

Crossroads Arts & Science Early College

Student/Parent Handbook 2026-2027

The Iredell–Statesville School System encourages all students and parent/guardians to select the strongest possible academic courses. During registration, parents/guardians have the right to question or to challenge any placement of their student in any class. The Iredell–Statesville School System does not discriminate in class enrollment on the basis of gender, creed, race, national origin, handicapping condition or family circumstances.

Crossroads Arts and Science Early College

476 North Center Street
Statesville, North Carolina 28677
Phone: 704.978-0034
Fax: 704.978-0035

OFFICE STAFF

Alicia Eller ~ Principal
Trudy Goforth ~Bookkeeper/Admin Assistant
Amber Akers ~Counselor
Carolina Gonzalez ~Data manager/attendance
Mamie Houston~ Mitchell College Liaison

Faculty and Staff

Mrs. Gretchyn Bedard- World History, Economics & Personal Finance
Mr. Gregory Currence- online course Distance Learning Advisor, Seminar Supervisor, Lab Block supervisor, School Technology Contact
Mr. Coleman Davidson- custodian
Mr. Kenneth Eichberg- Math 2, Math 3
Mr. Bradley Hall- Mac Gray Auditorium manager/technician
Ms. Alba Lopez- Spanish 1, Spanish 2
Mrs. Kassidy (Lindsey) McGee- Math 1, Math 4
Ms. Skeens- CTE, Project Management
Mrs. Alicia Slaughter- English 1, English 2
Mrs. Cynthia Swales- online course Distance Learning Advisor for Earth & Environmental Science, Seminar Supervisor, Student Check-in Advisor
Dr. Juliet Wilson- Biology, Chemistry
Mr. Michael Williams- American History, Civics
Ms. Dare York- English 3, English 4
TBD- school nurse

Crossroads Mission and Vision

Mission: Our mission is to provide High School students the opportunity to enhance their artistic and academic skills in a supportive, productive, professional environment of academic excellence that will encourage their post-secondary pursuit of a career.

Vision: Our vision is that students will achieve both a high school diploma and a Mitchell Community College degree, thereby providing all students with a rigorous education that enables them to be contributing members of our global and multicultural society.

2026-2027 BELL SCHEDULE

Crossroads operates on a four-period day, which will meet the requirements of the State of North Carolina's Basic Education Plan providing five and one half hours of instructional time.

****Students should not arrive to school before 7:55 a.m.
unless prior approval has been arranged with a supervising teacher****

Monday-Thursday Schedule:

1st block 8:15-9:50am

2nd block 9:55am-11:25am

Lunch 11:25-11:55

3rd block 12:00-1:35pm

4th block 1:40-3:10pm

Friday Schedule:

1st block 8:15-9:50am

2nd block 9:55am-11:25am

Lunch 11:25-11:55

3rd block 12:05-1:15pm

House/Advisory 1:20-1:50pm

4th block 1:55-3:10pm

***On Early Release days, Students participating in SHS Fine Arts/JROTC classes are required to report to seminar lab for any downtime that exists between classes. Attendance will be taken in seminar, and absences will be applied to the attendance record. Students are not allowed to leave campus unless they are signed out by a parent/legal guardian.**

For example: On an ER day, if a student has a 4th block SHS class, the student would report to seminar and work during that period until the bell dismisses them.

10th graders taking Mitchell courses will need to report to their assigned seminar lab at Crossroads campus on days that Mitchell College does not host college classes. On occasion, the MCC instructor may be out sick or absent, which will involve the students working remotely in a seminar classroom at Crossroads campus. Students are not allowed to leave campus without being signed out by a parent or legal guardian. Students should remain at Crossroads and plan to use the time to work on coursework, study, read, or do other homework.

ACADEMIC REQUIREMENTS

The Iredell-Statesville School System requires **28 units of credit for graduation (or 4 units less than the total number of courses available to take in four years)**. Graduation requirements are based on the year the student enters the ninth grade. All students are encouraged to pursue the College/University Prep or the College Tech Prep course of study.

Promotion Policy

Class of	To be classified a 10 th grader	To be classified an 11 th grader	To be classified a 12 th grader	To Graduate
2015 or later	6	12	20	28

GRADE SCALE FOR THE IREDELL-STATESVILLE SCHOOL SYSTEM

Grade	Low	High
A	90	100
B	80	90
C	70	79
D	60	69
F	0	59

GPA's no longer augmented:

A=4.0

B=3.0

C=2.0

D=1.0

Weights:

Incoming 2015-16 Freshmen and beyond... Honors weight adds .5

All other students stay the same... Honors weight adds 1

Questions concerning extended school day, credit recovery, and time recovery should be addressed through the guidance department.

ACCIDENTS

Any accident involving personal injury that occurs at school must be reported to the main office whether the student involved has school insurance or not. An accident report must be completed. Any accident relating to participation in after-school sports (including cheerleading) should likewise be reported in the main office and insurance forms initiated.

ADVISING MONTHS for High School and College

September/October and March/April are advising months for high school and college. Students are required to meet with the high school counselor and college advisor during these months. Students will not be able to register for the upcoming semester if they have not met with both advisers. It is the student's responsibility to schedule and participate in their advising appointments each semester. Information about advising will be shared in Full House/school meetings, ISS email, and the school newsletter.

