

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
JUNE 22, 2026
7:00 PM**

Mrs. Shannon Williams, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk and the South Jersey Times.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop (<i>absent</i>)
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Ms. Alexis Rubino
Mr. Walter Bright	Mrs. Shannon Williams
Mr. John Cavanaugh (<i>absent</i>)	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Christopher DeSanto, Business Administrator /Board Secretary.

III. Flag Salute:

Led by Shannon Williams, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

1. Big Al's Essay Winner

Big Al announced Nora McMichael as the essay winner. Nora was not able to attend the meeting. In Nora's absence, Nora's grandfather, Dan Gavin, read Nora's winning essay.

There was a motion to add the addendum at this time.

Motion: Ms. Rubino	Second: Mr. Bright
Roll Call: Voice	Carried: Yes

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of the minutes of the May 18, 2026 Regular Session (***Attachment: Min. #1***) Board of Education Meeting.

Item 1:

Motion: Mr. Baron

Second: Mrs. Kendrick

Roll Call: (5-0-2)

Abstained: Mr. Bast and Mr. Bright

VII. Committee Reports:

1. Standing Committees

- a. Finance – Walter Bright

Mr. Bright reported that the committee met a few times and we are actively looking into a piece of property.

- b. Curriculum – Shannon Williams (No report at this time.)

- c. Personnel – Tim Bast (No report at this time.)

- d. Negotiations – Jennifer Bowen

Mrs. Bowen reported that there will be discussion later in Executive Session.

- e. Board Development – Todd Baron (No report at this time.)

2. Ad Hoc Committees

- f. Public Relations – Janette Coslop (Absent)

- g. School Safety – Alexis Rubino (No report at this time.)

- h. Shared Services – Colleen Kendrick (No report at this time.)

- i. Transportation – John Cavanaugh (Absent)

3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Kimberlie Ogren received June 15, 2026 re: resignation.
2. Letter from Herbert Hymer received June 16, 2026 re: retirement.

Mr. Bast indicated that Ms. Kim (Bus #29) will be missed and he wished her well.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for May 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district’s budget as certified for taxes. **(Attachment: Fin. #1)**
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2026. **(Attachment: Fin. #2)** The Cash Reconciliation Report and Secretary’s Reports are in agreement for the month of May 2026.
3. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2026. **(Attachment: Fin. #3)** The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. May 2026 Ratified Bill List \$1,927,053.25 **(Attachment: Fin. #6a)**
 - b. June 2026 Bill List \$481,780.53 **(Attachment: Fin. #6b)**
7. Accept the Consolidated Food Services Report for the month of May 2026. **(Attachment: Fin. #7)**
8. Approve the cancellation of outdated, outstanding checks. **(Attachment: Fin. #8)**

Items 1-8:

Motion: Mrs. Bowen

Second: Mr. Bright

Roll Call: (7-0)

Carried: Yes

X. **Resolutions**

Motion: For the Board of Education to approve the following action item:

1. Approve Resolution 2025-26#17: Transfer surplus funds to Capital Reserve **(Attachment: Res. #1)**

Item 1:

Motion: Mr. Bright

Second: Mr. Bast

Roll Call: (7-0)

Carried: Yes

Motion: For the Board of Education to approve the following action item:

2. Approve Resolution 2025-26#18: Transfer surplus funds to Maintenance Reserve
(Attachment: Res. #2)

Item 2:

Motion: Mrs. Bowen

Second: Mr. Baron

Roll Call: (7-0)

Carried: Yes

Motion: For the Board of Education to approve the following action item:

3. Approve Resolution 2025-26#19: Toilet Room Facilities Waiver for PreK and K
(Attachment: Res. #3)

Item 3:

Motion: Mr. Bright

Second: Mrs. Kendrick

Roll Call: (7-0)

Carried: Yes

XI. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Acceptance of the resignation of Kimberlie Ogren, Bus Driver for the District, effective June 16, 2026.

Dr. Peretti indicated that Ms. Ogren has been in the district for eight years and she has received positive feedback from parents. Dr. Peretti wished her well.

3. Acceptance of the retirement of Herbert Hymer, Custodian at Harrison Township School, effective July 1, 2026.

Dr. Peretti indicated that Mr. Hymer has been a custodian for four years in the district. Dr. Peretti wished him well and indicated that he will be missed.

4. Approval of the updated leave of absence for Lindsay Coletta, Second Grade Teacher at Harrison Township, effective September 1, 2026 rather than September 22, 2026, utilizing accumulated sick time concurrent with FMLA and continued with an unpaid leave under NJFMLA through the remainder of the year, with a return date of April 1, 2027.

