ANNUAL NOTICES

Introduction

Parents/guardians should take time to review the district's annual notices. These annual notices include information about regular education, special education, and gifted education services. These notices also provide details of the district's public outreach and awareness system as well as screening procedures.

Pine-Richland School District provides a free and appropriate public education for all students, including students requiring special education services.

This includes the provision of education and related aids, services or accommodations, which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.

The district publishes these notices annually, along with other pertinent information families need to know about school district operations and expectations at **pinerichland.org**. Families without Internet access should contact the Director of Communications at **724-625-7773,** ext. **6202**.

Attendance

The Board requires that school-age students enrolled in district schools attend school regularly in accordance with state laws. The educational program offered by the district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. Visit **www.pinerichland.org/attendance** for more information about Policy 204.

Discipline Code

The purpose of the PRSD Discipline Code is to present standard behavioral expectations based on Board policy for all students in the district. Parents are encouraged to become familiar with the PRSD Discipline Code and to review these documents with their children. Parents, guardians, and students should refer to Board Policy 218 in the Board policy manual for additional information regarding the discipline code, student conduct, and consequences of inappropriate or proscribed behaviors and conduct.

In the event of any conflict between the terms of the discipline code and any Board policy, the applicable Board policy will control and take precedence. To review this document, which addresses everything from attendance, unlawful harassment, bullying, to bus expectations, visit **www.pinerichland.org/discipline-code**.

Public Outreach & Awareness System (Child Find)

PRSD uses a public outreach awareness system to locate and identify children thought to be eligible for special education services within the school district's jurisdiction. The district provides details of where to find more information about the district's special education and early intervention programs through announcements on PRTV (broadcasted throughout the community), in the annual report (distributed to residents, township buildings and libraries), and via electronic communications (e-notices and website).

Discrimination and Harassment

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, gender or gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability.

The district shall provide to all students, without discrimination, course offerings, counseling, assistance, athletics, and extracurricular activities. The equitable distribution of district resources is one means the district shall use to ensure all students receive a quality education. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and disabilities, consistent with the requirements of federal and state laws and regulations.

Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the district and is prohibited at or, in the course of, district-sponsored programs or activities, including transportation to or from school or school-sponsored activities.

Pine-Richland School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Such discrimination shall be referred to throughout this notice as Title IX sexual harassment. Inquiries regarding the application of Title IX to the district may be referred to the district's Title IX Coordinator (contact information below), to the U.S. Department of Education's Office of Civil Rights (https://ocrcas.ed.gov/contact-ocr), or to both.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures.

Discrimination or Harassment Complaints & Investigative Processes

The Board encourages students and parents/guardians who believe they have been subjected to discrimination or harassment to promptly report such incidents to designated employees in accordance with Board Policy 103: Nondiscrimination/Title IX Sexual Harassment Affecting Students and Policy 103.1: Nondiscrimination - Qualified Students with Disabilities, which can be found in the PR Policy Manual, which is linked to the district's website. Complaints of discrimination or harassment shall be investigated promptly, and corrective action will be taken for substantiated allegations. Confidentiality of all parties shall be maintained to the extent possible consistent with the district's legal and investigative obligations.

Students and third parties who believe they or others have been subject to discrimination, Title IX sexual harassment, and/or retaliation for reporting of such should promptly report such incidents to the building principal and/or the Title IX Coordinator. Individuals are encouraged to do so even if some elements of the related incident took place or originated away from school grounds, school activities, or school conveyances. A person who is not an intended victim or target of discrimination, but who is adversely affected by the offensive conduct, may also file a report of discrimination. The building principal shall promptly notify the Compliance Officer/Title IX Coordinator of all reports of discrimination, Title IX sexual harassment, and/or retaliation.

