

BROOKFIELD CENTRAL SCHOOL
BOARD OF EDUCATION
Special/Regular Meeting:
Tuesday, August 11, 2026
7:00 p.m. – School Library/Media Room

AGENDA

- ITEM 1. Pledge and Call to Order: By: _____ Time: _____ p.m.
Pledge to Flag

- ITEM 2. Public Hearing – District Wide School Safety Plan

- ITEM 3. Consent Agenda: Approval of –Extracurricular Clubs Quarterly Report, Extracurricular Clubs
Year End Report, Minutes, Treasurer’s Report, Warrants

- ITEM 4. Communications, Reports, Announcements
 - A. Additions/Amendments to the Agenda
 - B. Board President Communications
 - C. District Clerk Communications
 - D. Business Communications
 - E. Superintendent Communications

- ITEM 5. Public Forum:

- ITEM 6. Old Business:

- ITEM 7. New Business:
 - A. Approval of Tax Levy Warrant
 - B. Personnel
 - C. Approval of District Wide School Safety Plan
 - D. Approval of Non-Resident Student
 - E. Acceptance of Gift

- ITEM 8. Adjournment

BROOKFIELD CSD EXTRACURRICULAR CLUBS
QUARTERLY REPORT
03/31/2026-06/30/2026

CLUB	BALANCE AS OF 03/31/26	DEPOSITS	WITHDRAWALS	BALANCE AS OF 06/30/26
FFA	\$ 10,414.09		3,748.02	\$ 6,666.07
CLASS OF 2025	\$ 4.10			\$ 4.10
CLASS OF 2026	\$ 3,979.69	2,286.00	6,523.74	\$ (258.05)
CLASS OF 2027	\$ 1,398.16	204.07		\$ 1,602.23
CLASS OF 2028	\$ 1,205.45	615.50		\$ 1,820.95
CLASS OF 2029	\$ 207.40			\$ 207.40
CLASS OF 2030	\$ -			\$ -
BOYS VAR BASEBALL	\$ 849.69	1,632.50	781.00	\$ 1,701.19
GIRLS VAR SOFTBALL	\$ 4,071.80	408.80	1,007.95	\$ 3,472.65
NATIONAL HONOR SOCIETY	\$ 3,190.62	45.00	533.12	\$ 2,702.50
PROM COMMITTEE	\$ 1,750.27	1,351.86	2,023.62	\$ 1,078.51
STUDENT COUNCIL	\$ 1,813.37	531.33	762.16	\$ 1,582.54
VARSITY CLUB	\$ 4,889.84	3,975.93	916.19	\$ 7,949.58
GIRL'S BASKETBALL	\$ 1,598.72			\$ 1,598.72
BOY'S BASKETBALL	\$ 354.27	270.00	600.00	\$ 24.27
YEARBOOK	\$ 3,072.55	238.88	967.06	\$ 2,344.37
SALES TAX COLLECTED	\$ 283.38	500.63		\$ 784.01
	\$ 39,083.40			
TOTAL				\$ 33,281.04

BANK STATEMENTS:

CHECKING ACCOUNT BALANCE AS OF 06/30/2023	\$ 36,391.35
RECONCILING ITEMS	\$ -
LESS OUTSTANDING CHECKS	\$ 3,316.31
DEPOSITS IN TRANSIT	\$ 206.00
TOTAL	\$ 33,281.04

PREPARED BY: _____

Carol Pissino

SALES TAXES RECEIVED BY CLUB

CLUB	BALANCE AS OF 03/31/26	DEPOSITS	WITHDRAWALS	BALANCE AS OF 06/30/26
FFA	-	-		\$ -
CLASS OF 2025	-			\$ -
CLASS OF 2026	38.74			\$ 38.74
CLASS OF 2027	-	7.93		\$ 7.93
CLASS OF 2028	22.97			\$ 22.97
CLASS OF 2029	16.60			\$ 16.60
CLASS OF 2030				\$ -
BOYS VAR BASEBALL	-			\$ -
GIRLS VAR SOFTBALL		32.70		\$ 32.70
NATIONAL HONOR SOCIETY	-			\$ -
PROM COMMITTEE	-	108.14		\$ 108.14
STUDENT COUNCIL	28.89	14.67		\$ 43.56
VARSITY CLUB	151.78	318.07		\$ 469.85
YEARBOOK	24.40	19.12		\$ 43.52
	<u>283.38</u>	<u>500.63</u>	<u>\$0.00</u>	<u>\$ 784.01</u>

