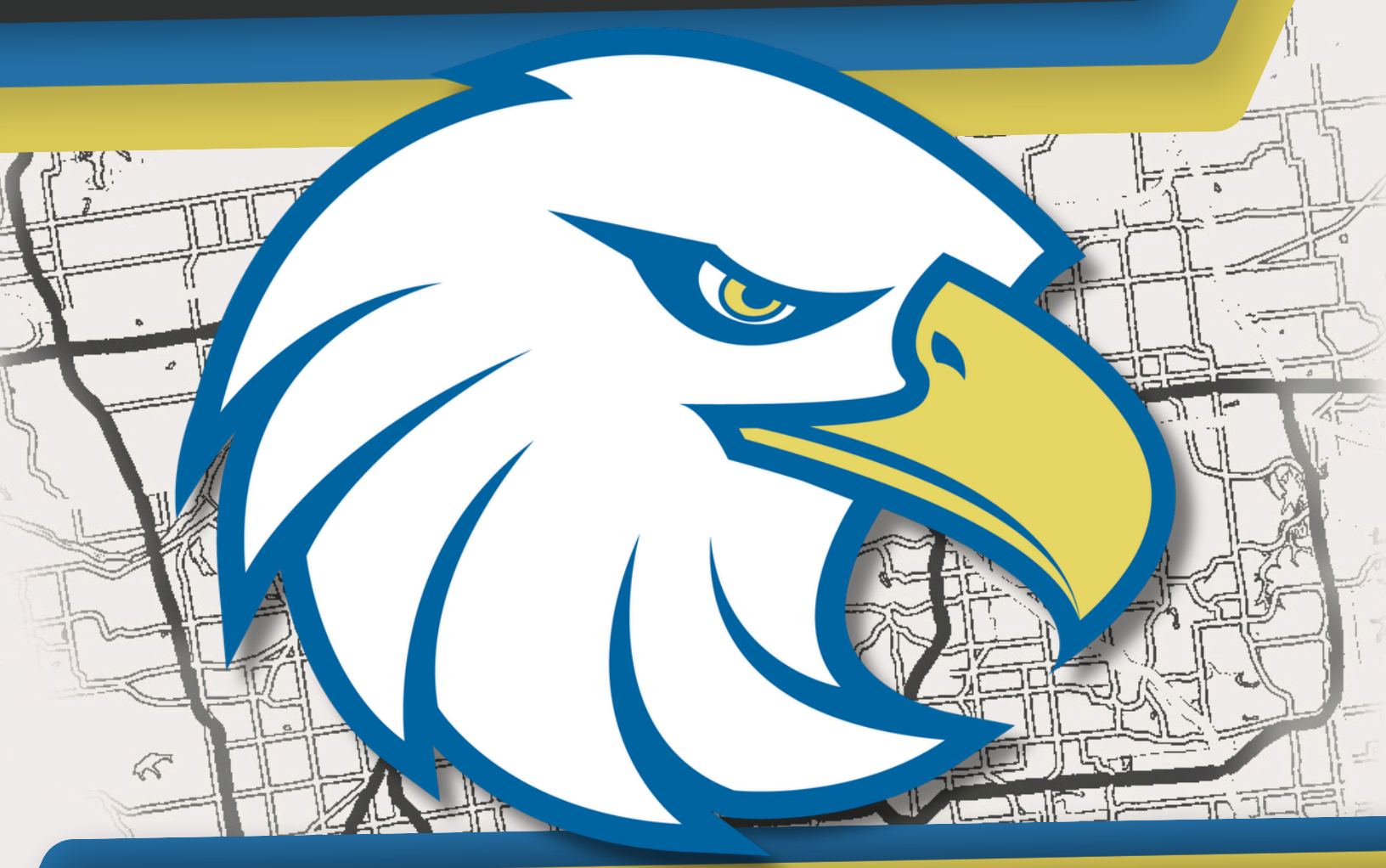
2026–2027

# Eastgate

## 6th Grade Center

## Student Handbook



NORTH KANSAS CITY SCHOOLS

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Official Board of Education policies are available at school offices and on the district website at nkcschools.org.