Attendance Records

School officials will keep an accurate record of attendance, including accurate attendance records in each class. Such records will be maintained by the classroom teacher, principal, and attendance manager in Infinite Campus. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina. If truancy is suspected, the case must be investigated by school personnel and may be referred to the school social worker. Violations of the Compulsory Attendance Law will be reported pursuant to legal requirements. Attendance will be recorded in Infinite Campus by block. Tardies and Absences will both be documented by teachers in Infinite Campus.

Attendance Standard

A student must attend school 50 percent of the school day in order to be counted present for the entire day. Also, a student must attend a specific class a minimum of 50 percent of the period in order to be counted present for the class. The total number of absences for a 90-day term cannot exceed six (6) (lawful or unlawful).

ABSENCE NOTES and CODES

1. Parental or physician-written explanation of absences must be presented for each absence upon returning to school.
2. All absent notes must include the student's full name, date of absence, reason for absence, parent signature, and contact number.
3. The school will code absences in accordance with state guidelines. If parental note is not presented within two school days, the absence will be coded as "unlawful" or unexcused. Lawful Absence will be coded as one of the following:
 1. Personal illness or injury which makes the student physically unable to attend school
 2. Isolation ordered by the State Board of Health
 3. Death in the immediate family
 4. Medical or dental appointment
 5. Participation under subpoena as a witness in a court proceeding

Early College High School Attendance Policy

Attendance in school and participation in class are an integral part of academic achievement and the teaching-learning process. Regular attendance is mandatory: the state requires that every child in the state between the ages of 7 (or younger if enrolled) and 16 years attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily. (G.S. 115-166)

Students absent from school and/or individual classes more than three (3) times during any nine-week period (whether lawful or unlawful) will be required to make up seat time. (3 tardies in a class=1 absence, 3 early dismissals in a class=1 absence).

High school students must make up class time on an hour-for-hour basis. Students need to begin making up time immediately after each absence. Make-up classes are organized by the principal and may be offered before or after school. Crossroads provides a bi-weekly after-school option to make up missed seat time through the Recovery/Learning Lab. Please visit the school website for the calendar. The lab is open most Mondays and Wednesdays from 3:15-4:15pm.

College classes can be limited or restricted completely if there are attendance issues in high school or college classes during the previous semester/year.

Waiver request forms must be completed at least ten (10) days before the end of the 45-day quarter/grading period. Waivers are intended for absences that include a medical excuse or an immediate family member's funeral. (Disclaimer: appointments such as an orthodontist appointment will not excuse the students for the full day. In most cases that would only cover 1-2 blocks. The school committee will review the waiver requests and determine if the student must make up missed time. The waiver requests will be returned to the student through email with the committee's decision.

BAD WEATHER CLOSING PROCEDURES

Bad Weather procedure before school begins:

- An announcement will be made as early as possible but no later than 6:00 a.m. via television, radio, Facebook, Twitter, or Blackboard phone message service, Remind text message service.
- School may be placed on one, two, or three hour delay, or closed. School delay means that school activities will begin later than the original start time. Breakfast is not served on delay days.

Bad Weather procedure during school hours:

- An announcement will be made as soon as a decision to close school is made.
- Bus riders will be transported as usual; car riders must be picked up from school immediately.

Where to get closing information?

TV Stations

WBTB-3
WXII-12
WSOC-9
WCNC-36
WCCB- 18
TIME WARNER- 4

Radio Stations

WSIC (1400 AM) WPEG (97.9 FM)
WHIP (1350 AM) WKKT (96.9 FM)
WFMX (105.7 FM) WFAE (90.7 FM)
WRFX (99.7 FM) WLYT (102.9 FM)
WKBC (800 AM & 97.3 FM)

COMMUNICATION/SOCIAL MEDIA

	ISS	Crossroads
Web Page	www.iss.schoolwires.com/	http://www.iss.k12.nc.us/Domain/115
FaceBook	https://www.facebook.com/IredellStatesvilleSchools	Crossroads Arts & Science Early College@CrossroadsEarlyCollege
Twitter	https://twitter.com/isschools	

BUS CONDUCT AND DISCIPLINE

The privilege of students riding the school bus is contingent on good behavior and observance of the following rules and regulations. The bus driver is obligated to report any student who persists in violating any of these regulations to the school administration. If investigations reveal violations, the administration may forbid such disobedient students the privilege of riding the bus for a specified period of time. Written notice of the action of the administration shall be furnished to the parents, but such notice need not precede disciplinary action.

In order to ensure the safety of all concerned, students must be dropped off or picked up in the designated area only. No vehicles are to be in the bus loading area before or after school.

BUS SAFETY RULES FOR STUDENTS

Obey the driver in all instances	Keep your voice soft on the bus
Stay in your seat until the bus stops	Do not pick on other students, horseplay, or fight on the bus
Keep aisles clear	Do not throw anything
Do not stand in front of the vertical bars	Do not do anything to distract the driver
Arrive at your stop on time	Never walk between buses when loading and unloading

CAFETERIA PROCEDURES & PRICING

- o The cafeteria has five food serving lines; each serving line has a separate waiting line; students are asked not to break line or to have other students buy their lunch.
- o Students need to have money and/or PowerSchool number available when they approach the cashier.
- o Breakfast is served each morning as a courtesy from 7:50am until 8:05am.
- o **Students are not allowed to have outside food delivered to them at school.**
- o Student lunch numbers are not to be shared.
- o No off-campus guests during the school day, including the lunch period.
- o Students are allowed ONLY in the areas of the cafeteria and commons area during lunch. Student presence in other areas will result in a disciplinary action.
- o All lunch charges are due at end of school year.