5. Approval of the voluntary transfer of Laura Richardson, Special Education Teacher, to Learning Disabilities Teacher-Consultant for the District, effective September 1, 2026 through June 30, 2027.
6. Approval of the voluntary transfer of Colleen Illi, Kindergarten Teacher, to First Grade Teacher at Harrison Township School, effective September 1, 2026 through June 30, 2027.
7. Approval of the involuntary transfer of Gianna DiNardo, First Grade Teacher, to Kindergarten Teacher at Harrison Township School, effective September 1, 2026 through June 30, 2027.
8. Approval of the involuntary transfer of Maria Delayo, First Grade Teacher, to Second Grade Teacher at Harrison Township School, effective September 1, 2026 through June 30, 2027.
9. Approval of the salaries of all non-represented staff members for the 2026-2027 school year. (**Attachment: Pers. #9**)
10. Approval of the employment of Kristin Heritage, of Mullica Hill, NJ, as a Full-time Special Education MSD Teacher at Pleasant Valley School, effective September 1, 2026 through June 30, 2027, with salary established at MA, Step 12 (\$91,896.00) in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances. (**Attachment: Pers. #10**)
11. Approval of the employment of Kristin Reim, of Mullica Hill, NJ, as a Full-time Special Education MSD Teacher at Harrison Township School, effective September 1, 2026 through June 30, 2027, with salary established at BA, Step 12 (\$89,706.00) in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances. (**Attachment: Pers. #11**)
12. Approval of the employment renewal of Macy Shaw, Part-time Special Education Aide at Harrison Township School, effective September 1, 2026 through June 30, 2027 with a salary established in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
13. Approval of the employment of Lisa Pomante as Part-time Special Education Aide at Harrison Township School, effective September 1, 2026 through June 30, 2027 with a salary established at Step 2 (\$24.30/hour) in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
14. Approval of the employment of the following Substitute Bus Drivers, as contracted Bus Drivers for the District with a salary at the first-year rate of \$32.50 per hour, effective September 1, 2026 through June 30, 2027.
 - a. Gregory Boschetto
 - b. John Craig
 - c. Rory DiSante
 - d. Joseph Drawdy
 - e. Dana Parisi

15. Approval of step/level adjustment for Brenna Damminger, from MA, Step 5 to MA+30, Step 6, with a salary established at \$61,256.00 in accordance with the 2025-2028 contract between the Harrison Township Board of Education and H.T.E.A., effective September 1, 2026.
16. Approval of step/level adjustment for Joshua Tunstall from BA +15, Step 8 to MA, Step 9, with a salary established at \$72,996.00 in accordance with the 2025-2028 contract between the Harrison Township Board of Education and H.T.E.A., effective September 1, 2026.
17. Approval of the following staff members to work a full day during the summer to work on tiered classroom procedures/conduct to be consistent across classrooms and grade levels.
 - a. Olivia Langerhans
 - b. Danielle Metcalf
 - c. Lauren Sheppard
 - d. Casey Heitman
 - e. Rob Thompson
 - f. Brenna Damminger
 - g. Meghan Hack
 - h. Christie Mamaluy
18. Approval of the following staff members to update curriculum during the summer for the 2026-2027 school year at an hourly rate of \$33.17/hour.

Teacher	Grade Level	Subject Area	# of hours not to exceed
Nicole Huck	K	Math	6
Noelle Siniscalchi	K	Math	6
Victoria Hummel	1	Math	6
Maria Delayo	1	Math	6
Alison Cusack	2	Math	6
Christa Glaze	3	Math	9
Tara Reeves	3	Math	9
Olivia Langerhans	4	Math	9
Danielle Metcalf	4	Math	9
Kim Hood	5	Math	9
Casey Heitman	5	Math	9
Brenna Damminger	6	Math	9
Miranda Coughlan	6	Math	6
Paige Jacobucci	2	Reading	10
Maria Delayo	1-2	Reading	10
Chelsea Venuto	3	Reading	10
Kelsey Minniti	3	Reading	10
Annamarie Toppi	4	Reading	10
Alexis Zuccato	4	Reading	10
Laura Richardson	4	Reading	10
Lauren Sheppard	5	Reading & Social Studies	20
Emily Gigliotti	5	Reading	15
Stephanie Guenther	5	Reading	15
Jennifer Culling	6	Reading	15

Angela Dubrow	6	Reading	15
Lisa Schreyer	1-3	LEAR Training	20
Tracy DeAngelo	1-3	LEAR Training	20
Colleen Yhost	1-3	LEAR Training	20

19. Approval of the employment of the individuals appearing on the attached list as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2026 through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances. (**Attachment: Pers. #19**)

Items 1-19:

Motion: Ms. Rubino

Second: Mr. Bright

Roll Call: (7-0)

Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the completion of the 2025-2026 Professional Evaluation of the Superintendent as is required before June 30th each academic year.
2. Approve the contract with the Bancroft School (Mt. Laurel) for student #28006.
 - a. Total Tuition Costs: \$106,642.20 (\$91,407.60 Regular SY plus \$15,234.60 ESY)
 - b. Total 1:1 Aide Costs: \$61,950.00 (\$53,100.00 Regular SY plus \$8,850.00 ESY)
3. Approve the contract with Larc Norcross School (Bellmawr) for student #29014.
 - a. Total Tuition Costs: \$72,519.30 (\$62,159.40 Regular SY plus \$10,359.90 ESY)
 - b. Total 1:1 Aide Costs: \$52,500.00 (\$45,000.00 Regular SY plus \$7,500.00 ESY)

Items 1-3:

Motion: Mrs. Bowen

Second: Mr. Baron

Roll Call: (7-0)

Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approve the contract renewal with Gorman, D'Anella, and Morlok for legal services for the 2026-2027 fiscal year. (**Attachment: Admin. #1**)
2. Accept the contract renewal of School Business Administrator/Board Secretary, Christopher C. DeSanto, as approved by the Executive County Superintendent. Contract is effective July 1, 2026 through June 30, 2027 at a salary of \$137,762.00. (**Attachment: Admin. #2**)
3. Approve the contract renewal with Veronica Brattelli, OT, LLC for OT services for the 2026-2027 school year. (**Attachment: Admin. #3**)

4. Approve the contract renewal with Professional Medical Staffing, LLC for medical staffing services for the 2026-2027 school year. **(Attachment: Admin. #4)**
5. Approve the services proposal with GCSSSD-Cress for Occupational Therapy services during ESY (7/6 – 7/30)
 - a. (3.5 hours/wk x 4 weeks) 14 total hours x \$118.00 = \$1,652.00
6. Ratify and approve the services proposal with GCSSSD-Cress for Speech Therapy services for homebound student #32164
 - a. 10 total hours x \$112.00 = \$1,120.00
7. Approve the renewal of Interlocal Agreement for Transportation Services with Clearview Regional High School District for the 2026-2027 fiscal year. **(Attachment: Admin. #7)**
8. Approve the contract with Brookfield Schools to provide Homebound Instruction Services on an as-needed basis for the 2026-2027 fiscal year. **(Attachment: Admin. #8)**
9. Approve the contract renewal with Regan Young, England, Butera, PC (dba RYEBREAD) for Architect-of-Record services for the 2026-2027 fiscal year. **(Attachment: Admin. #9)**
10. Approval of the reimbursement of tuition cost to Kristi Gimpel following successful completion of the following courses through Rowan University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Neurological Bases of Educational Disorders – September 1, 2026 through October 26, 2026 - \$2,631.00
 - b. Applied Tests & Measurements – October 27, 2026 through December 21, 2026 - \$2,631.00
11. Approval of the reimbursement of tuition cost to John Berkett following successful completion of the following courses through Rowan University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Financial & Managerial Accounting – September 1, 2026 through December 26, 2026 - \$3,570.75
 - b. Financial Decision Making – September 1, 2026 through December 26, 2026 - \$3,570.75
12. Approval of the Outside Evaluation Costs for the 2026-2027 school year. **(Attachment: Admin #12)**
13. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on May 18, 2026 at 2:10 pm supervised by Karen Russo, Principal. All busses, drivers, and aides were in participation.
14. Acknowledgement of safety drills conducted in the district schools:
 - a. Evacuation Drill
 - 1) Pleasant Valley School – May 28, 2026 (AM)
 - 2) Harrison Township School – June 8, 2026 (AM)

- b. Fire Drill
 - 1) Pleasant Valley School – May 29, 2026 (AM)
 - 2) Pleasant Valley School – June 9, 2026 (AM)
 - 3) Harrison Township School – June 9, 2026 (AM)
- c. Lockdown Drill
 - 1) Pleasant Valley School – June 12, 2026 (AM)

- 15. Pursuant to 2025-2026 RFP.01, award the contract to South Jersey School Doctors, LLC for school Physician services for the 2026-2027 school year with up to two (2) possible one-year renewals.

Items 1-15:

Motion: Mr. Bright
Roll Call: (7-0)

Second: Mr. Bast
Carried: Yes

- D. Policy
 - None
- E. Transportation
 - None
- F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

- 1. Approval of the following Use of Facility Rates for the 2026-2027 fiscal year as outlined below:

Hourly Charge	\$32.25
<i>For Profit Entities:</i>	
HTS Classroom Space	\$207.25 per week (8 hour day) \$ 77.75 per week (3 hour day)
HTS Gym 1-2	\$341.75 per week (8 hour day)*
HTS Gym 3	\$362.50 per week (8 hour day)*
PVS Gym	\$103.50 Half Day* \$207.00 Full Day*
HTS Gym	\$569.75.00 per month

* = During Normal Operating Hours

- 2. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal years as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Richardson/TOPSports	PVS Cafeteria 9/10/2026	Buddy Training

Atene/RAW Basketball

PVS Outdoor Bball Court
Saturdays only
6/6/2026-8/22/2026

Youth basketball
training

Items 1-2:
Motion: Ms. Rubino
Roll Call: (7-0)

Second: Mrs. Bowen
Carried; Yes

XII. New Business:

1. Thank you to TJ Coakley – AV equipment donation

XIII. Old Business:

None

XIV. Audience Participation II:

None

XV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:25 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

XVI. Out of Executive Session:

RESOLUTION: To return to Regular Session at 8:30 p.m.

Motion: Mrs. Kendrick
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

XVII. Adjournment:

There was no further business. A motion was made to adjourn at 8:30 p.m.

Motion: Ms. Rubino
Roll Call: Voice

Second: Mr. Bright
Carried: Yes

Respectfully Submitted,

Christopher C. DeSanto
Board Secretary