

FRANKLIN ELEMENTARY



August 2026

Denise Tetzlaff, Principal
Matt Schauer, Dean of Students



Franklin's Phone Number: 920.852.5475

IMPORTANT BACK TO SCHOOL INFORMATION



Infinite Campus Parent Portal

- Here are some friendly reminders regarding all things Infinite Campus:
- Registration is open on the Infinite Campus Parent Portal.
- Please register each student by Tuesday, August 4th as final staffing decisions will be made based upon our enrollment. Click here to get started using Campus Parent.
- School fees can be paid online or in person.
- Please contact Misty in the Franklin Main Office for assistance with fees and registration. 920.852.5475
- On August 25th at 8:00 am teacher assignments can be viewed on the Infinite Campus Parent Portal.



**back to
School**

SEPTEMBER 1st, 2026

8:10 AM - Doors open & supervision begins
8:27 AM - Student learning begins
3:20 PM - School day ends

Important Dates

- **August 4** - Onsite Registration Support 8:00-1:00
- **August 25** - Meet & Greet 4:00-5:00pm
 - Early Childhood
 - Integrated 3K
 - Kindergarten
- **August 26** - Meet & Greet 4:30-6:00pm
 - Last name begins with A-M, 4:30-5:15
 - Last name begins with N-Z, 5:15-6:00

Don't forget to....

- [Like or Follow us on Facebook](#)
- [Subscribe to the Franklin Calendar](#)
- [Download the Nutrislice App](#)
- [Sign up for our Co-Curricular Clubs](#)
- [Pay School Fees](#)

NO SCHOOL Dates

- September 7, 25
- October 30
- November 25-27
- December 24-31
- January 1, 15, 18
- February 15
- March 26-31
- April 1-5
- May 28-31



Meet & Greet

Early Childhood & Kindergarten



August 25, 2025

4:00 - 5:00 pm

Early Childhood Classroom Teachers



Ms. Toth
Early Childhood
Room 116



Ms. Forseth
Early Childhood
Room 118



Mrs. Van Dehy
Early Childhood
Room 118

Kindergarten Classroom Teachers



Mrs. Aplin
Kindergarten
Room 112



Mrs. Koehnke
Kindergarten
Room 115



- Drop off school supplies in the classroom between 4:00-4:45 pm



- Enjoy the informational meeting with your teachers from 4:45-5:00 pm



- Thank you for attending, and we will see you on September 1st!



Pick up your free backpack and school supplies (while supplies last)



Meet & Greet

Grades 1 - 5

August 26, 2025

4:30 - 6:00 pm



Pick up your free backpack
and school supplies
(while supplies last)

First Floor Classroom Teachers

1



Mrs. Inglis
Grade 1
Room 117

2



Mrs. Clemens
Grade 2
Room 107

1



Mrs. Janssen
Grade 1
Room 119

2



Mrs. Laszewski
Grade 2
Room 106

Second Floor Classroom Teachers

3



Ms. Mader
Grade 3
Room 200

4



Ms. Krueger
Grade 4
Room 210

5



Mrs. Krueger
Grade 5
Room 211

3



Ms. Witthuhn
Grade 3
Room 202

4



Ms. Okray
Grade 4
Room 201

5



Mrs. Loveland
Grade 5
Room 203

NEW



FAMILIES
WITH LAST
NAMES

A-M

DROP OFF SCHOOL
SUPPLIES FROM
4:30-5:15

NEW

PLEASE ATTEND OUR
MEET & GREET
ACCORDING TO YOUR
LAST NAME
TO ALLEVIATE
PARKING CONGESTION

NEW



FAMILIES
WITH LAST
NAMES

N-Z

DROP OFF SCHOOL
SUPPLIES FROM
5:15-6:00

2026-2027 SCHOOL SUPPLY LIST



Franklin Elementary School • Appleton Area School District
 2212 N. Jarchow Street, Appleton, WI 54911 • 920.852.5475
 Principal: Mrs. Tetzlaff • tetzlaffdenise@aasd.k12.wi.us

