" is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for a student.

The Student Handbook is designed to be used with the Notus School District Board policy. Please be aware that this document is updated periodically since policy adoption and revision is an ongoing process. Therefore, any changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. These changes will supersede provisions found in this handbook because they have been made obsolete by newly adopted policy.

Please note that references to District policy codes are included to help parents confirm current policy. A copy of the Notus School District's Policy Manual is available in the elementary school office and is also available on the internet at the Notus School District homepage - https://www.notusschools.org/board-of-trustees/policy-manual

In case of conflict between Board policies or any provisions of student handbooks, the provision of Board policy is to be followed.

SECTION I
GENERAL INFORMATION

School Schedule:

Free Breakfast 7:15 a.m. – 7:40 a.m.
First Bell – 7:45 a.m.
Start time – 7:50 a.m.

Parent Pick Up – 3:30 p.m.
Bus Rider Release – 3:30 p.m.

Programs and Grants:

COSSA Special Ed Services:
Notus Elementary provides special programs for students with disabilities. The coordinator of each program can answer questions about eligibility requirements, as well as programs and services offered in the District or by other organizations. A student or parent with questions about these programs should contact the principal.

Pirate Learning Center:
The Pirate Learning Center program is a free after-school program for K-6 students that will help promote school success and well-being in a safe environment that is available from September 2026 - May 2027. Specific dates will be made available at a later time.

Treasures Playschool:
Treasures Playschool is a tuition-based program, along with collaboration between Roni's House Childcare, COSSA Developmental Preschool, and Notus Elementary School, that offers preschool for 3 and 4-year-olds at Notus Elementary. Treasures is supported, in part, by grants through the Idaho Association for the Education of Young Children, Preschool the Idaho Way.

Positive Behavior Intervention and Support (PBIS):
The staff at Notus Elementary is committed to providing a safe, happy learning environment for our students. We have implemented the school-wide Positive Behavioral Interventions and Supports framework.

Community Schools Framework:
Notus Elementary, in a partnership with United Way, has created a systemic approach to providing resources for our students and Pirate families. The Community Resource Coordinator is available to assist students with a wide range of personal concerns, including such areas as educational, social, family, or emotional issues, or substance abuse. The Coordinator may also make available information about community resources to address these concerns. Students who wish to meet with the Coordinator should contact their teacher or the principal. Notus School District is building partnerships and resources under the Community Schools Framework in partnership with United Way.

Parent Involvement, Responsibilities, and Rights:

Notus Elementary believes that the best educational result for each student occurs when all three partners are doing their best: the elementary staff, the student's parents, and the student. Such a partnership requires trust and much communication between home and school. To strengthen this partnership, every parent is urged to:

• Encourage his or her child to put a high priority on education and commit to making the most of the educational opportunities the school provides.

• Become familiar with all of your child's school activities and with the academic programs, including special programs, offered at the school. Discuss with the counselor or principal any questions, such as concerns about placement, assignment, or academic options available to your child. Monitor your child's academic progress and contact the teacher as needed.

• Become familiar with PowerSchool. This will allow parents to access their child's attendance, grades, assignments, and fees due online.

• Attend scheduled conferences and request additional conferences as needed. Our goal is to have 100% participation. To schedule an appointment for a telephone or in-person conference with a teacher, counselor, or principal, please call the school office at (208) 459-7442. A teacher will usually arrange to return the call or meet with the parent during his or her conference period, or at a mutually convenient time before or after school.

• Parents have the responsibility to inform the school (main office) when they plan to withdraw or transfer their child from school as soon as possible, **prior** to the last day of attendance.

• Find out, on a regular basis, what homework or other schoolwork your child has. Make available a time and space for your child to complete their homework or other schoolwork that needs to be done at home.

• Participate in the Parent Teacher Organization. Parents have the opportunity to support and be involved in various school activities, either as leaders or in supporting roles. PTO meets throughout the year to plan activities. Please contact the Elementary Office for more information on how to become a member, volunteer, and/or attend meetings.

Grading:

Teachers report out on essential standards referenced reporting for grading in core content subjects. We work strategically as a team to have students take ownership of their learning and meet proficiency in standards learned. This is still a work in progress, and we look forward to gathering input and refining our reporting tools over the school year.