Breakfast	Regular \$1.50 / Reduced \$.40
-----------	--------------------------------

Lunch	Regular \$3.00 / Reduced \$.40
-------	--------------------------------

**Supplemental items are available at various prices.

**Fruit drinks cannot replace the milk component of a reimbursable meal; however, with “offer versus serve” if a student chooses not to take milk, fruit drink is available at an extra charge with the meal.

CAFETERIA TRAFFIC

Students will be dismissed from class to walk to the cafeteria/picnic area. Students should remain in those assigned areas. Students must have a cafeteria pass to visit classrooms/offices during lunch block. Therefore, if students are planning to meet with a teacher in a classroom during lunch block, they must obtain a cafeteria pass from that teacher before going down to the cafeteria. Students that do not obtain a pass, will not be allowed to leave the cafeteria area.

CAMPUS VISITORS

All school visitors are to check in at the Statesville High School Main office. Notification of unidentified persons should be made to the office immediately upon detecting such persons(s). Students from other schools are not permitted to visit school during the school day except with prior approval by an administrator.

All visitors are required to be escorted by school personnel beyond the SHS Main Office during school hours.

Cardinal PASS: Off-Campus During School Hours

Students have an opportunity to earn permission to be off Crossroads campus during school hours if they meet the eligibility requirements for a Cardinal Pass. Cardinal Passes are available for students in grades 11th-13th only. Students must meet the academic, attendance, and discipline requirements to earn and maintain off-campus privileges during school hours. A Cardinal Pass only allows for off campus privileges when the student has an open block. Cardinal Passes do not provide permission to be absent from class, House meetings, or lab blocks. Passes are a privilege, not a right; therefore, a pass can be revoked at any time by the principal or parent. Cardinal Pass status will be reexamined periodically as we review report cards and attendance reports from Crossroads & Mitchell Progress Reports 2-3 times per semester. Failure to follow Pass procedures may result in office referrals and/or restriction of college classes, and/or exiting from the early college setting to return to traditional high school.

Review of Cardinal Passes (quarterly for HS classes, every 4.5 weeks for college classes):

Student grades, discipline, absences/tardies will be reviewed to maintain pass status. Students who have a C- course average will be assigned weekly lab hours that will include the student reporting to seminar lab until their academic performance/attendance/behavior improves on the next grade report.

In addition, office referrals can result in immediate suspension of pass privileges. If a pass is revoked due to excessive absences/academic performance in a class(es), it can be earned back in the next grading period.

CHECKING IN/ OUT BETWEEN 8:15am-3:10pm

Checking in after 8:15am: All students should physically sign in if they arrive at Crossroads after 8:15am. The sign-in roster will be stationed at the data manager's office window.

-Students who are tardy for a high school class should sign in at the Crossroads office. The student will be given an admit slip at sign-in that will allow them to enter class. The teacher should be given the admit slip as you enter the classroom.

-Students who are not tardy for class should physically sign in and remain in the Crossroads Seminar A classroom until their next class. Students may not wander the hallways, linger in restrooms, or visit classrooms during open blocks.

Checking Out after 8:15am: All students should physically sign out if they are leaving Crossroads campus for any reason (sickness, college classes, doctor appointments, etc) after the 8:15am bell/first block bell. The sign-out rosters will be stationed at the data manager's office and in the seminar labs.

Checking out early due to illness: Any student who is sick and requests to leave campus at Crossroads or MCC must obtain parent permission to leave early, and the parent needs to notify the Crossroads office to confirm the need for an early dismissal. If a student gets sick during an MCC class, and needs to leave early, you should have a parent contact the Crossroads office at 704-978-0034 to notify the office of your illness. Parents who pick up a sick student are required to sign out their student in the SHS Main Office. Students that leave Crossroads campus or Mitchell campus without notifying the Crossroads office will receive a discipline referral for not following school procedures for signing out early.

CELL PHONE & OTHER WIRELESS DEVICES

Students may possess electronic devices including cell phones on campus. Crossroads is not responsible for any lost or stolen devices. Students should not leave their devices unattended at any time. Electronic devices may be used before, after school, during class changes, and during lunch (unless the student is assigned lunch detention).

Students may not use personal electronics during instructional time unless given direct permission by the teacher. Devices should be stored out of sight during instructional time.

Cell Phone Policy: NC law (HB 959 bans phones during instructional time)

- Cell phones MAY NOT be out during the instructional time (when the bell rings to begin class to when the bell rings to end class). Earbuds MAY NOT be out during the instructional time (when the bell rings to begin class to when the bell rings to end class). Teachers MAY give you special permission to briefly use a phone or earbuds for instructional purposes; however, this should be on a limited basis. An example could be to use wired headphones while viewing an instructional video that is assigned by the teacher.
- Students will be asked to put away cell phones at the beginning of each class.
- Cell phones MAY be out during lunch or before or after school.
- Cell phones MAY be out during class change, BUT earbuds or speakers should not be used due to safety--the inability to hear someone call their name or inability to hear emergency alarms.