E C

- 1 - PKG Crayola Washable Markers Classic Colors 8 or 10 count
- 1 - PKG Crayola Washable Crayons Size Large, NOT JUMBO
- 1 - PKG Crayola Watercolor Paints
- 1 - Box of Kleenex
- 1 - Container of Lysol/Clorox Antibacterial Wipes
- 1 - Backpack
- Diapers and Wipes if not potty trained
- Extra Set of Clothes (Shirt, Pants, Socks, Underwear) Labeled in Ziplock Bag

I 3 K

- 1 - Box of Kleenex
- 1 - Backpack
- Diapers and Wipes if not potty trained
- Extra Set of Clothes (Shirt, Pants, Socks, Underwear) Labeled in Ziplock Bag

K

- 48 - #2 SHARPENED Wooden Pencils
- 4 - Boxes of 24 Count Crayons
- 1 - Box of Classic Colors Markers
- 1 - Box of THIN Classic Colors Markers
- 2 - Yellow highlighters
- 8 - THIN Black Dry Erase Markers
- 8 - Small Glue Sticks
- 1 - Glue Bottle
- 1 - 3 x 5 Notecards
- 1 - Disinfecting Wipes
- 1 - Box of Kleenex
- 1 - Box Gallon zip bags
- 1 - Gallon Zip Bags Last Name A - M
- 1 - Sandwich Zip Bags Last Name N - Z

LABELED ITEMS (First and Last Name)

- 1 - Wide ruled notebook: any color
- 4 - Plastic 3 prong folders: any color
- 1 - 5 x 8 Plastic School Box
- 2 - 1 Inch White Binder
- 1 - Large Backpack
- 1 - Gym Shoes
- 1 - Water Bottle (No METAL)
- 1 - Headphones (No EARBUDS)

1

- 24 - #2 SHARPENED Wooden Pencils
- 3 - Boxes of 24 Count Crayons
- 3 - pk Lined Sticky Notes
- 2 - Small Glue Sticks
- 4 - THICK BLACK Dry Erase Markers
- 4 - THIN BLACK Dry Erase Markers
- 1 - 3 x 5 Notecards
- 1 - Yellow Highlighter
- 2 - Box Unscented Facial Tissue
- 1 - Hand Sanitizer

LABELED ITEMS (First and Last Name)

- 1 - Plastic Prong Folder: Blue
- 1 - Plastic Pocket Folder: Blue
- 3 - Wide Ruled Notebooks: 1 Yellow, 1 Blue, 1 Green
- 2 - 1 Inch White Binder
- 1 - Scissors (left handed if needed)
- 1 - 5 x 8 Plastic School Art Box
- 1 - Headphones in Ziploc Bag (NO EARBUDS)
- 1 - Water Bottle (NO METAL)
- 1 - Gallon Zip Bags Last Name A - M
- 1 - Sandwich Zip Bags Last Name N - Z
- 1 - Gym Shoes
- 1 - Large Backpack

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2

- 48 - #2 SHARPENED Wooden Pencils
- 1 - Large Pink Eraser
- 1 - Hand Held Pencil Sharpener
- 1 - Box of 12 Count Colored Pencils
- 1 - Box of 24 Count Crayons
- 2 - Glue Sticks
- 1 - Glue bottle
- 2 - Highlighters, Different Colors
- 10 - THIN BLACK Dry Erase Markers
- 1 - Scissors
- 2 - Wide Ruled Composition Notebooks
- 1 - Pocket Folder
- 1 - Durable Plastic Take Home Folder
- 1 - 5 x 8 Plastic Art Box
- 4 - Boxes of Kleenex

LABELED ITEMS (First and Last Name)

- 1 - Large Backpack
- 1 - Gym Shoes
- 1 - Headphones (No EARBUDS)
- 1 - Water bottle (No Metal or Glass)