Field Trips;

Field trips are planned to extend and enhance classroom experiences when opportunities and resources permit. Each participating student must have a permission form signed by the parent or guardian. Transportation will be provided by school buses. Students are supervised and chaperoned by teachers and educational assistants, as well as parents/guardians or volunteers, while on field trips. All parents/guardians or volunteers going on any field trip must check in with the office and completely fill out and submit a volunteer form before going on the trip. All parents/guardians or volunteers going on an overnight field trip or any field trip that requires them to monitor students out of the eyesight of teachers or educational assistants **must** be fingerprinted and have a background check turned into the school. Additional information on field trip requirements is available at the school office and/or from the classroom teacher.

Students are required to follow school rules and guidelines while on a field trip, just as in the classroom. Students shall at all times follow the instructions and directives of teachers, sponsors, or chaperones in charge of the field trip. Whenever a student misbehaves on a field trip, disciplinary action will be taken, which may include a warning, removal from field trip activities, in-school suspension, out-of-school suspension, or expulsion.

Drills: Evacuation, Lockdown, and Other Emergencies:
From time to time, students, teachers, and other school employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

Lost and Found:
The school maintains a lost and found area where articles may be claimed. It is advisable that parents mark their children's clothing for easy identification. Notus Elementary encourages parents of students to check the lost and found area throughout the year, and especially at the end of the year, for articles that may have been forgotten. Each year, many articles are left unclaimed. Notus Elementary will not assume responsibility for lost articles or money. It is suggested that children bring only the amount of money necessary for any given day. Any unclaimed items are donated quarterly.

Library Books, Chromebooks, and Other School Materials:
Lost or damaged books, computers, or materials that have been checked out to students are the financial responsibility of the parents and students if they are vandalized or damaged due to negligence.

Breakfast / Lunch:
Breakfast and lunch are served in the school cafeteria. Breakfast for Elementary and Jr./Sr. High School students are free for the 2026-2027 school year. **It is required to still complete the Free/Reduced Lunch application.** Milk is available for $.50. Milk for lunches can be paid electronically through www.myschoolbucks.com.

The District participates in the National School Lunch Program and offers students nutritionally balanced lunches daily. Free and reduced-price meals are available for families based on financial need. Guidelines and applications for reduced price or free lunch are available on the District website. Information about a student's participation is confidential.

Students Records:
A student's school records are confidential and are protected from unauthorized use. A cumulative record is maintained for each student from the time the student enters the district until the time the student withdraws or graduates.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. The principal is the custodian of all records for currently enrolled students, and the file will be transferred to the new school upon request. The Superintendent is the custodian of all records for students who have withdrawn or graduated.

Release of Students:
Students are released to the parent/guardian of record only. A parent/guardian must give advance notice to the school **before 2:45** when requesting a child be released to other designated persons. **To ensure the safety of our students, school personnel may require persons who are requesting to pick up children from school to show proper identification.**

School Parking:
Parents must get in line in front of the cafeteria when delivering and picking up children. Buses load/unload in front of the elementary building. These procedures have been designated for the safety of all children and for the efficient movement of automobiles and school buses. The safety of children is a primary concern of the school. Those persons who drive vehicles on or near school property should exercise caution at all times, especially through parking lots.

Visitors at School:
Parents, visitors, and volunteers **MUST check into the office**. It is necessary for you to identify yourself to the office personnel, inform them of your purpose while visiting and the location where your visit will take place, sign in on the visitor log, and obtain a visitor pass prior to contacting a child or entering school grounds. This is done for the protection of the children, parents, and school district. Children who are not enrolled in the school are not permitted to come to school with other students.

Withdrawals, Transfers – Notification:
Parents should notify the school and/or their child's teacher of their plans of withdrawal or transfer as soon as possible, prior to the last day of attendance. The notification should include the last day of attendance and the next school the child will be attending. Before the withdrawal or transfer is completed, parents must complete the withdrawal paperwork and all school property must be turned in or accounted for, and all charges paid.