EAGLES

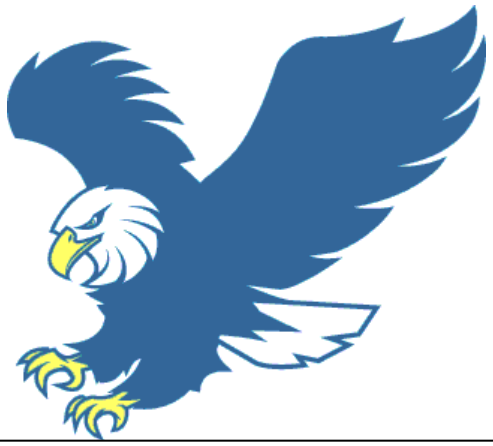
EASTGATE 6TH GRADE CENTER


**4700 NE Parvin Rd.**
**Kansas City, MO**
**64117**

**Jessica Nolin**
***Principal***
**Kendrick Claxton**
***Assistant Principal***
**Gwendolyn Lovelace-Watson**
***Assistant Principal***

**Office Phone Numbers**
**Main:** *816-321-5270*
**Attendance:** *816-321-5272*
**Nurse:** *816-321-4087*
**Fax:** *816-321-5271*
**Media Center:** *816-321-5639*
**Food Service:** *816-321-4150*
**Transportation:** *816-321-5007*

**Counselors**
**Angela Nakoulima:** *321-5797*
**Last Names A-L**
**Cindy Anderson:** *321-4044*
**Last Names M-Z**

# Student Planner and Handbook

## 2026-2027

## THIS PLANNER BELONGS TO:

NAME:_____

TEAM: _____

LOCKER NUMBER: _____

# Student Schedule

Period 1:_____

Period 2:_____

Period 3:_____

Period 4:_____

Period 5:_____

Period 6:_____

Period 7:_____

Period 8:_____

# My Goals

# My Goals

# Weekly Emails Home

Every week on Thursdays in homeroom, we will be composing an email home to your parents/guardians and will 'cc your teacher on the email. The prework for that weekly email home will look like this:

Use PowerSchool to find your proficiency score and missing assignments.

| | Proficiency Score | # of Missing Assignments | Letter Grades → Proficiency Scales | |
|---|---|---|---|---|
| Math Workshop | | | | |
| Sci./SS | | | A | 4 |
| Reader's Workshop | | | B | 3 |
| Writer's Workshop | | | C | 2 |
| | | | D | 1 |
| | | | F | 0 |

The template for this email script can be found here:

Good morning mom and dad,

This week at Eastgate we have been learning about how to use a table to solve problems involving equivalent ratios.

My favorite thing about this week has been learning how to open lockers!

My proficiency score in math is a 3, reading is a 2, social studies is a 3, writing is a 2, choir is a 3, and P.E. is a 2.

I am missing 1 assignment in writing and 2 in math. I'm going to work to turn those assignments in by finishing them when I get done with work early in my reading class.

I'll email you again next week! Love you! We continue our academic climb!

Love,
Jessica

# Template for Skill Tracker Goals

Every day your teachers will refer to your skill trackers in class and give you time to set a learning goal for the day.

Good learning goals are **SMART:**

**S-**Specific
**M-**Measurable
**A-**Accurate
**R-**Relevant
**T-**Time bound

Here's an example to help you set a SMART learning goal for class:

Today's Skill Goal 🎯
What specific skill or standard are you mastering today?

- *Example:* "I will correctly use the PEMDAS order of operations to solve 5 multi-step math problems during independent practice/work time."
- *My Skill Goal:* _____

My Action Plan 🏃
How will you practice this skill during class? (Create your own ideas, too)

- Focus 100% during the mini-lesson and take clean notes.
- Raise my hand to ask a question if I get stuck.
- Complete the practice problems/assignment.
- Collaborate quietly with my shoulder partner.
- Write at least 3 jots and summarize.
- I will use the scale to determine what I still need to do to improve my writing.

My Evidence 📈
How will you prove you mastered the skill at the end of class?

- *Example:* "I will score 3 out of 4 or higher on today's exit ticket."
- *My Evidence:* _____

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**Sunday**

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# Notes

# Academic Calendar

NORTH KANSAS CITY SCHOOLS

## 2026-27 Academic Calendar

| | |
|---|---|
| 170 | Student Attendance Days |
| 186 | Teacher Contract Days (183 + 2*+1**) |
| | *2 days = 15 hours for conferences/**1 days = Flex Day |

| 0 | July 2026 | 0 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | 1 2 3 | 4 |
| 5 | 6 7 8 9 10 | 11 |
| 12 | 13 14 15 16 17 | 18 |
| 19 | 20 21 22 23 24 | 25 |
| 26 | 27 28 29 30 31 | |

| 5 | August 2026 | 11 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | | 1 |
| 2 | 3 4 5 6 7 | 8 |
| 9 | 10 11 12 13 14 | 15 |
| 16 | 17 18 19 20 21 | 22 |
| 23 | 24 25 26 27 28 | 29 |
| 30 | 31 | |