3

- 48 - #2 SHARPENED Wooden Pencils
- 1 - Hand Held Pencil Sharpener
- 2 - Large Pink Erasers or 2 pk of Eraser Caps
- 1 - Scissors
- 2 - Glue Sticks
- 1 - Box of Thick Washable Markers or 1 Box of Crayons
- 1 - 5 x 8 Plastic Art Box
- 3 - pk Sticky Notes
- 1 - pk 3 x 5 Index Cards
- 2 - Black Dry Erase Markers
- 3 - Folders: 1 Blue, 1 Yellow or Green, 1 any Color
- 3 - Notebooks: 2 Blue, 1 Yellow or Green
- 1 - Wide Ruled Notebook: any color
- 1 - 1 inch 3-Ring Binder
- 1 - 12 Inch Ruler (inches and cm)
- 1 - Disinfecting Wipes
- 1 - Box of Kleenex
- 1 - Gallon Freezer Zip Bags Last Name A - M
- 1 - Quart Freezer Zip Bags Last Name N - Z

LABELED ITEMS (First and Last Name)

- 1 - Large Backpack
- 1 - Gym Shoes
- 1 - Water Bottle (NO METAL)
- 1 - Headphones in Ziploc Bag (NO EARBUDS)

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4

- 48 - #2 SHARPENED Wooden Pencils
- 1 - Hand Held Pencil Sharpener
- 1 - pk Pink Erasers or 2 pk of Eraser Caps
- 1 - 5 x 8 Plastic Art Box
- 1 - Scissors
- 1 - Wide ruled notebook (Blue)
- 1 - Plastic prong folder (Blue)
- 1 - 5 Tab Binder Dividers
- 1 - 1 inch 3 Ring Binder
- 2 - pk Wide Ruled Loose Leaf Paper
- 1 - 24 pk Colored Pencils
- 1 - Washable Markers
- 6 - Highlighters, Different Colors
- 2 - Glue Sticks
- 1 - 12 Inch Ruler (inches and cm)
- 6 - 3 x 3 Sticky Notes
- 1 - pk Index Cards
- 1 - Black Permanent Marker/Sharpie
- 2 - BLACK Dry Erase Markers (fine point/thin)
- 1 - Hand Sanitizer
- 1 - Protractor
- 1 - Pack of Black/Blue Pens
- 2 - Boxes Facial Tissue
- 1 - Disinfecting Wipes

LABELED ITEMS (First and Last Name)

- 1 - Gallon Freezer Zip Bags Last Name A - M
- 1 - Quart Freezer Zip Bags Last Name N - Z
- 1 - Headphones in Ziploc Bag (NO EARBUDS)
- 1 - Water Bottle (NO METAL)
- 1 - Gym Shoes
- 1 - Large Backpack

5

- 48 - #2 SHARPENED Wooden Pencils
- 1 - 5 x 8 Plastic Art Box
- 1 - 2 pk Pink Erasers
- 1 - Washable Markers
- 1 - 24 pk Colored Pencils
- 1 - Scissors
- 2 - Jumbo Glue Sticks
- 1 - Plastic 12 Inch Ruler
- 6 - Highlighters, Different Colors
- 2 - Wide Ruled Notebooks: 1 Blue, 1 Yellow
- 3 - Plastic Prong Folders:
- 1 Blue, 1 Yellow, 1 Red
- 3 - pk Wide Ruled Loose Leaf Paper
- 1 - 1 Inch 3 Ring Binder
- 3 - 5 count pkg 3 x 3 Sticky Notes
- 2 - pk Sticky Flags
- 4 - Dry Erase Markers
- 1 - Disinfecting Wipes
- 2 - Boxes Facial Tissue

LABELED ITEMS (First and Last Name)

- 1 - Headphones in Ziploc Bag (NO BLUETOOTH)
- 1 - Water Bottle (NO METAL)
- 1 - Gym Shoes
- 1 - Large Backpack





Franklin Elementary School

Appleton Area School District
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Denise Tetzlaff, Principal
tetzlaffdenise@asd.k12.wi.us
(920)852-5475

August, 2026

Dear Parent/Guardian:

We're counting on you!

Each year, families complete our [online application](#), and it plays a vital role in student success. When we receive your completed form, we're able to maintain funding for our free breakfast and lunch program, maintain impactful student supports, and keep Franklin staff. We truly appreciate you taking just a few minutes to complete the [online application](#) right away. Thank you!