The Compliance Officer/Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary and to discuss the availability of supportive measures. The Compliance Officer/Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

Compliance Officer /Title IX Coordinator

Mr. Brian Glickman
Director of Human Resources
702 Warrendale Road
Gibsonia, PA 15044
724-625-7773 ext. 6201

Section 504 Coordinator

Dr. Maura Paczan
Director of Student Services
Richland Elementary
3811 Bakerstown Road
Gibsonia, PA 15044
724-443-7230 ext. 6503

Related policies and administrative regulations include:

Policy 103
Nondiscrimination/Title IX Sexual Harassment Affecting Students

AR 103A
Nondiscrimination in School & Classroom Practice Complaint Procedures

AR 103B
Nondiscrimination in School & Classroom Practice - Gender & Gender Identity

AR 103C
Title IX Sexual Harassment Procedures & Grievance Process

Policy 103.1
Nondiscrimination: Qualified Students with Disabilities

AR 103.1
Nondiscrimination Qualified Students w/ Disabilities Grievance Process

Policy 104
Nondiscrimination in Employment Practices

Policy 234
Pregnant/Parenting/Married Students

Policy 247
Hazing

Policy 249
Bullying/Cyberbullying

Policy 824
Maintaining Professional Adult/Student Boundaries

All related procedures (e.g., timelines, communications, investigation process, complaint forms, grievance process, etc.) are available on the district's website at **www.pinerichland.org/nondiscrimination**.

Surveillance Cameras & Audio Recordings (Policies 810.2 and 817)

Under Board Policy #817 (Use of Video Surveillance Cameras), the district is permitted to use video surveillance in any school building, on school district property, or on any transportation vehicle being used by the district. The district monitors district buildings, property, and transportation vehicles with surveillance cameras and individuals using any such facilities should expect that such surveillance may occur. In addition, the use of audio recordings is permitted on school district transportation vehicles (Policy #810.2). The district began recording audio on all equipped buses in the 2017-2018 school year.

Food Service (Policy 808) & Student Wellness (Policy 246)

For more information on the free and reduced meal program and online application go to **compass.state.pa.us.**

Pine-Richland School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Child Abuse (Policy 806)

The Board requires district employees, independent contractors, and volunteers to comply with identification and reporting requirements for suspected child abuse, as well as the training requirement for recognition and reporting of child abuse to comply with the Child Protective Services Law and the School Code. To read the entire policy visit **www. pinerichland. org/health-services** and click on Child Abuse Policy.

Public Complaint Process (Policy 906)

The Board welcomes inquiries, suggestions, and constructive criticism from parents/guardians, district residents, or community groups regarding the district's programs, personnel, operations, and facilities. The Board adopted Policy 906 to establish procedures for seeking an appropriate resolution to complaints. To review more details about the complaint process, visit **www. pinerichland.org/complaint-process**.

Confidentiality (Policy 207)

In **Confidential Communications of Students Policy 207,** the Board directs school personnel to comply with all federal and state laws, regulations, and Board policy concerning confidential communications of students. To review the guidelines of the policy, please visit **www. pinerichland.org/confidential-communications**.

Public Attendance at Events (Policy 904)

The Board welcomes the public at all activities and school-sponsored events, but the Board also acknowledges its duty to maintain order and preserve school facilities during such events. To view Policy 904 visit **www. pinerichland. org/policy-904**. The overview contains more information about tobacco use, free admittance, and service animals.

Student Accident Insurance (Policy 211)

The Board recognizes the need for insurance coverage for unforeseen accidents that may occur to students in the course of attendance at school or participation in the athletic and extracurricular programs of the schools. The Board shall provide parents/guardians the opportunity to purchase insurance coverage, at no cost to the Board, for injury resulting from accidents sustained by students in school programs, school activities, and while traveling between home and school other than on a school bus. The premium will be paid by the parents/guardians. The Board shall maintain insurance coverage by a qualified insurer over and above the first responsibility of family coverage at no cost to the student for injury resulting from accidents sustained while participating in an interscholastic sports program, the cheerleader program, and band program.

Parents/guardians looking for health insurance can review more information about the Children's Health Insurance Program (CHIP). CHIP provides comprehensive health insurance coverage for routine doctor visits, prescriptions, dental, eye care and more. Visit **www.pinerichland.org/parent-resources/school-safety/student-insurance** for more information on both.

Student Fundraising (Policy 229)

Fundraising activities must comply with **Board Policy 229 (Student Fundraising)** and must be submitted online to the building principal or director of athletics through a district-approved Google form for approval. The form must be reviewed and approved at the building/athletic office before any such fundraising can take place. No student instructional time may be used for fundraising. Visit **www.pinerichland.org/boosters** for policy information and forms.

Student Survey (Policy 235.1)

Board Policy 235.1 states guidelines regarding the conduct of surveys and the collection and use of information for marketing purposes, consistent with law and regulations. To read the entire policy, please visit **www.pinerichland.org/survey-policy**.