| 20 | September 2026 | 21 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | 1 2 3 4 | 5 |
| 6 | X 8 9 10 11 | 12 |
| 13 | 14 15 16 17 18 | 19 |
| 20 | 21 22 23 24 25 | 26 |
| 27 | 28 29 30 | |

| 20 | October 2026 | 21 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | | 1 2 3 |
| 4 | 5 6 7 8 9 | 10 |
| 11 | 12 13 14 15 X | 17 |
| 18 | 19 20 21 22 23 | 24 |
| 25 | 26 27 28 29 30 | 31 |

| 16 | November 2026 | 18 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| 1 | 2 3 4 5 6 | 7 |
| 8 | 9 10 11 12 13 | 14 |
| 15 | 16 17 18 19 20 | 21 |
| 22 | 23 24 X X X | 28 |
| 29 | 30 | |

| 14 | December 2026 | 14 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | 1 2 3 4 | 5 |
| 6 | 7 8 9 10 11 | 12 |
| 13 | 14 15 16 17 18 | 19 |
| 20 | X X X X X | 26 |
| 27 | X X X | |

| 75 | 1st Semester Totals | 85 |
|---|---|---|

| 18 | January 2027 | 19 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | X | 2 |
| 3 | 4 5 6 7 8 | 9 |
| 10 | 11 12 13 14 15 | 16 |
| 17 | X 19 20 21 22 | 23 |
| 24 | 25 26 27 28 29 | 30 |
| 31 | | |

| 19 | February 2027 | 19 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | 1 2 3 4 5 | 6 |
| 7 | 8 9 10 11 H | 13 |
| 14 | X 16 17 18 19 | 20 |
| 21 | 22 23 24 25 26 | 27 |
| 28 | | |

| 19 | March 2027 | 20 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | 1 2 3 4 5 | 6 |
| 7 | 8 9 10 11 12 | 13 |
| 14 | 15 16 17 18 19 | 20 |
| 21 | 22 23 24 25 26 | 27 |
| 28 | X X X | |

| 19 | April 2027 | 20 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | | X X 3 |
| 4 | 5 6 7 8 9 | 10 |
| 11 | 12 13 14 15 16 | 17 |
| 18 | 19 20 21 22 23 | 24 |
| 25 | 26 27 28 29 30 | |

| 20 | May 2027 | 20 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | | 1 |
| 2 | 3 4 5 6 7 | 8 |
| 9 | 10 11 12 13 14 | 15 |
| 16 | 17 18 19 20 21 | 22 |
| 23 | 24 25 26 27 H | 29 |
| 30 | X | |

| 0 | June 2027 | 0 |
|---|---|---|
| Su | Mo Tu We Th Fr | Sa |
| | M M M M | 5 |
| 6 | 7 8 9 10 11 | 12 |
| 13 | 14 15 16 17 18 | 19 |
| 20 | 21 22 23 24 25 | 26 |
| 27 | 28 29 30 | |

| 95 | 2nd Semester Totals | 98 |
|---|---|---|

**July**
- 28-30 Summer Academy
- 31 Leadership Team Workshops

**August**
- 10-14 New & Beginning Teacher Orientation
- 17 Teacher Workday (all day) - *Elementary and Secondary*
- 18 Building Based Workshop (all day) - *Elementary*
- Prof. Development, District (AM)/Building (PM) - *Secondary*
- 19 Prof. Development, District (AM)/Building (PM) - *Elementary*
- Building Based Workshop (all day) - *Secondary*
- 20 Teacher Workday (all day)/Back to School Night
- 21 Convocation/District Workshops (AM)
- Teacher Workday (PM)
- 24 Teacher Workday, No School PK-12
- 25 First Day of School PK-12

**September**
- 7 Labor Day, No School PK-12
- 25 Professional Development TBD, No School PK-12

**October**
- 16 No School PK-12
- 19 Professional Development TBD, No School PK-12

**November**
- 23 Professional Development, No School PK-12
- 24 Teacher Workday, No School PK-12
- 25-27 Thanksgiving Break, No School PK-12

**December**
- 21-31 Winter Break, No School PK-12

**January**
- 1 Winter Break, No School PK-12
- 4 Teacher Workday, No School PK-12
- 5 Second Semester Begins
- 18 Martin Luther King, Jr. Day, No School PK-12

**February**
- 12 Half Day PK-12/ Half Day Professional Development
- 15 Presidents' Day, No School PK-12

**March**
- 12 Teacher Workday, No School PK-12
- 29-31 Spring Break, No School PK-12

**April**
- 1-2 Spring Break, No School PK-12
- 19 Professional Development, No School PK-12

**May**
- 28 Last Day of School, Half Day PK-12
- 31 Memorial Day, No School PK-12

**June**
- 1-4 Make Up Days, If Needed

**Key**

| | | | |
|---|---|---|---|
| | First/Last Day of School | | No Student Attendance/Teacher Workday |
| M | Make Up Day | X | No Student or Teacher Attendance |
| H | Student Half Day | | |