BROOKFIELD CSD EXTRACURRICULAR CLUBS
YEAR END REPORT
June 30, 2026

CLUB	BALANCE AS OF 06/30/25	DEPOSITS	WITHDRAWALS	BALANCE AS OF 06/30/25
FFA	\$ 11,366.16	\$ 1,500.00	\$ 6,200.09	\$ 6,666.07
CLASS OF 2029	\$ -	\$ 207.40	\$ -	\$ 207.40
CLASS OF 2030	\$ -	\$ -	\$ -	\$ -
CLASS OF 2025	\$ 497.10	\$ -	\$ 493.00	\$ 4.10
CLASS OF 2026	\$ 1,401.25	\$ 5,158.44	\$ 6,817.74	\$ (258.05)
CLASS OF 2027	\$ -	\$ 1,602.23	\$ -	\$ 1,602.23
CLASS OF 2028	\$ 8.00	\$ 1,945.19	\$ 132.24	\$ 1,820.95
BOYS VAR BASEBALL	\$ 517.69	\$ 1,964.50	\$ 781.00	\$ 1,701.19
GIRLS VAR SOFTBALL	\$ 4,071.80	\$ 408.80	\$ 1,007.95	\$ 3,472.65
NATIONAL HONOR SOCIETY	\$ 2,716.04	\$ 519.58	\$ 533.12	\$ 2,702.50
PROM COMMITTEE	\$ 992.27	\$ 4,980.86	\$ 4,894.62	\$ 1,078.51
STUDENT COUNCIL	\$ 1,523.53	\$ 1,176.83	\$ 1,117.82	\$ 1,582.54
VARSIITY CLUB	\$ 3,472.36	\$ 8,993.41	\$ 4,516.19	\$ 7,949.58
GIRL'S BASKETBALL	\$ 1,598.72	\$ -	\$ -	\$ 1,598.72
BOY'S BASKETBALL	\$ 354.27	\$ 270.00	\$ 600.00	\$ 24.27
YEARBOOK	\$ 1,796.59	\$ 1,514.84	\$ 967.06	\$ 2,344.37
SALES TAXES	\$ 357.96	\$ 1,374.15	\$ 948.10	\$ 784.01
INTEREST	\$ -	\$ -	\$ -	\$ -
	\$ 30,673.74			
TOTAL	\$ 33,281.04			\$ 33,281.04

BANK STATEMENTS:

CHECKING ACCOUNT BALANCE AS OF 06/30/2025
CERTIFICATE OF DEPOSIT
RECONCILING ITEMS

\$ 36,391.35

LESS OUTSTANDING CHECKS
DEPOSIT IN TRANSIT

\$ 36,391.35
\$ (3,316.31)
\$ 206.00
TOTAL \$ 33,281.04

PREPARED BY:

Carol Davis

EXTRA CLASSROOM ACTIVITY FUNDS 2025-2026

	07/31/25	08/31/25	09/30/25	10/31/25	11/30/25	12/31/25	01/31/26	02/28/26	03/31/26	04/30/26	46,173.00	6/30/2026
FFA	11,366.16	11,366.16	\$ 11,366.16	11,366.16	\$ 11,166.16	\$ 11,166.16	\$ 12,666.16	11,171.83	\$ 10,414.09	\$ 10,414.09	6,666.07	6,666.07
CLASS OF 2025	497.10	497.10	4.10	4.10	\$ 4.10	\$ 4.10	\$ 4.10	4.10	\$ 4.10	\$ 4.10	4.10	4.10
CLASS OF 2026	1,401.25	1,401.25	1401.25	1,401.25	\$ 2,720.69	\$ 3,151.69	\$ 3,151.69	3,480.69	\$ 3,979.69	\$ 3,203.62	2,513.30	(258.05)
CLASS OF 2027	-	-	353.63	772.30	1393.59	1393.59	\$ 1,393.59	1,393.59	\$ 1,398.16	\$ 1,426.86	1,602.23	1,602.23
CLASS OF 2028	8.00	8.00	8	8.00	\$ 8.00	\$ 972.05	\$ 972.05	972.05	\$ 1,205.45	\$ 1,205.45	1,205.45	1,820.95
CLASS OF 2030	-	-	-	-	-	-	0	-	\$ 207.40	207.40	207.40	207.40
BOYS VARSITY BASEBALL	517.69	517.69	849.69	849.69	849.69	849.69	849.69	849.69	\$ 849.69	2,482.19	1,701.19	1,701.19
GIRLS VARSITY SOFTBALL	4,071.80	4,071.80	4071.8	4,071.80	4071.8	4071.8	4,071.80	4,071.80	\$ 4,071.80	3,472.65	3,472.65	3,472.65
NATIONAL HONOR SOCIETY	2,716.04	2,716.04	\$ 2,716.04	2,716.04	\$ 2,716.04	\$ 2,716.04	\$ 2,716.04	2,716.04	\$ 3,190.62	\$ 3,190.62	3,235.62	2,702.50
PROM COMMITTEE	992.27	992.27	\$ 992.27	992.27	\$ 992.27	\$ 992.27	\$ 342.27	1,075.27	\$ 1,750.27	\$ 1,544.82	1,047.81	1,078.51
STUDENT COUNCIL	1,523.53	1,523.53	\$ 1,515.98	1,515.98	\$ 1,515.98	\$ 1,515.98	\$ 1,515.98	1,557.14	\$ 1,813.37	\$ 1,566.86	1,750.34	1,582.54
Varsity Club	5,425.35	5,425.35	\$ 5,425.35	5,425.35	\$ 8,336.69	\$ 8,529.29	\$ 8,529.29	4,929.29	\$ 6,842.83	\$ 8,714.13	9,790.05	9,572.57
YEARBOOK	1,796.59	1,796.59	\$ 1,796.59	2,636.04	\$ 2,636.04	\$ 2,636.04	\$ 2,636.04	2,766.04	\$ 3,072.55	\$ 3,072.55	2,265.67	2,344.37
SALES TAXES COLLECTED	357.96	357.96	\$ 366.33	422.01	\$ 810.19	\$ 906.98	\$ 906.98	910.28	\$ 283.38	\$ 470.14	644.07	784.01
INTEREST NOT YET POSTED	-	-	-	-	\$ -	\$ -	\$ -	-	-	-	-	-
FUNDS TOTAL	30,673.74	30,673.74	\$ 30,867.19	32,180.99	\$ 37,221.24	\$ 38,905.68	\$ 39,755.68	\$ 35,897.81	\$ 39,083.40	\$ 40,975.48	36,105.95	33,281.04
CHECKING BALANCE	31,340.36	30,940.36	\$ 31,133.81	32,447.61	\$ 37,487.86	\$39,172.30	\$ 40,272.30	\$ 35,660.97	\$ 39,126.02	\$ 41,116.84	39,204.59	36,391.35
BANK ERROR TO BE CORRECTED	-	-	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
ADD: DEPOSITS IN TRANSIT	-	-	\$ -	-	\$ -	\$ -	\$ -	\$ 503.46	\$ 224.00	\$ 1,172.21	916.00	206.00
LESS: OUTSTANDING CHECKS	(666.62)	(266.62)	\$ (266.62)	(266.62)	\$ (266.62)	\$ (266.62)	\$ (516.62)	\$ (266.62)	\$ (266.62)	\$ (1,313.57)	(4,014.64)	(3,316.31)
RECONCILED BANK TOTAL	30,673.74	30,673.74	\$ 30,867.19	32,180.99	\$ 37,221.24	\$ 38,905.68	\$ 39,755.68	\$ 35,897.81	\$ 39,083.40	\$ 40,975.48	36,105.95	33,281.04

