



Cedar Hill ISD Parking Permit Application

PARKING REGULATIONS CAN BE LOCATED IN STUDENT HANDBOOK

This application must have blanks completed. A copy of the applicant's driver license and proof of vehicle insurance must be submitted. Contact CHISD Police Department at 504 E. Beltline RD., Cedar Hill, TX 75104 or call 469-272-2088 with any questions. Please notify if you have paper tags before filling out form.

Classification: (Circle One) Senior Junior Sophomore Freshman Staff CAMPUS

DRIVER INFORMATION

DATE: _____

Last Name: _____ First Name: _____

Driver's License #: _____ Student ID: _____

Address: _____ City: _____ State: _____

Phone#: _____

INSURANCE COMPANY: _____ Expiration Date: _____

1st Vehicle Information

PERMIT# _____ (office use only)

License Plate #: _____ State: _____

Vehicle Year: _____ Vehicle Make (Chevy, Ford, Toyota, etc.): _____

Model (Mustang, Camry, etc.): _____ Color: _____

Type (2dr, 4dr): _____

2nd Vehicle Information

PERMIT# _____ (office use only)

License Plate #: _____ State: _____

Vehicle Year: _____ Vehicle Make (Chevy, Ford, Toyota, etc.): _____

Model (Mustang, Camry, etc.): _____ Color: _____

Type (2dr, 4dr): _____

OFFICE USE ONLY DO NOT WRITE BELOW THIS LINE

FEE PAID\$ _____ **CHECK/MO#** _____ **RECEIPT#** _____ **RECEIVED BY** _____



Cedar Hill Independent School District



~Parking Rules and Regulations~

Overview

The operation of a motor vehicle on campus is a privilege granted by Cedar Hill ISD Board of Trustees. Vehicles requiring a state license plate are classified as a motor vehicle including cars, trucks, mopeds, and motorcycles. All vehicles driven on Cedar Hill ISD campuses are subject to all local and state traffic laws. A student or employee has full responsibility for the security and contents of his or her vehicle. Students, faculty, staff and employees who operate or park a motor vehicle on a Cedar Hill ISD campus are required to have a valid parking permit decal properly affixed to the vehicle.

The Cedar Hill ISD Police Department or their designee is given the responsibility of enforcing procedures that provide a safe campus environment for our students. To aid in this process, CHISD Police officers are licensed by the State of Texas and are granted all powers of a peace officer. The jurisdiction of these is both on and off school property within the boundaries of Cedar Hill Independent School District. The jurisdiction of these officers may be extended to any school-sponsored event, which may take place outside the boundaries of CHISD. Citation, arrest, and/or other legal action may be taken for any violation of federal law, state law, and/or city ordinances. According to the Texas Education Code section 37.102(b) all laws regulating traffic on highways and streets apply to the operation of vehicles within school property.

The privilege of parking a vehicle on campus may be taken away for violations pertaining to inappropriate behavior or parking violations. Upon arriving at school, students must immediately vacate their vehicles and the parking lot and enter the school building. Students found in the parking lot during the day without a pass will be subject to disciplinary action. Persons including enrolled student of this district, who are not authorized to be on school grounds after school hours, may be charged with trespass on school grounds in accordance with section 37.107 of the Education Code.

Parking Permits Required for Students & CHISD Employees Parking on all School Campuses

A student or employee driving a motor vehicle or motorcycle to school must be a licensed driver and have the required liability insurance coverage with the name of the driver on the proof insurance (in accordance to section 601.081 of the Texas Transportation Code). The student or employee must register the motor vehicle and obtain a parking permit decal from the CHISD Police Department. The parking permit must be affixed by its own adhesive, to the registered vehicle.

NOTE: Students **ARE NOT** to park in Faculty or Visitor parking spaces. Students are not permitted to use staff parking decals or use staff parking spaces.

