SAU 106 – Timberlane Regional School District
District Lunch Program

Frequently Asked Questions

**What is MySchoolBucks?**

MySchoolBucks is the online access to your students lunch account. You can view your students account balance, purchase history and set a low balance reminder for free. You can deposit money into your students account for a fee of $3.75 (the maximum deposit is $120).

**How does it work?**

It is a debit account system. i.e. you place money on the account and as your child buys breakfast and/or lunch, the balance is drawn down. You can fund the account online with a credit card, debit card, or you can send in a personal check.

**How do I get started?**

Getting started is a simple three-step process!

1. Download the app or visit the MySchoolBucks homepage and click on “Sign Up for Free”.
2. Create a user profile with your email address, establish a password, and set up your security questions.
3. Add a Student to your account using the student’s name, date of birth, and/or student ID number. (Some schools and districts may require either the student’s date of birth or student ID number.)

Now you’re ready to make payments!

**How do I make a payment on MySchoolBucks.com?**

- To add funds to your student's account click on the green "Make a Payment" button on your homepage.
- On the next page you will be promoted to select a payment amount or you can add your own amount in the Other field. If you haven't done so yet, you will need to add a credit card to your account.
- Click continue to visit the review page and then click "Fund Now" to complete your purchase.

**How much are the service fees associated with using the MySchoolBucks.com online payment system?**

$3.75 per deposit, paid by the parent/guardian (you can then split the deposit into multiple student accounts).

**What are the frequency of the fees?**
The fees are charged per deposit, and the maximum amount parents can deposit at one time is $120. It is the MC/Visa interchange fee which are being transferred down to the depositor.

**Is there an alternative option to using MySchoolBucks.com online system?**
Yes, you can use a personal check made out to the Timberlane Lunch Program.

**Where do I send the checks?**
Checks can be sent in with your student or mailed/dropped off at the SAU District Office. Elementary students are asked in homeroom for their lunch money. Middle and High School students can give the checks directly to the cashiers as they go through the lunch line. Keep in mind the school cafeterias can only see the students in their own building. Parents will need to send in separate checks to pay for students in separate buildings. **It is advisable to write the student's name on the memo line of the check.**

**Can children use cash in the cafeteria?**
Yes, but it is not recommended- especially for young children, who might lose it. The best option is to write the check payable to the Timberlane Lunch Program and send it to your student's school with your child.

**Can I view my student's meal payment/order history?**
Yes, payment history can be found by holding your mouse over "Meal Accounts" on the home page, and then click on "Recent Payments" in the drop-down menu that appears. To view transaction history click on "Cafeteria Meal History" in the Meal Accounts drop-down menu.

**Can I transfer funds between students?**
Yes, to transfer funds between students, please contact the cafeteria manager at your student's school to request a transfer of funds. If your students attend different schools please reach out to your school district's food services department for assistance.

For additional information:

Please access additional FAQS for MySchoolBucks by using this link:
https://www.myschoolbucks.com/ver2/help/gethelp