PREPARED BY: Carol Prunier

Date: July 14, 2026

Location: School Library/Media Room

Members Present: V. Nolan, Isaac Hafelin,
Dawn Brean, Julie Wratten, Cory Grey

Also Present:

Ronald Wheelock, Interim Superintendent

Tiffany Lopez, Business Manager

Christa Case, District Clerk

BCS Staff/Teachers, Parents/Community Members

Meeting Type: Reorganizational

Presiding Officer: Valerie Nolan

Members Absent: 0

I. Call to Order

Following the Pledge of Allegiance, the July 14, 2026 Reorganizational Meeting of the Board of Education was called to order at 7:00 p.m. by Interim Superintendent, Ronald Wheelock.

II. Administration of the Oath of Office

The District Clerk administered the Oath of Office to the Superintendent and newly elected Board of Education member, as per Article XIII-1 of the Public Officers Law:

Ronald Wheelock – Superintendent *Oath of Office was administered.*

Valerie Nolan – Board member, 5-year Term *Oath of Office was administered.*

III. Election of Board Officers

A. President

J. Wratten nominated Valerie Nolan for Board President, seconded by Isaac Hafelin.

Motion was made by D. Brean, seconded by J. Wratten that Valerie Nolan be elected President of the Board of Education for the 2026-2027 fiscal year.

Motion carried: 5-0

Oath of Office was administered.

B. Vice-President

D. Brean nominated Cory Grey for Vice President, seconded by Isaac Hafelin.

Motion was made by D. Brean, seconded by J. Wratten that Cory Grey be elected Vice-President of the Board of Education for the 2026-2027 fiscal year.

Motion carried: 5-0

Oath of Office was administered.

IV. Appointment of Officers

Motion was made by D. Brean, seconded by J. Wratten that the following appointments are made for the 2026-2027 fiscal year.

Tiffany Lopez, District Treasurer-stipend of \$500	Christa Case, District Clerk – stipend of \$1000
Tiffany Lopez, School Tax Collector – stipend of \$3,200	Juliet Abrams, Attendance Officer – stipend of \$500

Motion carried: 5-0

Oaths were administered at a later date.

V. Additional Appointments

Motion was made by D. Brean, seconded by J. Wratten that the following additional appointments are made for the 2026-2027 fiscal year:

Dr. Christopher Alinea - School Physician	The Law Firm of Ferrara Fiorenza, PC - School Attorney
Mostert, Manzanero, & Scott, CPA – District External Auditor	Carol Orsino – Treasurer-Extra Classroom Activity Account – Stipend \$1200

Motion carried: 5-0

VI. Designations

Motion was made by D. Brean, seconded by J. Wratten that the following designations are made for the 2026-2027 fiscal year:

Chase, Key Bank, Arrow Bank – Official Bank Depositories	Regular Monthly Meeting of the Board as per attached calendar (subject to change)
West Winfield Star & Waterville Times – Official Newspapers	School District Treasurer – Records Access Officer for FOIL Requests
Nikolaus Reff – Chemical Hygiene Officer	School District Superintendent – FOIL Appeal Officer
Ken Plows – School Pesticide Representative	Ken Plows-Asbestos Designee

Motion carried: 5-0

VII. Authorizations:

Motion was made by D. Brean, seconded by J. Wratten that authorization is granted to the following to serve for the 2026-2027 fiscal years:

Superintendent and/or School District Treasurer	Person to certify payrolls
School District Treasurer	School Purchasing Agent
Superintendent	Deputy Purchasing Agent
School District Treasurer and/or Superintendent	Signature for checks
Tiffany Lopez	(General) Petty Cash \$200.00
Superintendent and/or School District Treasurer	Approve Budget Transfers
Superintendent/Principal	Approve Conferences, Conventions & Workshops
Superintendent and/or School District Treasurer	Authorized to Loan Funds
School District Treasurer and/or Superintendent	Authorized to Invest Funds
Superintendent and/or School District Treasurer	Authorized to Transfer Funds between Interest and Checking Account
Board President or Vice President	Authorized for Revenue Anticipation Notes
Tiffany Lopez & Carol Orsino	Signatures-Student Activity Account Checks
Superintendent/Principal/District Treasurer	Signatures Student General Employment App. & Permits

Motion carried: 5-0

Date: July 14, 2026

Location: School Library/Media Room

Members Present: V. Nolan, Isaac Hafelin,
Dawn Brean, Julie Wratten, Cory Grey

Also Present:

Ronald Wheelock, Interim Superintendent

Tiffany Lopesz, Business Manager

Christa Case, District Clerk

BCS Staff/Teachers, Parents/Community Members

Meeting Type: Reorganizational

Presiding Officer: Valerie Nolan

Members Absent: 0

VIII. Other Items:

A. Re-adoption of Board Policies and Code of Ethics

Motion was made by D. Brean, seconded by J. Wratten that all Board Policies and Code of Ethics approved during the previous school year shall be in effect during the 2026-2027 fiscal year.

Motion carried: 5-0

B. Establishment of Mileage Reimbursement

Motion was made by J. Wratten, seconded by D. Brean that the mileage reimbursement rate for the 2026-2027 fiscal year shall be set at 72.5¢ per mile.

Discussion: This is the standard IRS rate for 2026.

Motion carried: 5-0

C. Signature/Federal & State Programs

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education authorizes the Superintendent to sign all necessary documents relative to Federal & State Programs.

Motion carried: 5-0

D. Other Legal Counsel

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education authorizes the Superintendent to hire legal counsel other than the school attorney as deemed necessary by the Superintendent.

Motion carried: 5-0

E. Cooperative Bidding:

Motion was made by D. Brean, seconded by J. Wratten that the Board of Education Authorizes the Superintendent to participate in cooperative bidding conducted by the Board of Cooperative Educational Services.

Motion carried: 5-0

F. Occupational Advisory Council

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education authorized the Board of Cooperative Educational Services Occupational Advisory council to represent the Brookfield Central School District.

Motion carried: 5-0

G. Compensation for Instructional Substitutes

Motion was made by D. Brean, seconded by J. Wratten that the compensation for instructional substitute teachers shall be set as follows for the 2026-2027 fiscal year: Certified: \$125.00 per day and Non-Certified: \$115.00 per day.

Motion carried: 5-0

H. Compensation for Instructional Substitute Teaching Assistants

Motion was made by D. Brean, seconded by J. Wratten, that compensation for instructional substitute teaching assistants shall be set at \$115.00 per day for the 2026-2027 fiscal year.

Motion carried: 5-0

IX. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by D. Brean, seconded by J. Wratten that the Board of Education approves the Agenda for the July 14, 2026 meeting, as amended.

Discussion: Add Executive Session to discuss personnel matters.

Motion carried: 5-0

B. Board President Communications: None

C. District Clerk Communications: None

D. Business Communications:

- A wrap of the budget for the 2025-2026 school year was shared

E. Superintendent Communications:

- Congratulated the Class of 2026
- An update on the Capital Project was shared

X. PUBLIC FORUM:

- None

Date: July 14, 2026

Location: School Library/Media Room

Members Present: V. Nolan, Isaac Hafelin,

Dawn Brean, Julie Wratten, Cory Grey

Also Present:

Ronald Wheelock, Interim Superintendent

Tiffany Lopesz, Business Manager

Christa Case, District Clerk

BCS Staff/Teachers, Parents/Community Members

Meeting Type: Reorganizational

Presiding Officer: Valerie Nolan

Members Absent: 0

XI. OLD BUSINESS:

A. Approval of: 2nd Reading of Policy No. 5045

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd Reading of the following policies, as attached:

Policy #5045 – Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)

Motion carried: 5-0

XII. NEW BUSINESS:

A. CSE Committees

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

1. Committee on Preschool Special Education Membership

Chairperson: *Ms. Sarah Walker*; District Representative: *BCS CSE Chairperson*; Parent Representative: *To Be Determined (only upon parent request)*; Municipality Representative from either Oneida or Madison County; A professional who participated in the evaluation of the child and at subsequent meeting, the child's teacher; from early intervention the appropriate professional designated by the agency.

2. Committee on Special Education Membership

Chairperson: *BCS CSE Chairperson*; Psychologist: *OHM BOCES Personnel*; the child's teacher; Special Ed Teacher/classroom Teacher; Parent Representative: *To Be Determined (only upon parent request)*; Service Providers: as necessary

3. Committee on Special Education Sub-Committee

Chairperson: *BCS CSE Chairperson*; the child's teacher: Special Ed Teacher/Classroom Teacher; Psychologist: *OHM Personnel* (as per mandated circumstances); Service Providers: as necessary

4. Approved sites for preschool evaluations (list attached)

Motion carried: 5-0

B. Designation of O-M-H- Counties School Boards Institute Representative

Motion was made by D. Brean, seconded by I. Hafelin, that the Board of Education designate J. Wratten to serve as district representative on the School Board Institute Executive Committee. Designated as Alternate Committee Member is V. Nolan.