SECTION II
ENROLLMENT AND ATTENDANCE

No pupil may be enrolled in the kindergarten or first grade whose fifth (5th) or sixth (6th) birthday does not occur on or before the first (1st) day of September of the school year in which the child registers to enter school. Any child of the age of five (5) years who has completed a private or public out-of-state kindergarten for the required 450 hours but has not reached the age and date requirements set forth above shall be allowed to enter the first grade. Board Policy #3000

Compulsory Attendance:
"The parent or guardian of any child who has attained the age of seven (7) years, but not the age of sixteen (16) years, shall cause that child to be instructed in subjects commonly and usually taught in the public schools. Unless the child is otherwise comparably instructed, the parent or guardian shall cause the child to attend a public, private, or parochial school for a period each year equal to that during which the public schools are in session." Idaho Code § 33-202 Board Policy #3040

Initial Entry to Preschool:
Treasures Playschool's age requirement is 3 or 4 years old upon the start date of the preschool program. A legal birth certificate as required by law must be submitted prior to a student's initial entry into Treasures with a current immunization record and completed registration packet.

Verification of Residence:
Verification of a parent's or guardian's residence shall be required at the time the child registers at Notus Elementary School. Verification of residence may also be required at any other time at the discretion of the principal. Suggested documents for verifying residence are:

Idaho Driver's License Canyon County voter registration card

Current utilities statements * Current rental or lease agreements

*If a family resides with other parties responsible for the utilities, they must provide the utility bill, along with a letter from the owner of the property verifying that the family is legally living in their household.

Change of Address, Email, and/or Telephone:

It is most important that parents/guardians notify the school immediately of any change in address or telephone number. All information will be held in confidence.

Open Enrollment Students:

Students who do not reside in the Notus School District boundary may attend Notus Elementary School upon compliance with the Notus School District's Open Enrollment Policy. A student may be permitted to attend Notus Elementary, rather than the school serving the parents' residential area, by completing an Open Enrollment Form and submitting the form for approval or disapproval from NSD Administration. Board Policy #3010, #3010P, #3010F

Attendance Policy:

It is the intent of the Board of Trustees to have students attend school on a regular basis. Regular and consistent attendance results in increased learning. It is also the intent of the Board of Trustees to have the regular classroom teacher present whenever possible. A student's presence in the classroom with the regular teacher contributes to time on task, and time on task contributes directly to learning. All students must be in attendance in each classroom 90% of the time when that class is in session. No credit will be granted to students missing more than seven (7) absences in a class that meets daily during the semester. Board Policy #3050

Absence Procedure:

The primary responsibility for a student's attendance rests with the parents/guardians. Whenever a student is absent from school, for whatever reason(s), the absence must be accounted for, either in writing or by a phone call, from the parent/guardian. Parents/guardians are expected to email or call the school office by 8:30 A.M. each day that their child is going to be absent from school. If a call is not placed on the child's behalf by the parent/guardian by 8:30 A.M., a call will be placed to the home by the school's secretary to verify the absence of the child. For grades PreK - 6, call the elementary office at (208) 459-7442 or send an email to elementary@notusschools.org.

Leaving School Grounds and Early Dismissal:

No student shall be permitted to leave school prior to dismissal at the request of or in the company of anyone other than a school administrator, a police officer with judicial authority, a court official, or the parents of the student, unless the permission of the parent or guardian of record is first secured, or indicated in the emergency contacts provided by the parents. Parents or guardians may have access to the student or may grant permission to allow the student to leave the school prior to dismissal, unless the school has been provided with evidence that there is a legally binding instrument or court order governing such matters as divorce, separation, or custody which provides to the contrary.

Tardiness Policy:

Any student who, without a legitimate excuse, is not in class at the time scheduled for such class to commence will be considered tardy and may have disciplinary consequences for repeated offenses.

SECTION III
SCHOOL HEALTH

The office staff takes on the responsibility of the school nurse, and nursing needs the best that we are able. We try our best to meet the needs of various nursing needs and keep our students safe and healthy. We strongly

encourage students to stay home if they have vomited within 24 hours or have a fever. If your student has a fever, we will ask a parent/guardian or emergency contact to pick them up.