Exceptions:

- If a child has an emergency: waiting on a call from a parent about a family emergency, etc. and the principal has granted permission to have the phone out.
- Cell phones needed for medical purposes (diabetes, etc) with a doctor's note on file with the school nurse.
- Other exceptions made by school administration and relayed to the teacher in writing.
- When used as a part of the classroom lesson.

Consequences for phone non-compliance:

- Students will be reminded the first week of class about cell phone policy. This is the time when classroom expectations/rules are established.
- The phone will be confiscated until end of block, and the teacher notifies administration of non-compliance. Parent will be contacted by the teacher. The phone will be returned at the end of the block.
- After five reports of non-compliance (cumulative from all staff) and the resultant five parent contacts, the consequence becomes an office referral for insubordination to be completed by administration.
- Continued non-compliance will be considered insubordination with an office referral.
- Everything starts fresh each semester.

*If a student fails to relinquish an electronic device to a staff member when asked, the student will receive an automatic office referral for insubordination that could result in ISS or OSS.

***Students are not at liberty to film other students, teachers, and staff without their written permission. Images, sound bites, or videos that are recorded, shared, and/or posted online without permission are subject to a discipline referral and/or possible legal action.**

Required Academic Advising for HIGH SCHOOL and COLLEGE

Students are required to meet with their academic advisors before they can register for classes at high school or college. Students are responsible for signing up for an appointment during advising months (October & March). Students will register for MCC classes in an individual/ small group setting at Crossroads during the Early College registration window. Grades 11-13 will self-register, and the college liaison will assist freshmen and sophomores with college registration.

Students planning to register for college courses will have a paper MCC registration card that includes registration policies and procedures. The MCC registration card requires a parent/guardian's signature.

DISCIPLINE

To be effective, public education must be conducted in a safe, violence-free environment. The schools and the Iredell-Statesville Board of Education have formulated a discipline policy. This policy applies to any student who is on school property, who is in attendance at school or at any school-sponsored activity, or whose conduct at any time or place has a direct and immediate effect on maintaining order and discipline in the school. Crossroads reserves the right to limit college classes due to discipline and/or attendance issues.

DRESS CODE POLICY: 4316

The board expects students in the public schools to be properly dressed and groomed and not to display extreme dress or grooming styles. Generally, dress and grooming standards as determined by the student and their parents will be deemed acceptable. However, the board prohibits appearance or clothing that (1) violates a reasonable dress code adopted and publicized by the school, (2) is substantially disruptive, (3) is provocative or obscene or (4) endangers the health or safety of the student or others.

Failure to comply with this policy will result in disciplinary action. Failure to comply will result in the student being removed from school until their appearance or clothing meets school district policy or rules. The student's parent/guardian will be notified prior to any such removal. Parents and students should carefully review board policy #4316.

Crossroads Dress Code

In order to maintain an appropriate learning environment, the following guidelines have been established for student dress:

Students at Crossroads and SHS **will not** be permitted to wear:

1. Exposed undergarments
2. Sagging pants
3. Bare midriffs shirts (if stomach or back shows with any posture the shirt is too short)
4. Excessively short or tight garments
5. Strapless or backless shirts, spaghetti straps, halters (straps must be at least 1 finger wide)
6. Attire with messages or illustrations that are lewd, indecent, vulgar, or that advertise any product or service not permitted by law to minors.
7. See through clothing
8. No sunglasses or eye-wear, other prescription eye-wear, may be worn inside the building
9. Attire that exposes excessive cleavage
10. Any adornment such as chains or spikes that reasonably could be perceived as a weapon.

11. Any symbols, styles or attire frequently associated with intimidation, violence, or violent groups
12. No hats, hoodies, or bandannas may be worn in the building
13. No costumes unless it's related to school spirit day, and the theme has been approved by the principal.
14. Shoes must be worn at all times

Dress code Consequences:

1st offense: Students who are in violation of this code will be required to change clothes immediately. Parents will be required to bring clothes to school so the student may change or the student will be sent home to change or could result in in-school suspension. Any time missed from class to wait on clothing or go home to change will be coded as an absence.

2nd offense: Parents will be required to bring clothes to school so the student may change. Any time missed from class will be coded as an absence. Student will be assigned half day of in-school suspension.

3rd offense: Parents will be required to bring clothes to school so the student may change. Any time missed from class will be coded as an absence. Student will be assigned a full day of in-school suspension.

ELEVATOR USE

Students requiring the use of the elevator must present a request from a doctor before they may be issued a key. The student must see office personnel to get a key. Only those students who have been issued a key for valid reasons may use the elevator. Any other students caught on the elevator will be issued a discipline notice. Students caught using the elevator improperly must immediately return their key. Once the doctor's excuse is out of date, the student should return the key to office personnel. The student will be charged to replace the key if it is lost.

EMAIL (Crossroads and MCC)

All grade levels should check both their Crossroads and MCC email DAILY. School announcements, news, events, and information will be emailed out to school email accounts. School email should be used to make appointments with teachers, advisors, and administrators.