Discussion: General membership meetings (list enclosed) are open to all board members and superintendents.

Motion carried: 5-0

C. Designations – M-O-H Schools HealthCare Consortium

1. HealthCare Consortium Representative

Motion was made by D. Brean, seconded by J. Wratten, that the Brookfield Central School Board of Education hereby designates Tiffany Lopesz, District Treasurer as the District Health Care Consortium Representative for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

Motion carried: 5-0

2. HealthCare Consortium Alternate Representative

Motion was made by D. Brean, seconded by J. Wratten, that the Brookfield Central School Board of Education hereby designates the Superintendent as the District's HealthCare Consortium Alternate Representative for the fiscal year beginning July 1, 2026 and ending June 30, 2027. In the event that a Consortium meeting is not attended by the District's Representative, but is attended by the District's Alternate Representative, the District's Alternate representative shall have full voting authority during that Consortium meeting.

Motion carried: 5-0

D. Designation - New York State Municipal Electric Cooperative (NYSMEC)

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education hereby designates Tiffany Lopesz as the district's Consortium Representative for NYSMEC for the fiscal year beginning July 1, 2026 and ending June 30, 2027. In addition, Carol Orsino is designated as the alternate representative.

Motion carried: 5-0

E. Designation – Central NY Schools' Workers Compensation Consortium

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education hereby designates Tiffany Lopesz as the district's representative for the Central New York Schools' Workers Compensation consortium for the fiscal year beginning July 1, 2026 and ending June 30, 2027. In addition, Carol Orsino is designated as the alternate representative.

Motion carried: 5-0

F. Designation – Oneida-Herkimer-Madison Liability Insurance Consortium

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education hereby designates Tiffany Lopesz as the district's representative for the O-H-M Liability Insurance Consortium for the fiscal year beginning July 1, 2026 and ending June 30, 2027. In addition, Carol Orsino is designated as the alternate representative.

Motion carried: 5-0

Date: July 14, 2026
Location: School Library/Media Room
Members Present: V. Nolan, Isaac Hafelin,
Dawn Brean, Julie Wratten, Cory Grey
Also Present:
Ronald Wheelock, Interim Superintendent
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
BCS Staff/Teachers, Parents/Community Members

Meeting Type: Reorganizational
Presiding Officer: Valerie Nolan
Members Absent: 0

G. Approval of: Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the attached resolution authorizing participation in cooperative energy purchasing service (NYSMEC) for electricity, as attached.
Motion carried: 5-0

H. Authorization to Pay Vendors Prior to Board Audit

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education authorize the School Treasurer to make payment to the following vendors prior to the Board of Education audit:

- Utilities
- Health insurance
- Credit card payments
- Reimbursement of Petty Cash

Other payments necessary to avoid late charges
Motion carried: 5-0

I. Approval of Tax Levy

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the Tax Levy amount of \$1,721,333 for the 2026-2027 school year.
Discussion: Tax Levy Warrant will be adopted in August.
Motion carried: 5-0

J. Personnel

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointments and contracts:

1. Appointments

a. Personnel: Appointment of Athletic Director

Sarah Abrams to the position of Athletic Director for the 2026-2027 school year. Stipend for this position is \$7,000.

b. Personnel: Appointment of Summer Helper

Calleigh Blackman to the position of Summer Helper effective July 1, 2026 through August 31, 2026. Salary for this position is \$16.00 per hour.

c. Personnel: Appointment of Summer Helper

Carley Walker to the position of Summer Helper effective July 1, 2026 through August 31, 2026. Salary for this position is \$16.00 per hour.

d. Personnel: Appointment of Title IX Coordinator

Superintendent to the position of Title IX Coordinator for the 2026-2027 school year.

e. Personnel: Appointment of Substitute School Bus Monitor

Joshua Walker to the position of Substitute School Bus Monitor for the 2026-2027 school year, effective July 1, 2026. Salary for this position is \$16.00 per hour.

f. Personnel: Appointment of 2026 Summer Enrichment Program Staff

Sarah Viscomi, Amanda Bugbee, Olivia Brink, Andrew Long, Katrina Townsend, Erica Shaw, Veronica Laymon
Salary for the above positions for instructional staff is 1/200th of their current salary. Salary for non-instructional staff is their current hourly rate.

g. Personnel: Appointment of Class/Club Advisors for the 2026-2027 School Year

Danine Perry	Senior Class Advisor
Samantha Hafelin	Junior Class Advisor
Travis Huther	Sophomore Class Advisor
Danine Perry	Freshman Class Advisor
Sharon Cossette and Lisa Farmer	National Honor Society Co-Advisors
Rachelann Copland	Yearbook Advisors
Juliet Abrams	Varsity Club Advisor
Kylie McCusker	Future Farmers of America Club Advisor
Julia Wick	High School Student Council

Discussion: Stipends for these positions are per the BTA Contract

h. Personnel: Appointment of Long-Term Substitute Library/Media Specialist

Shelley Elliott to the position of Long-Term Substitute Library/Media Specialist for the 2026-2027 school year, effective September 1, 2026. Salary for this position is \$55,918.69 for the 2026-2027 school year.

i. Personnel: Appointment of Elementary Teacher

Pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, hereby appoints Casey Hollenbeck to the position of Elementary Teacher in the tenure area of Elementary Education for a probationary period of three years, to commence on September 1, 2026, and to expire on June 30, 2029 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4)

Date: July 14, 2026
Location: School Library/Media Room
Members Present: V. Nolan, Isaac Hafelin,
Dawn Brean, Julie Wratten, Cory Grey
Also Present:

Ronald Wheelock, Interim Superintendent
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
BCS Staff/Teachers, Parents/Community Members

Meeting Type: Reorganizational
Presiding Officer: Valerie Nolan
Members Absent: 0

-continued-

preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Salary for this position is \$62,500 for the 2026-2027 school year. Casey holds current NYS Professional Certification in the following area: Childhood Education (Grades 1-6).