Students who complain of illness at school may be referred to the responsible person designated by the Board and may be sent home as soon as the parent or person designated on the student's emergency medical authorization form has been notified. The District reserves the right to require a statement from the student's primary care provider authorizing the student's return to school. In all proceedings related to this policy, the District shall respect the student's right to privacy. Board Policy #3520

Immunizations Required for School Entry:
All beginning kindergartners must have completed the following immunizations**,** unless they have a valid certificate of exemption. Board Policy #3525

Beginning Preschool and Kindergarten

Diphtheria, Pertussis, Tetanus -- 5 doses (4 doses if 4th dose was administered at age 4 years or older)
Polio Vaccine -- 4 doses
Measles Vaccine (MMR) -- 2 doses
Hepatitis A series – 2 doses (for any student born after September 1, 2005)
Hepatitis B series -- 3 doses
Varicella -- 2 doses

Student Medicines:
Student Medicines Policy #3510 will be provided upon receiving a self-administered document filled out (Board Policy#3510F1).

Students will not be allowed to carry medication, except as approved by the Principal. Medication will be administered through the front office, along with authorization for self-administered document filled out (Board Policy#3510F1) and signed **each** school year.

Controlling Head Lice (Pediculosis): Board Policy #3520
The following procedure will be used by clinic staff/school administration when a student at school is observed to be infested with live head lice:

1. The parent/guardian will be notified immediately and will be expected to have a plan in place for treatment.
2. The student will need to be treated and have all lice and their eggs removed.
3. The student's parent/guardian must accompany the student upon returning to school and remain present during the recheck. For a student to be re-admitted to school following live lice infestation, he/she must be checked and have no live lice or lice eggs.
4. If no lice or their eggs are found, further rechecking will not be done.
5. If live lice are found, the student will not be readmitted, and the entire procedure will need to be repeated.

SECTION IV
TRANSPORTATION

Coming to School - Too Early:
For the safety and protection of our students, parents should not allow children to arrive on school grounds before **7:15 a.m.**, which is the time of supervision on the playground and in the cafeteria by the teachers and staff.

Bicycles/Walkers:

An area is provided for the parking of students' bicycles. The school is **NOT** responsible for damage to, or theft of, any bicycle brought to school. It is requested that students who ride bicycles to school use locks for security reasons. Parents should instruct their children in safety rules for riding bicycles and walking to school**. Parents need to notify the elementary office with permission for their child to ride a bicycle or walk to and from the school before the student is allowed to do so.**

School Bus Procedures: Board Policy #8140
Riding the school bus is a privilege for students, not a right. Students are expected to follow the same behavioral standards while riding school district vehicles as are expected on school property or at school activities, functions, or events, and additional specific transportation safety rules.

Code of Conduct for Riding the School Bus:
Students are expected to follow ARRRRGH expectations and show respect on the bus. Whenever a student violates a district transportation policy, rule, or code of conduct on the bus or at the bus stop, disciplinary action will be taken, which may include, but not be limited to: warning, suspension from riding the bus, in-school suspension, out-of-school suspension, or expulsion.

1. The parents/guardians shall be responsible for their students' safe travel to and from school and home when the students are not under the custody and control of the school district. This includes each trip to and from home and to and from the assigned bus stop when the school district provides bus transportation.

2. The driver is in full charge of the bus and students. **STUDENTS MUST OBEY THE DRIVER AT ALL TIMES AND FOLLOW THE POSTED RULES FOR RIDING THE SCHOOL BUS.**

3. Students must be at the bus stop on time. The bus will not wait for students who are tardy. Plan to be at the bus stop no less than five (5) minutes prior to bus arrival.

4. Never chase after a bus that has pulled away from the bus stop or has pulled away in the bus loop.

5. Stand five (5) feet off the roadway at all times while waiting for the bus. Avoid horseplay at the bus stop and always respect the privacy and property of others.

6. Students must ride their assigned bus and cannot board or depart the bus at any stop other than their regular stop, unless authorized by their parents/guardians or office personnel. Students MUST have a blue note from the school office with any bus changes noted by the office staff.

7. Remain seated and facing forward at all times when the bus is moving. Keep all portions of the body inside the bus.

8. No eating, drinking, smoking, tobacco, or e-cigarettes are allowed on the bus.

9. No weapons, glass, or breakable containers, reptiles, bugs, animals, or marine life are allowed on the bus.

10. Students who must cross the road to board the bus or after leaving the bus, must cross approximately twelve (12) feet in front of the stopped bus and may only cross at the driver's discretion.

11. Parents and students will be held responsible for all vandalism to the bus by students. Restitution will be required.