Students should use formal email etiquette when interacting with school staff via email. Emails that do not adhere to formal email etiquette will not receive responses.

FIRE & SAFETY DRILLS

Teachers will explain exit and evacuation procedures to students at the beginning of each semester. When an alarm sounds, the teacher and students will exit buildings to designated areas.

FOOD and DRINK POLICY

Due to Child Nutrition guidelines, students are not allowed to have lunch delivered to the school. All outside food will be trashed. Failure to relinquish the product to appropriate school staff will be considered a major infraction and could result in school suspension.

Students may bring lunch from home or purchase lunch through Child Nutrition Services (Cafeteria).

All food and drink must be consumed in the following areas:

- 1). The cafeteria
- 2). The student commons area
- 3). The student courtyard
- 4). The classroom per teacher discretion

Only drinks with twist on caps/lids are permitted in the classrooms at the teacher's discretion. Drinks should be kept on the floor with the lid on to prevent spills onto laptops and textbooks. Students that spill drinks are responsible for any damage caused by the liquid.

STUDENT FEES

Graduation Fee (Required for ALL graduating seniors or super seniors) Due by Feb 15.	\$50.00
Parking Fee/Yearly (paid to SHS office)	\$50.00
Parking Fee for House only students (proof of schedule is required, paid to SHS)	\$25.00
Technology Fee	\$30.00
Prom (for Juniors, Seniors, Superseniors)	TBA
MCC student fees may apply to certain courses	refer to MCC fees listed in Self Service
*Withdrawal from MCC course Fee includes all MCC student fees & textbook/access code costs	

***Potential Cost Reimbursement Notice:** to remain fiscally responsible, parents/students will be required to reimburse the school for costs should any of the following occur:

- withdrawal from a college course for breaking MCC attendance/code of conduct policy
- making more than 2 Ds/Fs in college courses (starting Fall 2024 and after)
- choosing to exit Crossroads during an ongoing semester
- choosing to transfer out to traditional school (exit) after freshmen year
- choosing to repeat a college course to improve your GPA
- choosing to take courses with extra fees when a different course with no additional fee would complete the degree
- extra fees for some specialty college courses (for example, the knife set for Culinary Arts program, Cosmetology kits, CNA licensure test fee, etc).

FEES OWED LIST

All items issued to students become the responsibility of that student. This includes, but is not limited to textbooks, sports uniforms, elevator keys, laptops and cords, school calculators, and library books. If items are not returned to the school when scheduled, the student's name is placed on a Fees Owed List. Following are some of the consequences of owing fees: parking privileges are revoked, diploma will be held, participation in school athletics will not be allowed, and no copies of school records such as transcripts will be supplied when requested.

GRADUATION REQUIREMENTS

The purpose of early college high school is to complete a high school diploma and a college credential. A student's transcript will determine if they are eligible for a high school diploma or any college credential. Students will be advised by the high school counselor to meet NC high school graduation requirements. Grades 10 and up students will be advised by their Mitchell faculty advisor each semester to meet Mitchell program requirements. Students and parents can track their individual progress at Mitchell through their Self Service Account under the "My Progress" portion.

GUIDANCE

The Guidance office offers counseling and advising to all students. Appropriate requests from students include counseling regarding personal or academic problems, post high school plans, or career choices. Our counselor is available to parents or teachers for conferences. Students will be able to pick up **ACT** or **SAT** registration forms from our guidance counselor. Scholarship information will be distributed through email and House meetings. Our school counselor is Mrs. Amber Akers. She is split between Crossroads and CCTL, so she will be accessible to students in person 2-3 days per week.

HALLWAY PASS/ HALLWAY TRAFFIC

Students must obtain teacher permission to leave the classroom. Students will sign in and out as they leave and reenter the room. Students are required to carry a hallway pass with them as they exit the classroom. Students should remain in Crossroads spaces (A300 hallway, A300 restrooms, Commons/Cafeteria/Courtyard during lunch block).

HIGH SCHOOL EXAM POLICY – 3415

The Iredell-Statesville Board of Education believes that the final examination in the high school years is an important component of the educational process and helps to ensure the educational success of students. Further, the board believes that the final examination serves to tie a term's work together so that students understand whole concepts in instruction and helps to prepare students for later examination in college. To this end, the board established the following requirements:

1. Final examinations/performances will be given in all subjects at the high school level.
 2. The school district exam schedule will be developed by the high school principals, with input from the faculties, and will be recommended to the superintendent.
 3. The exam schedule will not exceed five school days.
 4. All exams will be taken at scheduled times, except in hardship situations that have been approved by the school principal.
 5. North Carolina End-of-Course tests (EOC) and teacher made exams will be used as the final exam in appropriate courses and will count as 20% of the final grade. In order to receive credit for any course that requires a North Carolina end-of-course test, the student must:
 - achieve a passing teacher grade (60 or above),
 - meet I-SS attendance policy standards, AND
 - achieve proficiency on the North Carolina end-of-course test
- Students not meeting these standards can receive course credit after successfully participating in remediation program(s) and/or successfully re-taking and passing an end-of-course exam. All students taking courses where end-of-course tests are mandated are required to take end-of-course tests.
6. Students with an "F" average are still required to take final examinations.
 7. Students are not to be present at other schools or on school grounds during times when they are not directly involved in taking exams.