2. Contract

a. Personnel: Approval of Employment Agreement

Employment Agreement between Brookfield Central School District and Carol Orsino, Office Assistant II effective October 9, 2024 through June 30, 2026, as attached.

b. Approval of: Brookfield Educational Support Personnel Unit Contract

Contract between the Brookfield Central School Educational Support Personnel Unit and Brookfield Central School District effective July 1, 2026 through June 30, 2029.

c. Approval of: Transitional Consulting Services Agreement

Transitional Consulting Agreement between Brookfield Central School District and Ronald Wheelock, effective August 1, 2026 through September 30, 2026, as attached.

Motion carried: 5-0

K. Approval of Non-Resident Students for the 2026-2027 School Year

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education, upon the recommendation of the Superintendent, approves the following students to be permitted to attend Brookfield Central School for the 2026-2027 school year, tuition waived and transportation the responsibility of the parents – list attached.

Motion carried: 5-0

L. Approval of Agreement – Contract for Cooperative Educational Services

Motion was made by D. Brean, seconded by J. Wratten, that the Agreement made this 1st day of July, 2026 by and between the Oneida Herkimer Madison BOCES, party of the first part and Brookfield Central School District, party of the second part. WITNESSETH, that whereas party of the first part has been duly authorized to provide the approved Services and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of Education Law. NOW THEREFORE, the said party of the first part hereby agrees to provide to the party of the second part the following services during the 2026-2027 school year at the indicated cost of \$2,299,576.89.

Motion carried: 5-0

M. Approval of: Athletic Combination

Motion was made by D. Brean, seconded by J. Wratten that the Board of Education, upon the recommendation of the Superintendent, approves the athletic combination of Girls Varsity Soccer with Waterville Central School District, with Waterville as host, for the 2026-2027 Soccer season.

Discussion: Waterville contacted BCS looking for players.

Motion carried: 5-0

XIII. EXECUTIVE SESSION

Motion was made by D. Brean, seconded by J. Wratten, that the Board of Education enters Executive Session at 7:32 p.m. for the purpose of discussing personnel matters.

Motion carried: 5-0

Board President V. Nolan appointed R. Wheelock as Clerk Pro Tem in the absence of the District Clerk.

Board Member, D. Brean moved, seconded by Board Member, J. Wratten that the Board returns to open session at 8:24 p.m.

No action was taken by the Board following Executive Session.

XIV. ADJOURNMENT

Motion to adjourn the July 14, 2026 meeting at 8:24 p.m. was made by D. Brean, seconded by J. Wratten.

Motion carried: 5-0

BROOKFIELD CSD

Check Warrant Report For A - 4: JULY 13, 2026 GENERAL FUND CD For Dates 7/13/2026 - 7/13/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
14961	07/13/2026	7564	Amazon	A 600		1,107.37	
				A 600		125.56	
				A 600		40.41	
				A 5510.450-10	307	28.22	28.22
				A 600		191.46	
				A 600		17.40	
				A 600		695.41	
				<u>Check Total:</u>		<u>2,205.83</u>	
14962	07/13/2026	7957	ASBO NEW YORK	A 1310.400-10		390.00	
				A 1310.400-10		250.00	
				<u>Check Total:</u>		<u>640.00</u>	
14963	07/13/2026	8321	BR JOHNSON INC	A 600		1,040.85	
				<u>Check Total:</u>		<u>1,040.85</u>	
14964	07/13/2026	6311	Cascade School Supplies	A 600		6.83	
				A 600		13.66	
				<u>Check Total:</u>		<u>20.49</u>	
14965	07/13/2026	6902	CHRISTA CASE	A 600		158.20	
				<u>Check Total:</u>		<u>158.20</u>	
14966	07/13/2026	7715	CINTAS	A 600		133.00	
				A 5510.400-10		112.71	
				<u>Check Total:</u>		<u>245.71</u>	
14967	07/13/2026	8000	FERRARA FIORENZA PC	A 600		1,831.00	
				<u>Check Total:</u>		<u>1,831.00</u>	
14968	07/13/2026	7539	FES Installations Inc	A 600		914.00	
				<u>Check Total:</u>		<u>914.00</u>	

