

Beginning of First Semester (8/3/26)
August 3, 2026 through September 4, 2026
CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID #: _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (*circle the appropriate classification*)

- a) 35 b) 45 (PE) c) work station limit _____ Number of Students _____
d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (*circle the appropriate classification*)

- a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	8/03/26				
2	8/04/26				
3	8/05/26				
4	8/06/26				
5	8/07/26				
6	8/10/26				
7	8/11/26				
8	8/12/26				
9	8/13/26				
10	8/14/26				
11	8/17/26				
12	8/18/26				
13	8/19/26				
14	8/20/26				
15	8/21/26				
16	8/24/26				
17	8/25/26				
18	8/26/26				
19	8/27/26				
20	8/28/26				
21	8/31/26				
22	9/01/26				
23	9/02/26				
24	9/03/26				
25	9/04/26				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES -- SEPTEMBER 11, 2026

September 8, 2026 through October 2, 2026
CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (*circle the appropriate classification*)

a) 35 b) 45 (PE) c) work station limit _____ Number of Students _____

d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (*circle the appropriate classification*)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	9/8/26				
2	9/9/26				
3	9/10/26				
4	9/11/26				
5	9/14/26				
6	9/15/26				
7	9/16/26				
8	9/17/26				
9	9/18/26				
10	9/21/26				
11	9/22/26				
12	9/23/26				
13	9/24/26				
14	9/25/26				
15	9/28/26				
16	9/29/26				
17	9/30/26				
18	10/1/26				
19	10/2/25				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES -- OCTOBER 10, 2026

October 12, 2026 through November 6, 2026

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (circle the appropriate classification)

a) 35 b) 45 (PE) c) work station limit _____ Number of Students _____

d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (circle the appropriate classification)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	10/12/26				
2	10/13/26				
3	10/14/26				
4	10/15/26				
5	10/16/26				
	10/19/26	--	--	--	P/T Conferences
6	10/21/26				
7	10/22/26				
8	10/23/26				
9	10/26/26				
10	10/27/26				
11	10/28/26				
12	10/29/26				
13	10/30/26				
14	11/2/26				
15	11/3/26				
16	11/4/26				
17	11/5/26				
18	11/6/26				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES – NOVEMBER 13, 2026

November 9, 2026 through December 18, 2026
CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (*circle the appropriate classification*)

a) 35 b) 45 (PE) c) Work station limit _____ Number of Students _____
d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (*circle the appropriate classification*)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	11/9/26				
2	11/10/26				
	11/11/26	--	--	--	Veteran's Day
3	11/12/26				
4	11/13/26				
5	11/16/26				
6	11/17/26				
7	11/18/26				
8	11/19/26				
9	11/20/26				
	11/23-11/27	--	--	--	Thanksgiving Break
10	11/30/26				
11	12/1/26				
12	12/2/26				
13	12/3/26				
14	12/4/26				
15	12/7/26				
16	12/8/26				
17	12/9/26				
18	12/10/26				
19	12/11/26				
20	12/14/26				
21	12/15/26				
22	12/16/26				
23	12/17/26				
24	12/18/26				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES -- End of the business day on December 18, 2026

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First and Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School Class size limit classification (*circle the appropriate classification*)

a) 35 b) 45 (PE) c) Work station limit _____ Number of Students _____

d) 18 (SDC) e) 16 (Mod/Severe)

ElementaryClass size limit classification (*circle the appropriate classification*)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	1/5/27				
2	1/6/27				
3	1/7/27				
4	1/8/27				
5	1/11/27				
6	1/12/27				
7	1/13/27				
8	1/14/27				
9	1/15/27				
--	1/18/27	--	--	--	M.L. King Holiday
11	1/19/27				
11	1/20/27				
12	1/21/27				
13	1/22/27				
14	1/25/27				
15	1/26/27				
16	1/27/27				
17	1/28/27				
18	1/29/27				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES -- FEBRUARY 6, 2027

February 1, 2027 through March 5, 2027

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (circle the appropriate classification)

a) 35 b) 45 (PE) c) Work station limit _____ Number of Students _____

d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (circle the appropriate classification)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	2/1/27				
2	2/2/27				
3	2/3/27				
4	2/4/27				
5	2/5/27				
---	2/8/27	---	---	---	Lincoln's Birthday
6	2/9/27				
7	2/10/27				
8	2/11/27				
9	2/12/27				
---	2/15/27	---	---	---	President's Day
10	2/16/27				
11	2/17/27				
12	2/18/27				
13	2/19/27				
14	2/22/27				
15	2/23/27				
16	2/24/27				
17	2/25/27				
18	2/26/27				
19	3/1/27				
20	3/2/27				
21	3/3/27				
22	3/4/27				
23	3/5/27				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES -- MARCH 12, 2027

March 15, 2027 through April 9, 2027

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (circle the appropriate classification)

a) 35 b) 45 (PE) c) Work station limit _____ Number of Students _____

d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (circle the appropriate classification)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	3/15/27				
2	3/16/27				
3	3/17/27				
4	3/18/27				
5	3/19/27				
6	3/22/27				
7	3/23/27				
8	3/24/27				
9	3/25/27				
--	3/26/27	--	--	--	Spring Recess
--	3/29/27	--	--	--	Spring Recess
10	3/30/27				
11	3/31/27				
12	4/1/27				
13	4/2/27				
14	4/5/27				
15	4/6/27				
16	4/7/27				
17	4/8/27				
18	4/9/27				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES – APRIL 13, 2027

April 12, 2027 – May 7, 2027

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

High School

Class size limit classification (circle the appropriate classification)

a) 35 b) 45 (PE) c) work station limit _____ Number of Students _____
d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (circle the appropriate classification)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	4/12/27				
2	4/13/27				
3	4/14/27				
4	4/15/27				
5	4/16/27				
6	4/19/27				
7	4/20/27				
8	4/21/27				
9	4/22/27				
10	4/23/27				
11	4/26/27				
12	4/27/27				
13	4/28/27				
14	4/29/27				
15	4/30/27				
16	5/3/27				
17	5/4/27				
18	5/5/27				
19	5/6/27				
20	5/7/27				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES – MAY 14, 2027

May 10, 2027 through May 27, 2027

CLASS SIZE OVERAGE CALCULATION FORM

Teacher's First & Last Name: _____ Site: _____ Period: _____

Subject: _____ ID # _____

Signature: _____ Date: _____

Account Code: 01-0000-0-1110-1000-1101-806-8301

High School

Class size limit classification (circle the appropriate classification)

a) 35 b) 45 (PE) c) work station limit _____ Number of Students _____
d) 18 (SDC) e) 16 (Mod/Severe)

Elementary

Class size limit classification (circle the appropriate classification)

a) 32 b) 46 (6-8 PE) c) 18 (SDC)

Instructional Days	Date	Class Maximum	Enrolled	Overage	Window Period Factor (to be completed by H.R.)
1	5/10/27				
2	5/11/27				
3	5/12/27				
4	5/13/27				
5	5/14/27				
6	5/17/27				
7	5/18/27				
8	5/19/27				
9	5/20/27				
10	5/21/27				
11	5/24/27				
12	5/25/27				
13	5/26/27				
14	5/27/27				
				Sub-Total	Total

Amount in overage column verified by: _____

Site Administrator's Signature

DUE TO HUMAN RESOURCES – June 2, 2027