No first or second term senior may be exempt from the examination if it is a state required test (EOC or CTE exam) that is used as the final exam. Assignment to in-school suspension will count as an absence from class for exemption purposes. A senior who is eligible to be exempt may elect to take the exam with the understanding that the exam grade will be counted only if it raises his/her average.

EARLY COLLEGE HIGH SCHOOL FINAL EXAM EXEMPTION PROCESS

Exam exemptions do not apply to any course for which there is a state-mandated CTE Final Exam or End of Course Exam (NCGS 115C-174-11. In addition, this includes any credential that is a CTE course Proof of Learning (POL).

- Students may be exempt from non-state mandated exams for which the following conditions are met in all early college courses taught at Crossroads Arts & Science Early College:
 - 90% or higher in the course. (SHS classes will require an 80% or higher in the course: Band, Chorus, Dance, Visual Art, etc)
 - 4 or fewer absences for the semester (excused or unexcused).
 - Any ODR that constitutes a removal from class (ISS and/or OSS) will result in the loss of exam exemption for all courses
 - No more than 4 tardies during the semester in that particular course
- Exemption is optional. The final exam grade for a qualifying student will be utilized only if it improves the student's grade.
- At least two days before the exam period, teachers must notify students who qualify for exam exemption. Qualifying students must notify the teacher of their intent for the exam at least one day prior to the exam.
- Any student who takes an Advanced Placement (AP) and/or an International Baccalaureate (IB) exam is exempt from the course final. Any student participating in an AP and/or IB course during the fall semester who commits to taking the AP and/or IB exam in the spring shall be exempt from the course final. Failure to take the AP and/or IB exam will result in a zero for the exam. A student with an AP and/or IB course in the fall may elect to take the course and AP and/or IB exam.

HOMEWORK

The staff at Crossroads will follow the established guidelines for homework as set forth by the Iredell-Statesville School Board. Homework is to be completed outside of classroom by students as assigned by the teacher based on learning objectives. As set by the district, homework will not count for more than 10% of the student's overall grade. The goals for homework assignments at Crossroads are as follows:

1. To provide practice for skills which have been taught in class.
2. To enrich learning as a part of the course curriculum.
3. To be purposeful, valuable and useful to students.
4. To improve a student's ability to work independently.
5. To provide feedback to the teacher on student progress toward class goals.

HOUSE MEETINGS

All students are assigned and enrolled in a House/Advisory class. This class is intended to help guide students through the early college process, ACT prep, social/emotional learning, and career & college ready skills. House counts toward .25 credit each semester, and will show as a Pass or Fail on the student's transcript each semester. Attendance is taken and any missed seat time is required to be made up to earn a Pass and .25 credit on their high school transcript. In addition, passing House/Advisory is required to maintain college sponsorship.

LAB HOURS

Lab hours will be assigned to students that are identified as having C-s, Ds or Fs, on MCC Academic Probation list, on MCC Academic Suspension list and/or attendance concerns in Mitchell college courses/Crossroads classes on progress reports or semester grade reports. Lab hours will be scheduled during school hours at the Crossroads campus. Students are responsible for signing in and out in seminar to log their lab hours. Mitchell provides grade reports 2xs a semester for 16-week courses and 1x a semester for 8-week courses. Grades can be reviewed by students and parents on Infinite Campus for high school courses, and through Open LMS/Canvas for Mitchell courses. Students that do not adhere to Learning Lab requirements will be put on Academic Probation, which could result in class restrictions and/or returning to the traditional high school setting. If a student is absent for lab hours, they must make up the time missed within 7 school days. Seat time for lab hours can be served during seminar between 8:15-3:10 or during learning lab on Mondays & Wednesdays between 3:15-4:15pm. If a student has been medically excused from school, the student may submit a seat time waiver request for the lab hours that align with the medical excuse.

LAPTOPS

Laptops are to be charged at night before coming to school. There are no charging stations available in classrooms, seminar, etc. Student backpacks with protective sleeves or individual protective sleeves are required to transport laptops.

-All students are required to have a laptop and back pack each semester.

-Technology Fee of \$30 will be enforced annually, and unpaid fees will be added to your student account. Diplomas will be held until all fees have been paid in full.

-Tech fee payments can be made online through the school website or by check or exact cash in the Crossroads main office. Students need to complete their \$30 payment and a parent must sign the ARUP form before checking out a laptop.

-Contact the school office if you need to request a payment plan during early June. (June- \$15, July- \$15)

LEARNING LAB

Learning Lab is a structured time for students to stay after school from 3:15-4:15pm to complete make up time for absences in high school classes and/or work on completing assignments for high school and college classes. If a student is absent for a quiz or test, learning lab will be needed for the student to complete the assessment. All makeup assessments (quizzes/tests) should be completed within 7 school days. Refer to your course syllabus for more details about absent work and missed assessments. The lab calendar will be posted on the school website and on the hallway announcement boards.

LOCKERS

Lockers will be assigned at the beginning of the school year if requested. Lockers are free. All of our lockers are located within the 3rd floor. Students should memorize their combination and make sure their locker is relocked after use. Students will use the same locker for the entire year and will not be allowed to enter other students' lockers.