BROOKFIELD CSD

Check Warrant Report For A - 4: JULY 13, 2026 GENERAL FUND CD For Dates 7/13/2026 - 7/13/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
14969	07/13/2026	8257	FRANKFORT-SCHUYLER CENTRAL SCHOOL	A 600		14,763.13	
					Check Total:	14,763.13	
14970	07/13/2026	5780	GILROY KERNAN GILROY INC	A 600		35.00	
					Check Total:	35.00	
14971	07/13/2026	6875	INFO MATIC INC	A 1330.400-10	291	460.00	460.00
					Check Total:	460.00	
14972	07/13/2026	1669	HJ BRANDELES CORP	A 600		542.00	
					Check Total:	542.00	
14973	07/13/2026	6658	J.W. PEPPER	A 600		14.99	
						61.75	
					Check Total:	76.74	
14974	07/13/2026	5898	LEONARD BUS SALES	A 5510.210-10	1	153,660.29	153,660.29
					Check Total:	153,660.29	
14975	07/13/2026	8012	TIFFANY J LOPEZ	A 600		852.60	
						167.60	
					Check Total:	1,020.20	
14976	07/13/2026	8012	TIFFANY J LOPEZ	A 600		115.52	
						15.98	
					Check Total:	131.50	
14977	07/13/2026	8218	MID-STATE COMMUNICATIONS	A 600		2,404.76	
					Check Total:	2,404.76	
14978	07/13/2026	2466	MORGANS TRUE VALUE HARDWARE	A 1621.450-10		581.19	

BROOKFIELD CSD

Check Warrant Report For A - 4: JULY 13, 2026 GENERAL FUND CD For Dates 7/13/2026 - 7/13/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
14979	07/13/2026	5520	National Art & School Supplies	A 600	<u>Check Total:</u>	581.19	
				A 600		75.50	
				A 600		41.91	
				A 600		0.98	
14980	07/13/2026	8348	NORWICH CITY SCHOOL DISTRICT		<u>Check Total:</u>	118.39	
				A 600		6,193.95	
14981	07/13/2026	2750	NYSPPHSA INC		<u>Check Total:</u>	6,193.95	
				A 2855.400-30		1,150.00	
14982	07/13/2026	6897	U S OMNI		<u>Check Total:</u>	1,150.00	
				A 1310.400-10		1,500.00	
14983	07/13/2026	3927	SPEEDY AWARDS & ENGRAVING		<u>Check Total:</u>	1,500.00	
				A 600		15.00	
14984	07/13/2026	8150	SYRACUSE HAULERS WASTE REMOVAL INC		<u>Check Total:</u>	15.00	
				A 1620.400-10		762.50	
14985	07/13/2026	5471	TREASURER		<u>Check Total:</u>	762.50	
				A 9040.800-10		10,277.49	
					<u>Check Total:</u>	10,277.49	

BROOKFIELD CSD

Check Warrant Report For A - 4: JULY 13, 2026 GENERAL FUND CD For Dates 7/13/2026 - 7/13/2026



Check # Check Date Vendor ID Vendor Name

Number of Transactions: 25

Account	PO Number	Check Amount	Liquidated
	Warrant Total:	200,748.22	
	Vendor Portion:	200,748.22	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 25 in number, in the total amount of \$200,748.22. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 13, 2026

Date

Signature

Office Assistant II

Title

BROOKFIELD CSD

Check Warrant Report For A - 5: July 17, 2026 Payroll Processing For Dates 7/17/2026 - 7/17/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
651	07/17/2026	489	BROOKFIELD TRUST & AGENCY ACCO	A 726FICA A 726FICA A 722 A 726MED A 726MED A 721 A 710		2,542.09 2,542.06 3,619.88 594.53 594.51 1,722.83 30,986.83	
14986	07/17/2026	7815	NYS CHILD SUPPORT PROCESS CENTER	A 723C		42,602.73	

Number of Transactions: 2

Check Total:	441.40
Warrant Total:	43,044.13
Vendor Portion:	43,044.13

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$43,044.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 17, 2026

Date

Carol D. Davis

Signature

Debra Christa

Title

BROOKFIELD CSD

Check Warrant Report For A - 6: JULY 27, 2026 GENERAL FUND CD For Dates 7/27/2026 - 7/27/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
14987	07/27/2026	7907	A & P WATER TESTING	A 1621.400-10		99.00	
				<u>Check Total:</u>		99.00	
14988	07/27/2026	7564	Amazon	A 1310.450-10	4	128.89	128.89
				A 2110.450-20	4	100.00	100.00
				<u>Check Total:</u>		228.89	
14989	07/27/2026	7715	CINTAS	A 5510.400-10		104.93	
				A 5510.400-10		104.93	
				<u>Check Total:</u>		209.86	
14990	07/27/2026	1050	DEVELOPMENTAL THERAPY ASSOCIAT	A 600		6,638.00	
				<u>Check Total:</u>		6,638.00	
14991	07/27/2026	8285	FAMILY ENRICHMENT NETWORK INC	A 2250.400-40		4,757.00	
				<u>Check Total:</u>		4,757.00	
14992	07/27/2026	5780	GILROY KERNAN GILROY INC	A 5510.400-10		17.00	
				<u>Check Total:</u>		17.00	
14993	07/27/2026	2237	LINCOLN DAVIES	A 1620.450-10		127.35	
				<u>Check Total:</u>		127.35	
14994	07/27/2026	7749	NBT INSURANCE AGENCY	A 1910.400-10		1,786.00	
				<u>Check Total:</u>		1,786.00	
14995	07/27/2026	7073	NYSPHSAA, Inc. Section III	A 600		400.00	
				<u>Check Total:</u>		400.00	
14996	07/27/2026	8250	NYSSBA	A 600		280.00	
				A 600		140.00	
				<u>Check Total:</u>		400.00	