12. No obscene language or gestures will be permitted on the bus.

13. It is important to ensure safety on our buses, our buses have continuous monitoring through video surveillance.

SECTION V
BEHAVIOR EXPECTATIONS

ARRRRGH Expectations (PBIS):
At Notus Elementary, we believe that students thrive in a positive school culture. The staff at Notus Elementary is committed to providing a safe, happy learning environment for your child/children. We have implemented the School-wide Positive Behavioral Interventions and Supports (PBIS) framework. Consistency is key to the PBIS framework. Your students will be introduced to the rules and expectations during the first few days of school. While different areas of the school have expectations that vary slightly, the main expectations remain the same everywhere and can be summed up in a simple statement: "PIRATES will ARRRRGH!" ARRRRGH is an acronym for the four most important expectations your student will be expected to follow:

- **Respect: I respect myself, others, my surroundings, and my learning.**
- **Resilience: I am resilient in the face of hard things and not give up.**
- **Responsibility: I accept responsibility for my words and actions.**
- **Readiness: I am ready to learn, ready to work, and ready to play.**

Student discipline is outlined in Board Policy #3330 and in Hazing, Harassment, Intimidation, Bullying and Inappropriate Online Behavior Board Policy #3295. The Elementary Principal will communicate with all parties involved with school suspensions as outlined in Board Policy #3340 and #3340P, and consequences for major discipline infractions.

Notus Elementary takes great pride in limiting distractions during learning. We ask our students not to bring items from home that may distract from learning (i.e., toys, electronics, etc.) unless special permission is given by their teacher.

Dress Code:
The dress code shall include provisions for the appropriateness of clothing, accessories, and footwear, which will maintain adequate standard of safety, health, and welfare for all students as per Board Policy #3260. Dress code reinforcement will be at the discretion of the Elementary Principal. It is important to adhere to ARRRRGH expectations by students respecting themselves, in ensuring they are dressed for school success.

Extra-Curricular Activities: Board Policy #3380
Extracurricular or co-curricular activities are supplements to the regular instructional programs and afford students opportunities for enrichment. However, participation in extracurricular and co-curricular activities is a privilege, not a right. I.C. § 33-512(12). As representatives of their school and District, students participating in such activities are expected to meet high standards of behavior. Participation Fees, Physicals, Eligibility, and Academic Attendance will adhere to Board Policy #3380 and the Jr. Sr. High Student Handbook.

Cell Phone and Other Electronic Devices Policy: Board Policy #3265
All elementary students' cell phones or electronic communication devices must be turned off and remain off from the start of the school day to the end of the school day. Cell phones or electronic communication devices should be stored in backpacks at the elementary school. At no time should a cell phone or electronic device be carried with the student from place to place. If a parent or guardian receives a call from his/her child's cell phone or electronic communication device during prohibited times, that student is in direct violation of this policy. Having a cell phone or electronic communication device, this includes Smart Watches, at school is a

privilege. **During the school day, students who use a cell phone or electronic communication device during school hours will have their device sent to the elementary office for pickup at the end of the day.**

The Elementary Principal will communicate with all parties involved the consequences if this policy is violated by students.

Internet Access Conduct Agreement: Board Policy #3270, #3270F

Students must adhere to appropriate conduct and ARRRRGH expectations using school devices and networks. Each student and his/her parent(s)/legal guardian(s) will be required to sign and return to the school at the beginning of each school year the Internet Access Conduct Agreement prior to having access to the District's computer system and/or Internet Service. Board Policy #3270

The Elementary Principal will communicate with all parties involved the consequences if this policy is violated by students.

Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, or Menacing:

There is no tolerance for hazing, harassment, intimidation, bullying, cyberbullying, or menacing.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. Third parties, whose behavior is found to be in violation of this policy, shall be subject to appropriate sanctions as determined and imposed by the superintendent or School Board. Individuals may also be referred to law enforcement officials. The Elementary Principal will communicate with all parties involved with school suspensions as outlined in Board Policy #3340 and #3340P and consequences for major discipline infractions regarding hazing, harassment, intimidation, bullying, cyberbullying, or menacing as defined under School Board Policy #3290, 3290F, 3295, 3295F and 3330.

Notus Elementary takes great pride in preventative measures to ensure the safety of our students. Fortunately, we have a full-time counselor who conducts Character Ed classes and has various units on bully awareness, along with instilling our PBIS Framework of ARRRRGH Expectations as defined above.