To maintain our funding, programs, keep Franklin staff, or to possibly have your school fees waived please:

1: Complete the [online application](#) form. Please be sure that you indicate on the bottom that the information can be shared with Franklin Elementary School. If you do not make this indication, the information will not be shared with us and you will be responsible for any school fees.

2: If you've already applied during the online registration, WE THANK YOU!

Please help Franklin by completing the application during registration.

If you have any questions please contact Ms. Dorton in the Franklin School Office at: 920-852-5475.

Thank you,

Denise Tetzlaff

Denise Tetzlaff
Principal
Franklin Elementary School



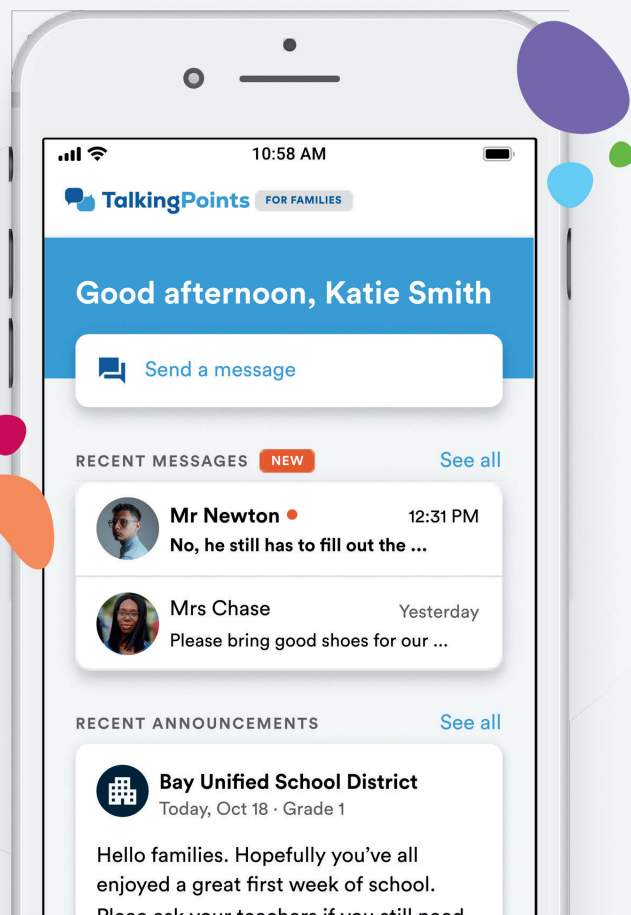
Welcome to TalkingPoints, Families

Stay connected with your child's teachers easily and effectively!



WHAT IS TALKINGPOINTS?

TalkingPoints is a communication tool designed to help families and teachers stay connected.



Getting Started with Text Messages

- No opt-in required!
- Save your school's and teachers' phone numbers in your contacts for easy access.
- Share thoughts about your child's needs and/or ask questions.



Scan to Download



Other Ways to Connect

Using the TalkingPoints for Families app *(optional)*

The TalkingPoints for Families app offers more benefits. Share messages with family members, use speech-to-text and text-to-speech, and more.

- Download the TalkingPoints for Families app from the App Store or Google Play.
- Sign up using your phone number.

Messaging with the TalkingPoints Website *(optional)*

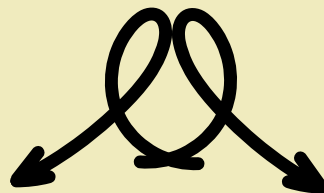
- Go to www.talkingpts.org.
- Login with your phone number to easily send and receive messages from your child's teachers.

school



Did you know you can download the Nutrislice app to access our school lunch menu?

Click below for a quick link to the App Store or Google Play Store.



PICTURE DAY IS COMING!

Franklin Elementary School

SEPT 14, 2026

PREP FOR SUCCESS

PREPARATE PARA EL ÉXITO

1. Choose your outfit ahead of

time. Solid colors and simple patterns photograph best. Avoid neon and shirts with text.