BROOKFIELD CSD

Check Warrant Report For A - 6: JULY 27, 2026 GENERAL FUND CD For Dates 7/27/2026 - 7/27/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
14997	07/27/2026	7183	OTIS ELEVATOR COMPANY	A 1620.400-10	Check Total:	420.00	
						354.36	
14998	07/27/2026	8206	PENN Power Systems	A 1620.400-10	Check Total:	354.36	
						1,085.30	
14999	07/27/2026	8299	POSTLER & JAECKLE	A 1621.400-10	Check Total:	1,085.30	
						1,491.66	
15000	07/27/2026	5902	T R ENTERPRIZES	A 1621.400-10	Check Total:	1,491.66	
						200.00	
15001	07/27/2026	7913	TOLLS BY MAIL	A 600	Check Total:	200.00	
						13.85	
15002	07/27/2026	4160	TOWN OF BROOKFIELD	A 600	Check Total:	13.85	
						3,917.87	
15003	07/27/2026	8312	UNADILLA VALLEY AUTO PARTS	A 5510.450-10	Check Total:	3,917.87	
				A 5510.450-10		10.21	
				A 5510.450-10		57.59	
				Check Total:		67.80	
15004	07/27/2026	8349	Wayne Dalton	A 5510.400-10	311	1,210.00	1,210.00
				Check Total:		1,210.00	

BROOKFIELD CSD

Check Warrant Report For A - 6: JULY 27, 2026 GENERAL FUND CD For Dates 7/27/2026 - 7/27/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 18					Warrant Total:	23,023.94	
					Vendor Portion:	23,023.94	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 18 in number, in the total amount of \$23,023.94. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 27, 2026

Date

Carol Marino

Signature

Office Administrator

Title

BROOKFIELD CSD

Check Warrant Report For A - 8: July 31, 2026 Payroll Processing For Dates 7/31/2026 - 7/31/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
652	07/31/2026	489	BROOKFIELD TRUST & AGENCY ACCO	A 726FICA A 726FICA A 722 A 726MED A 726MED A 710 A 721		3,111.65 3,111.70 4,540.14 727.74 727.72 38,000.91 2,212.81	
653	07/31/2026	2732	NYS & LOCAL EMPLOYEES	A 718		2,651.18	
Check Total:							52,432.67
15005	07/31/2026	6271	NYS TEACHER RETIREMENT SYSTEM	A 727		2,651.18	
Check Total:							2,651.18
15006	07/31/2026	7815	NYS CHILD SUPPORT PROCESS CENTER	A 723C		297.00	
Check Total:							297.00
Number of Transactions: 4							
Check Total:							441.40
Warrant Total:							55,822.25
Vendor Portion:							55,822.25

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$55,822.25. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 31, 2026

Date

Carol Bruno

Signature

Debbie Asciatore

Title

VISION

VISION

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
3181	07/13/2026	7196	Broedel Energy LLC				

98.88

Check Total:	98.88
Warrant Total:	98.88
Vendor Portion:	98.88

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$98.88. You are hereby authorized and directed to pay to the claimant's certified above the amount of each claim allowed and charge each to the proper fund.

Date July 13, 2024 Signature Carol Brown Title Director



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
3182	07/27/2026	7196	Broedel Energy LLC	C 2860.400		60.48	

Number of Transactions:	1
Check Total:	60.48
Warrant Total:	60.48
Vendor Portion:	60.48

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$60.48. You are hereby authorized and directed to pay to the claimant's certified above the amount of each claim allowed and charge each to the proper fund.

Date

07/27/2026

Signature

Carol Davis

Title

Office Assistant II

BROOKFIELD CSD

Check Warrant Report For H026 - 1: JULY 13, 2026 CAPITOL PROJECT CD For Dates 7/13/2026 - 7/13/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
1311	07/13/2026	2135	JAMES JORDAN ASSOCIATES	H026 600 H026 2110.240-00-0101		16,354.56 1,859.50	
Check Total:							18,214.06
1312	07/13/2026	5076	LAW OFFICES OF TIMOTHY MCGILL	H026 2110.240-00-0101		2,941.66	
Check Total:							2,941.66
1313	07/13/2026	6987	Murnane Building Contractors,	H026 2110.240-00-0101		27,842.22	
Check Total:							27,842.22
1314	07/13/2026	7516	ONEIDA ELECTRICAL CONTRACTORS	H026 2110.240-00-0101		134,908.55	
Check Total:							134,908.55
Warrant Total:							183,906.49
Vendor Portion:							183,906.49

Number of Transactions: 4

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$183,906.49. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 13, 2026

Date

Carol Murnane

Signature

Dillon Guistard

Title

Check Warrant Report For H026 - 2: JULY 27, 2026 CAPITOL PROJECT CD For Dates 7/27/2026 - 7/27/2026



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
1315	07/27/2026	8328	ACADIA INSURANCE COMPANY	H026 2110.240-00-0101		1,421.00	

Number of Transactions: 1

Check Total:	1,421.00
Warrant Total:	1,421.00
Vendor Portion:	1,421.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$1,421.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

July 27, 2026

Date

Signature

Title