Student Assistance Program (Policy 236)

The district reinforces the connection between emotional well-being and student success through a continuum of school and community mental health supports. The Student Assistance Programs and School-Based Mental Health Services are available in all PR schools, K-12. Specifically, all staff members (administrators, teachers, counselors, nurses, coaches, bus drivers, custodial staff, food service personnel) are trained annually on risk factors and warning signs of suicide and appropriate responsible reporting procedures (Observe, Listen, Refer). The district and school suicide prevention coordinators continue to offer age-appropriate curriculum for students K-12 in the development of resiliency, understanding good emotional and physical health, protective factors, healthy coping and problem-solving skills, responsible reporting, and identifying trusted adults at school and in the home environments. Anyone can refer a student to SAP when they are concerned about someone's behavior. Students can go directly to the SAP team to ask for help. The SAP team contacts the parent for permission to proceed with the SAP process. Visit **www.pinerichland.org/sap** for more information about SAP.

Suicide Awareness, Prevention, and Response (Policy 819)

The Board is committed to protecting the health, safety, and welfare of its students and the school community.

Board Policy 819 supports the provision of a comprehensive district program designed to promote behavioral health and prevent suicide. The Board directs the district to offer education on youth suicide awareness and prevention; to establish methods of prevention, intervention, and response to a suicide attempt or suicide death; and to promote access to suicide awareness and prevention resources. You can view the entire policy on the Policy Portal.

SCAN TO SEE ANNUAL NOTICES ON OUR WEBSITE

Annual Notices

Visit **www.pinerichland.org/annual-notices** for more about student services, and:

- Attendance
- Bullying/Cyberbullying
- Child Abuse
- Concussion Management
- Confidentiality
- Diabetes Management
- Discrimination and Harassment
- Electronic Devices
- Emergency Preparedness and Response
- Enrollment of Students
- Exemption from Instruction
- Federal Programs Title
- Food Services (Includes free and reduced lunch, visit **compass.dhs.pa.gov**)
- Gifted Education Services & Screening & Evaluation
- Hazing
- Health Examinations/Screenings
- Immunizations and Communicable Diseases
- Integrated Pest Management
- Interscholastic Athletics
- Language Instruction Educational Program for English Learners
- Local Taxpayer Bill of Rights
- Maintaining Professional Adult/ Student Boundaries
- McKinney-Vento Homeless Assistance Act
- Medication
- Migrant Students
- Nondiscrimination/Title IX
- Notice of Recommended Assignment (NORA)
- Notice of Recommended Educational Placement (NOREP)
- Notice of Rights Regarding Education Records
- Opioid Antagonist
- Possession/Administration of Asthma Inhalers/ Epinephrine Auto-Injectors
- Protected Handicapped Students: Chapter 15
- Public Attendance at School Events
- Public Records (Right to Know Act)
- Public Complaint Process
- Review of Instructional Materials by Parents/Guardians and Students
- School Wellness (including food allergies)
- Screening, Evaluation & Placement Procedures
- Searches
- Services for Preschool-Age Children with Disabilities
- Services for School-Age Exceptional Children
- Services for Students in Nonpublic Schools
- Special Education
- Special Notice Regarding Directory Information
- Standards for Persistently Dangerous Schools
- Standards for Victims of Violent Crimes
- Student Accident Insurance
- Student Assistance Program
- Student Fundraising
- Student Records
- Student Recruiting
- Student Rights & Responsibilities
- Student Services
- Student Surveys
- Sudden Cardiac Arrest
- Suicide Awareness, Prevention, and Response
- Surveillance Cameras and Audio Recordings/ Video and Photographs
- Threat Assessment
- Title I Parent and Family Engagement
- Tobacco & Vaping Products
- Weapons

Board Policies & Discipline Code

All school policies can be accessed at any time by visiting **www.pinerichland.org/school-board-policies**. Policies are updated cyclically. Families should review the policy manual and discipline code annually. Review the discipline code at **www.pinerichland.org/discipline-code**.

SCAN FOR BOARD POLICIES

Any parent/guardian wishing his or her student not to be photographed or videotaped for use on the website, social media or outside media outlets should contact the Director of Communications at **ehasinger@pinerichland.org**.