Elija la ropa con anticipación. Los colores sólidos y los diseños sencillos lucen mejor en las fotografías. Evite los colores neón y las camisetas con texto.

2. Style your hair to your liking.

Think of how you want it to lay, and schedule a haircut in advance if needed.

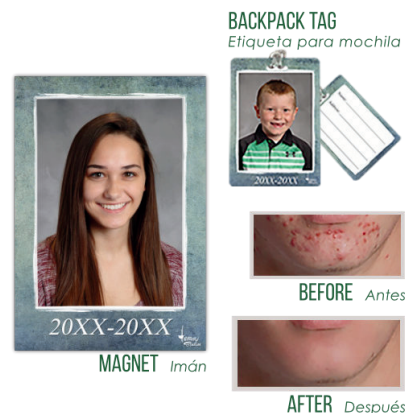
Peine su cabello como más le guste. Piense en cómo quiere que luzca y, si es necesario, programe un corte de cabello con anticipación.

3. Have fun! Wear your best smile and make a great memory to enjoy for years!

¡Diviértete! Luce tu mejor sonrisa y crea un hermoso recuerdo para disfrutar durante muchos años.

"How Do I Order?"

ON PICTURE DAY, YOUR STUDENT WILL BE SENT HOME WITH A PROOF FORM WITH INSTRUCTIONS ON HOW TO ORDER ONLINE & A PREVIEW OF THEIR IMAGES



POPULAR ADD-ONS!

HARMANN STUDIOS CUSTOMER CARE
CUSTOMERCARE@HARMANN.COM 920-983-6600 x1

Harmann
STUDIOS

JOIN US!

AASD
Strings

Would you like to learn to play a stringed instrument?
Would you like to make music with your classmates?

This is your chance to join!

The Appleton Area School District offers group instruction during the school day on the following instruments beginning in 4th grade.

You can choose from:

Viola

Violin



The smallest and highest-sounding member of the orchestra string family.



Looks and plays like a violin, but plays deeper, lower notes.

Cello



Plays even lower notes than a violin and viola. Is played upright while sitting.

The Appleton Area School District offers group lessons during the school day on violin, viola, and cello beginning in 4th grade.

- One 30 minute small group and one 30 minute large group lesson is scheduled per week. Students will be pulled together for their lessons during their regular classes and sometimes recess.

There is no fee for the lessons, but you will need to provide your own instrument and materials.

- Instruments are available for rent from area music dealers such as Heid Music. The instruments come in various sizes and insurance plans are offered to cover potential damage. Your strings teacher will measure your child to ensure you rent the one that fits them.
- We strongly discourage purchasing inexpensive instruments from the internet. They are usually difficult to play and have a very inferior tone quality.
- We want every student to be excited about participating in strings. **Instrument rentals do have a cost.** Families who qualify for free or reduced-price lunch may be eligible for assistance. We also welcome partial or full payments from families who are able to contribute.
- **If cost is a barrier, please check "We are interested in applying for a school instrument" on the Google registration form below.** We're here to work with you.

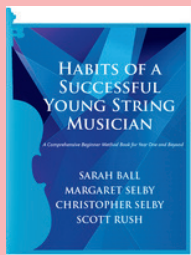
There is an expectation of practicing and making progress!

- Groups are large and Appleton has a tradition of fine music-making in the schools. It is expected that all students will practice 5 days per week to enjoy regular progress and to support their classmates' progress.

Additional Materials for Purchase:

Habits of a Successful Young String Musician Book 1
(blue)

(make sure it's for the correct instrument!)