**Board Approved 1/13/2026**

### *Tardiness*

Students should arrive to class on time and prepared to work. This means inside the classroom when the bell rings. Failure to meet this expectation will result in the following consequences (per class per quarter):
Tardy 1: Teacher Warning
Tardy 2: Teacher Warning and call home
Tardy 3: Office referral, lunch detention and call home
Tardy 4: Office referral, lunch detention, and call home
Tardy 5: Office referral, detention, and call home
Tardy 6: Office referral, detention, and call home
Tardy 7: In-school Suspension or other administratively assigned consequence.

### *Truancy*

A student absent without the consent of his/her parents is truant. Students will also be considered truant if they:

- leave school without signing out of the building with parental consent
- are absent from school without prior permission from their parents
- are absent from class without permission for more than five minutes
- come to school but do not attend class.
- leave class without permission

Upon arrival to or departure from school during school hours, students must sign in or out at the attendance desk in the office. Truancy issues will be reported to the appropriate authorities and will result in administratively assigned consequences. **Repeated offenses may result in contact of juvenile court.**

## STUDENT BEHAVIOR ACCOUNTABILITY

### *Eastgate 6th Grade Center Discipline Policy*

The staff of Eastgate 6th Grade Center strongly believes that school authorities and parents must ensure an environment in the school that is conducive to the learning process. A consistent and reasonable discipline policy can create the trust among parents, teachers, and students necessary to the development of the students' self-control and self-discipline and to help prepare them for their responsibilities as adults in a democratic society. Therefore, the following is the expected behavior for our students at Eastgate 6th Grade Center:

1. Be **Respectful**
2. Be **Responsible**
3. Be **Ready** to Learn

## *Code of Student Conduct*

All students are expected to do the following:

1. Attend each class daily, be on time, take agenda and other appropriate materials to class daily - including all assigned work, books, materials and supplies.
2. Pay attention during class time and complete all work.
3. Follow classroom rules as set down by each teacher and refrain from disrupting the learning environment.
4. Show proper respect to all staff members, fellow students, visitors, and guests.
5. Store backpacks in lockers.
6. Refrain from using and/or writing profanity and obscenities or having materials that suggest or contain profanity and obscenities.
7. Walk on the right side of the hallway and behave in a respectful and a courteous manner at all times.
8. Use the yellow stairwell to walk downstairs and the blue stairwell to walk upstairs.
9. Refrain from physical contact such as hugging, kissing, holding hands, etc. this is a violation of school conduct.
10. Refrain from fighting, pushing and physically aggressive acts.
11. Report for any extra time assigned by any staff member, which could include detentions, after-class time, or restrictions of hall and lunch privileges.
12. Refrain from bringing, possessing or using drugs, alcohol, matches, lighters, vapes, or any type of tobacco including "look-alikes" or paraphernalia. Refrain from wearing clothing that depicts drugs, alcohol, or paraphernalia.
13. Refrain from the use of flammable/explosive materials on school property (including fireworks). An open flame is a violation of state statutes.
14. Leave non-school items at home (including toys, stuffed animals, sunglasses, blankets, knives, lighters, matches, cigarettes, rubber bands, cameras, laser pointers, trading cards, playing cards, iPods, etc.).
15. Refrain from selling any items at school.
16. Remove sunglasses and face coverings upon entering the building and store these items in the locker.
17. Respect school property and the property of others.
18. Display appropriate behavior during an assembly.
19. Refrain from bringing to school any inappropriate magazines, books or other media that may contain inappropriate photos, drawings or text (explicit or suggestive), materials that promote or advertise weaponry (guns, knives, bomb-making supplies, etc.) promotion of drugs or alcohol, promotion of gang affiliation, or other items which are determined to not be age-appropriate for middle-level students.
20. The cafeteria is the place to eat and drink during the school day. During breakfast, students are allowed to bring breakfast items to homeroom to consume within the first five minutes of class while watching Eagle Eye News. Energy drinks are prohibited (i.e. If it states energy drink on the can, it is prohibited.) Family sized bags of chips should not be brought to school. Instead, please take chips from family sized bag and place in a personal sized ziplock bag.
21. Keep cell phones and wireless earbuds/headphones/smartwatches put away while in school during regular school hours (from arrival until departure). Cellphones and earbuds/headphones/smartwatches should be put away while in the building or at any school sponsored event during the school day.
22. Students are not allowed to door dash or have any other delivery service deliver fast food to school. Students are allowed to buy a school lunch or bring a home lunch.
23. Students who are car riders should be ready to exit their car as their ride pulls up to the curb. Being quick and getting out of the car quickly and safely keeps the car rider line moving efficiently.
24. We utilize e-hall pass to write hall passes for students. Only four students are allowed in the restroom at one time. If the student is unable to write a pass because the restroom is full but the student feels using the restroom is an emergency, please tell the teacher "it is an emergency" so we can override the pass or call for a restroom escort and get you to the restroom quickly.