Students' lockers are property of the school and are loaned to students. School officials shall conduct periodic searches of lockers during the school year to maintain health and safety standards.

See any teacher to request a locker and locker combination. Since students will not have time to go to their lockers between each class they should plan their locker time wisely.

LOST AND FOUND

Any personal belonging found on school grounds should be turned in to the office. Any student missing belongings should check in the office. **However, the school cannot be responsible for money, electronics (including cell phones), books, clothing, etc.** Items left in the office for an extended time will be discarded.

MAKE-UP WORK OPPORTUNITIES

Grades K through 12

All students are required to make up missed work regardless of whether the absence is lawful or unlawful. Each class will have a course syllabus that includes make-up work procedures and timelines. The student is responsible for finding out what assignments are due and completing them within the specified time period.

Legal References: G. S. 115C-47, -84, -288(a), -378 to -383; Chapter 7B; 16 NCAC 6E.0100 through .0104; State Board of Education Policy Number EEO-L-000 through -004

Revised: August 9, 1999, June 10, 2002, and February 9, 2004

MEDIA CENTER

The SHS Media Center has ample space for reading and studying and adequate materials for both teacher and student use. With teacher permission, students may use the library from 8:00 a.m. until 3:30 p.m., or other times as arranged with the media specialist. Classes or groups often arrange to use the library through classroom teachers. In addition, early college students have access to Huskens Library at Mitchell College. Students may check out or use the library resources with their MCC ID card.

MEDICAL SUPPLIES, SICKNESS AND EMERGENCIES

It is against the law for any staff member to supply medicine for a student who is ill. If a student is too ill to attend classes, he is too ill to remain in school and parents will be notified to come for the student. Students may ask to visit the school nurse as needed for sickness. Students who have medical problems or physical defects that would require special attention regularly or in an emergency should report these conditions to the office and to their teachers. Prescription drugs needed during the school day are to be left in the main office/nurse office each morning. A doctor's note is required for students to take any

medication at school. See the school nurse for the proper forms and directions for taking meds at school. Due to Iredell-Statesville Schools policy, the only form of first aid issued from the office is soap and water and band-aids. The school does not supply alcohol, peroxide, etc.

NEWSLETTER

The school newsletter will be emailed out to students & parents each week. The newsletter will also be posted on the Crossroads Facebook page, Instagram page, as well as the Crossroads homepage. The newsletter includes important, timely information about upcoming events, clubs, school sports information, and other school related announcements for Crossroads and MCC. Students and parents should take time to read over the newsletter each week.

PLAGIARISM and ACADEMIC MISCONDUCT

Each teacher will teach the specifics of what plagiarism looks like in their content area throughout the school year.

Academic misconduct includes cheating, fabricating or falsifying information or sources, improper collaboration, submitting the same paper for different classes without permission, and plagiarism (“Sample”). Be sure to submit work that is original and yours alone, and avoid plagiarism by citing any source you may have used to get ideas. Avoid sites like SparkNotes or NovelGuide as they are sources that do some of the thinking for you, and that is improper collaboration. Reading another student’s responses before answering a question on your own is also improper collaboration. This can be confusing because sometimes the teacher will ASK you to submit something as a group assignment. If you are unsure whether or not collaborative work is appropriate or not, please ask me.

Plagiarism is taking credit for someone else’s work whether deliberately or unintentionally. This includes but is not limited to turning in all or part of an essay written by someone other than yourself (AI, a friend, an internet source, etc.) and claiming it as your own, and including information or ideas from research material without citing the source (“Sample”). Using ideas, even when putting them in your own words or paraphrasing, from any source outside of your own brain without proper citation is considered plagiarism.

Consequences for plagiarism/cheating/academic misconduct:

First offense - 0 on the assignment, alternate assignment made available to the student and the grades will be averaged together, conference with student and teacher, and teacher will notify parent.

Conference will include re-instruction.

Second offense - 0 on the assignment, conference with parent, student, teacher and administrator, and discipline referral.

Third offense - 0 on the assignment, conference with parent, student, teacher and administrator, and discipline referral. Possible hold placed on enrollment of future college classes.

POSTERS

All posters displayed in the school must have the approval of the advisor and the principal. Only school related posters are permitted. The advisor must sign the poster before it is printed. Students are requested not to tape posters to the walls because they damage the paint. Any club placing posters will be responsible for removing them after the completion of the event.

PROGRESS REPORTS/REPORT CARDS

The Iredell-Statesville High Schools are on **four nine-week grading periods**. Each student will receive a progress report in each class on the 25th day of each nine-week grading period.

	Progress Reports	Report Cards
1st Quarter	September 11	October 21
2nd Quarter	November 13	January 8
3rd Quarter	February 3	March 24
4th Quarter	April 16	May 22

Mitchell Progress Reports: MCC provides a list of student names and grades 2 times during fall and spring semester, and 1 time during summer session. Students with cumulative averages of C and below will receive an email from the college liaison informing them of their current grade.