Shoulder Sponge
(violin/viola only)



PinkyHold
(violin/viola only)



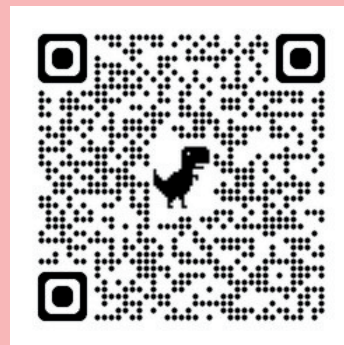
Rosin
(included in store rentals)



Xeros Strap
(cello only)



Sign-Up Here:



Questions? Contact your strings teacher,
Greg Austin at:

austingregory@aasd.k12.wi.us

Sign up by: September 8th
String Lessons start in mid-September



Dear Franklin Families,

We are excited for the start of a new school year! Franklin Elementary staff has worked with the Safe Routes to School Program, the Appleton Police Department, and the Appleton Department of Public Works to review drop off and pick-up procedures at our school. The Franklin procedures are safe for the children and allow for buses and emergency vehicles to adequately access the school and surrounding neighborhood. Patience and compliance is essential to make this work as smoothly as possible. **Attached to this letter you will find a map to use as a reference, as you review the following procedures.**

Dropping off by personal vehicle in the AM:

- Students can be dropped off when supervision begins at **8:10am**.
- You may park in any of the areas on the map shown in green. Remind your student to use the crosswalks and crossing guards when crossing the street and to cross with caution.
- Do not park in areas marked in red or blue as they are designated no parking zones or bus zones.
- **Areas marked in yellow are designated hug-n-go zones. Cars should pull over, students should exit on the passenger side, and the car should exit the area. Cars should not be in this area for longer than two minutes and cars should never be parked or left unattended.**

Drop Off Supervision:

- Supervision begins at 8:10am, students arriving at this time should wait in line by their designated grade level door. The door is by the blacktop next to the playground. Please note: No students may be on school property prior to 8:10am, except if they are in the YMCA Extended Day Learning Program.
- We will be opening our doors at 8:18am for students to enter at their designated grade level door. All goodbyes must be said outside. Classroom teachers will greet students and bring them to the classroom. Student learning begins at 8:22am. Any student arriving after 8:22 will need to enter through the main entrance to check in at the office and will be marked tardy if after 8:27am.
 - Kindergarten, Grade 1, and Grade 2 will use **Door G**
 - Grade 3, Grade 4, and Grade 5 will use **Door F**

Picking up by personal vehicle in the PM:

- Students will be dismissed from school at **3:20pm** and will exit the building with the classroom teacher from their grade level designated doors.
- You may park in any of the areas on the map shown in green. Remind your student to use the crosswalks and crossing guards when crossing the street and to cross with caution.
- Do not park in areas marked in red or blue as they are designated no parking zones or bus/cab zones.

Overall Tips:

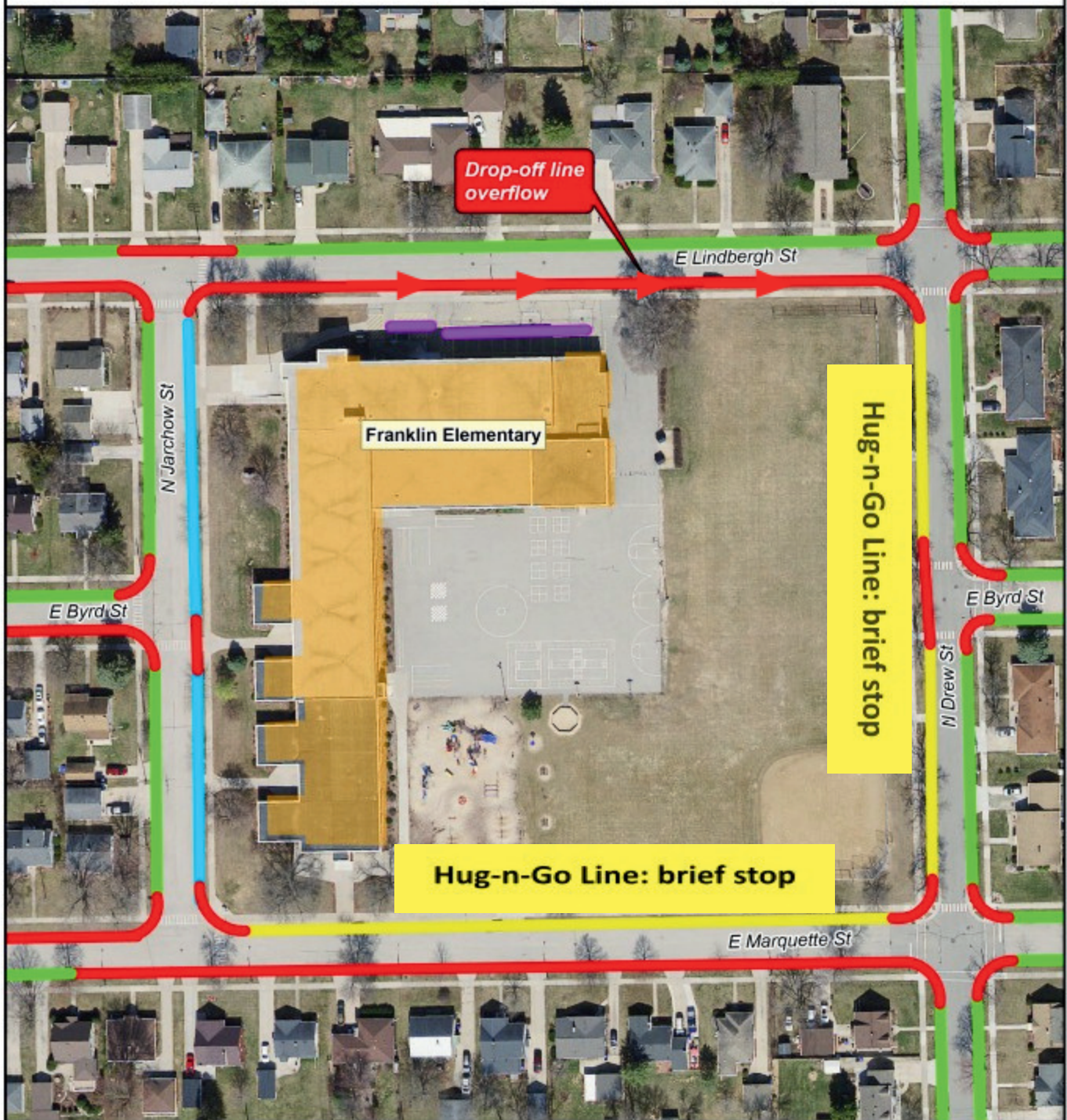
- Here is information from the Appleton Police Department and Appleton Department of Public Works that will help you to plan for the best and safest route to school.
 - [Walking Map Letter](#)
 - [Franklin Walking Map](#)

Safety remains our highest priority to ensure that students arrive and are dismissed from school in a safe and organized way. We ask everyone to correctly follow our pick-up and drop-off procedures. Failure to do so creates chaos, frustration and unsafe conditions. **Each family should discuss these drop-off and pick-up procedures together.** Thank you in advance for your cooperation in following these procedures, which will create a safe and efficient start and end to each school day.

Sincerely,

Denise Tetzlaff, Franklin Elementary Principal

Parent Parking | Franklin Elementary School



- Bus/Cab Loading Area
- Parent Pick-up/Drop-off
- Parent/General Parking
- Staff Parking
- No Parking



0 45 90 180
Feet

Source:
Base data/imagery provided by Wintabago County 2021.
SRIS data provided by ECWRPC 2021.
This data was created for use by the East Central Wisconsin
Regional Planning Commission Geographic Information
System. Any other use/application of this information is at the
responsibility of the user and such use/application is at their
own risk. East Central Wisconsin Regional Planning
Commission disclaims all liability regarding the use of the
information for any use other than for East Central Wisconsin
Regional Planning Commission purposes.

PREPARED AUGUST 2022 BY:



COMMUNITY CLOTHESCLOSET

1465B Opportunity Way, Menasha



COOL FOR SCHOOL

Friday, August 21, 2026
Saturday, August 22, 2026

Scan to register



Event registration is open July 6 through August 7

- Serving students ages 4 to 18 as of August 31, 2026
- Pre-registration is required
- Each registered student receives:
 - a new back-to-school outfit
 - socks and underwear
 - a pair of gym shoes
- Attendees must be current clients of Community Clothes Closet

For questions, 920.731.7834 or info@communityclothescloset.org.