## GENERAL NOTE

*The Code of Student Conduct applies at all times while students are on school district property, adjacent areas or other property including property used for school-sponsored activities or events, and school buses or vehicles transporting students for the district. The Code also applies when any student's conduct at any time or place has a direct and immediate effect on maintaining order and discipline in the schools.*
*Schools have authority to discipline for activities that take place at any time of the year in any place if it can be established that there is a direct detrimental effect on the educational atmosphere's safety and good order.*
*School authorities have a right to expel or suspend a pupil for conduct away from school grounds where such is reasonably necessary for the student's physical or emotional safety and well-being or for reasons relating to the safety and well-being of other students, teachers or public property.*

*All disciplinary action normally available with regard to a student for violation of school rules or other clear misconduct on-campus shall be available for any activity away from campus, whether or not school is in session when such activity occurs, if such off-campus activity may be reasonably interpreted to threaten the ability of the district to maintain a safe, orderly and disciplined educational atmosphere. This policy is not limited to school sponsored and school related events. When it is brought to the attention of the district that a student has engaged in such conduct off-campus, the principal of the school which the student attends shall conduct such investigation as the principal feels is necessary and proper under the circumstances and may initiate disciplinary action, up to and including suspension, expulsion, in the same fashion as if the action had occurred on campus. In conducting such investigations, the principal or his/her representative may cooperate with law enforcement authorities.*

# PBS Behavior Matrix: Eastgate's Universal Expectations

| | Ready | Respectful | Responsible |
|---|---|---|---|
| **All Settings** | • Have needed materials and iPad charged and ready for class<br>• Arrive on time | • Keep hands, feet, and objects to yourself<br>• Stay in approved areas<br>• Use indoor voice and kind words<br>• Follow directions | • Use materials appropriately<br>• Put trash in trash can<br>• Report problems to an adult<br>• Keep cell phones off and put away<br>• Walk |
| **Hallways** | • Put belongings away in your locker<br>• Only visit locker at beginning/end of day and if needed to get lunch and/or instrument.<br>• Obtain a pass before leaving the classroom | • Walk and talk on the right-hand side of the hall<br>• Keep hands, feet, and objects to yourself<br>• Use indoor voice volume<br>• Use school-appropriate words | • Proceed directly to class safely and efficiently<br>• Get permission and an approved pass from your classroom teacher to use the restroom or visit counselor. |
| **Restrooms** | • Make sure you have an approved pass before leaving the classroom | • Be considerate of others' privacy<br>• Keep hands, feet, and objects to yourself<br>• Keep stalls looking clean and free of drawings/messes | • Keep cell phones off and put away<br>• Flush toilet<br>• Wash hands<br>• Clean up after yourself<br>• Be timely |
| **Cafeteria** | • Have your lunch money/ lunchbox<br>• Know your lunch number | • Keep hands, feet, and food to yourself<br>• Stay in your seat<br>• Use a "one table" voice<br>• Say "please" and "thank you"<br>• Raise hand for needs | • Keep your area clean<br>• Walk |
| **Classrooms** | • Arrive in classroom on time<br>• Follow your teachers' arrival procedures<br>• Have all materials ready for class (writer's notebook, etc) | • Raise your hand before talking<br>• Participate in class activities<br>• Respond to directions without argument<br>• Keep hands, feet and objects to yourself<br>• Use school-appropriate words<br>• Respect classroom and supplies | • Follow classroom rules the first time<br>• Let others manage themselves<br>• Report problems to the teacher<br>• Only leave the classroom with an approved pass |
| **Bus** | • Be at your stop on time<br>• Have the materials you need (backpack, instrument, lunch money, charged iPad) | • Keep the bus clean<br>• Keep hands, feet, and objects to yourself and keep inside bus<br>• Use indoor voice and kind words<br>• Respect others privacy by not taking photos/videos | • Stay in your seat<br>• Face forward<br>• Follow directions<br>• Take all of your items off the bus<br>• Keep feet out of the aisle<br>• Keep body and objects inside bus |
| **Arrival/ Dismissal** | • Have all belongings gathered/ stored in your bag<br>• Go directly to your bus room/ designated area<br>• Use restroom prior to 2:55pm | • Listen to staff and teachers on duty<br>• Follow directions at all times<br>• Use inside voices and kind words | • Follow arrival/dismissal procedures<br>• Be aware of traffic and stay on sidewalks<br>• Go directly to the cafeteria until 7:55am |
| **Technology** | • Bring iPad fully charged<br>• Have cord and cube in designated place at home<br>• Keep iPad in its case | • Respect others privacy by only taking pictures/photos with consent of all<br>• Keep iPad case clean (free of graffiti/stickers)<br>• When communicating online, use kind words<br>• Only use your assigned device/logins/ passwords<br>• Only use assigned device at teachers direction | • Appropriate sites and searches<br>• Keep devices away from food and drink/liquids<br>• Think before you click<br>• Only use emails to communicate with teachers/parents<br>• Remember your digital footprint - everything online is monitored |