Weapons Free Schools: Board Policy #3340

- A student who uses, possesses, controls, or transfers a firearm, or any object that can reasonably be considered, or looks like, a firearm, shall be expelled for a definite period of time of at least one (1) calendar year. The Board, however, may modify the expulsion period on a case-by-case basis. The building administrator shall notify the appropriate law enforcement agency of any student who brings a firearm to school.
- If a student violating this policy is identified as disabled, either under the IDEA or Section 504, a determination must be made whether the student's conduct is related to the disability. If the violation of the policy is due to a disability recognized by the IDEA or Section 504, lawful procedures for changes in placement must be followed.
- Any student subject to an expulsion shall be entitled to a hearing before the Board, in accordance with I.C. § 33-205 and Policy #3340, 3340P

Possession of a Weapon on School Property – Misdemeanor

- *No person shall possess a firearm or other deadly or dangerous weapon while on school property or in those portions of any building, stadium or other structure on school grounds which, at the time of the violation, are being used for an activity sponsored by or through a school in this state or while riding school provided transportation. This also applies to students of schools while attending or participating in any school-sponsored activity, program, or event, regardless of location.*

As used in this section of this Policy only:

(a) "Deadly or dangerous weapon" means any weapon as defined in 18 U.S.C. section 930;

(b) "Firearm" means any firearm as defined in 18 U.S.C. section 921;

Any person who possesses, carries, or stores a weapon in a school building or on school property, except as provided below, shall be referred to law enforcement for immediate prosecution, as well as face disciplinary action by the District.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building shall present this request to the Board in a regular meeting. It is solely within the Board's discretion whether to allow a person to possess, carry, or store a weapon in a school building.

This section of this policy does not apply to:

1. Law enforcement personnel;
2. Any adult over eighteen (18) years of age and not enrolled in a public or private elementary or secondary school who has lawful possession of a firearm or other deadly or dangerous weapon, secured and locked in his vehicle in an unobtrusive, nonthreatening manner;
3. A person who lawfully possesses a firearm or other deadly or dangerous weapon in a private vehicle while delivering minor children, students, or school employees to and from school or a school activity;
4. A person or an employee of the school or school district who is authorized to carry a firearm with the permission of the board of trustees of the school district or the governing board.

Uniform Grievance Procedure: Board Policy #3210

All individuals should use this grievance procedure if they believe that the Board, its employees, or agents have violated their rights guaranteed by the State or Federal constitution, State or Federal statute, or Board policy. The elementary principal requests that concerns be directly communicated to the point of concern and then report to the principal for proper chain of command procedures.

Level 1: Verbal Contact to Teacher/Counselor/Principal
Level 2: Written Grievance to Principal
Level 3: Meeting with Superintendent, Principal, and parties
Level 4: Written Appeal to Notus School Board

Notus Community Resources

School Supplies

Individual Donations

Clothing

Caldwell Free Methodist Church & Elementary Music Teacher

The Idaho Foodbank

Idaho Food Bank & Elementary Counselor

Vision Screener

Caldwell Lions Club



Dental Screener

DELTA DENTAL

Speech Screener

COSSA Speech & Language Therapist

Pirate Learning Center

After School Program

PRE SCHOOL THE IDAHO WAY

Treasures Playschool

Receipt of Student-Parent Handbook Acknowledgement

My child and I have reviewed the Notus Elementary Student-Parent Handbook for the 2026-2027 school year.

I understand that the handbook contains information that my child and I may need during this school year. All board policies can be referenced at: https://www.notusschools.org/board-of-trustees/policy-manual

The school guidelines and policies as they are set forth in this handbook are part of a contract that exists between the school and the parents/students. Therefore, to ensure that all parties have read the guidelines and policies and agree to abide by them, please sign and return this acknowledgement form to the school.

- We reviewed the student-parent handbook online under the Notus Elementary tab on the Notus Schools website.
- We agree to the PreK-6 Internet Access Conduct Agreement Form Board Policy #3270F
- We agree to the PreK-6 Cell Phone or Electronic Device Form
- We know how to locate a digital copy of the student-parent handbook. Hard copies are available upon request.

Name of Student (printed):_____ Date:_____

Signature of Student:_____ Grade:_____

Signature of Parent/Guardian:_____ Date:_____