HIGLEY UNIFIED SCHOOL DISTRICT
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August 11, 2026 - Board Meeting Agenda Questions & Responses

5.2 Personnel HR GBA 2026.08.11
-What staffing shortage or market condition is driving the SPED market stipends, what is their total annual cost, and are they improving vacancy and retention rates?

Resource Teacher Stipend, $2500/year, 72 staff members = $180,000
Cross Cat Teacher Stipend, $5000/year, 38 staff = $190,000
Yes, the school year has started fully staffed with all Certified SPED positions filled.

-There appears to be a possible duplicate/overlapping SPED stipend?
[redacted] SPED Team Lead supplements for [redacted] separate assignments, and if so, what responsibilities correspond to each stipend?
[redacted]

- [redacted]
- [redacted]
- [redacted]

Yes, she is paid 2 stipends. #1 SPED Team Lead at Centennial Elementary. She supports all SPED Teachers at Centennial. #2 She is the district School Psychologist Team Lead, supporting all district psychologists ensuring legal compliance for SPED monitoring and funding. She also supports all IEE (Independent Education Evaluation) parent requests and review.

-[redacted].
Does moving a Spanish teacher into a campus instructional coach position reduce classroom teaching FTE, and if so, how is the Spanish teaching assignment being filled?

The staff member is moving from Spanish to fill a vacancy, which in turn has created a vacancy in world languages, which is being filled by a new hire.

-Kimberly Brackett moves from Office Manager to HHS to Senior Administrative Assistant District Office, [redacted].
Is Brackett is filling an existing vacancy or creating/increasing a District Office FTE.

Kim Brackett is filling a vacancy.

5.3 Vouchers

What was the following expense for? What type of consultation?

Nicely Done Consulting — $9,500
Voucher 1005, PO 202700137
E-RATE CONSULTING SERVICES FOR FISCAL YEAR 25/26 FULL SERVICE

This consulting service covers required federal filings, competitive bidding support, reimbursement documentation, compliance assistance, and communication with the Universal Service Administrative Company (USAC), which administers the federal E-Rate program. Using a consultant is more cost-effective than hiring additional district personnel to maintain this specialized expertise.

At the District's 50% reimbursement rate, E-Rate is expected to provide approximately $156,440 in annual savings on WAN and internet services, plus up to $431,002 over five years for eligible network and wireless infrastructure.

Curtis J. Cardine — $3,000
Voucher 1005, PO 202700183
Paid Consulting and Data Work for FY26/27

- Data Sets for Higley Unified School District RE: Location and Status of
- All Students in ESAs, STOs, Charters, and Other AZ School Districts
- Data Sets showing all Higley Students from other District
- Strategies for Communicating about Higley to it Constituents
- Monitoring Your Advertising and Communications Efforts

Please pull voucher 1005, Specifically this book.

Vendor	Vouch	Inv. Dat	Invoice	PO No.	Total	Detail Line Description
AMAZON BUSINESS	1005	7/20/2026	16YL-TTQM-P4RX	202700589	$8.11	Elmer: A Colorful Elephant Story About Being Unique for Children (Ages 4-8)

Before voting on this purchase, I would like to understand its intended use. What grade and class was this book purchased for, which teacher requested it, and what was the teacher's intended instructional purpose for purchasing this particular book?

The book was purchased as integration of literacy into a specials class in which students would understand that everyone has unique talents and skills.

Voucher 1005 has been moved to an action item.

5.4 Donation 2026.08.11
I assume IXL is used at other schools. Who pays for it at other schools?
Is the district expecting the PTO to renew the $9,775 subscription annually? And if the PTO stops paying, does the school lose the instructional resource?

Schools can use their site budgets or seek support from their PTOs to purchase approved supplementals. If the PTO elects to not renew the subscription, the school will have to use their site budget or not use the resource. The district does not expect the PTO to renew/purchase any resource.

5.6 Board Report - All Funds 2026-07
The July report shows Fund 596's remaining budget balance decreased from approximately $307,000 in the June report to approximately $182,000, a reduction of about 41%. What expenditures or accounting adjustments were recorded between the June and July reports that caused this significant decrease? Please provide a breakdown of the major items.

While working on year-end balancing, [redacted] this position should have been paid from fund 596, Career & Technical Education (CTE). The salary and payroll related expenses were journaled from M&O to CTE.

5.11 Higley High School Cooling Tower Restorations Rev-1 With Breakouts
The proposal states the quoted price is guaranteed for 14 days, but elsewhere says prices are estimates and subject to change without notice. Is the District approving a not-to-exceed amount of $190,956, or could the final cost exceed that amount?

HUSD has approved the work based on the quoted amount of $190,956. However, this amount should not be considered a not-to-exceed amount if unforeseen conditions are discovered during the cooling tower restoration. Any additional work or change orders identified during the project will need to be reviewed and approved by HUSD prior to proceeding. The final cost could increase if unforeseen issues or additional repairs are discovered once the cooling towers are opened and the work is underway. No additional costs will be authorized without prior District approval.

8.2 Governing Board Resolution-Food and Beverage Expenditures
How much did HUSD spend during FY2025 and FY2026 on food and beverages for employees, Board members, and District events, broken down by fund? I think that's important information for the Board to have before granting prospective authorization.

	FY25	FY26
Fund 520 (Community Schools)	$16,532	$10,100
Fund 530 (Gifts & Donations)	$23,087	$33,600