### *Assembly Behavior*

Students are expected to follow these rules:

1. Sit with assigned class.
2. Stay in assigned seat.
3. Keep hands and feet to self.
4. Refrain from participating in disruptive behaviors (whistling, stomping, talking, yelling, using cell phone, etc.) that take attention away from performance
5. Applaud politely. Avoid excessive applause.
6. At the conclusion of the assembly, wait for instructions to exit.
7. Refrain from bringing food/drink items into auditorium/gym.
8. Any student being sent out of an assembly for inappropriate behavior will be referred to administration and may lose the right to attend the next assembly and be subject to additional discipline.

### *Positive Behavior Intervention & Support (PBIS)*

PBIS is a system for establishing behavior expectations and teaching them to our students so that they can meet our expectations to be Ready, Respectful, and Responsible – our 3 R's. These universal expectations are posted throughout the building, in classrooms, in our student agendas, handbooks, and on our website. Students who meet these expectations are recognized and celebrated in a variety of ways.

In addition to teaching and reinforcing positive behaviors, PBIS also provides more intense support to students who have difficulty meeting our expectations. *Check in Check Out* and social skills classes help these students develop a better understanding of our Eastgate expectations.

### *Cell Phone/Electronic Device Policy*

We recognize that parents want their students to have a cell phone for safety reasons. However, cell phones and other electronic devices (such as wireless earbuds/headphones and smartwatches) do present possible disruptions to the educational process. In addition, Missouri Senate Bill 68 created a law that our district must abide by. Therefore, appropriate steps will be taken to prevent disruptions. In general, the following guidelines will be used:

- **All electronic devices will be the child's and parent/guardian's responsibility at all times.**
- **The school is not responsible for lost or stolen electronic devices.**
- **All electronic devices (including wireless earbuds/headphones/smartwatches) will be turned off and put away during the instructional school day (from arrival until students get in the car or on the school bus).**
- **If guidelines are violated, the privilege of electronic devices may be restricted.**
- **Parents should not call their students during the school day on a student's personal cell device. Parents can call the front office at ANY time to deliver a message to their student or ask to speak to their student.**

If an electronic device causes a disruption during the school day, the device will be confiscated and retained in the office. Repeated violations of the policy will result in additional disciplinary action.

# Eastgate 6th Grade Center
# Cell Phone and Wireless Device Practice

**Purpose**

**Cell Phones** - Student cell phone use at school has been identified as a tremendous obstacle to meeting learning goals and maintaining a safe environment. Therefore, student cell phone use is prohibited on campus during normal school hours (from arrival at school until in car/bus after dismissal).

**Wireless Ear Buds/Electronics/Headphones (WEEH)** – Wireless earbuds/electronics (such as smart watches)/headphones make it very easy for students to disengage during class instruction and make it difficult for students to hear directions, etc. in common spaces such as hallways and cafeteria. This becomes a safety concern. WEEH are also easy to lose and cause a disruption when that happens. Therefore, student wireless ear bud/electronic/headphone use will be prohibited on campus during normal school hours.

*Students may use **wired** earbuds/headphones in classrooms with teacher permission

**Boundary**

- During normal school hours (from arrival at school until in car/bus after dismissal), student cell phone and WEEH use is prohibited on any part of the Eastgate campus (includes indoors/outdoors).
    - Student cell phones and WEEH may not be seen/heard/accessed for any reason.
- If students bring cell phones and/or WEEH to school, they must be concealed and secured in their personal bag/backpack.
- After school Activities (ASA) will also follow these guidelines.