REGISTRATION FORMS

Some classes for high school and college require permission from school staff and parents. Students will be required to meet eligibility to access college courses. Students will complete a MCC Registration Card each semester to the Crossroads liaison to request classes. Some courses require approval from a previous teacher in that subject area and/or the principal. This information will be listed on the MCC Registration Card for students and parents. Both the student and parent are required to read and sign the registration card each semester.

1. Any online or hybrid class at high school and/or MCC. [Online Permission needed from teacher](#)
2. If a student wants to overload by taking 5 or more classes during fall/spring semesters or 3 classes during summer semester. Students must meet eligibility requirements to overload, meaning the student must have all As and Bs, and no more than 6 absences during the previous fall/spring semester.
[MCC Registration Card with admin approval signature and a conference.](#)
[An Admin/student conference should be requested by the student during advising month. The student's grades and attendance will be reviewed from the previous semester. The principal will sign off on the student's MCC registration form if the student meets overload eligibility criteria.](#)
3. Summer class for 9th graders. [MCC Registration card with student & parent signatures](#)

SEARCHES

According to Iredell-Statesville Board policy (10.3121), the principal may conduct random searches using metal detectors. The principal and the Statesville Police Department are committed to providing a safe, drug and weapon-free environment for students and staff. A Statesville Police drug dog may visit campus during the school year as an educational tool as well as conduct random searches on the school grounds.

SELLING OF GOODS AND ARTICLES

Students are prohibited from selling anything at school that is not school sponsored. All club sales must be approved by the principal and bookkeeper in advance.

TEXTBOOKS

Crossroads will issue high school and college textbooks each semester. Textbooks are school property and are on loan to students. Students are responsible for the condition and keeping up with all textbooks. Students will be charged for damaged or lost textbooks each semester. Teaching staff will issue high school textbooks in class. College textbooks and access codes will be checked out and returned to Mrs. Goforth. Some college textbooks, such as non-reusable textbooks or lab kits, will not be provided by the school due to high costs involved. The student will be responsible for purchasing those items on their own. See Mrs. Houston or the Crossroads homepage for a list of courses that involve additional fees for the student.

TRANSFERRING/EXITING EARLY COLLEGE

Early college students are not eligible to transfer to another early college within Iredell-Statesville Schools. Students can transfer to their traditional high school based on their home address at the conclusion of the current school year. Parents & students signed a commitment contract to complete a full school year.

Athletes are not eligible to play sports outside of Statesville High School for 365 days if they transfer from Crossroads to a traditional high school.

Students will be charged for reimbursement fees for all college expenses (fees/textbooks/access codes) if the student chooses to transfer to a traditional school after their freshman year. (Starting Fall 2024).

WITHDRAWAL FROM HIGH SCHOOL or COLLEGE CLASSES:

Students do NOT have the option of withdrawing from a high school course after the 1st 10 days of the semester. If a student would like to change their high school schedule, they must request a schedule change through the school counselor before the 10th day of the semester.

Students may add or drop Mitchell classes up through the pre-determined Drop/Add window (usually the drop/add window is the initial 2 days of the semester). Students may request a class to be added or dropped by emailing an MCC Drop/Add request to the college liaison within the drop/add deadline.

Per Iredell-Statesville guidelines for dual enrollment programs, students may NOT withdraw from a college course without school admin approval. Students with major medical emergencies/needs may submit a withdrawal request to the college liaison and high school principal. Current medical documentation is required to be provided with the request. The school committee will review the request and provide an answer within 7 days.

Students may NOT withdraw from college courses because of poor academic performance or to protect their GPA/class ranking. Students are required to continue with college classes for the duration of the course after drop/add ends. Students are required to participate in free, academic supports through the Tutoring Center, online tutoring & Writing Center at Mitchell before requesting a medical withdrawal from a college course.

*****If a student is withdrawn from a Mitchell college course for breaking Mitchell's Attendance Policy, the student will receive a WF or F on their high school transcript and the student will be charged for the Mitchell student fees and textbook/access code costs for the course. Reimbursement fees can range from \$50-\$2000 pending on the course fees involved. The student will be restricted from college classes until the fee is paid to Crossroads/Iredell-Statesville Schools.**

ATHLETICS

Crossroads students are eligible to play sports through SHS. Tryout information will be provided on the SHS website and the SHS social media page.

Eligibility Requirements

- A student must pass three (3) subjects per semester
- A student must be in attendance 85% of the days in the previous semester
- A student must meet local promotion standards
- The student and parent must sign a random drug testing consent form
- The student and parent must sign a code of behavior form promoting good sportsmanship
- A student must have a current physical exam for the entire season
- Grade 13/ super-seniors may not participate in sports.

PARTICIPATION IN ATHLETIC EVENTS

A student must be in attendance the entire school day in order to participate in an athletic event or athletic practice. Extenuating circumstances such as death in the family, doctor's appointment, or being out of town may be approved by the principal in individual cases in order to participate.

ATHLETIC OPPORTUNITIES

Crossroads students play sports through SHS. Sporting events are posted on the Statesville High School website, flyers will be posted throughout campus, and on SHS Facebook page.

Football
Volleyball
Cheerleading
Cross Country
Tennis
Basketball
Swimming
Wrestling
Track and Field
Golf
Softball
Baseball
Soccer

SHS Athletic Director: Dwayne Clark
SHS Principal- Chad Parker