Purchase of Parking Permit

Eligible students may purchase a parking permit decal for \$25.00. Parking decals for additional vehicles in the same household are \$5.00 per vehicle per school year. Employee parking permits are issued at no cost. Student and Employees will be required to complete a parking permit form, present a valid Texas driver's license, and present valid proof of liability insurance for the vehicle being registered. The student's or employee's driver's license and insurance must remain current at all times.

Place of Purchase

For the convenience of the employees and students, parking permits will be issued during fall registration and schedule pickup at student's assigned campus. All parking permits will be issued through CHISD Police Department. After registration, parking permits may be purchased at the CHISD Police Department, 504 E. Beltline Rd. (door 5A at the back of the building). The Cedar Hill ISD Police Department is open during normal business hours of 8am – 4pm.

Replacement Permits

In the event that a vehicle is stolen, wrecked, sold, or has the windshield replaced, the permit holder should notify the CHISD Police Department. We will issue replacement permits at the discretion of the department and may require proper documentation including the original parking permit, a letter from the insurance provider, a police report or other related information. Replacement permits can only be obtained at the CHISD Police Department. If a replacement permit is issued, a service charge of \$2.00 will be assessed.

Visitor Parking

All visitors must park in areas designed specifically for visitors. A visitor is defined as a person(s) who has no official connection with Cedar Hill ISD. A student or employee is not considered a visitor and may not park in a visitor's area on class days between the hours of 7 a.m. and 4 p.m. no matter whose vehicle they are driving. All rules and regulations must be followed by visitors.

Fine Amounts

The fine amount for citations issued by the CHISD Police Department will be a standard rate of \$25.00 per citation for all parking infractions and are due within ten school days of issuance. All other fines are set by the court having jurisdiction. Payments can be made by check or money order.

Vehicle Regulations

Violations including the following, but not limited to may be issued citations for CHISD Police.

- 10 MPH speed limit on campus at all time.
- Parking in undesignated spaces (such as bus loading zone, fire lanes, handicapped spaces, or parking off the pavement).
- Parking without a permit.
- Back-in or pull through parking (heads in only)
- Parking in more than one space.
- Violations of city noise ordinances.
- Display of obscene, indecent or offensive language or symbols written or affixed to the vehicle.

Immobilized (booted) Vehicle

The CHISD Police Department may boot any vehicle being operated by a driver that has unpaid citations (one or more) and proper disposition has not been made within 10 school days of any citation issued. (1) All previous tickets must be paid before the vehicle is released. (2) A immobilized (booted) removal fee of \$25.00 must be paid.

The CHISD Police Department is not liable for any loss or damage resulting from vehicle being immobilized. The owner of a vehicle that has been immobilized will be responsible for any damages to the immobilizer caused by unauthorized removal or attempts at removal. Unauthorized removal of the immobilizer (boot) may result in criminal charges being filed.

Display of Permits

The parking decal must be permanently affixed to the INSIDE driver's side top left or lower front window (windshield) of the vehicle. For motorcycles, the permit may be placed on the rear fender, where visible. The permit can only be displayed on the vehicle to which the permit is registered. Any deviation from this policy may result in the permit being revoked. The improper displaying of a parking decal constitutes a parking violation.

Parking Rules and Regulations

By signing below, we certify that we have read, understand, and agree to abide by all the rules and regulations outlined in the Parking Policy.

We specifically acknowledge and agree that:

Parking on school/facility property is a privilege, not a right, and may be revoked at any time for policy violations.

The driver assumes all risk for loss, theft, or damage to the vehicle or its contents while parked on premises.

Vehicles parked without a valid, visible permit or parked improperly may be subject to fines, immobilization (booting), or towing at the owner's expense.

School authorities reserve the right to inspect or search any vehicle on premises if reasonable suspicion exists.

Signatures:

Student Applicant Signature:

Signature: _____

Date: _____

Parent / Legal Guardian Signature:

Signature: _____

Date: _____

Parent/ Legal Guardian Printed Name: _____

Contact Phone Number: _____