**Consequences for Violations**

Progressive consequences will accumulate per student, per semester.

| 1st Offense | 2nd Offense | 3rd Offense | 4th Offense & Beyond |
|---|---|---|---|
| • Confiscation<br>• Parent Contact – School Messenger text/call/email<br>• Student pick up at end of day | • Confiscation<br>• Parent Contact – School Messenger text/call/email<br>• ***Parent Pickup*** | • Confiscation<br>• Parent contact – Administrators<br>• PM Detention<br>• ***Parent Pickup*** | • Confiscation<br>• Parent contact – Administrators<br>• In-School Suspension<br>• ***Parent Pickup***<br>• Cell Phone plan created with parents |

### *Grooming and Dress Code*

It should be understood that students are always school representatives. Student grooming and dress is not to constitute a hazard to the health or safety of the individual student or others with whom he/she comes in contact and is not to distract from any aspect of the classroom or school operation.

In keeping with the above policy, these guidelines list types of wearing apparel that distract from classroom or school operation and may not be worn, including, but not limited to the following:

1. Clothing, jewelry, etc. with obscenities or swear/offensive words, either expressed or implied.
2. Clothing, jewelry, etc. which display alcoholic products, tobacco products, narcotics, weapons, drugs, or marijuana.
3. Clothing, jewelry, etc. which depicts racist, sexist, or gang associated words or symbols.

***The above policy may be amended at any time administration deems necessary.***

### *Consequences for improper attire*

1. Change of clothing or turn improper clothing inside out. Refusal shall be considered insubordination.
2. Confiscation of accessories. Parent/Guardian may come to school to retrieve items.
3. Students with sagging pants will be required to change into gym shorts. Students who wear oversize sagging jeans over gym shorts will be asked to remove the sagging jeans and simply wear gym shorts.

### *Lockers*

Each and every locker in the school building shall be subject to random inspection by an administrator. The school resource officer may at times be present and assist. This may be done without advance notice. All items within a locker shall be subject to random or individual inspection. *The student shall be responsible for any and all items found in the locker, regardless of whether the student claims or admits to being the owner or custodian thereof.* Lockers are school property and students need to adhere to the following conditions:

1. Always keep locker locked.
2. Do not reveal the combination to any other student.
3. Use only your assigned locker.
4. Do not write on any part of the locker.
5. Do not place anything of value in a school locker.

Use of a locker is a privilege that can be taken away at any time if the above guidelines are not followed.

### *Lunchroom Expectations*

Students will be expected to conduct themselves properly while using the cafeteria. Basic expectations include:

- Walking to lunch with assigned teacher.
- Students must stay in the seat that they have chosen
- No more than four/six students in a booth
- Remain at the chosen table unless a supervisor has given permission to leave the table.
- Students will throw away food upon exiting the cafeteria
- Using proper table manners, including cleaning up after yourself and keeping hands, feet and all items to yourself while in the cafeteria.
- Refrain from touching other's food.

Throwing of any object, not remaining in seat, or creating a disturbance may result in a conference with the adult on duty, cleanup in the cafeteria, assignment of lunch detention or a referral to an administrator.

### *Student Placement in In School Suspension*

A student may be placed in ISS by the principal or assistant principals whenever deemed necessary and appropriate. This may occur with the first office referral. Students will be assigned to ISS for a stated number of days. The length of stay will be dependent upon the seriousness and frequency of the infraction causing his/her placement.

### *In School Suspension Expectations*

All students placed in ISS are expected to do the following:

1. Take all materials, books, notebooks, supplies, coats, etc., as they will be restricted to the ISS area or office throughout the day.
2. Maintain appropriate school behavior while in ISS
3. Refrain from bringing outside food and drink.
4. Follow the ISS supervisor's instructions.
5. Report directly to the assigned location upon arrival to school. Students are not to be elsewhere in the building unless accompanied by the supervisor, a principal or a teacher. They may, with the supervisor, go to the cafeteria to get breakfast to eat in the room.
6. Go directly to their buses when dismissed. If walking, they are to leave the school grounds immediately. Students placed in ISS may not participate in the afterschool activities program while in ISS or attend evening activities at any district site.
7. Have a good attitude and complete all work assignments to determine the final length of the ISS placement. *This time may be increased if unsatisfactory work or behavior occurs*. A set minimum stay will be assigned; but this may be increased.
8. Have restroom breaks, water fountain and lunchtime breaks when scheduled by the supervisor.

*Students who have ISS or OSS, unserved detentions, or an office referral will not be admitted to various activities (Athletic events, band/orchestra, vocal music concerts, Terrific Tuesday, etc.) A* **Do Not Admit List** *will be available at the doors. Students will not be allowed in and must immediately call for pick-up.*

### *Transportation Guidelines*

**Transportation services provided for students are a privilege and one in which we take very seriously. When riding on a school bus, students are expected to conduct themselves in an orderly manner. The bus driver has been instructed to maintain discipline just as the teachers do in the classroom.**

These expectations include:

1. Please arrive five to seven minutes before your scheduled pick-up time. Buses will not wait.
2. Listen to the driver for instructions.
3. Load and unload in an orderly manner.
4. Sit and remain seated in assigned seats.
5. Keep your feet, body, and objects out of the aisle on the bus so the driver can maintain a clear view out the back of the bus.
6. Students may only ride their assigned bus.
7. Upon receipt of a bus discipline referral, consequences will be issued. Consequences mayrange from warning, assigned seating, bus suspension, ISS, OSS, parent conference, etc. If after a series of suspensions, the disruptive or inappropriate behavior continues, riding privileges may be terminated and/or a hearing requested.

# STUDENT BEHAVIOR ACCOUNTABILITY

The following are descriptions of prohibited conduct. Consequences for prohibited conduct will be enforced according to district policy. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

### *Academic Dishonesty*

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics

### *Arson*

Starting or attempting to start a fire or causing or attempting to cause an explosion.

### *Assault*

A. Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree.

B. Knowingly causing or attempting to cause serious physical injury or death to another person, recklessly causing serious physical injury to another person, or any other act that constitutes assault in the first or second degree.

### *Bullying and Cyberbullying (see Board policy JFCF)*

Intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

### *Bus or Transportation Misconduct (see Board policy JFCC)*

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

### *Dishonesty*

Any act of lying, whether verbal or written, including forgery and plagiarism.

### *Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved)*

Verbal, written, pictorial or symbolic language or gesture that is directed at any person and that is rude, vulgar, defiant, in violation of district policy or considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

### *Dress Code (see Board policy JFCA)*

Students will be expected to keep themselves well-groomed and neatly dressed at all times. A student found to be in violation of the dress code will be required to change the article of clothing.

### *Drugs/ Alcohol (see Board policies JFCH and JHCD)*

A. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

B. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV, or V in section 202 of the Controlled Substance Act.

C. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202 of the Controlled Substance Act.

### *Explosive Devices*

Use, possession or sale of combustible and/or explosive devices, including all types of fireworks.

### *Extortion*

The solicitation of money or something else of value.

### *Failure to Care for Or Return District Property*

Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

### *Failure to Meet Conditions of Suspension, Expulsion, or Other Disciplinary Consequences*

Violating the conditions of suspension, expulsion or other disciplinary consequences including, but not limited to, participating in or attending any district sponsored activity or being near district property or the location where a district activity is held.

As required by law, when the district considers suspending a student for an additional amount of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the students' presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

### *False Alarms (see also "Threats or Verbal Assault)*

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

### *Fighting (see also "Assault")*

Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

### *Gambling*

Betting on uncertain outcomes, regardless of stakes; engaging in any game of chance or activity which something real or symbolic may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

### *Harassment, including Sexual Harassment (see Board Policy AC)*

Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

### *Hazing (see Board policy JFCF)*

Any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school sponsored activity,. Hazing occurs even when all students involved are willing participants.

### *Incendiary Devices*

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff.

### *Nuisance Items*

Possession or use of items such as toys, games, and portable media players that are not authorized for education purposes.

### *Public Display of Affection (PDA)*

Physical contact that is inappropriate for the school setting including, but not limited to, kissing, hugging and groping.

### *Sexting and/or Possession of Sexually Explicit, Vulgar, or Violent Material*

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

### *Sexual Activity*

Consensual acts of sex or consensual simulations of sex including, but not limited to, intercourse or oral or manual stimulation.

### *Tardiness*

Arriving after the expected time class or school begins, as determined by the district.

***Technology Misconduct (see Board policy EHB and KBB and procedure EHB-AP1)***

A. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

B. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices for personal use during instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

C. Violations, other than those listed in (1) or (2) above, of Board policy EHB, procedure EHB-AP1 or any policy or procedure regulating student use of personal electronic devices.

D. Use of audio or visual recording equipment in violation of Board policy KKB.

***Theft***

Stealing or attempting to steal private or school property.

***Threats or Verbal Assault***

Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear or physical injury or property damage.

***Tobacco***

Possession or use of any tobacco products, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

***Truancy (see Board policy JED and procedure JED-AP1)***

Absence from school without the knowledge and consent of parents/guardians and/or the school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

***Unauthorized Entry***

Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

***Vandalism (See Board policy ECA)***

Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff, or students.

***Weapons (See Board policy JFCJ)***

A. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

B. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

C. Possession or use of ammunition or a component of a weapon.